



Board of Directors

Board Meeting Minutes – August 25, 2016

BOARD PRESENT

Nathan Hovekamp, Vice-Chair
Ted Schoenborn, Chair
Craig Chenoweth
Brady Fuller
Ellen Grover

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Lindsey Lombard, Administrative Services Director
Michelle Healy, Planning & Park Services Director
Julie Brown, Communications & Community Relations Manager
Jeff Hagler, Park Stewardship Manager
Quinn Kever, Park Planner
Brian Hudspeth, Development Manager
Chelsea Schneider, Landscape Architect
Jim Figurski, Landscape Architect

Legal: Neil Bryant



5:30 p.m. CONVENE MEETING

WORK SESSION

1. Larkspur Center Project Update – *Michelle Healy & Julie Brown*

Ms. Healy and Ms. Brown presented the Board with an update on the Larkspur Center Project. They shared action since the last Board update in April. The presentation covered the next steps and timeline, a funding summary and key messages of the communications and outreach plan including the audiences and anticipated questions and concerns.

2. Bend Whitewater Park Update – *Brian Hudspeth*

Visitors

Jen Kjellesvik – Ms. Kjellesvik provided public comment on the Bend Whitewater Park. She thanked the District for the whitewater park and provided feedback on the park and encouraged the Board to listen to local experts, boaters and paddlers.

Austin Gregory – Mr. Gergory provided comment on the Bend Whitewater Park. He said he was glad the District put in the park and said he has had good experiences. He encouraged the Board to continue funding, research and development.

Jake Zywiche – Mr. Zywiche provided comment on the Bend Whitewater Park. He expressed his concerns for safety at the park, a need for common terminology and numbering of the waves, and that particular user groups are being catered to more than others. He said more work could be done to enhance the kayak user group.

Bend Whitewater Park Update

Mr. Hudspeth said that the District continues to evaluate the functionality of the Bend Whitewater Park. Since the last Board meeting, staff submitted a memorandum (provided in the Board report) to the project engineers that laid out observed deficiencies in the whitewater and passageway channels. Mr. Hudspeth provided a feature matrix and a memo from BPTA in response to the matrix to the Board. He shared a summary of the proposed work with the Board. He briefly went through the feature matrix and covered the goals, constraints, achievements, deficiencies and solution evaluation. He stated that the staff recommendation was to move forward with the project as proposed by the engineering team. He said that staff will bring back cost estimates once they become available.

7:15 p.m. REGULAR MEETING

Visitors

Jayson Bowerman – Mr. Bowerman gave public comment regarding the Bend Whitewater Park. He shared his appreciation to the District for taking the risk on a project that is the first of its kind in the State of Oregon. He shared comment on the materials used in the park and wave numbering and naming.

Jonathan LaMarche – Mr. LaMarche provided comment on the Bend Whitewater Park. He thanked the District for undertaking this project. He said that what was there before was a real hazard, and even with its issues, the whitewater park is still much better. He said he appreciates the work of the District and BPTA. He stated that safety, instead of improving experience, should be the priority.

Keith Scott – Mr. Scott stated that BPRD and the City of Bend should come up with a solution for Mirror Pond. He also stated that Troy Field should be purchased by BPRD. He encouraged the Senior Center expansion to move forward and commended the District for its continued park maintenance.

Justin Gottlieb – Mr. Gottlieb gave public comment regarding his candidacy filing and campaign for city council.

CONSENT AGENDA

1. Meeting Minutes
2. Approve construction contract for Skyline Fields Renovation
3. Resolution No. 393 Designating the Executive Director to vote on Irrigation District issues
4. Resolution No. 394 Supporting Tax Exemption Requests for Affordable Housing
5. Annexation Request – Bend View Holdings 429 LLC

Director Fuller made a motion to approve the Consent Agenda. Director Grover seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Award professional services contract for the Comprehensive Plan Project – *Quinn Keever & Steve Jorgensen (20 min)*

Ms. Keever and Mr. Jorgensen presented the Board with an overview of the consultant selection process, scope of work, and project budget for the Comprehensive Plan Project. They stated that staff was requesting authorization to negotiate and execute a contract with MIG, as detailed in the drafted motion.

Director Hovekamp asked what it was that made MIG stand out to be the unanimous choice. Ms. Keever replied that MIG is very experienced in writing park comprehensive plans, has direct experience with parks, and she personally was very impressed with their “high tech and high touch” focus. She added that their interest and care for the public involvement piece was also very much appreciated. Ms. Keever shared they have a profound understanding of Bend, their passion for our community was evident.

Mr. Jorgensen said that he appreciated that they followed the instructions so well; they provided exactly what we asked for. He said that as a project manager, you want someone who follows direction well. Mr. Jorgensen added that their team was more coherent, seemed to work better together, had a much greater passion for this project and wanted to work for us very much.

Director Hovekamp made a motion to authorize the Executive Director to negotiate and execute a contract with MIG in an amount not to exceed \$185,245, and to approve a total project budget including a 10% contingency of \$200,040. Director Chenoweth seconded. The motion passed unanimously, 5-0.

2. Award design services contract for Larkspur Center – *Jim Figurski (10 min)*

Mr. Figurski provided an updated Board Agenda Communication and explained that while verifying numbers it was realized the spreadsheet was incorrect. He reported that they had received four proposals and ultimately interviewed three firms with an eight member selection committee. He shared that the committee had selected Barker Rinker Seacat Architecture. Mr. Figurski shared background on the firm and their experience with similar projects.

Director Fuller shared that he was impressed with Mr. Figurski’s preparation and facilitation of the process. He asked if there was an architectural theme or style being considered; will there be any differences or similarities to the district facilities? Mr. Figurski replied that the design team did talk about an architectural theme or what is appropriate to Bend; there is not currently a commitment to a particular style. Executive Director Horton added that it will be part of the discussion; it is nice to have a design characteristic that you can identify as a District facility.

Updated motion

Director Fuller made a motion to authorize the Executive Director to negotiate and execute a contract with Barker Rinker Seacat Architecture in an amount not to exceed \$1,706,232 for design, planning, permitting and construction administration services for the Larkspur Center project and

to approve a total project budget for consulting services, including a 10% contingency, of \$1,876,855. Director Grover seconded. The motion passed unanimously, 5-0.

EXECUTIVE DIRECTOR'S REPORT

- Pioneer Park neighborhood meeting - September 12, 2016, 4-6pm – meeting for restroom renovation and master plan at the Pioneer Park pavilion
- Need 2 Board volunteers for the Policy Review Committee – Directors Fuller and Grover volunteered for the committee
 - Committee reviews policies to be codified
 - Committee will meet one time for approximately 2 hours
- Playbook is out and showing up in mail boxes. The Annual Report is included in the Playbook for the first time. Would appreciate any input from the Board on the Annual Report.
- DRT contract – Don explained that staff want to move forward with the design services and divert money from other pieces of the project to the Drake to Millers Landing section. There will be no cost change to the contract, it is just diverting funds.
- Art Central – Don shared that he had met with members of the Art Central Board. They are in favor of the District taking over operations. The issue with us taking it over is that we can't get a long term lease on the train depot. Updates will be provided as discussions progress.

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN 8:15 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by,
Vanessa DeMoe
Executive Assistant

Ted Schoenborn, Chair



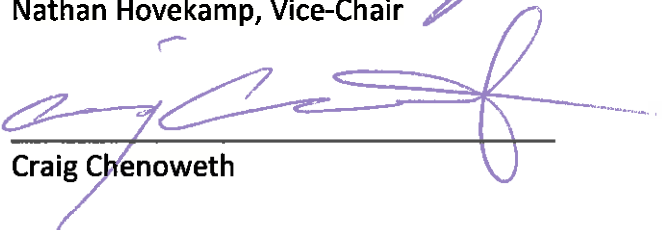
Ellen Grover



Brady Fuller



Nathan Hovekamp, Vice-Chair



Craig Chenoweth