



# Board of Directors

October 20, 2015

District Office Building | 799 SW Columbia | Bend, Oregon

## BOARD PRESENT

- Craig Chenoweth, Chair
- Ted Schoenborn, Vice Chair
- Brady Fuller
- Nathan Hovekamp
- Ellen Grover

## STAFF PRESENT

- Don Horton, Executive Director
- Vanessa DeMoe, Assistant to the Executive Director
- Pat Erwert, Park Services Director
- Jan Taylor, Community Relations Manager
- Matt Mercer, Director of Recreation
- Lindsey Lombard, Administrative Services Director
- Michelle Healy, Strategic Planning & Design Director
- Jim Figurski, Landscape Architect
- Steve Jorgensen, Planning Manager
- Sasha Sulia, Natural Resources Manager
- Brian Hudspeth, Construction Manager
- Jeff Hagler, Park Stewardship Manager



## CONVENE MEETING: 5:30 pm

## STAFF INTRODUCTIONS

Pat Erwert introduced Karyn Manerowski, the newest addition to the landscape division at Park Services.

## WORK SESSION

### 1. Trails update – *Steve Jorgensen*

Mr. Jorgensen gave an update on the current status of the planning, design and construction work for multiple District trail projects. The presentation included:

- Overview of where we are at
- Trail planning history
- Background
- Status - Current System
- Trail Management
- Trail Counts
- Recent projects
- What's next

Board report and attachments for the above work-session item are located at:

[http://www.bendparkandrec.org/about\\_us/board\\_meetings/](http://www.bendparkandrec.org/about_us/board_meetings/)

## **7:15 PM REGULAR MEETING**

### **VISITORS**

Keith Scott – Mr. Scott provided comment on Mirror Pond. He said the longer the Mirror Pond project is postponed the silt is going to further build up. He said that something needs to be done; it should be decided on by the voters and can't be put off or ignored.

John Gilbert – Pacific Crest Affordable Housing – Mr. Gilbert provided comment on affordable rental housing and SDCs. He said that there was talk that the Board will revisit this topic and wanted to share his thoughts in the event that the issue was revisited by the Board. Mr. Gilbert clarified any concerns about exemptions of SDCs for affordable housing and provided his perspective on compliance, developer fees and what City of Bend is doing. He said that it seems appropriate that BPRD come alongside the City and other entities; it is important at the state level, when they are choosing what projects to fund, to see local support.

Cinda Strauch – Ms. Strauch said that she has witnessed Bend parks move towards more paved trails, bathrooms and parking and felt open and green spaces are rapidly disappearing. She said she is concerned at the trend of where things are headed.

### **CONSENT AGENDA**

1. Meeting Minutes - 10/6/2015
2. Approve construction contract for McKay Park

***Director Schoenborn made a motion to approve the Consent Calendar. Director Fuller seconded. Director Grover abstained from the motion to approve the meeting minutes due to her absence. The motion passed unanimously 5-0.***

### **BUSINESS SESSION**

1. Farewell Bend Bridge Assessment– *Jim Figurski & Barry Johnson, lead consultant with Parametrix*

Mr. Figurski provided background on the project and explained the process for the assessments. He said the assessment report was complete and he briefly discussed the useful service life of the existing bridge with repairs and the estimated service life of a new bridge and the range of estimated costs.

Mr. Figurski shared that the recommendation was to replace the existing bridge with a new bridge based on the following:

- Opportunity for long spans minimize visual impact to river – opens views
- Pre-engineered bridges readily available w/multiple options (Pratt Truss or Bowstring Truss)
- Customization options available for aesthetics and user safety (jump deterrence)
- Increased life span of bridge – minimizes maintenance and repair
- Schedule could be accelerated minimizing bridge closure

Mr. Johnson discussed the different permitting requirements that may be necessary. He explained, that generally speaking, because we are looking at a clear span structure, there is not a plan for any

fill in the river, the main impact is removal of old structure. He said the removal of the superstructure will have no impact to the river and the pile removal is a simple process.

The Board and staff discussed the bridge form options and the estimated accelerated schedule associated with a bridge replacement. The Board collectively agreed that they were comfortable foregoing the 30% design approval by the Board.

***Director Fuller made a motion to accept the engineer's recommendation on the condition of the Farewell Bend Bridge and authorize the Director to proceed to negotiate with Parametrix to extend the professional services contract through 100% design and engineering services during construction for planning and design for the replacement of the Farewell Bend Bridge. Director Grover seconded. The motions passed unanimously, 5-0.***

2. Financial Update and Quarterly Review of the Five Year Capital Improvement Plan for Fiscal Years Ending 2016 – 20– *Michelle Healy & Lindsey Lombard*

Ms. Lombard provided a financial summary update of where the District ended up last fiscal year. She explained the budget amendment process, explaining that there was no need to do a formal budget supplement for the Farewell Bend Bridge replacement. She said that when the budget is adopted, the Board adopts the total appropriations in one fund; what is needed is the Board's commitment to spend that money for that purpose. Ms. Lombard added that if something changes, staff will come back to the Board with that change.

Ms. Healy reviewed the Capital Improvement Plan (CIP). She briefly explained the 2016-20 CIP document format and features, and pointed out key items and projects.

Board reports and attachments for the above business session items are located at:  
[http://www.bendparkandrec.org/about\\_us/board\\_meetings/](http://www.bendparkandrec.org/about_us/board_meetings/)

### **EXECUTIVE DIRECTOR'S REPORT**

➤ **Recreational Marijuana**

Executive Director Horton invited John Skidmore with the City of Bend and members of the Marijuana Technical Advisory Committee (MTAC) to talk with the Board about recreational marijuana dispensary buffers and parks. Mr. Skidmore shared background on recreational marijuana and SB460 which authorized legal recreational sales in Oregon. He shared the City Councils direction to date and said that there were two more official MTAC meetings if the Board wanted to weigh in, they were scheduled for October 29 and November 12.

The Board shared their concerns and opinions about recreational marijuana dispensaries near parks and collectively agreed to form a working group to take a look at buffers near parks and share the outcomes with MTAC prior to their next meeting.

➤ **Proposal to amend Oregon Administrative Rule 736-040-0073**

Oregon Park and Recreation Department will hold a rulemaking public hearing at the BPRD District Office in the Community Room; October 28, 6-8 p.m.

- **BWP Update and Temporary Closure**  
October 19 – December 31, 2015  
Construction at the Bend Whitewater Park will resume during this year's seasonal low water period, resulting in a temporary closure of the park. The park will be closed to land and water access to allow construction equipment on site and to safeguard measures taken to protect fish and wildlife during the construction period. Work being done during the closure includes the walkway, habitat channel and adding bumper borders at the drops in the floater channel.
  
- **SDAO Board Training**  
Vanessa DeMoe will be in touch to coordinate schedules and get training on calendars within the next few months.
  
- **Board email**  
The Board briefly discussed protocol for responding to emails that came in from the public to the Board email account. It was agreed upon that the Chair speaks for the Board and emails should be referred to the Chair when received by the group or individual Board members as appropriate. The Chair will work with the Executive Director to ensure the most complete and accurate response is provided.

## **BOARD MEETINGS CALENDAR REVIEW**

### **GOOD OF THE ORDER**

Director Grover asked if this was an appropriate time to discuss if the Board wants to put the SDC discussion on a future meeting agenda. She said that she appreciated the Board policy in terms of not revisiting prior decisions; however she felt this was different in that the timing of that decision is unique and won't be repeated. She added that she did not think it was setting any unmanageable precedent, and that it would allow Director Fuller and herself to express their views on the issue.

Director Fuller said that he thought it was ok to bring up any policy if there was a change in our collective minds. He suggested the Board revisit the same motion that was considered in June, or put a discussion on the agenda.

Director Schoenborn stated that he rejected the idea that the issue was not properly vetted. He said there was a considerable amount of study and discussion and the idea of revisiting a policy where all of the information is not now present was inappropriate. He said he did not feel good about revisiting the decision and that it set a bad precedent. Director Schoenborn said that it would take another few months to build up to where we were at the time the previous Board made their vote and he could not support an immediate vote on it without going through the full body of information that had been collected during the previous process.

Director Chenoweth shared that he was in support of doing some kind of exemption, but did not feel like there was any wrong doing or misinformation and the vote by the Board was a completely informed vote. He said he did not know of any new information that showed a mistake was made or created a need to revisit the issue; with that said, he stated that it was tough to go back and reopen the discussion.

Director Grover added that it was a situation where you had the prior Board talking about a policy that was going to bind a future Board to the policy. She said she would have preferred the decision be deferred to the new Board.

Executive Director Horton shared that deferring the decision to the new Board had been proposed, when we asked if the Board wanted to postpone the decision, the discussion was that the question was asked of the current Board, they had all of the information and had done all the work and felt they should own the decision. He added that in discussions with the City Manager there may be an opportunity to do something more permanent to help with affordable housing in the future; other ideas could be looked at when the Comprehensive Plan and SDC methodology are updated.

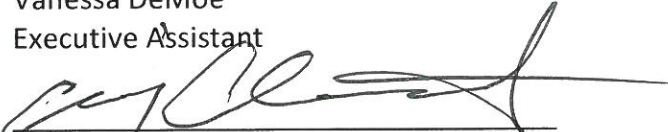
Director Hovekamp stated that he completely respected that this is an important topic. He agreed that if the Board was to revisit the topic they would need to step back through the whole process. He stated that he can't think of any policy that hasn't been put in place by a previous Board that the new Board is responsible to carry out; he said it is a forward moving trajectory and there will be an appropriate time for a new Board to address those issues. He said he was intrigued by Executive Director Horton's comment that there might be a real win here to do something broader. Director Hovekamp stated it worried to revisit issues after elections.

The Board took an informal vote to make a final determination to put SDCs on a future Board meeting agenda: Director Schoenborn, no; Director Hovekamp, no; Director Grover, yes; Director Fuller, yes; Chair Chenoweth, no. The informal vote determined that the SDC discussion would not be put on a future Board meeting agenda.

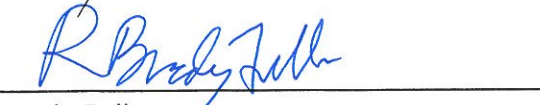
**ADJOURN** - 10:26 p.m.

Prepared by,

Vanessa DeMoe  
Executive Assistant

  
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Craig Chenoweth, Chair

  
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Ted Schoenborn, Vice-Chair

  
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Brady Fuller

  
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Nathan Hovekamp

  
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Ellen Grover