

**Bend Metro Park & Recreation District
Board of Directors
Work Session, Executive Session & Regular Meeting
June 2, 2009**

BOARD PRESENT: Bob Woodward, Ted Schoenborn, Ruth Williamson and Scott Wallace.

STAFF PRESENT: Don Horton, Ed Moore, Lindsey Lombard, Bruce Ronning, Theresa Albert, Steve Jorgensen and Paula Lowery.

LEGAL COUNSEL: Neil Bryant.

MEDIA: Erin Golden, The Bulletin.

VISITORS: Mike Lovely, Michael Graham, Bill Martin and Sue Vordenberg.

WORK SESSION

Chair Bob Woodward convened a work session at 5:30 pm.

Comprehensive Plan Amendments

Bruce Ronning explained that it has been five years since adoption of the BMPRD 2005 Parks, Recreation and Green Spaces Comprehensive Plan and it is appropriate to conduct a five-year review. He noted the assumptions and premises of the plan, especially those regarding population and community growth, should be evaluated. He also stated that since the adoption of the plan, a revised Neighborhood Park Plan and a Trails Master Plan have been added along with work done with the city of Bend UGB Amendment, including General Plan Amendments, a Park and Trail Framework Plan, and a quadrant-based analysis of future park and trail needs. He cited the extensive work conducted in the last year to revise the SDC Methodology and CIP and explained that this work also leads to the need to revise the strategic plan. He stated a wholesale review of the comprehensive plan is not required, but a close look and revision of language is anticipated. Bruce referred to Chapter 1 of the Plan and explained that Steve Jorgensen has done a lot of work to address these changes and more recent planning elements. He referred to the Board Ends Statements and explained this work was done by a previous board and staff is requesting that the board consider a review and potential revision of the ends statements. Bruce also briefly identified some of the changes Steve has made to date. Steve explained that his initial efforts on the amendments has been to identify and correct things that are out of date and capture what has been done since the last plan has been adopted. He referred to the staff report that outlines those chapters that are proposed for change and stated that for the most part a lot of the work has been completed in terms of the draft. He stated that it is anticipated that staff will present the proposed changes to the board over a series of future work sessions and it is hoped this work can be completed in the next few meetings. Don Horton noted that the Board Ends Statements will shape the remaining chapters and staff is proposing to complete that work in advance of presenting additional chapters for board review. Bruce Ronning noted that Chapters 5 and 7 will require the most substantive changes based on potential changes to the Board Ends Statements and/or resultant of the other planning work that has been done since 2005. He also recommended that the amendments to the plan be adopted by resolution preceded by a meeting to obtain public input and a public hearing. Bruce added that once this work has been completed, staff can move forward with revising the district's strategic

plan which is out of date and needs the attention of the new board. He also referred to Chapter 8 of the comprehensive plan and explained that staff is evaluating the need for this chapter as it is somewhat redundant with the district's strategic plan and it may be that this chapter becomes the revised strategic plan. Ruth Williamson asked what the staff is looking for from the board with regard to the ends statement in terms of specificity. Bruce stated he would like the ends statements to be more directive, and perhaps more comprehensive. Ruth stated it would be helpful to have some examples to consider. Ted Schoenborn asked for clarification for dropping "Metro" from the name and noted inconsistencies in Chapter 1. Bruce explained that "Metro" has been dropped for marketing purposes however; in his opinion, since this is an official planning document, it should retain "Metro", or be identified as BMPRD. The board agreed that since the document is to be adopted by resolution, the legal name should remain.

Landfill Park Proposal

Bruce Ronning briefly reviewed the needs analysis of the comprehensive plan with regard to future needs of different classifications of parks. He referred to the quadrant-based analysis associated with the city's UGB amendment and discovered some quadrants of town are well served by community parks, while others are not, particularly the southeast quadrant where the county landfill lies. He referred to High Desert Park located in the southeast quadrant and stated it could fulfill some of the need, however, staff has come to the conclusion that site may not be the most appropriate location in terms of serving the surrounding residential area. He identified additional sites in the southeast quadrant that could be considered for neighborhood park and community park service. Don Horton reported on a meeting with Tim Schimke regarding the possibility of managing a park on top of a closed phase of the Deschutes County landfill. He explained the phasing of closing the landfill resulting in 120 acres for a potential regional park. He referred to alternate designs developed to assist the county with determining what type of cap to apply to the landfill, and reviewed the proposals. He stated that staff agrees the majority of use should be passive including trails, picnic sites, remote control airplane and kite flying, etc. He stated that it has been determined that a more intensive planning process needs to be applied to this property to encompass the whole landfill site before narrowing down the use for the initial 40-acre tract to be closed this year. He stated the landfill site could serve as a regional park and additional discussion needs to occur with the county regarding how we intend to serve the residents of Bend and Deschutes County in that area before the park is designed. He stressed staff is not interested in sports fields on this site; however, there may be some areas to provide irrigated turf for active use. Don recommended that over the course of the next two months, staff develop a solid recommendation with regard to High Desert Park in terms of providing a community park, and whether to pursue the landfill. He proposed a joint meeting between the board and county commissioners to discuss the long term goal of providing a park on the landfill and how it might be funded. Ruth asked about the future of Section 11. Bruce stated there are proposed parks for the property and whether the master plan goes forward is affected by the outcome of the UGB process. Don noted that master plan is for a very different type of park space and predominantly centered on the bat habitat. He stated it would be very passive open space use. Following discussion the board agreed that staff should proceed with discussions with the county regarding potential park space for the closed landfill sections.

Executive Director's Report

Community Garden Update

Don Horton reported that staff is in the process of completing the master plan for Hollinshead Park and expansion of the community garden has been part of that planning process. He stated that the OSU master gardeners have advised that it is still feasible to plant for this growing season and staff has configured a plan to add 18 garden plots in keeping with the master plan. He stated a temporary fence will

be installed next week and work will begin on the plots. He added that staff was surprised to learn at the last meeting that the gardeners' request to expand the site had been refused as that was not the case. Ruth Williamson asked if staff has considered adding community garden sites around the district. Don stated that a site is being considered adjacent to the senior center and possibly at the Pine Nursery.

RTP Grant – Deschutes River Trail

Don Horton reported the district has received an RTP grant for the Pioneer Park to Revere Avenue section of the Deschutes River Trail in the amount of \$62,326. Bruce Ronning also reported that the Central Oregon Trails Alliance also received a grant for 30 miles of mountain bike trail improvements and connections to the existing Winoga Butte and Kiowa Butte network of trails.

Planning Commission WOZ Review Update

Bruce Ronning reported that Steve Jorgensen has been working with W & H Pacific on the design of the Pioneer Park trail section that will go before the planning commission for a WOZ review on June 8.

Dog Park Opening Events

Don Horton reported the events were a great success and thanked Jan Taylor for her efforts and Ed Moore for working with Jan to create policies and rules and regulations. He added the Park Services crew constructed the parks and will continue to add new amenities throughout the new budget year. He stated he believed the sites were well received and thanked DogPac for their partnership efforts on this program. He stated he thinks DogPac will continue to be a good advocate for off leash areas and good caretakers for those sites.

City of Bend IGAs

Don Horton referred to the off leash area IGA with the city of Bend for the Overturf and Awbrey sites and reported he would be signing the agreement previously reviewed and approved by the board and scheduled to be approved by the city council at their Wednesday meeting. He stated an IGA with the city of Bend for police services has been informally approved and the officer has been hired to work in the parks. He stated the IGA outlines the relationship between the district and city police department and how the program will be implemented. He explained the agreement will be presented to the board for formal adoption at the next meeting.

Safe Routes to School Funding Grant Application – Coyner Trail

Bruce Ronning reported that Steve Jorgensen has been working with the city on a grant for safe routes funding, the district's portion of which would apply to improvements to the Coyner Trail. He stated some funds are included in this year's budget for those improvements; however, there are not enough to complete all of it. He stated that the application is due next week which does not allow time for board approval and asked that the board consider approval during the business session. Steve Jorgensen explained the city is applying for a grant to address three safe routes to school including Cascade Middle School, Daggett Lane near Ensworth Elementary and the Coyner Trail combined with a route to feed into Bear Creek Elementary School and a section of Tempest Street that feeds into Ponderosa Park. He stated the amount the district is looking for is \$170,000 to \$200,000 range and noted there is approximately \$2 million available state-wide. He explained the grant application has been a collaborative effort between the district, school district, Commute Options and the city of Bend. The board directed staff to pursue the grant opportunity.

The work session was concluded at 6:20 pm.

EXECUTIVE SESSION

Chair Bob Woodward convened an executive session at 6:35 pm pursuant to ORS 192.660 (2) (h) for the purpose of consulting with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.

REGULAR MEETING

Chair Bob Woodward called the regular meeting to order at 7:00 pm.

VISITORS

Jan Gifford, Vice-President of DogPac, addressed the board. She thanked the board for its efforts in developing the off leash sites. She stated the grand opening was a great success. She stated she especially wanted to thank the staff for their efforts on the design and getting the parks open. She cited the efforts of Jan Taylor, Paul Stell, Ed Moore, Chris Zerger and Kim Johnson. She stated they are great to work with as they are so professional and such detail people. She stated they don't miss a thing and that is why we have had such a successful opening.

Ruth Williamson stated that DogPac also rose to the occasion in an inspiring way and has given our community a model of what a volunteer group can get done when they come together and participate, and raise awareness.

Scott Wallace acknowledged the DogPac group noting that a lot of people approached the board and the district about what we can do for them and it is nice to see some reciprocity. He stated it has been a very pleasant experience for us as well.

CONSENT AGENDA

Approve Minutes – May 5, 2009

Ratify Budget Committee Minutes – May 4 & 6, 2009

Ted Schoenborn moved to approve the consent agenda. Ruth Williamson seconded the motion. Ted Schoenborn, Ruth Williamson, Scott Wallace and Bob Woodward all voted aye. Motion passed.

BUSINESS SESSION

Budget Hearing

Chair Bob Woodward convened a public hearing to receive comment on the Bend Metro Park & Recreation District 2009-10 FY budget. Hearing no comments, the chair closed the public hearing.

Adopt Resolution No. 313 – Adopting the 2009-10 FY Budget and Making Appropriations

Lindsey Lombard explained the budget before the board for adoption does not contain any changes from the document approved by the budget committee. She stated the board does have the authority to make changes up to 10% of all approved expenditures in any fund. The board did not offer any changes for consideration. Lindsey stated the 2009-10 budget is a total of \$32 million with total appropriations of \$30,940,000. She added this is significantly less than the 2008-09 budget, largely related to the reduction in capital outlay and the reduction in SDC funds. Scott Wallace moved to adopt Resolution No. 313, adopting the budget and making appropriations for fiscal year 2009-10. Ted Schoenborn seconded the

motion. Scott Wallace, Ted Schoenborn, Ruth Williamson and Bob Woodward all voted aye. Motion passed. Ruth Williamson moved to adopt Resolution No. 314, imposing and categorizing taxes for fiscal year 2009-10. Scott Wallace seconded the motion. Ruth Williamson, Scott Wallace, Ted Schoenborn and Bob Woodward all voted aye. Motion passed.

Adopt Resolution No. 315 – 2009-10 Capital Improvement Plan

Lindsey Lombard explained that Resolution No. 315 and the attached Exhibit A, 2009-10 Capital Improvement Plan (CIP) presented for board adoption is the same document reviewed and approved by the budget committee. Bruce Ronning explained that adoption of the CIP gives direction with regard to future capital planning, and serves a statutory requirement in the SDC statute that there is an adopted master plan for the expenditure of SDC funds. Ted Schoenborn moved to adopt Resolution No. 315 and Exhibit A: the 2009-10 Five-Year Capital Improvement Plan. Ruth Williamson seconded the motion. Ted Schoenborn, Ruth Williamson, Scott Wallace and Bob Woodward all voted aye. Motion passed.

GOOD OF THE ORDER

Scott Wallace stated that we are drawing near to the end of Bob Woodward’s tenure on the board. He stated the board and staff would like to recognize Bob and his wife, Eileen’s, contributions to the board and district over the years. He shared a list of awards, property acquisitions, completed projects, grants and special contributions that occurred during Bob and Eileen’s service to the district and its constituents. Scott also announced a bench on the Deschutes River Trail will be dedicated to Bob and Eileen Woodward. He thanked Bob for his years of service and stated the board and staff very much value his and Eileen’s role with the district over the years.

As there was no further business, the meeting was adjourned at 7:30 pm.

Prepared by,

Paula Lowery
Executive Assistant

Bob Woodward, Chair

Scott Wallace, Vice-Chair

Ted Schoenborn

George Thayer

Ruth Williamson