



Board of Directors

Board Meeting Minutes – January 20, 2015

BOARD PRESENT

Dan Fishkin, Chair
 Craig Chenoweth, Vice Chair
 Ted Schoenborn
 Scott Wallace

STAFF PRESENT

Don Horton, Executive Director
 Vanessa DeMoe, Assistant to the Executive Director
 Michelle Healy, Strategic Planning & Design Director
 Theresa Albert, Human Resources Manager
 Jan Taylor, Community Relations Manager
 Lindsey Lombard, Finance Director
 Matt Mercer, Director of Recreation
 Pat Erwert, Park Services Director

LEGAL COUNSEL not in attendance

MEDIA not in attendance



AGENDA

WORK SESSION

1. Bend 2030

Bend 2030 Board Chair Vic Martinez and Vice-chair Erin Foote Marlow, gave a presentation to the Board on affordable housing, titled “Livability Series – Where will we live?”

The full affordable housing report is available on-line at <http://bend2030.org/>

2. Budget Committee applications and review budget calendar – *Lindsey Lombard*

Ms. Lombard provided the application materials for the six candidates that are eligible and interested, along with a list of the current members. Ms. Lombard briefly reviewed the process for filling the position that was used last year; the Board confirmed that the process worked well and will proceed with the same process. Ms. Lombard confirmed that the next step was for the Board to review the materials and individually rate the top three candidates for discussion and appointment at the 2/3/15 Board meeting.

Ms. Lombard shared the Budget Calendar with the Board and briefly went over upcoming important dates, including the budget tour scheduled for April 22nd and the budget committee meetings.

EXECUTIVE DIRECTOR'S REPORT – Executive Director Don Horton

Riley Ranch Memorial – Ben Newkirk lost his life in November 2014 from a fall in the Three Sisters Wilderness. He was a Bend resident and employee of Zydeco. Cheri Helt, owner of Zydeco, came to the District and asked about a fundraiser to honor Ben's life. Mr. Horton shared the plans for a memorial at Riley Ranch and how family and friends had already begun fundraising to pay for the memorial.

Legislative Update – shared information on upcoming legislation that may have some effect on the District; including the minimum wage increase, mandatory paid sick leave, and the recreational immunity act.

Board Vacancies – have four applicants at this time

Election information – information on the upcoming election was provided to the Board, it can also be found on the Deschutes County Elections website <http://www.deschutes.org/Clerks-Office/Elections.aspx>

Bend Chamber newspaper insert – Bend Chamber included an insert in there January newsletter on District project updates

Mirror Pond concept public outreach – the last of the public meetings for the concept wrapped up this week



REGULAR MEETING

CONSENT AGENDA

1. Approval of meeting minutes
 - a. 12/16/14

Director Wallace made a motion to approve the Consent Agenda. Director Schoenborn seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Audited financial statement presentation – *Lindsey Lombard*

Ms. Lombard introduced the auditors with Harrigan Price Fronk and Co. LLP. They are currently in year three of a five year contract with the District. The auditors briefly explained the audit process and explained the things that they looked at. They shared highlights from the audit with the Board, with no significant findings to report.

Director Schoenborn made a motion to accept the 2013-14 audited financial report. Director Chenoweth seconded. The motion passed unanimously 4-0.

The audited financial report for fiscal year 2013-14 is posted on the district's website www.bendparksandrec.org for review. Click on "About BPRD" at the top right corner of the

main page and scroll down to and click on "Finance". Click on "Audited Financial Statements" near the top of the Finance Department page and click on "View BMPRD Audited Financial Statement FY 2013-14".

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN - The Board meeting adjourned at 7:30 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2) (e) for the purpose of discussing real property transactions.

This session was closed to all members of the public except for representatives of the news media. Matters discussed in executive session that relate to real property transactions shall not be disclosed by the news media.

Prepared by,

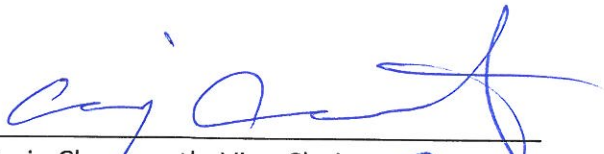
Vanessa DeMoe
Executive Assistant



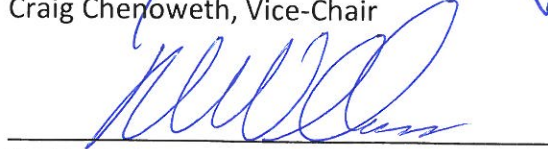
Dan Fishkin, Chair



Ted Schoenborn



Craig Chenoweth, Vice-Chair



Scott Wallace