



Board of Directors

Agenda & Reports

April 19, 2011

**Bend Park and Recreation District
Board of Directors**

**AGENDA
April 19, 2011**

5:30 PM Work Session

7:00 PM Regular Meeting

**Executive Session
Pursuant to ORS 192.660(2)(i)**

**District Office Building
799 SW Columbia
Bend, Oregon**



5:30 PM WORK SESSION

1. Capital Improvement Plan – large projects discussion

VISITORS

Work sessions are scheduled for the board to receive and discuss information regarding district operations, projects, and planning to aid in their decision-making process. The board can choose to accept comment on work session agenda items at the end of their discussion. The chair may ask for comment from visitors at the appropriate time. Please state your name and address and limit your comments to three minutes in the interest of allowing the board to complete their work session agenda.

7:00 PM REGULAR MEETING

VISITORS

This is the time provided for individuals wishing to address the Board regarding items **not** listed in the business session. The Board may elect to ask for comment on business session items at the appropriate time. The visitor's section is not designed for a lengthy presentation. If you have a proposal for Board consideration, briefly introduce the subject, and request that the Board consider adding discussion to a future Board meeting agenda. Visitors who wish to speak are asked to sign up on the public comment card provided. Please state your name and address at the time you address the Board. Please limit your remarks to three minutes.

CONSENT AGENDA

Approve minutes: April 5, 2011, Work Session & Regular Meeting

BUSINESS SESSION

1. Ratify Art Commission Contract – Farewell Bend Park sculpture
2. Consider adoption of Resolution No. 331 in support of City of Bend Street Improvement Transportation Bond

EXECUTIVE DIRECTOR'S REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN

EXECUTIVE SESSION

The Board of Directors will meet in an executive session pursuant to ORS 192.660(2)(i) for the purpose of discussing conducting the job performance of the executive director.

This session is closed to all members of the public except for representatives of the news media. Matters discussed in executive session that relate to the job performance of the executive director shall not be disclosed by the news media.

BOARD AGENDA COMMUNICATION

AGENDA DATE: April 19, 2011

SUBJECT: Capital Improvement Plan (CIP)/Large Projects List

STAFF RESOURCE: Don Horton, Executive Director
Bruce Ronning, Director of Planning and Development
Lindsey Lombard, Finance Director

PREVIOUS BOARD ACTION: The board reviewed CIP priorities on January 14 and again on February 15 in preparation for the 2011-12 budget discussions.

ACTION PROPOSED: Additional board discussion of large capital project priorities and funding measures for the 2011-12 CIP revision.

BACKGROUND

During FY 2009-10 the board worked with staff to sort the district's capital improvement plan (CIP) into five and ten year periods. The current Five-Year CIP (adopted by the board in June 2010) ranks facility categories as "highest, high, medium and low community priorities" as determined through the 2008 Community Interest and Opinion Survey, an Advisory Group process and subsequent board priority setting discussions. The CIP process was also informed by identified future neighborhood, community and regional park and trail needs, a gap analysis based upon the district's adopted level of service standards, and GIS data.

On January 14 and February 15, 2011 the board began discussing five-year CIP priorities in advance of staff preparation of the 2011-12 budget proposal. It was clear in the light of that discussion, the revised SDC Fund Forecast and updated financial forecast, that additional discussion of large capital project priorities and potential future funding sources would be necessary in order to craft a more realistic ten-year capital project outlook. With the 2011-12 budget proposal and a draft five-year CIP revision now complete, it is prudent to return to the longer term capital project and funding discussion.

STAFF RECOMMENDATION

Staff asks that the board review the proposed priorities in the draft 2011-12 CIP revision which now includes \$22,902,714 in project work during the coming five fiscal years. The board is also asked to discuss longer term capital priorities and future funding strategies. Staff will present an abbreviated 10-year, large projects list for the board's consideration and comment.

BUDGETARY IMPACT

None at this time; however it is clear given current revenue projections that the full set of proposed improvements listed on the draft ten-year capital improvement plan cannot be reasonably funded or accomplished within the projected time period. The board's adoption of a 2011-12 CIP revision and prioritization of anticipated large projects beyond the five year time frame will have substantial impacts on capital improvement spending, future levels of service and on subsequent General Fund maintenance and operational budgets.

**Bend Metro Park & Recreation District
Board of Directors
Work Session, Executive Session & Regular Meeting
April 5, 2011**

BOARD PRESENT: George Thayer, Scott Asla, Scott Wallace, Ruth Williamson, and Ted Schoenborn.

STAFF PRESENT: Don Horton, Wayne Smith, Bruce Ronning, Lindsey Lombard, Jan Taylor, Ed Moore, Sue Jorgenson, Dave Crowther, Andie Lindgren, Robin Laughlin and Paula Lowery.

LEGAL COUNSEL: Neil Bryant.

MEDIA: Nick Grube, The Bulletin.

VISITORS: Mike Lovely, Michael Graham, Dave Stensland and Justin Gottlieb.

WORK SESSION

Chair George Thayer convened the work session at 5:35 pm.

Outdoor Summit Update

Wayne Smith explained he and Sue Jorgenson, along with Robin Laughlin, Eric Denzler and Andie Lindgren conducted an Outdoor Summit in February. He stated the sole purpose was to bring together different groups in the community that are currently working with kids in getting them into outdoor programs, or individuals and organizations that would like to do that. He stated that district staff developed a list of organizations and individuals and invited them to the summit. He noted this has grown out of the No Child Left Indoors initiative and Oregon State Outdoor Recreation Plan efforts to get kids back into the outdoors in promoting healthy lifestyles and develop a value of natural areas into their day-to-day living. He stated the district has taken the lead in developing a process for collaboration of individuals, groups and organizations to grow outdoor program opportunities for the kids in our community. Wayne noted the Outdoor Summit meeting notes were provided in the board report. Sue Jorgenson reported the high level of responses around the desire for collaboration was exciting. She stated the Forest Service was recently awarded a federal grant for a children's forest, one of nine offered nationwide, that will provide funding to hire a coordinator to help to continue the work started at this first meeting. Wayne explained at this point the group is compiling ideas and common themes that will be considered at the next meeting. He added that it is hoped there will be more representation from the Bend La Pine School District at the next meeting as the group would like to see outdoor education returned to the school curriculums. He stated the group is very eager to get down to more specifics about what we can do collectively.

Oregon Park & Recreation Association Outdoor Seekers Program

Andie Lindgren reported that a new statewide initiative is being developed through the Oregon Park and Recreation Association (ORPA) called Outdoor Seekers. She explained a marketing group has done a lot of work on developing a central location for people from all over the state to access information about outdoor activities for children in their area, or an area they may be visiting. She stated a marketing plan has been created, and RFP for a website design was recently awarded. She explained the website will include a Google map that identifies parks, outdoor spaces, outdoor activities, etc., within a specified radius, and an event calendar for activities that will be taking place statewide. Andie explained this effort is a consolidated Oregon movement to get kids outside and it is anticipated to grow with an unlimited number of programs and activities. She noted there are representatives from state parks, ORPA and the Eugene Park & Recreation department involved in this program and it is funded by Oregon State Parks in the amount of \$15,000. Andie stated the deadline for getting the

website up and running is May 15. Don Horton recognized Andie's efforts in creating the program. He stated it is turning into an exciting project and we are proud to have one of our own at the helm. Ted Schoenborn stated that once it is established it will have national significance.

Recreation Community Partnerships Update

Wayne Smith stated the district's partnerships are an integral part of how many programs are produced. He stated they allow us to do more with a variety of different resources. He stated partnerships provide diversity, facilities, equipment and expertise of instructors. He reported the district currently uses 85 different partners to produce programs at Juniper Swim & Fitness Center, the Senior Center and throughout all programming areas. He stated our partners help us accomplish our mission to provide programs for everyone. He stated the district provides a set of standards for how programs will be delivered. He explained the program development process has been refined over the years to improve our monitoring of the programs and how we have written contracts with various partners and providers. He stated the community has come to value that something that is delivered through or in cooperation with the district is going to have a high standard of quality. He added the providers have come to recognize and value the district's standards and marketing abilities which have contributed to the sustainability of the recreation department through the years. Sue Jorgenson explained the community partnerships consist of three basic categories including contract partners, community organizations, and formal agreements. She explained the components and benefits of each category. Wayne explained the benefits of the partnership with Bend La Pine schools to the district as well as the community whereby two tax supported entities maximize the use of facilities. Scott Asla asked about the progress of the Prescription for Play program. Sue reviewed the status of the pilot program at Ensworth Elementary School and stated it is going very well. She explained the district will provide free after school programs twice a week with the kickoff event planned for Friday, April 8. She stated an intern from the local college will be working with a district staff person on Fridays and a JSFC staff person will be offering a kid fitness activity on Wednesdays through the first part of June. Wayne explained that pediatricians have done an assessment of the participants who are students at Ensworth, and the families are being educated on all of the district offerings. He added a nutritional component is provided by the county health department, and grant proposals have been submitted in the hope of being able to provide the program to other schools.

The work session was concluded at 6:15 pm.

Executive Session

Chair George Thayer convened an executive session at 6:17 pm pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

REGULAR MEETING

Chair George Thayer called the regular meeting to order at 7:15 pm.

Arbor Week Proclamation

Wayne Smith explained the board is being asked to proclaim April 6 through April 9, 2011, Arbor Week for the district. He reported that tree planting activities have been planned for Shevlin Park beginning Wednesday and running through Saturday with numerous volunteers representing various youth groups from throughout the community participating in the tree planting activities. He also noted that Newport Market is sponsoring the event again this year. Ruth Williamson moved to proclaim April 6 through April 9, 2011, Arbor Week. Scott Asla seconded the motion. Ruth Williamson, Scott Asla, Ted Schoenborn, Scott Wallace and George Thayer all voted aye. Motion passed.

Consent Agenda

Minutes – February 22, 2011, Work Session & March 1, 2011, Regular Meeting

Ruth Williamson moved to approve the consent agenda. Ted Schoenborn seconded the motion. Ruth Williamson, Ted Schoenborn, Scott Asla, Scott Wallace and George Thayer all voted aye. Motion passed.

Business Session

Review and Adopt District Sign Master Plan

Robin Laughlin presented the proposed District Sign Master Plan. She reviewed information previously presented to the board and explained the purpose for addressing a number of issues with the district's current use of outdoor signage in parks and along trails. She explained the program was developed to enhance user experience, consistency in design and messaging, improve access in terms of location and design layout, and address maintenance issues, sustainability and park operations. Robin shared samples of the types of signs to be used and noted the complete plan was provided in the board report. She also reviewed the implementation of the plan in phases and based on priorities. Bruce Ronning thanked Robin for her extensive work on the plan and her efforts to engage staff in all different areas of developing the plan. George Thayer moved to adopt the 2011 District Sign Master Plan. Scott Wallace seconded the motion. George Thayer, Scott Wallace, Ruth Williamson, Ted Schoenborn and Scott Asla all voted aye. Motion passed.

Ratification of Intergovernmental Agreement with Oregon Department of Transportation (ODOT)

Scott Wallace announced a potential conflict of interest with this action and stated he would recuse himself from the discussion and abstain from the vote.

Bruce Ronning stated the agreement has been reviewed by district legal counsel and district staff. He noted a requirement that if the bridge is not constructed within 10 years, the district would need to reimburse ODOT for the grant funding, and staff is confident the bridge will be constructed within that time frame. He stated the RFP has been issued and three qualified responses have been received from Otak, W. & H. Pacific and from Harper, Hoff, Peterson & Rigellis, all of which have local offices. He noted there is a prequalification for bidders through the ODOT process and only those organizations that are prequalified can bid. He added a staff group is currently reviewing the bids received and the board will be asked to approve the selection at the first meeting in May. Bruce provided an amended motion for board consideration. Scott Asla moved to authorize the Executive Director and legal counsel to enter into and execute ODOT Local Agency Agreement #26801 on behalf of the district. Ted Schoenborn seconded the motion. Scott Asla, Ted Schoenborn, Ruth Williamson, and George Thayer all voted aye. Scott Wallace abstained. Motion passed.

Appoint Budget Committee Member

Lindsey Lombard reviewed the board's previous appointment of Larry Katz to fill a vacancy on the Budget Committee. She stated that Bill Reinking had resigned his position on the committee and following board direction she contacted Sarah Olson, and confirmed that she would like to serve on the Budget Committee. Ruth Williamson moved to appoint Sarah Olson to serve on the Bend Park and Recreation District's Budget Committee for a term of three fiscal year budget processes, beginning with the 2011-12 fiscal year budget process. Scott Wallace seconded the motion. Ruth Williamson, Scott Wallace, Ted Schoenborn, Scott Asla and George Thayer all voted aye. Motion passed. Lindsey reminded the board of the Budget Committee tour scheduled for Tuesday, April 26, from 10:00 am to 2:00 pm, and the budget meeting dates of May 9, 11 and 17.

Executive Director's Report

Don Horton announced the district has closed on Miller's Landing. He also reported that Cheryl Howard has organized a weed pull on the site for Earth Day, and Trust for Public Lands is planning a donor appreciation event for which the board will receive an invitation.

Don Horton reported the district received 47 applications for the Recreation Director position. He stated the applications were narrowed to two selected for interviews. He invited the board to attend an evening reception scheduled for Wednesday, April 7, where the candidates would make brief presentations.

Don Horton reported the district has entered into a new memorandum of understanding with the city police department for police services in the parks, on trails and in district facilities.

Don Horton reported that Taylor Field in the Skyline Sports Complex is now undergoing renovation.

Jan Taylor provided an update on the Foundation's recent meeting and anticipated activities to increase fundraising efforts for scholarship funds.

Don Horton explained the recent suspension of the district's scholarship program. He stated the changes were necessary as the fund is now over budget and staff will be reevaluating the program to try to find a way to serve the need. He stated that some scholarships are being allowed on a case by case basis for health reasons.

Don Horton reported that Neil Bryant will be seeking board support in the form of a resolution for the city's street improvement bond. He noted the planned improvements involve Reed Market Road and how that will impact access to the Senior Center.

Good of the Order

Scott Wallace asked about the progress at Columbia Park. Bruce stated it is coming along with all of the rough grading for the trail improvements as well as the river front work completed. He stated crews will begin working on the plaza area getting ready for the installation of the playground and picnic shelter. He noted a couple of lamp posts were moved as part of improving the grade down to the Gilchrist Bridge. He stated it is anticipated the project will be completed mid to late summer. Bruce also announced the trail work at Pioneer Park has been completed that includes an accessible route from parking and the picnic shelter to the new trail.

Ruth Williamson announced that Bend 2030 sponsored a submission to an international competition, The Living Cities Design Competition. She stated a presentation of the visuals that were generated as part of that submission will be on display on April 20, at 5:00 pm, at OSU Cascades, in the Cascades Hall, and invited the board and staff to attend this event. She stated they are very compelling and really interesting, particularly for the park district, as they incorporate all of the design tenets around energy efficiency, applying new energy technologies, and existing technologies to urban infill and redevelopment.

As there was no further business the meeting was adjourned at 8:15 pm.

Prepared by,

Paula Lowery
Executive Assistant

George Thayer, Chair

Scott Asla, Vice-Chair

Ted Schoenborn

Ruth Williamson

Scott Wallace

BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 19, 2011
SUBJECT:	Donation of Art
STAFF RESOURCE:	Don Horton, Executive Director
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Consider acceptance of art donation

BACKGROUND

Greg Congleton, a local artist, approached Don Horton a few months ago about donating a piece of art to the district. Greg has worked for the past few years with Penny and Phil Knight who have commissioned art for other communities. They asked Greg to find a suitable location for a piece of art in Bend.

Greg was open to the location and what the piece of art might look like. After considering a few sites we settled on Riverbend Park because the parks design seems to mesh well with the type of art that Greg produces. Greg specializes in the use of scrap steel, welding the pieces together to form life-like structures, usually animals or people. There is a photos attached of an elk that demonstrates the character of the piece we will be receiving.

The location chosen for the art piece is the plant bed in Farewell Bend Park that is formed on one side by the donor recognition plaques. This location is slightly elevated from the remainder of the park and it highly visible given it is just east of the pedestrian bridge. A drawing of the location is attached.

The piece of art chosen is two horses pulling a log. Greg has researched draft horses to assure historical accuracy, yet the art work itself is made of all types of scrap steel, much of which will be identifiable from close range. The horses will be headed east as if they were pulling a log to the log deck. The log itself will also be steel and on one end of the log will demonstrate the cuts made when a log is milled. An artist conceptual drawing is attached to provide an idea of what the art will look like.

STAFF RECOMMENDATION

Staff recommends the board accept Penny and Phil Knight's generous gift of art created by Greg Congleton.

BUDGETARY IMPACT

The value of this piece of art is \$100,000 and will be funded donated by Phil and Penny Knight.

MOTION

I make a motion to ratify the decision to accept a donation of art from Phil and Penny Knight to be placed in Farewell Bend Park.

ATTACHMENT

Photo of a similar Congleton art piece

Site location of art

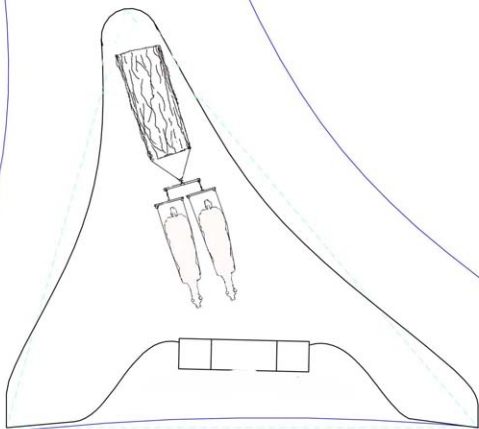
Side view of site location

Conceptual drawing of the piece of art designed for Farewell Bend Park



HORSE LOGGING SCULPTURE

PLAN VIEW



Project: Horse Logging steel sculpture
Location: Farewell Bend Park - Bend, Oregon
Donated by: Penny & Phil Knight
Artist: Greg Congleton 541-480-5245

February 9, 2011

Sheet 2 of 5

GREG CONGLETON - sculptor

Bronze and Steel

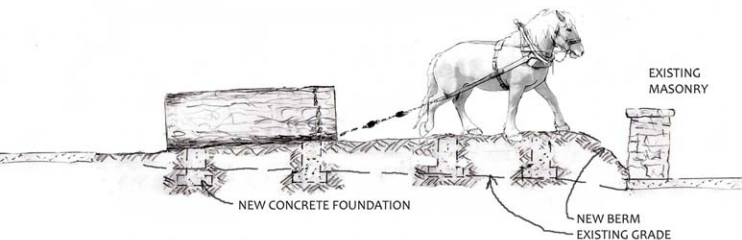
www.gregcongleton.com



HORSE LOGGING SCULPTURE

SIDE ELEVATION

HORSES ARE LIFE-SIZE AND APPROX 68" @ THE SHOULDER
LOG IS APPROX 42" DIA & 10' LONG



Project: Horse Logging steel sculpture
Location: Farewell Bend Park - Bend, Oregon
Donated by: Penny & Phil Knight
Artist: Greg Congleton 541-480-5245

February 9, 2011

Sheet 1 of 5

GREG CONGLETON - sculptor

Bronze and Steel

www.gregcongleton.com



Artist's conceptual design
of horse logging steel sculpture
installation in Bend, Oregon - summer 2011

GREG CONGLETON - sculptor

Bronze and Steel

www.gregcongleton.com

21143 BEE TREE LN BEND, OREGON 97701 541-480-5245



BOARD AGENDA COMMUNICATION

AGENDA DATE: April 19, 2011

SUBJECT: City of Bend Street Improvement Transportation Bond Measure 9-83

STAFF RESOURCE: Don Horton, Executive Director

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: Adopt Resolution No. 331 in support of Bond Measure 9-83

COMMITTEE ACTION: None

BACKGROUND

The City of Bend has placed Measure 9-83 on the May 17, 2011, ballot to authorize the City to issue up to \$30 million in general obligation bonds to improve major street corridors and intersections. The significant growth in the City over the past ten years has impacted the transportation system and the measure is being proposed so that street infrastructure improvements can be made before there are further impacts from growth. Projects to be addressed by the measure include improvements to Reed Market Road, Simpson Ave./ Mt. Washington Dr. roundabout, Brookwood Blvd./Powers Road roundabout, 18th Street/Empire Avenue roundabout, 27th Street reconstruction from Connors Dr. to Butler Market Rd, and 14th St./Century Drive reconstruction. The Reed Market Road improvements will directly benefit access to the Bend Senior Center.

STAFF RECOMMENDATION

Staff recommends that the board adopt Resolution No. 331 in support of the City of Bend's Street Improvement Bond Measure 9-83. It is a common practice for public agencies to support the efforts of one another to serve the needs of the community. Adopting this resolution is in keeping with the cooperative spirit that the district has endorsed with the City of Bend.

BUDGETARY IMPACT

None.

MOTION

I make a motion to adopt Resolution No. 331 supporting the City of Bend's Street Improvement Transportation Bond 9-83.

ATTACHMENT

Resolution No. 331

RESOLUTION NO. 331

**A RESOLUTION
OF THE
BEND PARK & RECREATION DISTRICT
SUPPORTING THE CITY OF BEND'S BOND MEASURE 9-83**

WHEREAS,

- A. The City of Bend has experienced significant growth that has impacted its transportation system;
- B. The City of Bend's traffic congestion, road safety, and deteriorating road conditions need to be addressed;
- C. The City of Bend has limited funds to build, improve, and maintain streets, and there is a backlog of needed street improvements;
- D. The City of Bend has identified specific improvements, including Reed Market Road, which will directly benefit the Senior Center and Larkspur Park; and
- E. The City of Bend has placed Measure 9-83 on the May 17, 2011 ballot to authorize the City to issue up to \$30 million in general obligation bonds to improve major street corridors and intersections;

NOW, THEREFORE, the Board of Directors of the Bend Park & Recreation District hereby passes this resolution supporting the City of Bend bond measure 9-83.

Dated: _____

BEND PARKS & RECREATION DISTRICT

By: _____
George Thayer, Board Chair

By: _____
Don Horton, Executive Director

BMPRD Board of Directors

Calendar

2010-11

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

April 26 – Budget Committee Tour 10:00 am – 1:00 pm

May 3 (1meeting)

- ◆ Budget meetings: May 9, 11 & 17
- ◆ Adopt 2011-12 SDC Fee Schedule
- ◆ Contract award: 1st Street bridge design
- ◆ Contract award: Coyner Trail
- ◆ Contract award: RFP – Recreation and Indoor Facility Needs Assessment
- ◆ Contract award: Engineering & Survey Services of Record

June 7 & 21

- ◆ CAPRA update
- ◆ Adopt 2011-12 Budget
- ◆ Review draft Davis Park Master Plan
- ◆ Policies
- ◆ Emergency Management Plan