



**Bend Park &
Recreation**
DISTRICT

Board of Directors

Board Meeting Minutes – February 17, 2015

BOARD PRESENT

- Dan Fishkin, Chair
- Craig Chenoweth, Vice Chair
- Ted Schoenborn
- Scott Wallace
- Nathan Hovekamp

STAFF PRESENT

- Don Horton, Executive Director
- Vanessa DeMoe, Assistant to the Executive Director
- Theresa Albert, Human Resources Manager
- Lindsey Lombard, Finance Director
- Matt Mercer, Director of Recreation
- Pat Erwert, Park Services Director
- Aaron Collett, Project Manager
- Brian Hudspeth, Construction Manager
- Jim Figurski, Landscape Architect
- Chelsea Schneider, Landscape Architect
- Colleen McNally, Marketing Manager
- Jeff Hagler, Park Stewardship Manager

LEGAL COUNSEL Neil Bryant

MEDIA Scott Hammers, The Bulletin



VISITORS

Richard Bonebrake – Mr. Bonebrake provided comment regarding affordable housing. He shared his personal story and how affordable housing has helped him.

Chris Neumaier – Bend Area Habitat for Humanity, Mr. Neumaier gave comment regarding affordable housing and the impact SDC exemptions could have on the program and those they serve.

Sheilajean Whitefield – Ms. Whitefield provided comment on affordable housing and expressed concern of eminent domain threatening low-income housing.

Jim Landon – Mr. Landon provided comment on affordable housing. He shared a copy of information from the Affordable Housing Committee on SDC estimates.

5:30 PM WORK SESSION

1. City Affordable Housing Committee Presentation – *Jim Long, City of Bend*

Mr. Long shared information on the City Affordable Housing Committees recommendations regarding SDC exemptions. The memo to the District from Mr. Long that covers the information presented can be found at:

[http://www.bendparksandrec.org/info/About Us/board meetings/](http://www.bendparksandrec.org/info/About_Us/board_meetings/)

The memo is located in the 2-17-2015 Board Meeting Report.

In response to Mr. Long's presentation the Board asked how the process would be regulated, how success is measured, would there be price controls on sales and rent and how community support of an SDC exemption had been measured.

The Board also discussed the mandate of the park District, what the District is currently doing to support affordable living in the community and acknowledged the affordable housing crisis in Bend. In conclusion of the discussion, the Board asked what the next steps would be. City Manager Eric King addressed the Board and stated that City Council is waiting to hear from the District. The Board will discuss affordable housing and the SDC exemption at a future Board meeting.

2. Update on Colorado Avenue Undercrossing – *Aaron Collett*

Mr. Collett provided an update on the Colorado Avenue undercrossing. He shared a status update on coordination with the City of Bend, the Recreation Trails Program grant, and a schedule change for the bridge closure.

The complete agenda briefs for the work sessions can be found at:

[http://www.bendparksandrec.org/info/About Us/board meetings/](http://www.bendparksandrec.org/info/About_Us/board_meetings/)

7:00 PM REGULAR MEETING

VISITORS

Keith Scott – Mr. Scott provided comment regarding Mirror Pond. He said that ample parking and a mix of commercial spaces need to be considered. He said that in conjunction with BPRD and the city, Mirror Pond can be amply maintained for future years of use.

CONSENT AGENDA

1. Approval of meeting minutes
 - a. 2/17/15

Director Chenoweth made a motion to approve the Consent Calendar. Director Schoenborn seconded. Nathan Hovekamp abstained. The motion passed 4-0.

BUSINESS SESSION

1. Oath of Office

Chair Dan Fishkin administered the oath of office for Nathan Hovekamp.

2. Approve Hillside and Rock Ridge Master Plan Contract – *Jim Figurski*

Mr. Figurski stated that the advertised Request for Qualifications (RFQ) required the creation of an overall master plan for each site and development of neighborhood park facilities at each location (a renovation in the case of Hillside Park). He shared that ten proposals were submitted and three teams were selected for interviews from the initial submittals. Mr. Figurski said that a consulting team led by Cameron McCarthy from Eugene, Oregon was selected by the interview committee to enter into contract negotiations with the District.

Director Schoenborn made a motion to authorize the Executive Director to negotiate and execute a contract with Cameron McCarthy for Phase I, site master plans for Hillside and Rockridge parks in the amount of \$157,939.00 and to approve a total budget for consultant services not to exceed \$175,000.00. Director Chenoweth seconded. The motion passed unanimously, 5-0.

3. Approve Skyline Park ADA upgrade construction contract – *Don Horton*

Executive Director Horton requested that a motion be made to take this item off of the agenda. He explained that the RPF included language that stated the contract will be chosen based on the low bidder of the base contract amount; state statute says it is on the total contract amount including alternates. After review, it was discovered that a sentence in the contract was not complete. Executive Director Horton stated that in order to maintain the integrity of the bidding process he recommends taking this off of the agenda.

Director Wallace made a motion to remove the approval of Skyline Park ADA upgrade construction contract from the agenda and direct staff to rebid the project and bring back to the Board for future consideration. Director Schoenborn seconded. The motion passed unanimously, 5-0.

The complete agenda brief for the business session can be found at:
[http://www.bendparksandrec.org/info/About Us/board meetings/](http://www.bendparksandrec.org/info/About_Us/board_meetings/)

EXECUTIVE DIRECTOR'S REPORT – *Don Horton*

Executive Director Horton briefly discussed the following items:

- Art donation from Don Smith for potential installation at Pine Nursery
- Legislative Concept for Mirror Pond
- Benefits Committee volunteers from Board of Directors – Director Chenoweth and Director Schoenborn volunteered to serve on the committee.

GOOD OF THE ORDER

- Director Chenoweth confirmed that a discussion on affordable housing will be on the next agenda
- Director Hovekamp thanked the board for their warm welcome and said he is looking forward to working with the group
- Chair Fishkin asked for an update on the progress on Bond projects. Executive Director Horton gave a brief update.
- Chair Fishkin and Director Schoenborn shared they had both been approached by the director of the Cascade School of Music for an early lease extension. A discussion regarding the request will be on a future meeting agenda.
- Director Wallace asked for an update on the skate park. He asked if there were any bicycle/skateboard conflicts. Jeff Hagler, Park Stewardship Manager, said that there was a bit of initial resistance, it is now working out well and each user group has found their own space. He said that the skate park ambassador splits time between the two places. The program has sparked additional interest in the ambassador concept.

ADJOURN: 7:50 p.m.

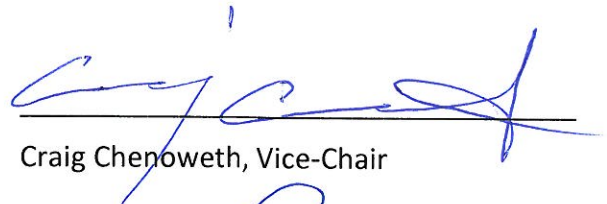
EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The Executive Session was closed to the public.

Prepared by,

Vanessa DeMoe
Executive Assistant



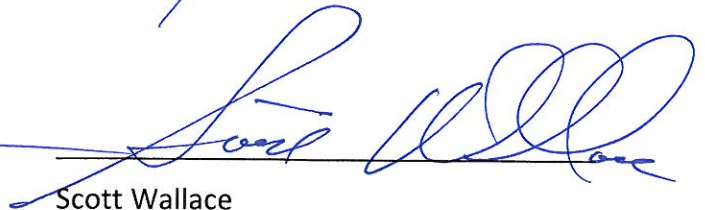
Dan Fishkin, Chair



Craig Chenoweth, Vice-Chair



Ted Schoenborn



Scott Wallace



Nathan Hovekamp