



Board of Directors

Board Meeting Minutes – September 20, 2016

BOARD PRESENT

Ted Schoenborn, Chair
Nathan Hovekamp, Vice-Chair
Craig Chenoweth

Absent

Brady Fuller
Ellen Grover

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Michelle Healy, Planning & Park Services Director
Julie Brown, Communications & Community Relations Manager
Jeff Hagler, Park Stewardship Manager
Matt Mercer, Director of Recreation
Quinn Kever, Park Planner
Steve Jorgensen, Planning Manager
Mark Ellington, Asset Program Manager

Legal: Neil Bryant



5:30 p.m. CONVENE MEETING

WORK SESSION

1. Lead Testing Update – Mark Ellington

Mr. Ellington shared an update on the lead and copper drinking water testing. He revisited the action plan and discussed the testing summary which included sample details and results. Mr. Ellington explained that ongoing management will continue by keeping up on regulations, proper record keeping, assessing future projects to avoid exposure and collaborating with the school district. The Board thanked Mr. Ellington for the clear explanation of the plan and results.

2. Comp Plan Update – Steve Jorgensen & Quinn Kever

Ms. Kever and Mr. Jorgensen presented the Board with an update on the Comprehensive Plan. They shared what had been accomplished since Board approval of the contract, including the drafting of a public involvement plan. The plan outlines the approach, including the methods tools and activities that will be used to implement the plan. The key elements of the draft plan include:

- Stakeholder and focus group meetings
- Community Needs Survey
- Online questionnaire
- Community workshops
- Pop-up events

Ms. Keever said that Board involvement will include participating in a focus group, attending outreach events, review of policy white papers, frequent check-ins at Board meetings and other opportunities as they arise. She asked if there were any other ideas of how the Board would like to be involved.

Vice Chair Hovekamp asked if pop up events or information kiosks were planned for any District facilities? Ms. Keever replied that they do plan on using flyers, handouts and staff presence at facilities, facility events and appropriate local businesses, especially when there are key moments during the project that need input.

The Board and staff discussed how to get people involved and engaged in the plan review process and how to share accomplishments and show tangible progress of the previous master plan to encourage participation.

Executive Directors Report – Executive Director Don Horton

Bend Whitewater Park Update – The engineers have submitted plans to the District; the plans have been shared with BPTA. Our engineering consultants are meeting with the regulatory agencies with a goal to begin construction this winter. Previous plans were to go out for bid, staff does not see a reason to go out for bid because the District is still under contract with Hamilton and the work can be done with a contract amendment. The two main reasons to use Hamilton are that a lot of the work is still under warranty and they understand the project.

Indoor Recreation Discussion – BPRD is hosting a community discussion on September 28 at the District office.

Building a Better Central Oregon Award – Building a Better Central Oregon (BBCO) is an award presented annually by the Central Oregon Association of REALTORS to projects that have enhanced their community with outstanding new or renovated residential, commercial or industrial buildings. Projects are judged on economic impact, neighborhood improvement, unique design or use of materials. The new Bend Park and Rec Pavilion was nominated and then selected by the BBCO committee to be an awardee this year. The BBCO Award Reception will be held on October 20. The event will take place from 4:00 PM – 6:00 PM at The Riverhouse.

Open Streets – The event occurred on Sunday, September 18. The route was about 2.5 miles and was well attended with many on bikes, walking and in wheelchairs. A lot of the businesses along the way were participating as well. It is a great opportunity to promote programs. Juniper was one the hubs along the route with games, climbing wall, skate features and other activities. Could see this turning in to a big event for the community.

7:00 p.m. REGULAR MEETING

VISITORS

Keith Scott – Mr. Scott provided comment on Mirror Pond, Troy Field and the Bend Senior Center. He said that BPRD and the City should combine and arrive at a solution for Mirror Pond; Troy Field should be preserved for events and should be a historical landmark; and seniors should be included in the Bend Senior Center expansion process.

Rory Rowan – Mr. Rowan thanked the District, Board, staff and management for supporting Open Streets. He said he was very thankful for the partnership. Courtney Finstad was phenomenal, he commented on her great event coordination and ability to bring together a lot of other people. Several of the businesses commented that it was one of their biggest days for early fall.

Scott Philiben – Mr. Philiben provided comment on Hillside Park parking. He shared that he lives across the street from the park and has been a resident since 1995, living in this location for the last 17 years. He said he was thrilled that it is a dog park but has concerns about the parking and traffic situation on Trenton. He shared his observations and concerns with the dog/car/pedestrian traffic. He said the situation poses a safety hazard and should be addressed.

CONSENT AGENDA

1. Meeting Minutes

The 9/6/2016 Board meeting minutes will be considered for approval at the 10/18/16 Board meeting.

BUSINESS SESSION

1. Train Depot Lease Agreement – Matt Mercer

Mr. Mercer said that since gaining Board approval to pursue taking on the programs previously provided by the Art Station, staff had pursued taking on the lease of the train depot. He shared that taking over the lease can be easily done with an assumption agreement. Mr. Mercer provided the original lease, current fifth amendment and a copy of the assumption agreement. He said that with Board approval, staff is ready to proceed. Executive Director Horton stated that what this means is that the District would enter in to a lease with River Bend Limited Partnership beginning October 1. He added that, in the meantime River Bend Limited Partnership will be taking a look at the properties on that side of the river and hopefully be able to give the District a better idea if a long term lease is possible.

The Board shared their support for the District taking over the Art Station programming and for the work of staff in making it possible in a short time period.

Director Hovekamp made a motion to authorize the Executive Director to negotiate and execute the Assumption Agreement with River Bend Limited Partnership for the lease of the Train Depot on Shevlin Hixon Drive. Director Chenoweth seconded. The motion passed unanimously, 3-0.

2. Sponsorship Request: 2016 Bend Energy Challenge – Mike Riley

Mr. Riley shared a presentation with the Board on the Bend Energy Challenge.

Bend Energy Challenge

- Problem: 58% of all energy produced in the US is wasted through inefficiencies
- Formed in response as part of the national effort to respond to that problem
- Focus is on reducing energy use
- Competition measures electricity and gas use
- Competition runs January 2015-Dec 2016
- 50 cities of 250,000 people or less competing
- Bend’s current standing is 11th place

Mr. Riley said that Bend has a very good shot at being in the finalist group. He provided information on how the competition works, upcoming events and offerings, partners and engagement with the community. He clarified that funds provided by the District are used only for Bend Energy Challenge and are not mixed with any other activities of the Environmental Center; it is a sponsorship for this particular project.

For more information on the Bend Energy Challenge visit <http://www.bendenergychallenge.org/>

Director Chenoweth made a motion to renew sponsorship of the Bend Energy Challenge for 2016 at the \$10,000 Energy Hero Level. Director Hovekamp seconded. The motion passed unanimously, 3-0.

EXECUTIVE DIRECTOR’S REPORT – Provided earlier in agenda.

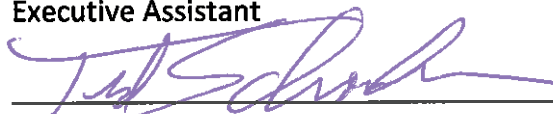
BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN 7:40 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions and ORS 192.660(2)(h) for the purpose of consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. The Board did not meet pursuant to ORS 192.660(2)(i) for the purpose of reviewing and evaluating the performance of an officer, employee, or staff member.

Prepared by,
Vanessa DeMoe
Executive Assistant




Ted Schoenborn, Chair



Nathan Hovekamp, Vice-Chair

ABSENT

Ellen Grover



Craig Chenoweth

ABSENT

Brady Fuller