

**Bend Metro Park & Recreation District  
Board of Directors  
Work Session, Executive Session & Regular Meeting  
November 7, 2006**

BOARD PRESENT: Suzanne Johannsen, Ruth Williamson, Ted Schoenborn, Bob Woodward and Don Smith.

STAFF PRESENT: Don Horton, Wayne Smith, Bruce Ronning, Lindsey Lombard, Ed Moore, Steve Jorgensen, Jason Scarberry, and Jan Taylor.

LEGAL COUNSEL: Neil Bryant.

MEDIA: None.

VISITORS: James Meyer and Jason Miller, Opsis Architects.

## **WORK SESSION**

### **Administration Building Concept Plan**

Don Horton presented a concept plan for the Administration Building that included the site plan and floor plan for the building. He reviewed the features of the building and explained the next step is to assure that the building and related parking lots fit well into the site allowing for ample open space and a park-like setting. He stated the design team has been working to assure that as many trees as reasonably possible will be saved, that ample space is reserved between the river and development to support the trail and riparian habitat restoration efforts and to design a parking lot that will one day be shaded with trees and contain bio-swales capable of handling all surface runoff from the building and parking lots. Jason Meyer and Jason Miller of Opsis Architects reviewed possible components of the building's construction materials and explained the application and function of a green roof.

### **Action Plan Update**

Don Horton shared an update of the Annual Action Plan. He explained it is a tool used in updating the district's strategic and annual work plans for the coming 2007/08 fiscal year. He added that he will be working on simplifying the annual plan for the next update.

## **EXECUTIVE SESSION**

Board Chair Suzanne Johannsen convened an executive session pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property transactions and ORS 192.660 (2) (h) for the purpose of consultation with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.

## **REGULAR MEETING**

### **CONSENT AGENDA**

#### **Minutes - October 3, 2006 work session and regular meeting**

Don Smith moved to approve the consent agenda. Bob Woodward seconded the motion. Don Smith, Bob Woodward, Ruth Williamson, Ted Schoenborn and Suzanne Johannsen all voted aye. Motion passed.

### **STAFF PRESENTATION**

Steve Jorgensen, Associate Planner, addressed the Board. Steve stated that he has worked the past twelve years at Deschutes County as the transportation planner, and spent six years before that as a light rail planner in San Diego. He stated he grew up in the Bay area and his wife Allie works at JSFC, and they have three children who have all done very well with the district programs. He stated he looks forward to working for the district.

Jason Scarberry, Park Maintenance Worker, addressed the Board. He stated he has been hired to work on the trails crew and he couldn't ask for a better job. He stated he is an avid mountain biker. He thanked the Board for the opportunity to work for the district.

### **BUSINESS SESSION**

#### **Approve Administration Building Concept Plan**

Don Smith moved to approve the Administration Building Concept Plan as presented in the work session and direct staff to proceed to the schematic phase of the project. Ted Schoenborn seconded the motion. Don Smith, Ted Schoenborn, Bob Woodward, Ruth Williamson and Suzanne Johannsen all voted aye. Motion passed.

#### **Accept donation of property from Jay Audia**

Bob Woodward moved to accept the 3.4 acres of property along the river from the Jay Audia firm, and authorize the executive director to purchase additional properties for the amount of \$205,000. Ruth Williamson seconded the motion. Bob Woodward, Ruth Williamson, Ted Schoenborn, Don Smith and Suzanne Johannsen all voted aye. Motion passed.

**GOOD OF THE ORDER**

Wayne Smith referred to information provided in the Board folders. He noted that the United States Tennis Association (USTA) is recognizing the district for excellence in hosting tournaments which is an achievement by Kevin Collier, a sports coordinator for the district. Wayne also referred to a news release from KTVZ regarding a \$100,000 grant to help Bend kids fight obesity. He stated this demonstrates how many of the staff is active in the community outside of their work responsibilities and he explained that Sue Boettner has served as co-chair of the Healthy Active Central Oregon, a sub-committee of the Central Oregon Health Council, which was successful in securing the grant.

**Future Meetings**

The Board cancelled the November 21 meeting. Suzanne Johannsen noted that the Board would conduct a retreat on Friday, December 1, meeting at the Senior Center for a park tour followed by an afternoon meeting at the center.

As there was no further business the meeting was adjourned.

Prepared by,

Paula Lowery  
Executive Assistant

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Suzanne Johannsen, Chair

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Ruth Williamson, Vice-Chair

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Bob Woodward

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Ted Schoenborn

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Donald K. Smith