



**Bend Park &
Recreation**
DISTRICT

Board of Directors

November 10, 2015

District Office Building | 799 SW Columbia | Bend, Oregon

BOARD PRESENT

Craig Chenoweth, Chair
Ted Schoenborn, Vice Chair
Brady Fuller
Nathan Hovekamp
Ellen Grover

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Jan Taylor, Community Relations Manager
Matt Mercer, Director of Recreation
Lindsey Lombard, Administrative Services Director
Michelle Healy, Strategic Planning & Design Director
Sasha Sulia, Natural Resources Manager
Jeff Hagler, Park Stewardship Manager

Media: Scott Hammers, The Bulletin



CONVENE MEETING: 5:30 pm

STAFF INTRODUCTIONS

Michelle Healy introduced Sasha Sulia as the new Superintendent of Park Operations.

WORK SESSION

1. Receive Budget Committee applications and review budget calendar – *Lindsey Lombard*

Ms. Lombard explained the committee structure and process. She said that the full Budget Committee consists of ten members; at this time there is one vacant position on the committee. Ms. Lombard shared that in previous years the vacant positions were filled in February or March; however it was decided that it would be beneficial to have them available for the January Board workshop. Ms. Lombard provided the six applicants resume and completed questionnaires to the Board for their review. The Board briefly discussed the process and agreed that the process used in the past worked well; they will review the materials and rate the top three in order by Friday, November 27. Ms. Lombard will take each of the Directors ranked top three and score them according to the rating given by the Directors. The top three will be shared at the December 1, 2015 Board meeting for the Board's consideration and appointment.

2. Marijuana Dispensaries Buffer

As a follow up from the City's MTAC presentation at the last Board meeting, the Board discussed marijuana dispensary buffers. Executive Director Horton said that the working group had met and crafted a letter that, after Board review, was signed by Chair Chenoweth and sent to MTAC and the planning commission. He shared that the working group had attended both the MTAC and planning commission meetings. He said the planning commission had a long discussion on buffers in general; after the discussion the MTAC recommendation was approved by the planning commission, which did not include buffers around parks. Executive Director Horton stated that at this point, if the Board wants to move forward, the next step would be to go to City Council.

After a brief discussion, the Board will move forward and will be considering a resolution at their next meeting on 11/17/15. The resolution will recommend to the Bend City Council that a 250 foot buffer be placed around all of the community's parks separating recreational marijuana from places children play in order to help protect children from a greater exposure to the marketing and dispensing of recreational marijuana.

STAFF REPORTS

Staff reports were provided to the Board as an update on ongoing projects for informational purposes only.

EXECUTIVE DIRECTOR'S REPORT

- Park Naming Committee – There are three park properties that need to go before the committee.
 - Stone Creek
 - Senior Center project
 - 15th Ave community park in SE Bend

The Board briefly discussed the process and asked that the committee institute a mechanism for public outreach to get input on naming, when appropriate.

- SDAO Board Training – Training has been confirmed for December 15, 2015, 2:30 p.m. at the District Office.
- Board Workshop – Confirmed the Tuesday, January 5, all day workshop. It will be from 8:00 a.m. – 4:00 p.m.
- Pavilion
 - Base layer of ice being built, base layer is painted, continue to build ice layers
 - Delay impacted programs – shared communication to registrants
 - Able to maintain all programs
 - May be shorter seasons
 - Prorated and refunded registrants
 - Exceptional staff helped with rearranging schedules, registration and communicating with registrants
 - Sent out 800 personal emails to registrants Monday a.m.
 - Positive response
 - Clarify late December opening, intending to open for the holiday or holiday break

- Colorado Ave Bridge Closure – City has asked that we keep it closed for three additional days, agreed to let City use the closure, scheduled to open Nov 20.
- BWP – There have been a series of meetings with members of the surfing community to see what we can do with the concerns they have about the park. It has been decided to turn drop three in to a surf wave. Changes will also be made to the floater channel, changes are minimal as the primary purpose of this section is fish habitat. Bumpers will be created with rocks to help keep people in the channel.

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN 7:00 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by,
Vanessa DeMoe
Executive Assistant

Craig Chenoweth, Chair


Ted Schoenborn, Vice-Chair



Brady Fuller



Nathan Hovekamp



Ellen Grover