



**Bend Park &
Recreation**
DISTRICT

Board of Directors

Board Meeting Minutes – March 3, 2015

BOARD PRESENT

Dan Fishkin, Chair
Craig Chenoweth, Vice Chair
Ted Schoenborn
Scott Wallace
Nathan Hovekamp

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Michelle Healy, Strategic Planning & Design Director
Lindsey Lombard, Finance Director
Matt Mercer, Director of Recreation
Pat Erwert, Park Services Director
Jan Taylor, Community Relations Manager
Steve Jorgensen, Planning Manager
Sasha Sulia, Natural Resources Manager
Jeff Hagler, Park Stewardship Manager

LEGAL COUNSEL Paul Taylor

MEDIA Scott Hammers, The Bulletin

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5:30 PM WORK SESSION

The work session agenda items were re-ordered as listed below:

1. Deschutes River Trail South UGB Bridge Update – *Steve Jorgensen*
2. Discussion on the City's affordable housing proposal – *Don Horton*
3. Shevlin Park Management Plan Update – *Jim Figurski*

1. Deschutes River Trail (DRT) South UGB Bridge Update – *Steve Jorgensen*

Mr. Jorgensen presented the Board with a Deschutes River Trail South UGB Bridge and Trail Option Evaluation update. He covered the project purpose and status and discussed the range of option combinations. Mr. Jorgenson also shared the criteria and ranking process used by the committee as well as the project's possible timeline.

Additional information on this project is located at:

[http://www.bendparksandrec.org/Current Protects/deschutes-river-trail/](http://www.bendparksandrec.org/Current_Protects/deschutes-river-trail/)

The Board and staff briefly discussed the different options, the Citizens' Advisory Committee (CAC), and the project timeline.

Sunny Harmeson – Ms. Harmeson provided comment regarding High Dessert BMX. She shared that High Dessert BMX is a non- profit that has been operating since 1988, running sanctioned races at Big Sky Park since the mid 90's. She said that they are looking to re-locate the program and have an interest in building a pump track that would be open to the public at all times.

Keith Scott – Mr. Scott thanked the District for the removal of overgrown shrubbery at Woodriver Park. He said that the removal improves visibility and safety for everyone.

[Work session Item 3 was carried over to the regular meeting.]

3. Shevlin Park Management Plan Update – Jim Figurski

Mr. Figurski gave a presentation to the Board on the Shevlin Park Recreation Management Plan. Highlights of the update included background on the project, an overview of the outreach efforts, the management plan, Technical Advisory Committee (TAC) and the Citizens Advisory Committee (CAC) as well as the strategies supporting the mission statement and goals. Mr. Figurski said that the issues were mostly resolved with the exception of dog's being on/off leash. He said that they are trying to find a common ground. Mr. Figurski said that additional meetings are scheduled with the CAC and TAC to prioritize strategies, public meetings will be in May.

More information on the Shevlin Park Management Plan, including the questionnaire and outreach summary, is located on the District web site under Current Projects; click on Park Projects and choose Shevlin Park from the list.

<http://www.bendparksandrec.org/.docs/pg/10774>

CONSENT AGENDA

1. Approval of meeting minutes
 - a. 2/17/15
2. Ratify Executive Director approval of Riverhouse easement vacation
3. Resolution 374 Local Government Grant – Riley Ranch

Chair Fishkin noted that there was an incorrect reference to City Manager Eric King's name in the minutes.

Director Schoenborn made a motion to approve the consent calendar with the noted editst to the 2/17/15 Board meeting minutes. Director Wallace seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Mirror Pond Update – *Don Horton*

Executive Director Horton stated that the ad hoc committee had met and made a decision to come to the Board and City Council and bring an update on the project as well as to ask for authority to expand the scope of the ad hoc committee. The original scope of the committee was to come up with a vision; that has been done and will come to the Board and the City for adoption. However the committee felt that there are other tasks that they should be working on.

Executive Director Horton shared a presentation on the vision, how we got to this point, and how we want to move forward. The presentation covered community outreach, alternatives analysis, the preferred alternative, and the resolution that will come to the Board at their next meeting for approval of the expanded scope of the ad hoc committee. The hope is that a resolution will also go to the next City Council meeting for consideration.

For more information on the Mirror Pond project visit:

<http://www.mirrorpondbend.com/>

STAFF REPORTS

Staff reports are provided to the Board at the first meeting of the month. The reports are provided as an update on ongoing projects and are for informational purposes only.

EXECUTIVE DIRECTOR'S REPORT – *Executive Director Don Horton*

Project tour – Don said that he would like to schedule a tour of the Simpson Pavilion and Colorado Dam Safe Passage project sites for the Board in the next two weeks. The Board set a tentative date of March 18th at 4:00 p.m.

Bond project celebration – Don stated that there had been discussion about having a general celebration for all of the bond projects in a location we can host a large group consisting of anyone that has helped in the projects. Staff is currently working on gathering the details and planning of the event. The celebration would provide a time to give updates on the projects and thank those involved. Individual celebrations would occur for openings.

Commission for Accreditation of Park and Recreation Agencies (CAPRA) – Don shared that the Board was provided a thumb-drive from Jan Taylor with the self-assessment document submitted to CAPRA.

Cascade School of Music – Don stated that he had met with the owners of the school and shared with them that the Board was open to extending the lease with parameters and fundraising bench marks that they would need to meet. He requested that the owners come back with a proposal.

SDC Schedule – Don reminded the Board that there are adjustments to the SDC funds each year in April. Based on the inflation rate this year's rate will go up 7.7%. This will come to the Board on an upcoming agenda.

Washington DC trip – Executive Director Horton and Director Schoenborn will be in Washington D.C. the week of April 6th to talk about legislative issues at the federal level. Topics of discussion will include Land & Water Conservation Funds, trails and Mirror Pond.

Naming rights – Don shared that there will be a draft contract included in the RFP. The draft RFP is being reviewed this week. The Board will be updated on the progress.

Art Committee – Don stated that there is currently not a process for accepting art for placement in parks and facilities. He said that staff is contacted regularly and it is difficult for them to make the decision on behalf of the community. Having a committee will provide a consistent process and will help us to make sure that the art we are getting is appreciated by the community. The committee would only meet as needed and will need to have representation from Art in Public Places, the art community and other public citizens.

Budget Tour – The budget tour is scheduled for April 22. An additional tour of the park services shop will be scheduled soon and will include potential surplus properties.

BOARD MEETINGS CALENDAR REVIEW

Director Wallace will not be in attendance at the 3/17/15 Board meeting.

GOOD OF THE ORDER

Chair Fishkin requested information on the exclusion of Bend Endurance Academy at Shevlin Park. Jan Taylor shared that it was because of a change in policy on business operations in the parks; the District has stopped allowing large group activities in parks. She will follow up with Chair Fishkin and provide additional information as requested.

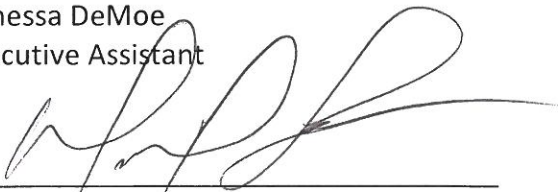
ADJOURN : 9:14 pm


EXECUTIVE SESSION – CANCELLED


The Board did not meet in Executive Session.

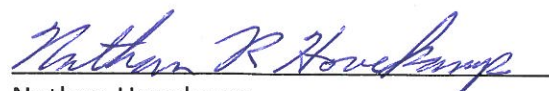
Prepared by,

Vanessa DeMoe
Executive Assistant



Dan Fishkin, Chair

Craig Chenoweth, Vice-Chair

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