

**Bend Metro Park & Recreation District
Board of Directors
Work Session & Executive Session
June 15, 2010**

BOARD PRESENT: Ted Schoenborn and Ruth Williamson.

STAFF PRESENT: Don Horton, Bruce Ronning, Theresa Albert, Jan Taylor, Norm Ziesmer, Dave Crowther, Ed Moore and Paula Lowery.

LEGAL COUNSEL: Paul Taylor.

MEDIA: None.

VISITORS: Mike Lovely and Michael Graham.

WORK SESSION

A quorum of the board was not present. Ted Schoenborn opened the work session at 5:35 pm.

Hollinshead Master Plan

Bruce Ronning reviewed a history of the Hollinshead Master Plan project and public process conducted by staff to aid in the development of the plan. He introduced the proposed master plan and briefly reviewed components of proposed changes and improvements. He also identified maintenance management issues including ongoing maintenance of historical structures. Bruce explained the board will be asked to receive public comment and adopt the plan by resolution on July 6.

Park Access Study

Norm Ziesmer presented a revised Park Access Study for board review. He noted a preliminary study had been presented to the board on October 21, 2008. He reviewed changes to the study and explained it is a guideline for access to park and recreation outdoor facilities not covered by the American with Disabilities Act or ADAAG (guidelines developed by the U.S. Access Board). Norm reviewed the process for developing the study. He explained that staff is asking the board to consider the study in terms of the district following a "best practice" for access improvements with the study serving as a guide. He also explained a system to be used to identify needed improvements and a proposed information piece to provide site accessibility information for each park. Norm stated that it is anticipated the board will be asked to adopt the study by resolution in September, following a public process that will include stakeholders meetings and a public hearing.

New Employee Orientation Video

Theresa Albert presented a new employee orientation video. She explained the New Employee Orientation Program is designed to be welcoming and educational for new employees. She noted that previously new employees had viewed the Gold Medal video. She added the new video has been designed to specifically welcome new employees, and places an emphasis on the culture and highlights the departments of the district. Theresa noted that an estimated cost of \$7,000 was approved in the 2009-10 budget; however, the actual cost to write the script and film and edit the video was \$2,385.

2010-11 Board Calendar

A review of the 2010-11 Board Calendar was postponed to July 20.

EXECUTIVE DIRECTOR’S REPORT

Don Horton reported that a Trust for Public Land fundraising event has been scheduled to raise funds for the acquisition of Miller’s Landing and the board would be receiving invitations to the event.

Don Horton reported that a new district event, “Day of Play” has been scheduled for September 25. He noted this event will replace the annual Pumpkin Festival.

Don Horton referenced several newspaper articles and provided copies for the board. He recommended future discussion of the full board.

As there was no further business the work session was concluded at 6:50 pm.

EXECUTIVE SESSION

The board met in executive session pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. A quorum of the board was present for the executive session.

Prepared by,

Paula Lowery
Executive Assistant

Scott Wallace, Chair

George Thayer, Vice-Chair

Ted Schoenborn

Ruth Williamson

Scott Asla