



Board of Directors

Board Meeting Minutes – December 6, 2016

BOARD PRESENT

Ted Schoenborn, Chair
Nathan Hovekamp, Vice-Chair
Craig Chenoweth
Brady Fuller
Ellen Grover

STAFF PRESENT

Don Horton, Executive Director
Vanessa DeMoe, Assistant to the Executive Director
Michelle Healy, Planning & Park Services Director
Julie Brown, Communications & Community Relations Manager
Jeff Hagler, Park Stewardship Manager
Matt Mercer, Director of Recreation
Brian Hudspeth, Development Manager
Sue Boettner, Recreation Manager
Jason Powell, Construction Supervisor
Audrey Robeson, IT Manager
Sasha Sulia, Superintendent of Park Operations
Chris Zenger, Community Outreach Coordinator
Becky Curfew, Youth Recreation Coordinator
Laura Von der Osten, Youth Recreation Coordinator
Danielle Bolanos, Youth Recreation Assistant

Media: Scott Hammers, The Bulletin

STAFF INTRODUCTIONS

Bryan Longoria, Marketing Coordinator
Bryan Crossley, Construction

WORK SESSION

1. Recreation Program Report – KIDS INC/Operation Recreation Before and After-school Programs -
Laura Von der Osten, Becky Curfew & Danielle Bolanos

Staff presented the Board with information on the Kids Inc program. They provided history of the program as well as the goals and objectives. Staff also shared enrollment trends, a summary of participation for 2015-16; they explained how needs based assistance and inclusion support contributes to the program. Staff also shared parent and child responses from a recent program survey.

2. Community Public Event Program – Chris Zerger & Sasha Sulia

Ms. Zerger and Ms. Sulia provided background and history on community public events that happen in or through District property. They explained the public event process and shared the fee structure, challenges ahead and lessons learned. The Board and staff briefly discussed the fee structure and if the fees were sufficient and or justified and subsidy levels of events. Executive Director Horton said that work is being done over the next year to get a better feel of what the events cost the District, if fees are sufficient, and what events justify subsidy and at what level.

3. Evaluation of the 2016 Bend Whitewater Park Operations – Michelle Healy, Sasha Sulia & Julie Brown

Staff shared a review of the Bend Whitewater Park operations for 2016. They provided year-end results, lessons learned and next season planning.

VISITORS

None

6:50 p.m. BREAK/TRANSITION

7:00 p.m. REGULAR MEETING

VISITORS

Louis Palmer – Ms. Palmer provided comment on the tree ordinance. She updated the Board on City Council's response, concerns from the City Manager, and the possible creation of a "Tree Board" to assist with work related to the ordinance.

Jason Burge – Mr. Burge introduced two children, Jack Burge and Jack Spence, both participants in various District programs. He provided background on an issue concerning a program coach and said that the two third graders were present to give public comment regarding their experience with Mr. Williams.

Jack Burge and Jack Spence shared that Ray Williams had been their coach for the past few years. They provided comment in support of keeping Mr. Williams as a District program coach.

Matt Degruyter – Mr. Degruyter provided comment regarding Ray Williams. He asked that the Board please do what they can to take a deep look at what is going on here and if the decision has to stand, that there be legitimate reasons for it, and if not that the decision be reversed; and in the future, better communication from the District to the parents and kids affected.

CONSENT AGENDA

1. Meeting Minutes – 11/15/2016
2. Deschutes River Trail - Trail and Parking Easement
3. Resolution No. 396, Recommending Restoring Recreational Immunity Rights
4. Sewer Easements at Al Moody Park

Director Chenoweth made a motion to approve the Consent Agenda. Director Hovekamp seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. ORPA Award Video – Bill Smith, 2016 Private Sector Partner Award – This item was moved to a future Board meeting agenda.
2. Financial support for Bend 2030 initiatives - Vic Martinez & Erin Foote-Morgan

Mr. Martinez thanked the Board for their continued support. He said that Bend 2030 took on a livability project in the spring and came away with several initiatives that Ms. Foote-Morgan will share with the Board. Ms. Foote-Morgan shared that four main priorities came out of the Bend Livability Conference. They include three that are programming related and the other more internal organization related. She said that the request is for the District to help fund two of the primary initiatives going forward:

1. Housing Policy Workgroup
2. Move Bend Transportation Coalition

Bend 2030 is hopeful Bend Park and Recreation District will ensure the success of these important projects by offering \$2,000 in funding for the Workforce Housing Workgroup and \$3,000 in funding for the Move Bend transportation coalition in 2017, for a total of \$5,000 in programming contributions to Bend 2030. The District contributions will be deposited into restricted funds to be used to support this collaborative housing workgroup and the Move Bend transportation coalition only.

Director Hovekamp made a motion to provide financial support to Bend 2030 in the amount of \$5,000 to support workforce housing and transportation initiatives. Director Grover seconded. The motion passed unanimously, 5-0.

3. Receive Budget Committee applications and review budget calendar- Amy Crawford

Ms. Crawford shared background on the Budget Committee and the committee member application and selection process. She provided a packet to each Director that included applicant interest forms and resumes. Ms. Crawford confirmed the selection process, as outlined in the Board report, and the due date of Thursday, December 15, for applicant ratings. She also reviewed the Budget Calendar and shared important date reminders for the annual Board Workshop, Budget Tour and Budget Committee meetings.

STAFF REPORTS Staff Reports were provided to the Board as information only. There was no formal presentation or discussion.

EXECUTIVE DIRECTOR'S REPORT

- Trail Grant
- December 20 Board Meeting – Work Session for Larkspur Center Updated Master Plan
- Board Workshop – Tuesday, January 3
- Meeting regarding IGA with school district - Directors Fuller and Grover shared an update from the meeting.
- Scenic Waterway Meeting - December 16, 1:30- 3:30. Directors Grover and Hovekamp originally agreed to attend, staff since learned that the District can only have three attend, one at the table and two in the audience. Director Hovekamp gave up his spot so that Michelle Healy can attend.

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

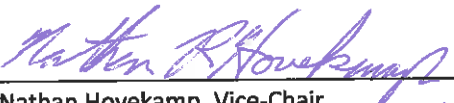
ADJOURN 8:16 p.m.

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(h) for the purpose of consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed and ORS 192.660(2)(l) for the purpose of reviewing and evaluating the performance of an officer, employee, or staff member.

Prepared by,
Vanessa Steele
Executive Assistant



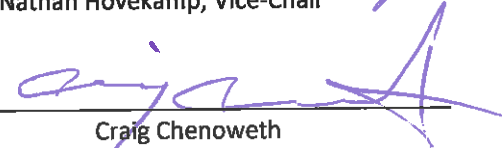
Ted Schoenborn, Chair



Nathan Hovekamp, Vice-Chair



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