



# Board of Directors

**Bend Park &  
Recreation**  
DISTRICT

Board Meeting Minutes – October 18, 2016

## **BOARD PRESENT**

Nathan Hovekamp, Vice-Chair  
Brady Fuller  
Ellen Grover

## **Absent**

Ted Schoenborn, Chair  
Craig Chenoweth

## **STAFF PRESENT**

Don Horton, Executive Director  
Vanessa DeMoe, Assistant to the Executive Director  
Lindsey Lombard, Administrative Services Director  
Michelle Healy, Planning & Park Services Director  
Julie Brown, Communications & Community Relations Manager  
Jeff Hagler, Park Stewardship Manager  
Matt Mercer, Director of Recreation  
Quinn Kever, Park Planner  
Russ Holliday, Sports Program Manager  
Kevin Collier, Facility Supervisor  
Shalee Hanks-Mink, Recreation Coordinator

## **New Staff Introductions**

Jut McDaniels  
Veronica Hemmerich  
Aly Sukalski  
Glen McClean  
Joel Lee  
Clare Gordon

## **WORK SESSION**

### **1. Update on Community Sponsored Project Program – *Quinn Kever***

Ms. Kever provided a brief update on the Community Sponsored Project program and process. She reviewed the initial need for the process and shared updates that had been made. Ms. Kever reported that the process is working well and staff has been great about forwarding requests her way, saving everyone a lot of time. She said that the public also appreciates the one point of contact. Ms. Kever reported that the only change to the process what that applications are now addressed as they are submitted instead of once a year. She shared that since the start of the program the District had received 14 requests; she briefly reviewed the project requests and the status of each.

## 2. The Pavilion Year–end Update – *Russ Holliday, Kevin Collier, Shalee Hanks-Mink & Matt Mercer*

Staff provided a review of the first year of operations at The Pavilion. They shared facility use, attendance/visitation, and revenues and expenses for ice and non-ice season. Staff also shared lessons learned and changes moving forward for both seasons. The presentation included:

- Ice Season Goals
- Ice Time Distribution
  - Open Skate
  - Registration Programs
  - Specialized Times
  - Bend Ice
- Ice Season Visits (42,265)
  - Ice Program Visits (10, 833)
  - All programs operated at capacity last year
- Revenue Distribution
- Ice Season Changes
  - Extended season
  - Expanded programs
  - Add Youth Rec Hockey League
  - Schedule adjustments
  - Staff adjustments
  - Ice conditions management improvements
  - Introduce season pass
- Summer Season Goals
  - PAC Summer Camp
- Summer Budget
- Summer Season Changes
- Overall Budget
- Accomplishments

**Work Session Board Reports are available at:**

[http://www.bendparksandrec.org/about\\_us/board\\_meetings/](http://www.bendparksandrec.org/about_us/board_meetings/)

### **VISITORS**

None

### **7:00 p.m. REGULAR MEETING**

### **VISITORS**

None

### **CONSENT AGENDA**

#### **1. Meeting Minutes**

##### **a. 9/6/2016 -**

Director Hovekamp requested that the following statement be added to the September 6, 2016 Board meeting minutes:

“I would like the September 6, 2016 Board minutes, under “Goose Program Report,” to reflect that I expressed disappointment that BPRD contracts with the federal

agency known as “Wildlife Services” for much of this work on goose management. The past record and present practices of the agency are highly controversial, particularly with regard to destruction of ecologically important apex and predator species. In fact, many wildlife and conservation advocacy organizations question whether even the existence of this federal agency is justified. I would request that BPRD dissociate from the Wildlife Services and find other ways to accomplish its goals.”

b. 9/9/2016

c. ~~9/20/2016~~

The September 20, 2016 Board meeting minutes were pulled from the Consent Agenda and will be considered for approval at the November 1, 2016 Board meeting.

***Director Fuller made a motion to approve the consent agenda as amended. Director Grover seconded. The motion passed unanimously, 3-0.***

### **BUSINESS SESSION**

#### **1. Community Health Initiatives/Movement As Medicine: Grant Proposal – Matt Mercer**

Mr. Mercer shared information on the two initiatives; the “Movement as Medicine” Grant Proposal and Pacific Source Health Plans Medicaid Partnership. He explained that only one, Resolution No. 395 in support of the Children’s Forest of Central Oregon’s “Movement as Medicine” grant proposal, required Board action. Mr. Mercer provided a brief background on the opportunities.

Mr. Mercer shared how Movement As Medicine is different than the Prescription to Thrive program that was previously tried. He said at the time the District did not have dedicated resources for the program, it was before electronic medical records which created difficulty with follow through and communication, and advocacy in the medical community was not as strong as it is now. He added that the critical difference is that if the grant is successful it will be well funded.

The Board Report is available at:

[http://www.bendparksandrec.org/about\\_us/board\\_meetings/](http://www.bendparksandrec.org/about_us/board_meetings/)

***Director Grover made a motion to adopt Resolution No. 395, Authorizing District Staff to be a Partner In the Children’s Forest of Central Oregon Grant Proposal for Central Oregon Health Council Regional Health Improvement Resource Funds to Support the “Movement as Medicine” Program; and I also move to commit to providing up to \$100,000 in matching resources over a 3-year period to benefit District residents. Director Fuller seconded. The motion passed unanimously, 3-0.***

### **EXECUTIVE DIRECTOR’S REPORT**

#### **➤ Recreation Program Report**

- Reports will be shared at the first meeting of the month

- 10-15 minute presentation by Recreation program staff
- Will start at the November 1 meeting
- Juniper Park Open Houses
  - Wednesday, November 2
  - 9-11 a.m. and 4-6 p.m. at JSFC
- School District IGA
  - Need 2 Board members to assist with negotiations
    - Brady Fuller and Ellen Grover volunteered
- Building a Better Central Oregon Awards Ceremony
  - Riverhouse, 4:00 – 6:00 pm

**BOARD MEETINGS CALENDAR REVIEW**

**GOOD OF THE ORDER**

**ADJOURN** 7:44 p.m.

**EXECUTIVE SESSION** - The Board did not meet in Executive Session.

Prepared by,  
Vanessa Steele  
Executive Assistant



Ted Schoenborn, Chair



Nathan Hovekamp, Vice-Chair



Ellen Grover



Craig Chenoweth



Brady Fuller