



Board of Directors

Bend Park &
Recreation
DISTRICT

Board Meeting Minutes – June 16, 2015

BOARD PRESENT

Dan Fishkin, Chair
Ted Schoenborn
Scott Wallace
Nathan Hovekamp

Absent: Craig Chenoweth, Vice Chair

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Lindsey Lombard, Finance Director
Michelle Healy, Strategic Planning & Design Director
Matt Mercer, Director of Recreation
Jan Taylor, Community Relations Manager
Pat Erwert, Park Services Director
Theresa Albert, HR Manager

MEDIA Ted Shorack, The Bulletin

AGENDA



5:30 PM WORK SESSION

1. Alcohol Sales and Consumption – *Jan Taylor and Matt Mercer*

Ms. Taylor shared that staff had met with OLCC and had the opportunity to ask them questions regarding risk and liability regarding alcohol sales and consumption at the District facilities and parks. She explained the current use of alcohol in parks and facilities and the permit process by which it can be allowed. Ms. Taylor briefly covered the information gathered from the OLCC staff on assumption of risk and sales. Based on staff research she shared staff recommendations as follows:

- The District to start slow by applying for a permit at the Pavilion.
- The District would be the permit holder.
- The District to employ servers among other duties.
- Sell of beer and wine only.

- Though permit allows sales any time, BPRD would define appropriate criteria for sales through policy.
- A temporary permit could be issued under the Pavilion permit to sell at sporting events or special occasions and the Bend Senior Center.
- Experience in the field would dictate revisions to the times and rules as well as inform consideration for expansion to other facilities.

Ms. Taylor stated that staff was recommending the Board support BPRD staff to pursue OLCC license to serve alcohol and establish administrative policies for operations. Executive Director Horton added that staff had not drafted any policies at this time, we wanted to be sure that the Board wanted to move forward with the concept before we dedicate more staff time.

The Board agreed that conceptually, they were comfortable with having staff move forward. Ms. Taylor stated that staff would pursue additional information with legal counsel and experts, beyond OLCC, and bring additional information back to the Board. Mr. Mercer added that this is a good opportunity to see how the public responds and to be sure that we can do it in a way that does not detract from our main purpose of providing healthy recreation programs.

2. Affordable Housing – *Don Horton, Lindsey Lombard and Michelle Healy*

Executive Director Horton said that at the last discussion of the Board on exempting SDCs for affordable housing, the Board requested that staff look at projects planned for the upcoming two years and bring back options for the Board to consider. He said that staff had gone through that exercise and would be sharing the proposed CIP SDC project reduction options with the Board. Mr. Horton stated that additional discussion items included the response letter from the City and consideration of Resolution No. 382 – Exempting Qualified Affordable Housing Projects from System Development Charges.

Ms. Healy and Ms. Lombard presented the Board with three CIP project reduction options to cover the cost of the suggested \$500,000 SDC exemption program. Ms. Healy shared that the options were developed using specific considerations. [The document provided to the Board with considerations and the three options is provided as Attachment 1]

Chair Fishkin addressed the response letter from the City; he read a portion of the letter into the record. [The letter is provided as Attachment 2] Chair Fishkin asked the Board if they were still prepared to continue discussion and consideration of Resolution No. 382 – Exempting Qualified Affordable Housing Projects from System Development Charges, based on the letter and the absence of Director Chenoweth.

The Board collectively agreed to defer further discussion and Business Session Item 1 - Affordable Housing Resolution, to a Special Meeting for the full Board to continue discussion and consideration of the resolution. The decision was based on the shared opinions that the decision should be made by the current Board and that the full Board should be involved in the discussion and consideration of the CIP project reduction options.

3. Fourth Quarter Review of CIP – *Michelle Healy and Lindsey Lombard*

Ms. Healy and Ms. Lombard gave an update of the current year CIP, sharing where we are today through June 30 on projects.

The Capital Improvement Plan (CIP) documents are available at:

[http://www.bendparksandrec.org/info/About Us/Planning_Development/Capital Improvement Projects/](http://www.bendparksandrec.org/info/About Us/Planning_Development/Capital_Improvement_Projects/)

REGULAR MEETING

CONSENT AGENDA

1. Meeting Minutes
 - a. 6/2/2015

Director Schoenborn made a motion to approve the Consent Agenda. Director Wallace seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Affordable Housing Resolution – The Board’s discussion in work-session resulted in the deferral of this item for further discussion and consideration to a future Special Meeting of the full Board; date to be determined.

Director Wallace made a motion to reschedule the discussion and vote on Business Session Item 1 – Affordable Housing Resolution, to a future meeting of the Board to be scheduled at a time that the full Board can be in attendance. Director Schoenborn seconded. The motion passed unanimously, 4-0.

2. Naming Rights RFP - *Don Horton*

Executive Director Horton explained that although this item was in the Business Session it was not being considered for any decision or motion from the Board. He shared that proposals had been received from the Smolich family and from Sunlight Solar. Executive Director Horton covered the criteria considered for the RFP and how each proposal measured up to the criteria and asked for feedback from the Board on how to move forward. The criteria included alignment with BPRD mission, vision and values; community involvement; their proposed offer; and a critical review of the agreement.

Based on the proposals received, the Board was in consensus that neither offer was to be accepted and direction was provided for Executive Director Horton to pursue additional opportunities through direct negotiations with firms. The Board confirmed that this did not need to be done through another RFP process and that they wanted a minimum of \$50,000 per year for naming rights, in addition to consideration of the above mentioned criteria.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Horton shared information on the following upcoming events:

- New Board Orientation scheduled for Thursday, July 2
- Days of Play events scheduled June 22 through August 14
- July 4th Events
- SDAO Networking Meeting - Tuesday, June 23 at the District office. 9:00 am – 11:00 am

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

Director Hovekamp shared that he respected stepping through this process on considering SDC exemptions with the Board. He shared that he thinks that the Board is working it from the right angle, the merits. He said that one thing that has been demonstrated over the past few weeks is that there is just as much of our community that feels strongly opposed as there are those in favor. He said that he does not doubt that the Board will decide based on the merits, however questioned if there were thoughts on the political implications. Executive Director Horton responded and said that he would bring information to the Special Meeting on the potential political implications. Director Hovekamp added that he believed a fair amount of the opposition is suppressed because it would seem unsympathetic.

Director Hovekamp suggested that the Shevlin Park fire presents an educational and interpretive opportunity and could serve as a lab ideally located for school groups, public, and college students to look at wildfire.

Chair Fishkin stated that regardless of which way the Board votes on the SDC exemption, he would like to see an op-ed piece written telling our story to the public about the decision.


ADJOURN 8:33 pm

EXECUTIVE SESSION - The Board met in an executive session pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by:

Vanessa DeMoe
Executive Assistant

Craig Chenoweth

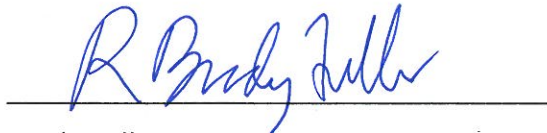


Ted Schoenborn



Nathan Hovekamp

Ellen Grover



Brady Fuller