



REQUEST FOR ACCOMODATION / MATERIALS IN ALTERNATE FORMAT

Please fill out this form completely and mail it to:

**Bend Park and Recreation District
c/o ADA Coordinator
799 SW Columbia St.
Bend, OR 97702**

Or e-mail it as an attachment to:

info@bendparksandrec.org

Name: _____ **Phone:** (Home) (____) _____
(Business) (____) _____

Address: _____
House/Business Number or PO Box

City, State, Zip Code

E-mail: _____ **Date:** _____

Accommodation needed

**Materials in Alternative
Format needed**

**Description of program/service/activity to be accommodated, or
materials to be reformatted:**

Location (park or facility) of accommodation:

Date accommodation/alternative format is needed:

Brief statement as to why the accommodation/ alternative format are needed (attach documentation or photo as needed):

What type of alternative format is desired (i.e. Braille, audio recording, computer file, etc):

Person(s) affected by the situation (if other than the reporting individual):

Name: _____ **Phone:** (Home) (____) _____
(Business) (____) _____

Address: _____
Street or PO Box

City, State, Zip Code