

**Bend Metro Park & Recreation District
Board of Directors
Work Session, Executive Session & Regular Meeting
July 7, 2009**

BOARD PRESENT: Bob Woodward, Scott Wallace, Ted Schoenborn, and Scott Asla.

STAFF PRESENT: Don Horton, Bruce Ronning, Wayne Smith, Ed Moore, Lindsey Lombard, Theresa Albert, Steve Jorgensen, Pat Erwert, Vickie Dawley, Matt Mercer, Sue Jorgenson, David Wagner, Wes Murphy and Paula Lowery.

LEGAL COUNSEL: Neil Bryant.

MEDIA: Erin Golden, The Bulletin

VISITORS: Bill Martin, Mike Lovely, Michael Graham, Sue Vordenberg, and Sally Lybarger.

WORK SESSION

Board Chair Bob Woodward convened a work session at 5:30 pm.

Annual Work Plan Year End Report

The board received year end reports from the directors and managers of Planning and Development, Recreation, Finance, Human Resources, Community Relations and Park Services, noting projects that had been completed or would be carried over into 2009-10. Each department also highlighted new projects planned for 2009-10.

Board of Directors Calendar 2009-10

Don Horton referred to the proposed 2009-10 board calendar provided in the board report and noted it was prepared based on the 2009-10 work plans. He asked the board to review the calendar and add any topics or projects they wished staff or the board to address in the coming year.

Comprehensive Plan Amendments

Bruce Ronning and Steve Jorgensen shared proposed Board Ends Statements for the board's consideration and future discussion. Bruce noted that staff is working on draft revisions of several chapters of the comprehensive plan that will be also be brought to the board for review and discussion. He shared proposed changes to the district's mission and vision statement and recommended the addition of a proposed safety related statement.

The work session was concluded at 6:28 pm.

EXECUTIVE SESSION

The board convened an executive session at 6:30 pm pursuant to ORS 192.660 (2) (e) for the purpose of discussion real property transactions.

REGULAR MEETING

Board Chair Bob Woodward called the regular meeting to order at 7:00 pm.

VISITORS

Sally Lybarger addressed the board. She thanked the district for establishing the dog parks. She asked about the enforcement of the law that prohibits people from bringing dogs to the special events held in the community. Don Horton explained that staff generally asked for compliance; however, if the offender does not leave the event the city police department can issue a citation.

STAFF INTRODUCTIONS

Ed Moore introduced Wes Murphy, the new district Park Resource Officer to the board. Wes shared information regarding his background, noting that he had grown up in Bend and participated in many park and recreation programs and frequently visited parks and Juniper Swim & Fitness Center. He gave a brief report of the activities that he has dealt with in the six weeks that he has been on the job. He noted the most prevalent problems are dogs off leash and consumption of alcohol in the parks.

Wayne Smith introduced David Wagner, a general intern serving the district, to the board. David explained that he is attending Southern Illinois University where he will graduate upon the completion of the internship. He stated that he has been meeting the administrative staff and learning about their duties and responsibilities, and he is interested in learning about the programming aspect of community recreation.

BUSINESS SESSION

Oath of Office

Chair Bob Woodward administered the oath of office for Ted Schoenborn and Scott Asla.

Proclamation: Designating July as National Park and Recreation Month

Chair Bob Woodward read into the record a proclamation designating July as National Park and Recreation month.

Comments from the Chair

Chair Bob Woodward stated that it is a rare occasion to work for an organization that you admire and come to love. He stated his time on the board has been time well spent and it was important to him to work with old friends and get to know new people. He thanked everyone for their support and expressed his best wishes for future success. He added that he and Eileen would continue to volunteer with the district.

Board Elections

Chair Bob Woodward opened the nominations for the board chair for 2009-10. Scott Asla nominated Scott Wallace to serve as chair. Ted Schoenborn seconded the motion. Scott Asla, Ted Schoenborn, and Scott Wallace all voted aye. The motion passed.

Chair Bob Woodward opened the nominations for the vice-chair for 2009-10. Ted Schoenborn nominated George Thayer to serve as vice-chair. Scott Wallace seconded the motion. Ted Schoenborn, Scott Asla and Scott Wallace all voted aye. Motion passed.

At this point Bob Woodward stepped down and Scott Wallace assumed the chair position.

Appoint Executive Secretary of the Board

Ted Schoenborn moved to appoint Don Horton, Executive Director, to serve as Executive Secretary of the Bend Metro Park & Recreation District Board of Directors. Scott Asla seconded the motion. Ted Schoenborn, Scott Asla and Scott Wallace all voted aye. Motion passed.

Set Board Meeting Dates & Times

Ted Schoenborn moved to conduct the Board of Directors meetings on the first and third Tuesdays of the month beginning at 5:30 pm with a work session followed by a regular business meeting at 7:00 pm. Scott Asla seconded the motion. Ted Schoenborn, Scott Asla and Scott Wallace all voted aye. Motion passed.

CONSENT AGENDA

Approve minutes – June 2, 2009

JSFC Contract

Ratify Conservation Vision Professional Services Agreement with Trust for Public Lands

Ratify IGA – City of Bend – Police Services

Approve purchase of soccer uniforms

Ted Schoenborn moved to approve the consent agenda. Scott Asla seconded the motion. Ted Schoenborn, Scott Asla and Scott Wallace all voted aye. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

Committee to Review Personnel Policy Changes

Don Horton requested that a committee be formed consisting of two board members and staff to review personnel policy changes. Ted Schoenborn and Scott Asla volunteered to serve on the committee.

Talk in the Park Series

Don Horton shared a flyer announcing the Talk in the Park series and noted that six sessions have been scheduled for this year. He stated they are held in Drake Park near the big wheel during the lunch hour.

Ethics Laws

Don Horton shared a review prepared by district legal counsel of the state's ethics laws.

New District Office

Don Horton noted that this is the last meeting of the board to be conducted at Hollinshead Barn. He reviewed the moving plans and stated the board would meet in the new community room on July 21. Don added that the old administration building is currently being advertised for lease by Compass Commercial. He stated that Planning and Development will be evaluating a long term use of the park property, and hopefully including the entire riverfront between Pacific Park and Newport Avenue.

As there was no further business the meeting was adjourned at 7:30 pm.

Prepared by,

Paula Lowery
Executive Assistant

Scott Wallace, Vice-Chair

George Thayer, Vice-Chair

Ted Schoenborn

Ruth Williamson

Scott Asla