



Board of Directors

Agenda & Reports

October 4, 2011



## **7:00 PM REGULAR MEETING**

### **CONSENT AGENDA**

- ◆ Approve minutes: September 6, 2011 Work Session & Regular Meeting
- ◆ Resolution No. 338 RTP grant application

### **BUSINESS SESSION**

1. Ratification of emergency change orders to Alex Hodge contract – Coyner Trail

### **STAFF REPORTS**

### **EXECUTIVE DIRECTOR'S REPORT**

### **BOARD MEETINGS CALENDAR REVIEW**

### **GOOD OF THE ORDER**

### **ADJOURN**

### **RECONVENE WORK SESSION**

1. Ron Vine presentation: How to use survey results to make funding decisions.

### **EXECUTIVE SESSION**

The Board of Directors will meet in an executive session pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions and ORS 192.660(2)(h) for the purpose of consulting with legal counsel regarding current litigation or litigation likely to be filed.

This session is closed to all members of the public except for representatives of the news media. Matters discussed in executive session that relate to real property transactions or current litigation or litigation likely to be filed shall not be disclosed by the news media.

## BOARD AGENDA COMMUNICATION

**AGENDA DATE:** October 4, 2011

**SUBJECT:** Recreation Needs Assessment Survey Results

**STAFF RESOURCE:** Bruce Ronning, Director of Planning and Development  
Matt Mercer, Director of Recreation Services

**PREVIOUS BOARD ACTION:** The draft Recreation Needs Assessment survey questionnaire was reviewed and discussed by the board on August 9, 2011.

**ACTION PROPOSED:** Receive and discuss highlights from the 2011 Leisure Vision Recreation Needs Assessment survey.

### **BACKGROUND**

In April 2004, Leisure Vision conducted a scientifically based Community Interest and Opinion Survey to assess the recreation program and facility needs of district residents. The findings of the survey were used to inform the *BMPRD 2005 Parks, Recreation and Green Spaces Comprehensive Plan*. The comprehensive plan is intended to provide guidance for all areas of district work and decision making. The plan calls for the survey to be repeated at regular intervals in order to continually identify and benchmark community need and district levels of service. In April 2008, an additional community-wide survey similar to the one done in 2004 was conducted and the results have been used in updating the comprehensive plan and in other long range planning as well as in ongoing district decision making.

In May 2011, Heller and Heller Inc. was contracted to conduct a Recreation and Indoor Facilities Needs Assessment as well as a subsequent update to the district's Strategic Plan. A community survey focusing specifically on recreation programming and future indoor facility needs is part of the Needs Assessment project. Heller and Heller Inc. subcontracted with Leisure Vision to provide the Needs Assessment survey. Staff worked with Ron Vine of Leisure Vision to craft the 2011 survey questionnaire and the board reviewed and commented upon a final draft on August 9.

The random, mail-out survey was underway in the community during the month of September and 412 completed surveys were returned. The sample has 95% confidence level and a minimum precision of +/- 4.8%. The survey results will be presented by Mr. Vine during the October 4 board work session.

### **STAFF RECOMMENDATION**

Staff asks the board to receive and discuss highlights of the 2011 Recreation Needs Assessment survey.

### **BUDGETARY IMPACT**

The Heller and Heller Inc. Recreation Needs Assessment and Strategic Planning contract, including the community survey, is in an amount not to exceed \$79,970 and is included in the 2010-11 and 2011-12 Planning and Development general fund budgets. The 2011 survey results will be used to inform decisions regarding future recreation program design, the indoor facilities component of the district's Capital Improvement Plan (CIP) and the update of the Strategic Plan that is to take place in the coming months.

### **MOTION**

*None at this time*

**Bend Metro Park & Recreation District  
Board of Directors  
Work Session & Regular Meeting  
September 6, 2011**

**BOARD PRESENT:** Ted Schoenborn, Scott Wallace, Scott Asla, Ruth Williamson, and Dallas Brown.

**STAFF PRESENT:** Don Horton, Bruce Ronning, Lindsey Lombard, Dave Crowther, Theresa Albert, Robin Laughlin, Ed Moore and Paula Lowery.

**LEGAL COUNSEL:** Neil Bryant.

**MEDIA:** Nick Grube, The Bulletin.

**VISITORS:** See attached list.

**WORK SESSION**

Chair Ted Schoenborn convened a work session at 5:30 pm.

**Recreation Program Review**

Matt Mercer, Director of Recreation Services, presented an update regarding recreation programs. He stated he hoped to provide this type of report three times a year and would like to receive board input with regard to what type of information would be helpful to inform them about recreation programs. Matt reviewed revenue trends for the summer of 2011 vs. summer of 2010 noting that revenue is up 2.9%. He stated this demonstrates additional participation in programs adding this is the third year in a row that we have experienced an increase in participation. Matt reviewed program areas noting increases and decreases in participation and stated one huge success this summer was in youth recreation, particularly in the Operation Recreation program. He stated that while the therapeutic recreation program is a small component of the recreation programs it has seen some large increases and explained how staff has worked to increase program opportunities in this area. Matt also stated that increases have occurred in the youth and adult enrichment programs. He reported that sports programs and JSFC passes and daily admissions were also up from the previous year. He stated that the senior center was about even and noted slight decreases in outdoor and JSFC programs. He reported that there was a 7% increase in online registration this year with a 21% decrease in walk-in registration demonstrating that more and more people are using the online option. He stated that 72% of registrations were done online this summer; 65% last summer and 24% in 2009 prior to the implementation of the new registration system. Matt reported a 4.8% decrease in scholarship funding and noted changes to the scholarship program resulting in the elimination of funding adult scholarships. He added that the use of scholarship funding for youth is increasing. He reviewed the extensive work of recreation staff on the Recreation Needs Assessment project and staff involvement in the Outdoor Summit that resulted in participation in the Forest Service Children's Forest strategic planning process. He stated that staff is continuing to work with Bend Ice on a program proposal to be presented to the board later this fall and a local pickle ball organization to identify temporary court space for this sport. Matt provided an overview of the free MAGIC program that has been offered for the past 15 years and stated there was a 31% increase in participation over last year. He explained the program is provided largely through volunteers and the sponsorship of the Bend Kiwanis Club, Pepsi and

the BPR Foundation. He also highlighted archery, GRO, Cougar Camp, sports sponsorships, programs and tournaments, a middle school volunteer program at JSFC, and a summer swim league program. Scott Asla asked if there any programs at capacity. Matt stated that in the past year the science programs fill early and we have not been able to offer additional sessions. Don Horton stated that some of the after school programs are limited by the space used in the schools. Matt also explained how the earlier registration allowed staff to plan for additional sessions in terms of adding staff and planning for needed space. Dallas Brown asked about the decrease in scholarship funding. Matt explained the decision to suspend temporarily adult scholarships due to budget constraints and noted that the use of scholarships in all other areas increased over last year. Dallas asked if the GRO participants are eligible and if they are adults. Matt explained that any therapeutic recreation program participant is eligible for the scholarship program. Dallas stated he would be interested in receiving more data about the use of the scholarship program to help with budget planning. Don noted a report on the scholarship program is planned for a future board agenda and explained that staff is waiting for the completion of the Recreation Needs Assessment in order to finish their work on this report.

### **SDC Discussion**

Bruce Ronning explained that staff is seeking board direction and consensus on the need to add an SDC category to the methodology and fee schedule for accessory dwelling units. He explained how the SDC Ordinance lays out a framework for collection of SDC fees and defines various categories of residential development for which the SDC fee may be imposed. He stated that accessory dwelling units is one category of the residential categories defined in the ordinance. He explained the methodology provides findings in the framework for the imposition of SDC fees on the various types of residential housing defined in the ordinance including single family and multi-family units and hotel rooms, however, at this time the methodology does not provide for calculation or a fee for accessory dwelling units. He stated this has come to light as a result of the city's work on their transportation SDC fee where they have examined the impact on the transportation fee of accessory dwelling units. He stated what the district has done to date is to impose a park SDC fee on accessory dwelling units identical to the multi-family rate which is probably not accurate. He explained the process for the district to create an accessory dwelling unit SDC fee would involve a simple mathematical calculation and a set of findings regarding the occupancy rate of accessory dwelling units (ADUs). He added that it would require a 90-day notice and hearings procedure as outlined in the state statute. Bruce stated if the board is in consensus, staff would like to proceed with the hearings process in order to be able to add accessory dwelling units to the district's fee schedule and impose the new fee beginning in January 2012. He stated the board would receive an action item at the October 4 meeting to proceed. Ted Schoenborn clarified the accessory dwelling unit is like a mother-in-law apartment and asked if there are any other implications. Bruce stated that it is defined as an additional living space and according to city code, less than 600 square feet that can be included both in a single family residential home or a separate building with a single family residential home, on a single tax lot. He added it is very likely the fee would be less than the multi-family residential unit based on the findings. Lindsey Lombard stated that over the last five years the city has only provided 32 ADU permits in total so it is not a very large financial impact. Board consensus was to move forward with the process as proposed by staff.

### **Miller's Landing Progress Review**

Ted Schoenborn stated that he would ask for comment from visitors regarding this item following the staff presentation. He stated it is useful for everyone to understand where we are and what the process is before the board accepts comment on this subject.

Bruce Ronning referred to the staff report provided for the board and briefly reviewed the history of the acquisition of the property with the intention of developing the site as a community river park. He presented a diagram of the district's planning process and explained it is meant to demonstrate the multiple influences at the front end of the park master planning process and does not demonstrate the entire design process. He stated the Miller's Landing site is classified in the district's comprehensive plan as a community river park and reviewed the purposes and development considerations for this classification of park contained in the comprehensive plan. Robin Laughlin presented a PowerPoint program and reviewed the Miller's Landing master planning process to date beginning with a topographical site survey, followed by a community questionnaire and a project open house. She stated that 268 questionnaires were returned along with an additional 98 questionnaires completed on line. Robin explained the questionnaire questions are guided by the comprehensive plan. Robin noted that the Colorado Dam Paddle Trail is underway with a consultant evaluating on-bank support facilities for McKay Park and within the area of Miller's Landing. She stated the results of the community questionnaire revealed some strongly held opinions about how the park should be developed including riparian protection, wildlife habitat areas, river access, open lawn areas, restrooms and activities such as walking, bird watching, and picnicking. Robin also shared comments and information received from the online responses to the survey and from the open house. She presented and reviewed five sketches based on the input received to date and stated they are not intended to be conceptual plans or true hard designs, rather a reflection of what she was able to glean from the questionnaire results. She stated these sketches help people who attend the public meetings to share their ideas. Robin explained the next steps of the planning process is to develop three conceptual plans to adequately respond to the public input followed by a public open house later this fall leading to a developed master plan for board review. She stated there is \$450,000 in this year's budget for design and phase one of construction and likely some of that will need to be used for road and/or sidewalk improvements. Dallas Brown asked if the district is required to install a riparian area. Robin explained the requirements of the Waterway Overlay Zone (WOZ) which would not allow construction on that piece of the site and how the installation of a riparian area relates to the district's sustainability efforts. Dallas asked how people are kept out of the riparian areas. Robin explained that the district has had considerable success with the newest river parks in the way the riparian areas are designed and as we do more of them people are understanding the need for them and enjoy seeing the wildlife that are attracted to them. Bruce explained how the district has designed the river parks to accommodate public access to the river as well as protection of riparian areas. Scott Wallace asked about the requirements of the WOZ with respect to buildings such as a picnic shelter. Bruce explained that turf could be installed up to the water's edge, but it would prevent a structure on the water's edge. He stated a structure between 40 feet and 100 feet setback would be subject to review of the Planning Commission. Dallas asked about addressing parking. Robin referred to neighborhood streets that could provide some opportunities for parking, although not a lot. She stated that typically the city will ask that we conduct a parking study and often we are required to provide off-street parking. She also stated that parking requirements will depend upon the amenities offered in the park.

Ted Schoenborn opened the public comment. He noted this would not be the only opportunity for citizens to provide their ideas and opinions. He added that the infrastructure for the new skate park at Ponderosa will be completed in this fiscal year and it is hoped the planning for that feature will begin next year. Ted stated that the district will need public input for the design of the skate park and asked that all interested volunteers sign up on the sheet provided.

Ted Schoenborn stated that some misinformation had been circulating via email with regard to how meetings of the board of directors are conducted. He asked district legal counsel, Neil Bryant, to provide a

brief overview of board operations. Neil explained the difference between work sessions and business sessions and the appropriate time for the board to accept public comment. He also explained the responsibilities of the publicly elected body in accordance with state statutes.

Doug Werme addressed the board. He stated he recognizes that a skateboard park is important. He stated he thinks Miller's Landing is an inappropriate location because of the size and there are so many activities that need to be riverfront such as floaters, a whitewater park, fly fishing courses, etc. He stated we need to find a better place than Miller's Landing for a skateboard park.

Dave Reynolds addressed the board. He stated while the skate park at Ponderosa is good, it would be great to consider youth on both sides of town that can't drive to recreate.

Noah Daneil addressed the board. He stated we need a new skate park because Ponderosa is so sketchy and so many people do a lot of bad things there. He stated we need a new park so all the sketchy people go to Ponderosa and all the good people go to the new park. He stated we should have it at Miller's Landing by the river so if you get bored you can go fishing and swimming. He stated the whole place should be a skate park and no scooters should be allowed.

Tom Freedman addressed the board. He stated he is not a skateboarder, but having followed his grandson through it he thinks it is important to get nontraditional activities on the forefront. He stated he thinks skateboarding is becoming very visible and he thinks a west side location would be very good and Miller's Landing could be fit into it so the kids could walk to it. He encouraged the board to consider that.

Kristen Kovalik addressed the board. She stated she is a project manager for the Trust for Public Land (TPL). She stated the primary reason TPL became involved with the acquisition of this property is because it was a priority in the Deschutes Greenprint Plan, the landowners wanted to sell it for park, it was listed as a priority in the park district plan and the neighborhood association supported the acquisition of this property for a park. She stated people love this piece of property and noted that over 240 people donated to the acquisition of the property and TPL was able to leverage the park district funds by over \$870,000 including a state park grant and numerous foundations and private donors. She stated that as a citizen and as TPL staff applauds the staff for the efforts to date to gather public input and she encouraged the board and staff to continue with that process as much as needed. She stated that will inevitably influence the design that is best suited for the site.

Gabriel Triplett addressed the board. He stated the west side needs a place to skate. He stated to have a skate park on the west side would be really good for a lot of the young people in this town. He noted he coaches skateboarding and would not take any of his students to Ponderosa for the reasons stated by Noah, and also because the park is dilapidated with over 50 cracks in the surface. He stated he is for revamping of Ponderosa and let's do a Miller's Landing and get a couple more skate parks so we don't have to build bowls in our backyard or go to Redmond, Madras or even Portland.

Ted Schoenborn stated he has been told that the Oregon Department of Transportation has approved the construction of a skate park on Division Street under the Parkway. He stated that one of the volunteers in that process has informed him they expect to begin construction on that park this fall. He stated he is hoping that really happens so progress is being made for the development of a skate park. He added that one of the key things about the infrastructure at Ponderosa being developed to build a skate park at 15<sup>th</sup> Street and Wilson is to take out the old skate park.

A.J. Omstead addressed the board. He stated he thinks the city needs to do something as far as updating Ponderosa and there are ways to build a skate park at Miller's Landing that won't make it look like the traditional skate park that most people think of. He shared some photographs of plaza style design skate parks that are multi-use. He stated there are a lot of us driving constantly to go out of Bend and we are spending our money in Madras or Redmond or other places. He stated if we had a good skate park that was a destination you would have people come from around the state and outside of the state as well as from all over the world. He cited Aumsville, Oregon as an example as a town of 3,000 people, and stated he has met people there from Italy, Germany, France, Australia and New Zealand that came to skate board. He stated they are not coming to Bend because there is nothing here.

The work session was concluded at 7:00 pm.

### **REGULAR MEETING**

Chair Ted Schoenborn convened the regular meeting at 7:02 pm. He explained the board would continue to receive comment from visitors.

Bob Almquist addressed the board. He stated he is speaking as a board member of the Old Bend Neighborhood Association (OBNA). He stated the neighborhood association has been involved with Miller's Landing for a long time conducting cleanups, during the time it was proposed for development and during the fund raising. He presented a letter signed by the Old Bend Neighborhood Association board of directors. He stated the association urges the board to reject the concept of a skateboard park placement at Miller's Landing. He stated that while they appreciate the need for a modern skateboard park for the Bend area, they do not feel the new riverside park is the proper venue. He stated this type of facility would draw in a huge a varied population of people to an area that already pulls in a large number of walkers, bikers and river users. He stated that OBNA has always supported the placement of a park on this parcel even though it will bring more foot and auto traffic into the neighborhood. He stated to place a skateboard park in a small place that already has a natural attraction of a greenbelt seems to be excessive. He stated the placement of a skateboard park on Miller's Landing raises many other issues including both noise and impact on a fragile environment including river mammals and nesting birds.

James Jackson addressed the board. He stated he is in support of the Miller's Landing skate park proposal, but more so in support of something within the Old Mill District. He stated this is a hotbed for tourism that draws a lot of our summer attention. He stated a skate park in this area that would draw more of our summer attraction much like Bachelor does during the winter time is his main concern for this area. He stated that something within this area with everything that is going on that has turned this place into a very popular place to visit.

Raymond Duray addressed the board. He stated he lives directly across the street from the Miller's Landing site. He stated he has enjoyed his view across that area for quite awhile. He stated the idea of a skateboard park is a fabulous thing for the city of Bend; he doesn't think it is appropriate in that particular location. He stated he endorses the Old Bend Neighborhood Association and their position and he encouraged the board to do everything we can for the youth of our city in terms of recreational activities. He stated we should do it in appropriate places in appropriate ways.

Hames Ellerbe addressed the board. He stated Oregon is a huge outlet for skateboarding. He stated he respects the Old Bend Neighborhood Associations concerns and he doesn't know if Miller's Landing is the

right spot, but it definitely needs to happen on the west side. He cited several skaters, events and sites as examples of venues for skateboarding. He stated all it does is bring positivity to the community with Portland as a great example. He stated it is on the forefront and we should step with the rest of the world and have a great skate park.

Dan McCoy addressed the board. He stated he thinks this is a really unique opportunity especially since this could be on the river. He stated he thinks where you build a skate park says a lot about what the community values, and especially with Bend being known as such an outdoor mecca with mountain biking, skiing, etc. He stated we should put this park somewhere right out there in a beautiful place. He stated he doesn't like the idea of a park being tucked away or on the outskirts of town or under a bridge. He stated we should be really proud of it and pump it up for the tourists. He encouraged the board to keep in mind where we put this as it says a lot about what we value as a town.

Patrick Hall addressed the board. He stated the skate park doesn't necessarily have to be anywhere valued, but it would be great. He stated he just wants to be able to walk to a skate park from where he lives. He stated he would like to see a new skate park within the next five years.

Riley Frasier addressed the board. He stated the Miller's Landing skate park would be a great idea because he skated all the way across town for this meeting and he has to skate all the way to Pondy every day. He stated he is on the west side a lot and that park would be easier to commute to and so many people go to Pondy every day. He stated if there was a nice skate park way more people would come. He stated he goes on skate trips a lot and skateboarding is a big part of people's lives. He stated Bend could be one of those stops for tourists and it would be good for the economy, too. He stated you could help stop pollution, too, if you didn't have to drive all the way across town.

Rayvyn Cunningham addressed the board. He stated he thinks Miller's Landing skate park is a great idea because when you're skating and it gets really hot, it would be awesome to jump in the river and swim for awhile. He stated it would be pretty cool to be able to walk to a skate park that is close.

Zach Keopke addressed the board. He stated he is very much in favor of a Miller's Landing skate spot because there is no legal place to skateboard on the west side of town. He stated the skate park at Ponderosa Park is all we have. He stated there are thousands of no skateboarding signs in this town and one very small, very congested, arguably very dangerous place to skateboard in this town. He stated skateboarding is one of the most popular activities for youth worldwide and he has no plans of every quitting skateboarding.

Barb Campbell addressed the board. She stated she is not sure if Miller's Landing is the best place for a skate park for reasons already expressed. She stated she thinks one of the most important things with a skate park is having it someplace visible. She stated she is in support of an off leash dog beach at Miller's Landing, but not to use the property for a dog park unless the dogs could get into the water. She stated the same thing could be said for a skate park as it could be put anywhere and is using this last small stretch of river appropriate for something that could go anywhere.

Troy Ross addressed the board. He stated all of the skate shops are on the west side and he thinks we should unite the skate shops with the skate park. He stated he thinks Miller's Landing is a good location for the skate park and we need to keep Division and any other new Ponderosa's going and maybe repair what we have.

Kyle Bishoff addressed the board. He stated he supports the Miller's Landing skate park, but he thinks the board needs to move a skate park in general to the top of their agenda. He stated that Miller's Landing would be a great spot for it and asked how many more dog parks and basketball courts are we going to build before we listen to the community.

Austin Mitchell addressed the board. He stated he is in favor of the Miller's Landing skate park. He stated that we have lost snowboarders who snowboard here all year around and their second sport is skateboarding. He stated he believes it is time to build a new one.

Brett Yost addressed the board. He stated he is ambivalent about a skate park at Miller's Landing and not comfortable being in a position speaking against it. He stated that it has been a six-year process that we have been involved with this property attending various meetings with the same 20 people attending those meetings. He stated a year ago if it had been Trust for Public Lands for a skate park, he would not have made the financial contribution he did to the property because that is not his priority.

Travis Yamada addressed the board. He stated he is president of the Division Street project and shared history of that project that began over six years ago. He stated they are still diligently working on the project and if the skate park is built by next year it still won't be adequate for the skate community. He stated he is concerned that if the board doesn't make some real commitment addressing the need in the community, it will create a huge disconnect with parents as well as kids. He stated he is frequently asked why Bend doesn't have a skate park. He urged the board to take this opportunity to make some sort of commitment other than just an idea and having a task action force. He stated that a skate park at Miller's Landing would be a way to address part of a skate park system. He stated this is one of the hugest needs in our community.

Bruce Schafer addressed the board. He stated he lives north of the Miller's Landing property. He stated he supports the Bend skateboarders and their need to have a venue to practice their sport. He stated he basically agrees with everything they are saying, but he is opposed to the location. He stated that he doesn't know that a skateboard park at the Miller's Landing location is representing all of the community's best interest and highest use of this property. He stated he plays pickle ball and they are desperately looking for pickle ball courts. He stated that they have 350 people identified that want to play and the district has generously set up courts at Quail Park, but that amount of space is not adequate. He questioned the amount of noise generated by a skateboard park, and the hours of operation and need for lighting. He stated there is a large neighborhood adjacent to that park and the noise factor seems to be in direct conflict with Colorado rapids, the osprey nesting sites and preserving the beauty of the natural corridor. He stated the Bend river parks are about preserving a little slice of nature in a very urban area.

Christopher Laws addressed the board. He stated he is speaking on behalf of himself and the skateboard community as a whole. He stated unfortunately the skateboard community is disenchanted with the board and their failure to acknowledge the growing skate community by building any sort of skate park that is useable or safe. He stated his goal is to make sure the board understands how important a skate park would be to this and surrounding communities. He stated skate parks have proved to have an immense social, economical and communal impact on neighborhoods. He stated this town is full of skaters like him who are responsible and involved tax paying members of the community. He stated today's skaters are from all age, ethnic and economic backgrounds and skateboarding is a free activity that promotes independent thinking and physical activity. He stated an adequate skate feature could be built for around

\$50,000. He cited the economic impact of a skate park on the community. He encouraged the board to look at what other cities around the state have done for the skateboard community. He asked the board to give strong consideration to building a skate park at Miller's Landing. He stated they are a strong group that is here to help and would be happy to contribute to something they could be proud of and would have a lasting social and economic impact on the city of Bend.

Jim Guild addressed the board. He stated he is on the board of the Old Bend Neighborhood Association. He stated he is really glad to see people involved in these meetings. He stated he feels like parks and rec has decided to pit the people that live in that neighborhood against the boarders. He stated if you can't step up and say it's either cool or not cool for a skate park on this property, but don't make us, the citizens who don't really believe it is the right spot for it, be the enemy to the boarders. He stated he supports the boarders. He stated the professional, elite athletes are the future of this community and he thinks these guys need to be supported. He stated he and his wife have made a personal commitment to parks and rec and we should continue to make this commitment to these professional athletes. He stated he doesn't think Miller's Landing is the right place due to the noise and his biggest objection is the permanence of it. He stated the skill level of these guys develops so fast, we could build a state-of-the-art skate park and in two years it would be obsolete. He stated he hopes there is a commitment by the board to support these young athletes.

Nunzie Gould addressed the board. She stated she has been a taxpayer to the community since 1993 and she has been involved with Millbrook for many years and now Miller Park. She stated she applauds the board for stepping up to recognize the marvelous potential this riverfront property has. She stated she thinks there is a need for a scooter park, trick bike park and skate park which she sees converging at one location that does not suit their collective needs. She stated it would behoove the board to do an inventory of what the need is when we compile them all under one skate park. She stated she is not sure adults and five-year olds skill levels are compatible at one facility. She stated she respects the riverfront community, the native environment and the neighborhood for the complexities within which the circulation, transportation and very limited non ADA infrastructure that currently serves Miller's Landing. She stated the skaters will be using the sidewalks and streets in the neighborhood if a skate park is built at Miller's Landing and encouraged the board to do an inventory of the infrastructure within the neighborhood. She stated we, as neighbors, look forward to your being a good neighbor.

Jan Gifford addressed the board. She stated she is part of the group that opposed the Millbrook development in 2005. She stated the skateboarders remind her of that group and she commended them for their scrappiness. She stated she is going to get involved and she thinks we need a new skateboard park in this community and we need to get that word out to the whole community and we need to embrace the skateboarders. She stated she also participated in the DogPac effort to establish off leash areas. She stated Miller's Landing is a community park and needs to have a very broad use. She stated DogPac developed criteria and ranked the different sites. She stated she hopes that is done with the skate park and she doesn't feel Miller's Landing will fit the criteria because of the noise factor and how close the park is to the residences.

Robb Reavill addressed the board. She stated she lived in a working class neighborhood in Jackson, Wyoming, where they wanted to put a skate park in the midst of a small park we had a real fight and the parks and rec finally determined it would not be appropriate in the neighborhood. She stated she thinks this is why you can't do this to the neighbors. She stated a structure there would not be an aesthetic use of the park and she donated to the park to preserve it.

Spencer Dahl addressed the board. He stated he is with the Old Bend Neighborhood Association. He shared a brief history of the Miller's Landing property. He stated this property was platted 100 years ago and they have been waiting for this park and he doesn't think it is appropriate to time stamp the park in concrete. He stated this park is for posterity and to time stamp it with a skate park is a selfish thing to do.

Jackie Haworth addressed the board. She stated she lives in an Old Mill camp car on the riverfront that is part of the history of Bend. She stated she has been fighting for that property to be a park. She stated she is a pickle ball player and she does not advocate for it to be a pickle ball site, because it is cement which is what a skate park is. She stated a skate park is not appropriate for this place. She stated it is a beautiful part of the history of Bend and it should not be cemented in. She encouraged the board to think about the integrity of the town.

Dave Hawkenson addressed the board. He stated he supports a skate park on the west side of Bend, but not at Miller's Landing. He stated that being near businesses that cater to skateboarders and public transportation would be good. He stated that putting something like that in an area that doesn't have other kinds of attractions might be good. He suggested looking at the scale of the property near the river and stated it would be a real mistake to commit this land that is by a waterway to something other than what is conducive for a waterway. He stated that skate parks can be built anywhere. He stated it is just too precious, too unique to designate it for this kind of a use.

Michele Schnoke addressed the board. She stated she lives across the street from the Veteran's Memorial and she had concerns that it would block her view of the river, but it turned out to be a really beautiful site. She cited all of the river parks that are in residential neighborhoods. She stated we have nothing to serve the next generation of kids who are skateboarders. She stated our kids are athletes and the kids who compete in snowboarding train in the summer by skateboarding. She stated a lot of our snowboard community is going outside of town to train. She asked the board to put a skate park in an open area where it is safe. She asked the board to look at these kids as athletes.

Gary Bracelin addressed the board. He stated he has lived in Bend for 20 years and he has been in the outdoor industry for 25 years. He stated the overall goal of Division Street Skate Park (DSSP), backed by a group known as PUSH, is to connect community skate parks all over town. He stated they envision a skate park at DSSP, one in the center of town, one at Ponderosa, one on the west side of town, Prineville and LaPine, and trying to make it a community tied-in effort. He stated the board has a real opportunity to get behind this, and they would appreciate your support.

Ted Schoenborn stated this has been very useful for the board to hear all of the input from the speakers and thanked everyone for being positive and constructive. He stated this information will help substantially with the development of skate parks in Bend. He stated however and wherever they go and how we make that decision is still not clear and he hopes that everyone who is interested has taken the opportunity to sign up on the form provided.

## **CONSENT AGENDA**

**Minutes: August 2, 2011 Work Session & Regular Meeting & August 16, 2011 Work Session**

**Contract approval: Pine Nursery off-leash area trail**

Ruth Williamson moved to approve the consent agenda. Dallas Brown seconded the motion. Ruth Williamson, Dallas Brown, Scott Asla, Scott Wallace, and Ted Schoenborn all voted aye. Motion passed.

### **Codify Personnel Policies**

Theresa Albert explained this is a presentation of policies that have been amended through the year. She explained how the board policies and administrative policies are managed. She stated that over the last year through reviews policies were amended to address housekeeping issues, such as date changes, clarification of language, and changes in practice. Theresa identified the policies presented for codification as the Excellence Award, Recreation Benefits, Leave Without Pay, Vacation Leave and Hardship Leave Donation, noting that those documents were provided in the board report, attached as Exhibit A to the board agenda communication. She also noted Ruth Williamson and Scott Wallace reviewed the policies that were amended with staff. Scott Wallace moved to codify the amended policies as presented in Exhibit A. Dallas Brown seconded the motion. Scott Wallace, Dallas Brown, Ruth Williamson, Scott Asla, and Ted Schoenborn all voted aye. Motion passed.

### **Consider Approval of the Purchase of the Butler Market Road Property**

Dave Crowther presented a brief recap of the negotiations and board consideration of the purchase of the 2.4 acre parcel adjacent to the McFarland property that is bordered by Butler Market Road and Brinson Avenue. He explained the remnants adjacent to this property total approximately 4.78 acres and following a search of records an heir of the original owner was located and negotiations were conducted to purchase the property resulting in an offer of \$50,000 for the 4.78 acres that was accepted by the present owner. He explained the board is being asked to approve the purchase. Dallas Brown thanked staff for pursuing the board's direction toward this purchase. Scott Wallace moved to authorize the executive director to negotiate and execute a contract to purchase the Sieber property in the amount of \$50,000 plus closing costs. Dallas Brown seconded the motion. Scott Wallace, Dallas Brown, Ruth Williamson, Scott Asla and Ted Schoenborn all voted aye. Motion passed.

### **EXECUTIVE DIRECTOR'S REPORT**

Don Horton complimented Ted for his management of receiving public comment. He shared his tally of those in favor of a skate park at Miller's Landing, those opposed and those who want to see a new skate park built in town. He stated he thought it was a good representation and the board and staff received some worthwhile and important input.

### **Old Bend Gym Flood Damage Update**

Don Horton reported the water damage has been abated and the Boys & Girls Club is operating their program in the Methodist Church while repairs are made. He noted it has been discovered that roof ventilation needs to be added to the project and that has been designed by the contractor and approved by the architect. He stated the ventilation will extend the life of the roof and we are waiting for cost estimates before proceeding with this part of the project.

### **Colorado Dam Update**

Don Horton reported three concept plans have been submitted to staff to which staff has directed that substantial revisions are needed and it is hoped these plans will be presented to the board in October.

### **Senior Center Maintenance Shutdown Update**

Don Horton reported the annual senior center maintenance shutdown is underway and the building is closed to allow for resurfacing of the meeting room floor, carpet and furniture cleaning, cleaning of the kitchen floor and grout area, removal of the Meals on Wheels signage, and creating storage space for pickle ball equipment.

### **Senior Center Program Changes**

Don Horton reported on the numbers taking part in the meal program at the Bend Community Center. He also reported that Taffy Gleason, Executive Director of the Bend Community Center, is insisting that the park district reimburse USCB for all of the money they put into Bend Senior Center. He stated this is creating a lot of confusion and concern among the seniors and he will be meeting with Taffy Gleason to clarify her position. He stated that staff is also working with COCOA to address seniors transportation issues.

### **Farewell Bend Sculpture**

Don Horton reminded the board of the artist recognition event scheduled for 4:00 pm, Wednesday, September 14, for the new Farewell Bend Sculpture created by Greg Congleton as a result of a donation by Penney & Phil Knight in the amount of \$100,000.

### **Hollinshead Caretaker House**

Don Horton reported that the Hollinshead caretaker's house will be removed which was decided during the budget process as it was determined it would cost approximately \$65,000 to bring it up to acceptable standards. He stated Sharron Rosengarth, whose family restored the homestead house, has been consulted with regard to possible historical significance of the caretaker's house and she had no objection to the structure being removed. He explained funds will be directed to the restoration of the tack shed to create a site for an additional interpretive exhibit of the Hollinshead's horse equipment that is currently in storage. Dallas Brown asked how much it will cost to have the house removed. Ed Moore stated that \$5,000 had been budgeted for the removal and it will be inspected to determine if asbestos abatement needs to be done. He added that \$10,000 was budgeted for the tack shed project.

### **Maintenance of City Street Median Strips**

Don Horton reported on discussions he has had with the city manager regarding the maintenance of city median strips and roundabouts. He stated that staff is evaluating the cost of taking that on based on an inventory of these properties he received from the city. He explained that the vegetation on many of these sites would need to be replaced and many are infested with noxious weeds which would require a significant cost to bring them up to a suitable standard. He stated staff may have a proposal prepared for next year's budget and it would be up to the city council to decide whether to fund this work. He added he has informed the city manager that if the district takes this on, the Parkway needs to be part of the proposal as that is people's first impression of Bend.

As there was no further business the meeting was adjourned at 8:50 pm.

Prepared by,

Paula Lowery  
Executive Assistant

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Ted Schoenborn, Chair

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Scott Asla, Vice-Chair

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Ruth Williamson

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Scott Wallace

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Dallas Brown

## **BOARD AGENDA COMMUNICATION**

**AGENDA DATE:** October 4, 2011

**SUBJECT:** 2012 Recreation Trails Program Grant Application

**STAFF RESOURCE:** Bruce Ronning, Director of Planning and Development  
Steve Jorgensen, Planning Manager

**PREVIOUS BOARD ACTION:** None

**ACTION PROPOSED:** Approve attached Resolution No. 338 authorizing the Executive Director to apply for a 2012 Recreation Trails Program Grant.

### **BACKGROUND**

The district has successfully applied in the past to the Oregon Parks and Recreation Department (OPRD) for Recreation Trails Program (RTP) and other grant funding in support of several trail projects. In 2003, the district received an \$18,500 RTP grant to assist with the Commerce Avenue - McKay Park trail connection. In 2004 the district applied for and was awarded an OPRD Local Government Grant in the amount of \$64,880 in support of the South Canyon Trail Bridge project. In 2009 the district received a \$62,326 RTP grant in support of Phase I of the Pacific Park to Davis Park, Deschutes River Trail improvements.

Staff proposes to apply for a 2012 RTP grant in an amount as yet to be determined in support of the planned First Street pedestrian/bicycle bridge that will connect Davis Park at the end of Revere Avenue on the east bank of the river to First Street Rapids Park on the west bank. The new bridge will also connect existing legs of the Deschutes River Trail on both sides of the river. The trail connection along the east bank of the river and the proposed bridge are elements of the 2002 Deschutes River Trail Action Plan, the 2008 BMRPD Trails Master Plan and the city of Bend Transportation System Plan. Design for the planned bridge is currently underway with the support of federal highway, Project Readiness Grant funding administered through the Oregon Department of Transportation.

### **STAFF RECOMMENDATION**

Adopt Resolution No. 338 authorizing the Executive Director to apply for an RTP Grant in support of the First Street Deschutes River Trail bridge construction project.

## **BUDGETARY IMPACT**

RTP Grants are awarded for up to a 4 to1 (80%) match of grantee cash and qualified in-kind contributions. However, the likelihood of successfully receiving grant funding for the project will increase significantly if the district is able to contribute 50% or more of the project cost. The preliminary estimated project construction cost is \$500,000 to \$600,000. Design work currently underway with W&H Pacific will result in a refined cost estimate by January in time for the grant application. It is anticipated that district SDC funding will be used to match requested RTP Grant funding and to complete the bridge project. District funding for the project is included in the approved 2011-12 Budget and, if necessary to align with the RTP grant schedule, will also be included in the 2012-13 budget proposal.

## **MOTION**

*I move that the Board of Directors of the Bend Metro Park and Recreation District hereby adopts Resolution No. 338 authorizing the Executive Director to apply for a 2012 Recreation Trails Grant in support of the First Street Deschutes River Trail bridge construction project .*

## **ATTACHMENT**

Resolution No. 338

**BMPRD RESOLUTION NO. 338**

A RESOLUTION OF THE BEND METRO PARK AND RECREATION DISTRICT BOARD OF DIRECTORS AUTHORIZING DISTRICT STAFF TO APPLY FOR 2012 RECREATION TRAILS PROGRAM GRANT FUNDS.

**WHEREAS**, the 2002 Deschutes River Trail Action Plan, the 2008 BMPRD Trails Master Plan and the city of Bend Transportation System Plan identify the need for a Deschutes River Trail bridge connection from Davis Park at Revere Avenue to First Street Rapids Park at NW 1<sup>st</sup> Street; and

**WHEREAS**, it is a goal of the Board of Directors to complete planned segments of the Deschutes River Trail when opportunities arise and as funding becomes available; and

**WHEREAS**, the construction of the pedestrian/bicycle trail bridge and associated improvements will close a critical gap in the Deschutes River Trail and complete an important link between the two parks and neighborhoods on opposite sides of the river; and

**WHEREAS**, the District owns the two park properties and proposed trail right of way in fee title; and

**WHEREAS**, the District is seeking additional funding for the trail bridge project; and

**WHEREAS**, the Oregon Parks and Recreation Department is now accepting applications for 2012 Recreational Trails Program Grant funding;

**NOW, THEREFORE**, the Board of Directors hereby resolves that the Executive Director is authorized to seek Recreational Trails Program Grant funding for the successful and timely completion of this important public project.

**ADOPTED** by the Bend Metro Park and Recreation District Board of Directors on this 4<sup>th</sup> day of October, 2011.

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Ted Schoenborn, Board Chair

Attest: \_\_\_\_\_  
Don P. Horton, Executive Director

## BOARD AGENDA COMMUNICATION

**AGENDA DATE:** October 4, 2011

**SUBJECT:** Ratification of Executive Director's decision to authorize an emergency change order for the Coyner Trail construction project

**STAFF RESOURCE:** Don P. Horton, Executive Director  
Bruce Ronning, Director of Planning and Development

**PREVIOUS BOARD ACTION:** On August 9, 2011, the board approved a contract with Alex Hodge Construction for construction of the Coyner Trail.

**ACTION PROPOSED:** Ratify change order(s)

### **BACKGROUND**

On August 9, 2011 the Board of Directors approved a contract with Alex Hodge Construction for the construction of the Coyner Trail in the amount of \$116,232.00 and a total project amount not to exceed \$127,855.00. The trail sections to be constructed with the contract run from the Ponderosa Skate Park to the roundabout at Franklin Avenue and 8<sup>th</sup>/9<sup>th</sup> Streets. During the construction a high-pressure 6-inch gas mainline with inadequate ground cover was discovered in two locations; i.e. the line had only 9-18 inches of cover instead of the required 36 inches.

The first location is on city of Bend property near NE Alden Drive and NE 10<sup>th</sup> St. As a result the grade of the trail had to be raised approximately 18 inches to provide adequate cover for the gas line. This also resulted in the need to raise two sewer manholes to meet the new grade. The city of Bend requires a 14-foot wide access road to access the manholes. The higher grade at the gas line substantially increased the amount of fill material needed to construct the access road as well.

In the second location, the gas line runs approximately 400 linear feet under the proposed trail route between 8<sup>th</sup> and 9<sup>th</sup> streets south of the Franklin Avenue roundabout. It is not feasible in this area to raise the trail grade in order to adequately cover the gas line. Following discussions with the city of Bend and the district's civil engineering firm, the trail was relocated to the east along 9<sup>th</sup> Street, away from the gas line. The relocation required removing the existing street curb and an eight foot wide strip of asphalt, constructing a new curb and reorienting a drainage catch basin.

The unanticipated additional work could not be foreseen until the trail construction was underway and the actual depth of the gas line was discovered. Current standards require gas

lines to have 36 inches of cover and it was assumed in the project design that the line had the minimum coverage. The costs associated with the re-grading and manhole modifications in the first location and rerouting of the trail in the second were not included in the original project scope or in the Alex Hodge contract. If the issue with the gas line depth been known prior to the preparation of bid documents, the additional work would have been included and the resulting bids would have reflected the added scope. No work done on the Alex Hodge contract prior to the requested change order was affected by the need for the additional work, nor did the changes require any work to be redone. The total cost of the additional change order work is \$26,728.50.

### **STAFF RECOMMENDATION**

Staff recommends that the Board ratify the emergency change order to the Alex Hodge contract for the Coyner Trail construction project in the amount of \$26,728.50 resulting in a new contract amount of \$142,960.50.

### **BUDGETARY IMPACT**

The additional funds required for the project will come from the SDC Primary Trails budget.

### **MOTION**

*I move to ratify the emergency change order for the Alex Hodge Construction contract in the amount of \$26,728.50 increasing the contract amount to \$142,960.50 and to approve a new total project budget amount not to exceed \$157,256.60.*

### **ATTACHMENT**

None, explanatory project drawings will be presented at the October 4 board meeting.

## **Community Relations Department September Update**

### **Volunteer Program**

- Recruited volunteers for district projects and programs
  - Trail user count volunteers for Planning & Development
  - Bend Senior Center – ambassador/greeters
  - Bend Senior Center – senior fitness program volunteers
  - Bend Senior Center – Health Fair
  - Heroes Memorial Plaza – volunteer to work with Robin/Kim to create a map and catalog the dedicated bricks in the plaza
  - Fit Kids volunteers
  - Adaptive Aquatics
- Coordinated details for community volunteer projects
  - I Heart Bend – Sept. 24th
  - River trail clean up at 1<sup>st</sup> St. rapids – 8 volunteers
  - Bark spreading at Pine Nursery – 25 volunteers
- Coordination with park services staff for court ordered community service volunteers
- Recruited and coordinated volunteers for Day of Play event
- Participated in Day of Play – managing volunteers and supporting staff
- Criminal history checks for fall youth sports volunteers
- Monthly communication with adopt a park and trail volunteers, and OLA volunteers
- Assisted in planning and presenting artist reception at Farewell Bend Park.
- Attended ORPA conference
- Participated in Senior Center Health Fair for volunteer recruitment
- Participated in Day of Play review with staff
- Met with Bob Smith – review of volunteer program

### **Foundation**

- Planned and held Foundation board meeting
- Directed, reviewed and revised development plan created by Jan McGowan
- Coordinated details for Foundation's participation in Day of Play – including set up and staffing
- Assisted with Gopher Broke, including helping at event, deposits, event expense payments and thank you's/receipts to sponsors and donors/participants.
- Administered Foundation finances, including deposits, payments and transfers and thank you receipts.

### **Community Outreach**

#### **Events**

- Day of Play – coordinated overall event, working with staff throughout the district on all preparation, clean up and evaluation
- July 4<sup>th</sup> Event -- Solicit sponsorship renewals for 2012 event.

- Art dedication- assisted with dedication ceremony

### **Public Event Park Reservation**

- Conduct pre and post meetings with all event holders; process and record fees and charges

September events: 11 total, 13 event days

- Drake- Yogis Unite
- Drake- Duck Race
- Drake – OSU Class
- Riverbend – Walk to Defeat ALS
- Riverbend- Best In Show Mutt Strut
- Riverbend- Big Foot RT
- Riverbend- Campfire Ignite Change
- Riverbend – Nat Mt Bike Race RT
- Riverbend – ORPA BQ
- Riverbend – Day Of Play
- Compass Park – Munch and Movies x 2

### **Community Relations/Administration/Marketing and Communications**

- Conducted final interview for new marketing manager; offered the position to Colleen McNally; Colleen begins on October 10<sup>th</sup>
- Met with PRF marketing committee to discuss increasing brand of foundation; attended board meeting
- Sign committee meeting
- Coordinated dedication of Congelton art installation
- Updated Facebook; sent email communications (Andie)
- Helped plan and orchestrate ORPA conference; was elected 2011-12 president; hosted first full board meeting; attended conference
- Staff orientation meeting with B. Smith
- Addressed park and facility reservation process/customer service issues and needs
- Responded to public inquiries regarding district practices
- Program guide advertising
- Oversaw management of Day of Play
- Prepared presentation for Don and Ted to offer Chamber members; attended presentation
- Submitted branding advertising to media representatives
- Reviewed CAPRA status

## **Park Services September**

### **Administration**

- Went to Municipal Court to hear case on skate park graffiti; case is pending.
- Coordinated preparation of Brooks Park for September 11 ceremony.
- Met with BBT Architects to discuss paint for the old district office.
- Met with Greg Congelton to install new sculpture at Farewell Bend Park.
- Met with City of Bend to discuss coordinated water plan.
- Participated in several meetings to discuss roof improvements at the Old Bend Gym.

### **Facilities Staff**

- Replaced stone on shelter columns at Gardenside Park.
- Installed A/C automatic shutoffs in the Fire Station building.
- Senior Center annual maintenance shut-down: painted interior walls, installed new pendant lights at north entry, installed fans in exercise room, performed HVAC maintenance, re-finished wood floor in activity room, painted exterior of building, cleaned and sealed tile floors in kitchen, inspected and cleaned fire suppression system in kitchen, cleaned upholstery and caulked fixtures and counters in restrooms.
- JSFC annual maintenance shut-down: replaced modulator valves (3) for pool temperature controls, repaired hot tub auto fill system, removed and cleaned steamer water probes and removed section of interior wall and repaired leak.
- Painted storage building and north walls at Park Services.
- Hard surface-crack seal, seal coat and restripe: JSFC, Park Services, Mt. View, McKay, Orchard, Sun Meadow, Sawyer Uplands, Boyd, and Pioneer parks.

### **Landscape Management**

#### **Sports Field Staff**

- Fertilized Taylor field and broadcast seeded with perennial rye and mowed the new turf to suppress weeds.
- Provided field prep for BPRD fall softball programs.
- Provided layouts and field painting for fall soccer and football programs at Big Sky, Skyline and Pine Nursery Sports Complexes.
- Additional weed spraying was completed at Big Sky, Pine Nursery, Skyline and Stover parks.
- Painted curbs yellow to designate no parking zones on fields at Big Sky Sports Complex.
- Assisted with banner hanging and field painting for the Day of Play.

#### **Neighborhood Parks Staff**

- Replaced oak trees at Al Moody and Sawyer Uplands parks.
- Scott Brown and Marty Moore completed boom truck training.
- Removed hazard limbs and deadwood at Compass and Wildflower parks.
- Repaired leaking swing-arms at Hillside II Park resulting in significant water savings.
- Mulched main beds near the street at Hillside I Park.
- Added approximately 12 yards playground chips to Overturf Park playground.

### **Premier Parks Staff**

- Pruned trees and cleaned up bed around the Big Wheel at Drake Park.
- Documented new flow readings at both Pacific and Pioneer parks. Rewired controllers and reprogrammed field data information into the computer to assist with Maxicom running more efficiently.
- Installed new pump controls and intake at Pioneer Park.
- Completed irrigation locates for Day of Play, Shakespeare in the Park, Best in Show and three running events in Riverbend.

### **Shop Staff**

- Put new mower blade grinder in operation.
- Priced fence post installation at Mirror Pond for fall protection.
- Preparation for Day of Play.
- Support BBQ set up for ORPA.

### **Natural Resources Staff**

- Resurfaced the picnic shelter areas at Aspen Meadow and Cougar Camp in Shevlin Park to better facilitate accessibility including access from Cougar Camp to the pond.
- Upgraded trail surface from Mt Bachelor Village to the Deschutes River Trail.
- Completed fire fuel reduction at lower Hillside Park on the east side of Ninth Street where trees and brush were overgrown and fire potential was high.

# Planning and Development Project Summary - September 2011

## NEW CONSTRUCTION

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**Columbia Park Renovation:** Building permits have been received for the shelters. The footings have been poured and the paver plaza is under construction.

**Coyner Trail:** Rough grading has been completed through the First Presbyterian Church property and base rock has been installed. Curb work is underway on 9<sup>th</sup> Street and Dekalb Avenues.

**Larkspur Trail - Pilot Butte to Neff:** Trail construction is complete. Native grasses will be seeded at the end of October in disturbed areas. Signs, benches, etc. yet to be installed this fall.

**Pine Nursery Off-Leash Area:** New features will include additional trails, potable water, improved access and revised fencing. Trenching has begun for the domestic and irrigation waterlines extension. Construction is underway on a new accessible path. Additional in-house work will continue through the winter. Temporary fencing is installed to allow use the off-leash area during construction.

## PROJECT PLANNING AND DESIGN

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**Pine Nursery Community Park:** Review of the feasibility of adding turf features next spring is underway.

**District Sign Program:** The sign committee has begun regular monthly meetings. Work continues on design of standard rules and regulations sign. Review of sign plan for Larkspur and Coyner trails to take place in October.

**Columbia Park Renovation:** Design work continues on interpretive signs. A Seattle artist has been contracted to provide artwork for the sign. Many attendees at the ORPA conference visited the site after it received an ORPA 2011 design award on September 19.

**Kiwanis Park Renovation:** Construction drawings and right-of-way permitting are underway. Irrigation plans are underway and modifications to the existing mainline will be performed by in-house crews this winter.

**Ponderosa Community Park Phase 1:** The engineering and infrastructure design and permitting necessary to begin construction are underway. Improvements include new access from Wilson Street and utility extensions, expanded parking, a new playground, picnic shelter and restroom, and preparation for relocation of the skateboard park.

**Colorado Dam Paddle Trail Improvements:** Phase II work is underway with hydraulic analysis and modeling work nearly complete. Three design alternatives have been developed and are being evaluated in order to select a preferred alternative. One alternative includes adjustable in-stream features, one has fixed features, and the third shows increased riparian habitat improvements. Conceptual design of on-bank improvements and bridge work is also underway.

**Miller's Landing:** Staff presented an overview of the public process and current design issues at the September 6th board meeting. Three draft park design concepts are being prepared for an October 13th public open house meeting.

**1<sup>st</sup> Street Rapids Bridge 2010 ODOT Project Readiness Initiative:** The bridge design project is underway with preliminary site investigation work and stakeholder meetings now complete. The first public open house meeting was held September 22 with about 25 citizens in attendance. Representatives from the Bend PD and the city of Bend also attended to help field questions.

**Davis Park Master Plan:** Coordination with 1st Street Rapids bridge design and public process continues. A community questionnaire, stakeholder meetings and first open house have all been completed.

**Shevlin Park Master Plan:** Project goal setting and public process planning is on hold.

## **LONG RANGE PLANNING**

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**Recreation Program and Indoor Facilities Needs Assessment:** A Community Interest and Opinion Survey questionnaire administered by Leisure Vision and focusing on recreation program and indoor facility needs was mailed to 2000 random district households on August 29. As of September 26, 412 completed questionnaires have been returned.

**Mirror Pond Sedimentation and Enhancement Project:** Staff participated in the review and scoring of the two submitted proposals. Consultant interviews of the two firms were held on September 7th. No selection has been made. to date.

**Bend UGB Amendment Remand:** District staff and legal counsel assisted the city of Bend with a recommended response to remand sub issues 4.2 and 4.3 regarding future park and trail land needs which the board reviewed on July 5. The city staff recommendations were reported to and approved by the Remand Task Force (RTF) on July 28. The staff report and findings are available on the COB website at:

[http://www.ci.bend.or.us/depts/community\\_development/ugb\\_expansion\\_information.html](http://www.ci.bend.or.us/depts/community_development/ugb_expansion_information.html)

## **DISTRICT COMMITTEES AND COMMUNITY INVOLVEMENT**

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**District Committees:** Planning and Development staff continues to serve on the ERC, Safety and Sign Committees as well as the Sustainability Team, Art and Walls Committee, and the Getting Kids Outside Committee.

**Community Involvement and Professional Associations:** Norm Ziesmer attends COCA meetings. Steve Jorgensen attends BPAC meetings. Robin Laughlin serves as District representative on the Deschutes National Forest Children's Forest Strategic Planning Committee and as Oregon ASLA Treasurer. Bruce Ronning serves on the OPRD Local Government Grant and SCORP Advisory Committees, and the ORPA Legislative Committee.

Robin, Steve and Pat Erwert prepared and presented sessions and tours for the annual ORPA conference held in Bend September 19 - 20. Robin led a Riverbend Stormwater site tour as part of the Oregon Environmental Council's Stormwater Solutions workshop on September 14.



## Coyner Trail Project

Construction and paving of the Coyner Trail extension from Ponderosa Skate Park north to the 8th and Franklin roundabout (Juniper Park)

### Specifications:

Length = 0.75 miles  
 Width = 8'-10"  
 Surface = asphalt  
 Grade/cross slopes = ADA Accessible  
 Construction Cost = \$142,960  
 Completion Date = Oct. 2011



Not to Scale





# Larkspur Trail Project

Construction and paving of Larkspur Trail extension from East Pilot Butte Park north to Neff Avenue



## Specifications:

- Length = 0.6 miles
- Width = 8'-10'
- Surface = asphalt
- Grade/cross slopes = ADA Accessible
- Construction Cost = \$82,698
- Projected Completion = Sept. 2011



## **Recreation Report**

**September 2011**

### **Overall**

- Staff busy wrapping up summer programs and transitioning to fall programs.
- Overall registration for fall program is currently on pace with 2010 both in number of registration and revenue.
- A number of recreation staff attended the ORPA conference in Bend.

### **Community Outreach**

- Recreation staff from all areas assisted with the Day of Play event.
- Gopher Broke Golf Tournament, organized by Sue Boettner, was another success. Tournament revenues were \$30,395 this year and netted \$21,670 for the scholarship fund, both a few hundred dollars over last year.

### **Sports**

- Fall season of large youth team sports programs successful underway with numbers overall on par with last year with some registration still trickling in.
  - Youth soccer has 1,368 participants, 55 less than last year.
  - Youth flag football has 426 participants, the same as last year.
  - Youth tackle football has 436 participants, 9 less than last year.
  - 6<sup>th</sup> Grade girl's volleyball has 117 participants, up 9 from last year.

### **Youth and Adult:**

- Kids Inc underway for new school year. 466 kids enrolled so far this year, 20 less than last year, with some enrollment still trickling in. KinderCare program was reduced from 3 to only 1 site due to the continued growth in all day kinder garden offered by the school district.
- Two new therapeutic recreation interns started. The interns assist with all of our TR programs, including the adapted aquatics program that we operate in partnership with the school district.
- Planning underway for continuing the pilot "Prescription for Play" program at Ensworth Elementary school.
- Staff continued participation in Forest Service strategic planning effort for the Children's Forest program.

### **Juniper Swim & Fitness Center**

- Indoor pool area was closed for maintenance from September 5-18. Pools were cleaned and painted, spa tiles repaired, and major maintenance was completed on pool mechanical systems. The opening of the main indoor pool was delayed two days as water loss from shrinking expansion joints required additional heating time.
- Reconstructed hallway floor between the indoor and outdoor pools to create a wet passage area including a recessed drainage slab and nonslip rubber matting. Repaired water damaged sheetrock in same area.
- Applied non-slip treatment to all locker room and family changing room tile floors.
- All aquatic activities with the exception of a few therapeutic programs were accommodated in the 50-meter pool during the indoor pool closure.

- Outdoor activity pool remained open for recreation swimming during the indoor pool closure. The warm September weather made this very popular both for after school recreation swim times and weekends.
- Full fall schedule of programs including swim lessons began on September 19.

### **Bend Senior Center**

- Senior Center re-opened September 12 and celebrated National Senior Center month with a picnic lunch and dance, and free fitness classes and other events.
- Hosting “Aging Well, Living Well Health and Wellness Fair and Flu Shot Fest” September 29. Event to attract 1,500 people or more.
- Outdoor pickle ball play continues to be popular. Started offering indoor pickle ball play in the event room
- New weight machine introduced in fitness center has been well received and improves the quality and versatility of this small, but well used room.

## Board Calendar 2011-12

*\*This working calendar of goals/projects is intended as a guide for the board and subject to change.*

### **October 18**

- ◆ Community gardens update
- ◆ CAPRA update
- ◆ Trust for Public Lands Services – Conservation Finance
- ◆ Introduce new marketing manager

### **November 15 - 4:00 PM Work Session**

#### **NRPA – November 1-3**

- ◆ Phase I Report: Recreation Needs Assessment
- ◆ Bend Ice partnership discussion
- ◆ Communications Matrix

### **December 6 & 20**

- ◆ Strategic Plan Board Workshop – *week of December 5 – 4 hour session needed*
- ◆ Financial policies
- ◆ UIC/Storm water report
- ◆ Trash collection & recycling program
- ◆ Sports field use update
- ◆ Marketing communications plan update
- ◆ Miller's Landing: progress review
- ◆ Codify administration policies
- ◆ SDC – Resolution 312
- ◆ Concept review: Davis Master Plan
- ◆ Review draft Shevlin Park Master Plan
- ◆ Design review: Colorado Dam Paddle Trail

### **January 3 & 17**

- ◆ Scholarship Policy
- ◆ Financial Forecast
- ◆ SDC Fund Forecast
- ◆ Financial Statement Audit
- ◆ Noxious weed report
- ◆ Energy Audit update
- ◆ Access Plan review priorities
- ◆ CAPRA update
- ◆ Foundation update
- ◆ Comp Plan
- ◆ Budget Committee applications
- ◆ Budget calendar review
- ◆ Resolutions – Local Government Grant & LWCF Grant

### **Board Workshop – January 13**

- CIP
- Annual Work Plan review
- Goal Setting

### **February 7 & 21**

- ◆ **SDAO Conference – Sunriver – February 10-12**
- ◆ Web interface trail map
- ◆ Appoint 2 Budget Committee members
- ◆ Appoint Benefits Committee members
- ◆ Review CIP
- ◆ Review property tax revenue forecast
- ◆ Recreation program update
- ◆ Recreation Fees & Charges Policy
- ◆ Adopt Strategic Plan
- ◆ Emergency Plan
- ◆ Risk Management Plan
- ◆ Design approval: Butler Market Neighborhood Park
- ◆ Contract Approval: Ponderosa Phase 1B

### **March 6 (1 meeting)**

- ◆ **NRPA Legislative Forum – March 12-16**
- ◆ Sponsorship Program
- ◆ Branding campaign presentation
- ◆ Contract approval: Miller's Landing
- ◆ Design review: Hillside Renovation
- ◆ Comprehensive Plan discussion
- ◆ Benefits Committee meeting
- ◆ Shevlin Park Master Plan review

### **April 3 & 17**

- ◆ CAPRA
- ◆ Compensation & Classification Plan
- ◆ Benefits Committee meeting
- ◆ **Budget Committee Tour – April 25**

### **May 1 (1 meeting)**

- ◆ Recreation Program update
- ◆ Set SDC fee schedule – Resolution
- ◆ **Budget meetings – May 14, 16 & 22**

### **June 5 & 19**

- ◆ Adopt budget & impose taxes
- ◆ Adopt CIP
- ◆ Hearing & first reading – Comprehensive Plan
- ◆ Second reading & adoption – Comprehensive Plan

<b>BOARD AGENDA COMMUNICATION</b>
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**AGENDA DATE:** October 4, 2011

**SUBJECT:** Ron Vine Presentation

**STAFF RESOURCE:** Don P. Horton, Executive Director

**ACTION PROPOSED:** For information and educational purposes only

**BACKGROUND**

Ron Vine with Leisure Vision, Inc. has been hired by Heller and Heller as a sub-consultant for the development and administration of a community needs assessment survey in support of the Recreation Needs Assessment. Survey information is used to assist the board and staff on operational and planning decisions. Comprehensive Plan direction, strategic planning, and programming decisions often rely upon survey information. Using this information is also helpful in funding decisions that the board and budget committee consider each year when developing the district's annual budget.

Mr. Vine has conducted over 300 surveys for park and recreation agencies across the country. He has also counseled park agencies on how to use the results to making funding decisions and has presented his methodology at the National Recreation and Park Association's annual meeting. The presentation is very informative. I've asked Mr. Vine to make the same presentation for the board in order to demonstrate one way in which these results may be used.

**STAFF RECOMMENDATION**

For discussion only.