

## Board Meeting Minutes – July 7, 2015

Absent: Craig Chenoweth

Don Horton, Executive Director  
Vanessa DeMoe, Assistant to the Executive Director  
Michelle Healy, Strategic Planning & Design Director  
Matt Mercer, Director of Recreation  
Pat Erwert, Park Services Director  
Theresa Albert, HR Manager



Dan Fishkin – Mr. Fishkin made comment on the issue of affordable housing. He stated he would like to ask the Board to give serious consideration and thought to The Bulletins request that they reverse the decision of the last Board on waiving SDCs for affordable housing. He stated that it would be the wrong message to send to the Community and said that the Board had given it due consideration and put in a lot of effort and came to a reasonable and defensible position; he asked that the Board respect that position.

Executive Director Don Horton read the oath of office to the three newly elected Board members; Nathan Hovekamp, Ellen Grover and Brady Fuller were all sworn in to office.

2. Elect Board Chair and Vice-Chair

**HOVEKAMP**  
Director Schoenborn made a motion to elect Director Chenoweth to serve as Chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2015-16. Director Fuller seconded. The motion passed unanimously, 4-0.

Director Hovekamp made a motion to elect Director Schoenborn to serve as Vice Chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2015-16. Director Grover seconded. The motion passed unanimously 4-0

3. Recognition

Executive Director Horton presented former Board members Dan Fishkin, Scott Wallace and Scott Asla with plaques in appreciation of their service on the Board.

4. Approve Board meeting dates and time

Director Schoenborn explained that historically the Board has met the first and third Tuesday of each month with a 5:30 pm work session and 7:00 pm business meeting. Any exceptions to those dates and times are properly noticed to alert the public of any changes or special meetings.

Director Grover made a motion to conduct the Bend Park and Recreation District Board of Directors public meetings on the first and third Tuesdays beginning a 5:30 pm with a work session and a business session beginning at 7:00 pm. Director Fuller seconded. The motion passed unanimously, 4-0.

5. Appoint Board Secretary

Executive Director Horton briefly explained that the Executive Secretary represents the board in business matters and signs ordinances, resolutions, proclamations, correspondence, contracts, deeds, etc., on behalf of the Board of Directors and the District. He added that another duty of the Secretary is to respond to emails on behalf of the Board.

Director Fuller made a motion to appoint Don Horton, Executive Director, to serve as Executive Secretary of the Bend Park & Recreation District Board of Directors for fiscal year 2015-16. Director Grover seconded. The motion passed unanimously, 4-0.

**CONSENT AGENDA**

1. Meeting Minutes
  - a. 6/16/2015

Director Fuller made a motion to approve the Consent Agenda. Director Hovekamp seconded. Director Grover abstained. The motion carried, 3-0.

## **STAFF REPORTS**

Executive Director Horton and Director Schoenborn explained that the staff reports are provided to the Board at the first meeting of the month. The reports are provided as an update on ongoing projects and are for informational purposes only.

## **EXECUTIVE DIRECTOR'S REPORT**

### Board of Directors Email

Executive Director Horton said that it had become practice to send emails to an alternate, personal, email in addition to the District assigned email to ensure that emails were read in a timely manner. He explained the risk of using personal email and the public records law associated with use of personal email. He asked each Director to confirm the email contact that they prefer going forward.

- Director Grover requested contact through District email only.
- Director Fuller requested contact through District email only.
- Director Hovekamp requested contact through District email only.
- Vice-Chair Schoenborn gave permission to contact him through the provided personal email and the District email.
- Chair Chenoweth was not in attendance, staff will confirm with him at a later time.

### Discovery Park Dedication

Executive Director Horton provided an update on some of the issues related to the pond and shared the information for the upcoming park dedication. The dedication will be on July 16; the celebration is free to all and will feature live music and games at 4:30 pm and a presentation at 5:15 pm followed by ice cream, music and games.

### Let's Picnic

The event flyer was provided to each Board member. The events are scheduled for Wednesday's starting on July 22, running through August 19. Live music and activities will be provided. The events are to help reach out and connect with the East-side residents.

### Public Meetings

Executive Director Horton shared upcoming public meeting dates and times, along with a brief status of the projects and any particular issues of interest surrounding the projects.

## **BOARD MEETINGS CALENDAR REVIEW**

Executive Director Horton explained that the Board Meeting Calendar is a rolling agenda and as projects evolve many items move. He said that if there is anything of interest that a Board member would like to add it can be brought up in the Good of the Order.

**GOOD OF THE ORDER**

Director Hovekamp shared that he will not be able to attend the August Board meetings. Director Hovekamp thanked Scott Wallace, Scott Asla and Dan Fishkin for their service on the Board. He also welcomed Director Fuller and Director Grover to the Board and congratulated the new Chair and Vice-Chair.

Executive Director Horton shared that Pat Erwert, Park Services Director, had announced his retirement and will retire in 3 months.

Director Grover said that she is looking forward to working with staff and fellow Board members and shared her background and the interests that drew her to running for the Board. Director Grover stated that she respected the discussion and research done by the prior Board on the affordable housing issue. She stated that she does believe that this issue is about inclusiveness and about the character of the services that the District provides; it is one of our values as an organization. She said that while she felt invited to engage in that issue as part of the campaign with the understanding that this Board would be implementing whatever policy or program that was to be put in to place, was not officially invited to have a discussion about it at the Board level, for that reason she said she would like to continue to have a well- rounded discussion that should include all of the things that the District does for inclusiveness.

Executive Director Horton suggested that we add a discussion on affordable housing to the Board Meeting Calendar for after the August 4, 2015 Board meeting. He shared that much of what will be before the Board for discussion prior to that time will include what the District is already doing for inclusiveness. He advised that it would be beneficial to wait until after those discussions to continue the affordable housing conversation.

Director Fuller shared that he had participated in the Pet Parade and said that it is a great tradition that adds to our quality of life in Bend. He also shared that he had recently visited Discovery park and got a good feeling for how that park is being used and is interested in future discussions about the pond. Director Fuller said that he did think it would be helpful to see a specific summary of the historical contributions the District has made in terms of deferring SDCs and any other appropriate actions the Department has done regarding SDCs to give some context to the discussion. He reiterated that he would also like to revisit the discussion on affordable housing.

Vice Chair Schoenborn welcomed Director Fuller and Director Grover to the Board.

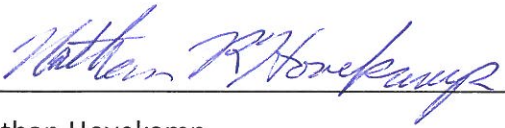
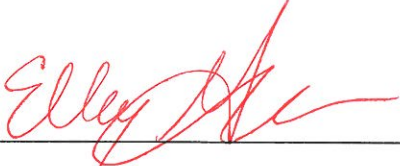
**ADJOURN** : 6:46

**EXECUTIVE SESSION** - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by:

Vanessa DeMoe

Executive Assistant

  
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Craig Chenoeweth, Chair  
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Ted Schoenborn, Vice-Chair  
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Nathan Hovekamp  
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Ellen Grover  
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Brady Fuller