



Board of Directors

Board Meeting Minutes – April 19, 2016

BOARD PRESENT

Craig Chenoweth, Chair
Ted Schoenborn, Vice Chair
Nathan Hovekamp
Ellen Grover

Brady Fuller – absent

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Michelle Healy, Parks & Planning Director
Matt Mercer, Recreation Director
Colleen McNally, Marketing Manager
Lindsey Lombard, Administrative Services Director
Steve Jorgensen, Planning Manager
Quinn Kever, Planning Analyst

Legal Counsel: Paul Taylor



5:30 p.m. CONVENE MEETING

WORK SESSION

1. Economic Impact Study –Michelle Healy and Mark Buckley from ECONorthwest

Ms. Healy introduced Mr. Buckley to the Board. She shared that the discussion topics would include the why, what, categories, outcomes and application of the study.

Mr. Buckley provided a brief background on himself and ECONorthwest. He is a Natural Resource Economist and focuses mostly on resource management issues. He shared that recreation has become the most predominant area of analysis for their work for municipalities up through federal agencies over the past several years. Mr. Buckley explained the broad study categories and the other economic values to consider and how they would be used.

Ms. Healy stated that the hope for the discussion was to help narrow the scope. She said that time was spent at the staff level, taking in to consideration prior Board discussion, to arrive at a set of recommendations. Mr. Buckley provided more detail on what the recommendations meant for the District. Ms. Healy shared ideas on how the results can be used and what a deliverable would look like. She said that what is being envisioned is a

report with detail, 5-10 pages for each category, and an executive summary to share a snapshot of the report to use when speaking to the public and partners.

2. Comp Plan Project update – *Steve Jorgensen and Quinn Keever*

Mr. Jorgensen and Ms. Keever gave a brief update to the Board on the scoping phase of the project. They provided a review from the last meeting, an overview of the Draft RFP scope elements and a timeline of the next steps.

- Overview of the Draft RFP scope elements
 - Update vision, mission and values
 - Assess Existing Plans
 - Develop public involvement strategy
 - Far-reaching, inclusive, engaging, in-depth, inviting
 - Evaluate policy issues
 - Needs assessment
 - Develop recommendations
- Next steps with timeline
 - Finalize the RFP April 2016
 - Advertise the RFP May 2016
 - Firm Selected/Contract Negotiation June 2016
 - Board Award July 2016
 - Project Kick-off August 2016
 - Completion Late 2017

The Board and staff briefly discussed how the Board will be involved. Mr. Jorgensen explained that how the Board will be involved is not currently known and that the consultants will help determine how best to involve the Board.

EXECUTIVE DIRECTOR'S REPORT – *Don Horton*

- Budget Tour – The tour is scheduled for Wednesday, April 20. The tour will start at the Bend Senior Center at 8:00 a.m.
- Communications & Community Relations Manager – Julie Brown starts June 1. She is coming from Eugene where she worked for the University of Oregon.
- The Pavilion Summer Preview – The event is on May 1 with structured activities and information on summer programs.
- Park rules review – It has been ten years since the last review, staff has started to work on the review process. Will also be looking at what we need to do to give park stewards more authority in our parks.
- Perception Survey – An email regarding the survey was sent to the Board. Would like to do a survey similar to what has been done in the past, will help us benchmark against what has been done previously. The Board gave general consensus for staff to move forward.
- Skate Park public meeting – A public meeting was held regarding the skate park features at Hillside and the skate park at Rockridge.

- Seasonal position for BWWP – Gave direction to staff to start recruitment for this position. Currently only have one staff person, Ryan Richards, that can't be there all of the time. We need more of a presence, especially during the first full season.

Board reports and attachments for the above work-session items are located at:
http://www.bendparkandrec.org/about_us/board_meetings/

7:10 p.m. REGULAR MEETING

VISITORS

Ronald "Rondo" Boozell – Mr. Boozell gave public comment on Troy Field. He shared that there is a new committee to save Troy Field, born out of the activity in the last year to save Troy Field. He said that there is a lot of interest in this town to preserve Troy Field and hopes that the Board would work with them to find a cooperative solution.

Charles Scamahorn – Mr. Scamahorn gave public comment on Troy Field and stated that in the long run it would be more beneficial to the city as open space. He also provided comment on the Goodrich Property. He shared that he owns a home across the street and he, and the neighbors he spoke with, are very enthusiastic about having the property as a park.

BUSINESS SESSION

1. Approve Purchase and Sale Agreement for Goodrich property– *Don Horton*

Executive Director Horton shared an email that he had received in support of the purchase of the property. He referenced an aerial photograph of the property provided to the Board as an attachment and explained that the desire is to build a neighborhood park. He stated that there are many old ponderosa pines trees on site and believe the character of the property can be maintained. He explained that the lot is not partitioned yet and has agreed by contract to carry the family through the partitioning process. He had also met with City and confirmed that to improvements to Quimby Avenue will be required.

Executive Director Horton explained that although the service area of the property is actually well served with parks, the adjacent service area 14 is not; this location is just one block from service area 14's boundary. He added that staff had exhausted all options to find a suitable location for a neighborhood park in service area 14.

Director Hovekamp made a motion to authorize the Executive Director to negotiate and execute a Purchase and Sale Agreement with the Grayce B. Goodrich Revocable Living Trust for the acquisition of 2.4 +/- acres of property located at the corner of NE Quimby Ave. and NE 11th Street for an amount not to exceed \$344,000 plus all related closing costs and costs of partitioning the property. Director Grover seconded. The motion passed unanimously, 4-0.

2. Second Reading and Adoption of Ordinance No. 10 – System Development Charges, amending Ordinance No. 8 – *Lindsey Lombard*

Ms. Lombard provided a recap from the last Board meeting on the first reading of Ordinance No. 10 – System Development Charges, amending Ordinance No. 8. She explained that the ordinance was an amendment of Ordinance No. 8 and the main reason for the amendment is so the District can adjust with the City as they change time of collections of certain SDCs. It authorizes the Board to pass a resolution to define when certain categories of SDCs are collected. Ms. Lombard explained that since the last Board meeting her and Paul Taylor, legal counsel, discussed when to bring the resolution to the Board and decided to bring it back after the ordinance becomes effective, which is 30 days from adoption.

Ms. Lombard clarified that there would be two motions. The first was to make a motion to do the second reading of the ordinance. The second motion is to actually adopt the amended ordinance.

Second Reading of Ordinance No. 10:

Director Grover made a motion that BMRD Ordinance No. 10 – an ordinance amending Ordinance No. 8, System Development Charges – be read by title only. Director Hovekamp seconded. The motion passed unanimously, 4-0.

Adoption of Ordinance No. 10:

Director Grover made a motion to adopt BMRD Ordinance No. 10, an ordinance amending Ordinance No. 8, System Development Charges. Director Hovekamp seconded. The motion passed unanimously, 4-0.

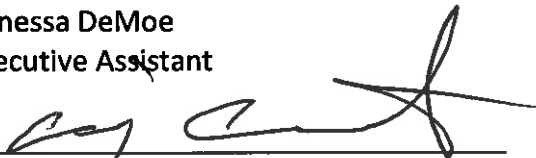
Board reports and attachments for the above business session items are located at: [http://www.bendparkandrec.org/about us/board meetings/](http://www.bendparkandrec.org/about_us/board_meetings/)

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN: 7:40 p.m.


Prepared by,
Vanessa DeMoe
Executive Assistant



Craig Chenoweth, Chair



Ted Schoenborn, Vice-Chair

 - absent as RPF noted in

Brady Fuller
Consent agenda vote



Nathan Hovekamp



Ellen Grover