



Board of Directors

June 21, 2016

District Office Building | 799 SW Columbia | Bend, Oregon

Staff

Don Horton, Executive Director

Vanessa DeMoe, Executive Assistant

Michelle Healy, Parks & Planning Director

Chelsea Schneider, Landscape Architect

Brian Hudspeth, Development Manager

Sasha Sulia, Superintendent of Park Operations

Jeff Hagler, Park Stewardship Manager

Ryan Richard, River Recreation Specialist

Dave Crowther, Business Manager

Julie Brown, Communications & Community Relations Manager

Matt Mercer, Director of Recreation

Legal Counsel: Neil Bryant

Media: Chad Hammers, The Bulletin



5:30 p.m. CONVENE MEETING

WORK SESSION

1. Bend Whitewater Park Update – *Don Horton, Chelsea Schneider, Brian Hudspeth*

Executive Director Horton and staff provided an update to the Board on the whitewater park since the closing of the passage channel and visit by the engineering team. He said we do not have a solution yet, intent is to share with you what we have learned and where we are headed with the project. We have asked the engineers to provide a technical document on their recommendations but we have not received that yet. Once the report is received from the engineering team it will be shared with the Board.

Mr. Hudspeth and Ms. Schneider provided a status report including an overview of the project, what work has been done and what the anticipated next steps will be. They also covered feedback and evaluation from the public and the need for an education campaign.

Additional comment was provided by Justin Rae with BPTA, Geoff Frank with Tumalo Creek Kayak and Canoe and Dustin Urban, a top ranked freestyle kayaker from Colorado.

2. Economic Impact Study – *Don Horton, Michelle Healy, Mark Buckley*
The Economic Impact Study work session was moved to the regular meeting.

7:00 p.m. REGULAR MEETING

VISITORS

Ross Wordhouse – Mr. Wordhouse gave public comment on skate parks and provided information on BOSA, the Bend Oregon Skateboarding Alliance. He asked that BOSA have a seat at the table as a voice for the skating community, specifically for a destination skate park for Bend.

2. Economic Impact Study – Don Horton, Michelle Healy, Mark Buckley

Ms. Healy and Mr. Buckley (a local economist with ECONorthwest) started the discussion with a recap of the last time the Economic Impact Study was discussed by the Board in April. Following the April meeting, a draft work of scope was developed. Mr. Buckley summarized the key elements of the draft scope. The Board gave general consensus that they were conformable with the scope of work and for staff to move forward with executing a contract to complete the study.

The agenda report and draft scope of work is located at:

http://bendparksandrec.org/about_us/board_meetings/

CONSENT AGENDA

1. Approve Intergovernmental Agreement with City of Bend for Hillside Park Sidewalk

Director Schoenborn made a motion to approve the Consent Agenda. Director Fuller seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Award Construction Contract for Sylvan & Summit Tennis Courts Replacement – *Brian Hudspeth*

Mr. Hudspeth explained that the tennis courts at both Sylvan & Summit Parks were budgeted for replacement in the adopted Capital Improvement Plan (CIP). He said that the replacement project includes installing a new asphalt base, new asphalt, court surfacing, nets, posts, gates, and fencing, and addressing minor American's with Disabilities Act (ADA) parking issues. The intention is to be mobilized in July and the projects should be done by the end of August.

Director Fuller made a motion to authorize the Executive Director to award a construction contract to Mountain Sky Landscaping, Inc., for the Sylvan and Summit Park Tennis Court Replacement project in the amount of \$329,735; and approve a construction contingency of \$33,000 with an additional \$5,000 for District costs - for a total project budget not to exceed \$367,735. Director Grover seconded. The motion passed unanimously, 5-0.

2. Approve Juniper Swim and Fitness Center Flat Roof Replacement Contract – *Matt Mercer*

Mr. Mercer explained that the flat roof covering the original north lobby, locker rooms and mechanical space at Juniper Swim & Fitness Center is failing. He shared that the District

advertised the roof replacement project as a lump sum bid per ORS 279C. No bids were received by the May 12, 2016 closing, so the project was re-bid again on the following day. One bid was received at the June 7, 2016 bid opening from Eagle Roofing in the amount of \$166,940.

Director Grover made a motion to authorize the Executive Director to award a construction contract to Eagle Roofing in the amount of \$166,940 for the Juniper Swim & Fitness Center Flat Roof Replacement and approve an additional construction contingency of 10% for a total construction budget not to exceed \$183,634. Director Schoenborn seconded. The motion passed unanimously, 5-0.

3. Sole-Source Procurement for JSFC Tent Panels – *Matt Mercer*

Mr. Mercer explained that this is a two-step process; the first step is for the Board to approve a sole source procurement method and the second step will be to come back to the Board with a contract for an actual purchase.

Mr. Mercer said that the rigid framed fabric product manufactured by Creative Tent International to cover the outdoor pool is now 10 years old. He shared that the primary reasons supporting the Sole-Source Procurement of the panels include:

1. In order to use the existing framing and structure, the District needs to use compatible fabric panels that are designed for the system. The system is patented and unique to Creative Tent International and the particular structure.
2. The District would assume significant risk by having another company attempt to fabricate compatible panels. Should a third party panel not function properly or create performance, reliability or safety issues with the structure, the District may have difficulty assigning responsibility to Creative Tent International or the manufacturer of the fabric panels.

Additionally, Creative Tent International has a GSA contract with the Federal Government based on fair and reasonable pricing. Creative Tent extends the same pricing to other governmental agencies.

Director Hovekamp made a motion to authorize the Executive Director to use the Sole-Source Procurement method for the purchase of replacement fabric panels for the Juniper Swim & Fitness Center outdoor pool structure from Creative Tent International. Director Fuller seconded. The motion passed unanimously, 5-0.

EXECUTIVE DIRECTOR'S REPORT

Demonstrations

- There are two groups planning demonstrations on June 25
- Events scheduled for that weekend include
 - Pride Day
 - Subaru Games
 - Ben Harper Concert
 - Slide the City

- Swim meet at Juniper

Mirror Pond

- Update on PacifiCorp's decision to keep the dam. Want to confirm that the Board is still comfortable moving forward with the bank realignment work understanding that PacifiCorp will be the owner for an undetermined amount of time. Our recommendation is to continue to move forward. The Board gave general consensus to move forward.

Lead testing

- This is moving forward, however it may take some time. Working to determine the scope for the project might be. It looks like the issue is in buildings built before 1985. Staff is looking into what others are doing and reaching out to the health authority for recommendations.

Troy Field Project Request

- Nathan, Craig and Don attended a meeting with the school district, the City and a group called Save Troy Field. The meeting was about the school districts desire to sell the property to make some proceeds and what the future of Troy Field may be. Not sure that any clear direction came out of the meeting, however the group is interested in raising funds to acquire Troy Field and they want the District to own it. The District has already agreed to be involved in the planning effort for Heritage Square and the greater area surrounding Heritage Square. Recommend that the District continue to be a part of the planning process and see how it plays out.

BOARD MEETINGS CALENDAR REVIEW

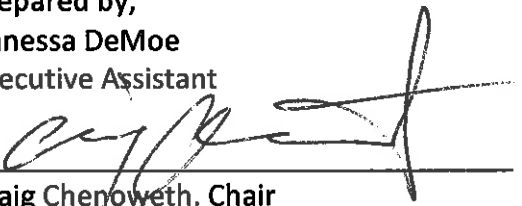
GOOD OF THE ORDER

Director Hovekamp expressed frustration with the announcement from PacifiCorp. He said going forward it is going to color his thinking on voting on MOUs that involve private entities. He felt the District had deliberated and participated with the best of intentions as far as Mirror Pond and representing the public interest. Executive Director Horton stated that he had no idea that this was coming out; he was made aware by The Bulletin calling for an interview.

ADJOURN 8:12 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(h) for the purpose of consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.

Prepared by,
Vanessa DeMoe
Executive Assistant



Craig Chenoweth, Chair



Ted Schoenborn, Vice-Chair



Brady Fuller



Nathan Hovekamp



Ellen Grover