

**Bend Metro Park & Recreation District
Board of Directors
Executive Session & Special Meeting
February 27, 2008**

BOARD PRESENT: Ruth Williamson, Bob Woodward, George Thayer, Ted Schoenborn and Scott Wallace.

STAFF PRESENT: Don Horton and Paula Lowery.

LEGAL COUNSEL: None.

MEDIA: None.

VISITORS: None.

Chair Ruth Williamson called the special meeting to order at 11:35 am.

Performance Evaluation of Don Horton, Executive Director

George Thayer moved to award executive director, Don Horton, a bonus of \$5,000 for the 2007-08 fiscal year, payable immediately. Ted Schoenborn seconded the motion. Bob Woodward stated that any future awards to the executive director should be done in February. Scott Wallace stated the board had considered Don's performance, accomplishments of the district and performance of the staff in determining compensation of the executive director. He stated the board felt the amount awarded is appropriate for the position. Ruth Williamson stated the board had looked beyond the community to get an idea of what would be appropriate and remain sensitive to the times. She stated this is in recognition of excellence in Don's performance. Ted Schoenborn stated the board had reached absolute consensus of Don's excellent performance. George Thayer stated it is a pleasure to serve on a board that is supported by staff which is a reflection of Don's leadership. George Thayer, Ted Schoenborn, Scott Wallace, Bob Woodward and Ruth Williamson all voted aye. Motion passed.

Amend Executive Director's Employment Agreement

Ted Schoenborn moved to approve Amendment No. 1 to the Executive Director Employment Agreement to define the annual effective date for the executive director's merit increase and provide flexibility to issue a merit increase and/or bonus. Scott Wallace seconded the motion. Ted Schoenborn, Scott Wallace, Bob Woodward, George Thayer and Ruth Williamson all voted aye. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

Pine Nursery

Don Horton shared an alternate proposal for developing two multiuse fields and associated parking at Pine Nursery. He stated that staff could evaluate costs for the two fields and parking in addition to the trails and parking previously approved by the board. He explained there is more need for multiuse fields than specialized sports fields. George asked how that would be affected by the review of the Capital Improvement Program and SDC methodology. Don explained that work would go forward. Ruth stated the district needs to stay flexible and responsive to the community to provide the best service possible. Scott Wallace stated he has had feedback from members of the community offering in-kind services. The board directed Don to evaluate costs for two fields and prepare information for their consideration.

Legislative Meeting

Don Horton reported he would be meeting with Congressman Walden in Washington, D.C. the week of March 11 and suggested asking him to consider an earmark for the Pine Nursery. The board agreed he should make the request.

Meeting Cancellation

Don Horton suggested cancelling the March 4 meeting and moving all agenda items to March 18. The board agreed to cancel the meeting.

GOOD OF THE ORDER

The board discussed the appropriateness of individual board members taking on agenda items based on their interests and expertise.

The meeting was adjourned at 12:00 noon.

Prepared by,

Paula Lowery
Executive Assistant

Ruth Williamson, Chair

Bob Woodward, Vice-Chair

Ted Schoenborn

George Thayer

Scott Wallace