



### 3. Bend Whitewater Park - Winter 2016/17 Construction Update – Brian Hudspeth

Mr. Hudspeth provided a winter construction update to the Board. He shared the Design Technical Matrix and explained the changes made to each of the whitewater park waves and drops in the passage channel. Mr. Hudspeth included whitewater and passageway channel accomplishments and areas of future focus for the park.

## 7:00 p.m. REGULAR MEETING

### VISITORS

Pat Brown – Big Sky Park

Mr. Brown stated that he was uninformed about plans changing at the park. He provided comment on his concerns on the new site plan, including dust control, further degradation of vegetation, night lights and the PA system.

### CONSENT AGENDA

#### 1. Meeting Minutes – 3/7/2017

***Director Chenoweth made a motion to approve the consent agenda. Director Grover seconded. The motion passed unanimously, 5-0.***

### BUSINESS SESSION

#### 1. Consider adoption of Resolution No. 400 supporting House Bill 2744 – Eric King

Eric King, City Manager, shared basic information on why the City Council is supporting House Bill 2744. He shared that the Council is unanimously supporting the bill. Mr. King explained that the Bill allows local communities to have more flexibility in how lodging tax revenues are expended; and that in Bend, this Bill would allow the city of Bend to better invest in tourism related facilities and to maintain facilities currently used by tourists.

***Director Fuller made a motion to adopt Resolution No. 400 in support of HB 2744. Director Grover seconded. The motion passed unanimously, 5-0.***

#### 2. Needs Based Assistance Report and Plan for Fiscal Year 2017-18– Matt Mercer

Mr. Mercer said that the Board had adopted the current Needs-Based Assistance Policy on December 19, 2012. The policy established priorities in order to ensure the highest and most critical needs for financial assistance are met with available resources. Priorities are based on income level, population and type of service. He provided a copy of the adopted policy. His presentation highlighted the following program information and recommendations for FY 17-18 :

##### Priorities

- Assistance by population
- Special Needs Population
- Assistance by program area

##### Funding Sources

- Primary is general fund
- Cell tower leases
- BPRD Foundation

##### Complimentary Services

- Free activities, low cost programs, special events, Latino outreach, inclusion services, PacificSource Medicaid Program, Movement as Medicine Grant

Recommendations for FY 17-18:

- Maintain current assistance levels
- Update income guidelines to 2017 federal poverty guidelines
- Align assistance with current pass structure
- Increase outreach efforts to understand populations
- Approve budget allocation of \$277,000
- Approve funding for Movement as Medicine Grant
- Split Foundation resources between current year needs and endowment fund

Due to the effectiveness of the current year plan in addressing community needs with available resources, staff is recommending that the plan for Fiscal Year 2017-18 remain the same except for updating the income guidelines to reflect the new poverty guidelines and make some minor changes to align with current program offerings. He provided a copy of the proposed plan.

***Director Hovekamp made a motion to approve the Needs-Based Assistance Plan for Fiscal Year 2017-18 and to include the necessary funding in the proposed budget for fiscal year 2017-18. Director Fuller seconded. The motion passed unanimously, 5-0.***

3. Resolution No. 398, clarifying classifications of SDC fees for senior living community facilities – Lindsey Lombard

Ms. Lombard explained that she was bringing forward a resolution for the Board to consider that clarifies what fee the District will charge for senior community living facilities, specifically defining how it will be applied. She referred to the proposed resolution and explained how the fee would be applied. She said that staff wanted to make sure that the definition covers specifically a senior living type of facility.

Ms. Lombard said that standard procedure is to establish fee categories and set fees as a part of an SDC methodology update and revision. However, because of a recent planned construction of a senior living community facility intended for occupancy of elderly people, and which provides multiple daily-living services (i.e. dining, housekeeping, home health services, etc.) to its residents on site, the District was asked to consider the appropriate category for this development. In doing so, staff determined that the guest room fee best matches this facility, and future facilities like it, rather than the multi-family fee. This is the same fee that the District applies to each bedroom in an assisted living facility, a residential dormitory, and accessory dwelling units (ADU).

Through analysis of the District's SDC methodology and related ordinance, staff and legal counsel determined that the guest room fee category aligns with the application of senior living community facilities, and that the fee should be applied to each studio unit and to each bedroom within a unit. Therefore, staff recommends that the Board adopt Resolution No. 398 which specifically defines the appropriate fee classification category for senior living community facility units. Staff also recommends the fee classification for this type of facility, along with all others, be further vetted at the time of methodology review and revision

Director Grover suggested an amendment to section 7 to read "(b) offers assistance with at least one of the activities of daily living (i.e. dressing, bathing, eating, walking, etc.) and which provides multiple daily living services (i.e., dining, housekeeping, home health services, etc.)"

***Director Grover made a motion to adopt Resolution No. 398, as amended, Clarifying Classifications for System Development Charges, effective May 1, 2017. Director Hovekamp seconded. The motion passed unanimously, 5-0.***

**STAFF REPORTS**

**EXECUTIVE DIRECTOR'S REPORT**

- Zagster (the bike rental program) Staff are working with Zagster to make sure we have a licensed agreement to have the bike stations on our property. There is also a local group looking at extending Zagster in town; they are looking at Drake and Riverbend Park. More information will be shared with the Board as it becomes available.
- Meeting with Chamber - Seeking Board member that would like to be a liaison with the Chamber and participate in this meeting. The purpose of the meeting is to build a stronger relationship with the Chamber and to keep each other updated on happenings in our organizations. Director Grover volunteered.
- April 12 Employee Celebration at Pavilion
- April 19 Budget Tour
- April 20 Concussion Awareness Event
- April 20 City Ribbon Cutting at Colorado Lift Station at McKay Park – Director Schoenborn will attend on behalf of Board. The event is from noon to 1 pm on Thursday, April 20 at McKay Park. Mayor Roats is expected to speak, along the project managers, and engineering director/assistant director.
- Old Farm Neighborhood Association Meeting –
- Mapita survey closed Friday. The Board will get an update a June Board meeting.
- Update on prescribed burn at Shevlin Park. Discussed when work may occur.

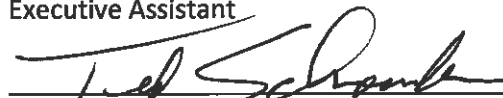
**BOARD MEETINGS CALENDAR REVIEW**

**GOOD OF THE ORDER**

Director Hovekamp asked about recycling in parks. Ms. Healy said she will have staff bring an informational item to the Board on this topic.

**ADJOURN: 8:45 pm**

Prepared by,  
Vanessa Steele  
Executive Assistant



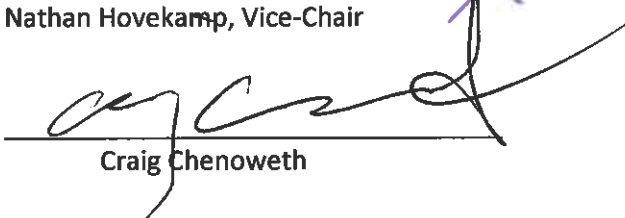
Ted Schoenborn, Chair



Nathan Hovekamp, Vice-Chair



Ellen Grover



Craig Chenoweth



Brady Fuller