



**Bend Park &  
Recreation**  
DISTRICT

## **Board of Directors**

**Board Meeting Minutes – May 2, 2017**

### **BOARD PRESENT**

Ted Schoenborn, Chair  
Nathan Hovekamp, Vice-Chair  
Craig Chenoweth  
Ellen Grover  
Brady Fuller

### **STAFF PRESENT**

Michelle Healy, Acting Executive Director, Planning & Park Services Director  
Lindsey Lombard, Administrative Services Director  
Julie Brown, Communications & Community Relations Manager  
Matt Mercer, Director of Recreation  
Brian Hudspeth, Development Manager  
Sue Boettner, Recreation Manager  
Jeff Hagler, Park Stewardship Manager  
Kathya Avila Choquez, Latino Community Specialist  
Sue Glenn, Recreation Services Manager

**Legal:** Neil Bryant and Mark Reineke

**Media:** Marina Riker, The Bulletin, and Jessie Foster, KTVZ



### **WORK SESSION**

1. Recreation Program Report – Latino Outreach Program – Kathya Avila Choquez & Sue Glenn

Ms. Choquez recounted the beginnings of the Latino Outreach Program and shared a personal story of how the program began with reaching out to families to get kids participating in Camp Tamarack. She shared that the Latino population has grown along with Bend's increased size. Ms. Choquez explained that barriers to participation for Latino families include trust, language, awareness, transportation, financial and day care and shared strategies to reduce those barriers. She added that face-to-face information and registration is much preferred by the families. Ms. Choquez said that the program has provided translation and interpretation services, multicultural marketing and promotion of free events. Program highlights include adult swimming lessons in Spanish in summer 2016 and family swimming lessons offered now, youth fall soccer, martial arts, park rentals and continued partnership with Camp Tamarack. Mr. Mercer stated that the success of the program is building personal relationships – one by one; Kathya has made a huge impact and we're lucky to have her on board.

2. Larkspur Center – Business Plan Update – Sue Glenn & Matt Mercer

Mr. Mercer said the Board had seen and heard a lot about the design process for Larkspur; concurrent with the design process staff have been developing program concepts to inform the design. He explained that the programmatic concepts have driven the design process from early on. The Business Plan purposes is to

document preliminary assumptions and solidify operation plans for Larkspur Center when it opens and to plan programming offerings and focus areas to serve the community

Mr. Mercer and Ms. Glenn shared the mission, vision and guiding principles that are the foundation of the business plan.

**Planning Mission** is that Larkspur will be a vibrant place where the community comes together for wellness, enrichment, lifelong learning and play. It will welcome people of all ages and abilities while building on the enduring legacy of the Bend Senior Center by enhancing programs and opportunities for older adults.

Director Hovekamp suggested that the two phrases be reversed to elevate the acknowledgment that we are building on the past and the legacy of the Bend Senior Center. Chair Schoenborn agreed that it clarifies our intention.

**Vision** Larkspur Center will become known as an inclusive place where the young-at-heart and wise voices of experience come together to play, learn, connect and celebrate what it means to be a community.

Mr. Mercer said that the Guiding Principles inform our staff as we are developing programming and helps explain what things might start to look like on the ground. Ms. Glenn said that the principles were crafted with great intention based on what we have heard and learned; it was an evolving process keeping true to the sensitivities and history of the facility and what it means to the population. She said we will continue to listen, but will utilize the following guiding principles in the planning process.

**Guiding Principles:**

- Provide a variety of activities that respond to community interests both today and in the future
- Serve diverse older adult needs and interests
- Be intentional with programming and scheduling to ensure compatible and complementary multigenerational use
- Complement (not duplicate) Juniper Swim & Fitness Center
- Partner with others to serve specific senior needs and community as a whole
- Support sustainability and safety values in design and operation of facility
- Develop a financially sustainable operating plan

Ms. Glen said that she wanted to acknowledge that staff does recognize the fear that exists, the fear of loss and change, and are incorporating opportunities to preserve and protect what is special, not only in the guiding principles, but in the business plan as well.

Chair Schoenborn said that he likes the guiding principles, however thinks that the initial approach to them can make them frightening to the existing seniors. He shared his concerns and said he would like to see less talk upfront about multigenerational use. Ms. Glenn said she appreciated the feedback and explained the reasoning behind the approach. She shared examples of how the planning process is preserving what currently exists while allowing people to self-select how to use and access the facility.

Director Fuller asked what other similar facilities are being looked at to give us confidence in the financial plan? Mr. Mercer replied that the 200k is a target and comes from a few things; the current subsidy of the senior center and the past experience with JSFC where expansion reduced subsidy. Mr. Mercer added that other community centers that have a senior center focus are being looked at and used to compare cost recovery.

## **Naming Discussion**

Mr. Mercer said that the Board had agreed to use Larkspur Center as a working name; now that the facility is largely developed a more formal name is needed for upcoming materials and communication for staff and the public. Mr. Mercer said that there are some recommendations from staff and asked the Board how they would like to proceed with the discussion. He shared the following recommendations and explained the different versions of the name that could be used.

**Overarching name: Larkspur Community Center**

**Existing facility: Retains its identity as Bend Senior Center, including the etched name on the building entry and identification at connecting hallway from new building.**

**Examples of communication:**

- Bend Senior Center at Larkspur
- Home of Bend Senior Center

Mr. Mercer clarified staff are asking for two things; what process the Board would like to go through for the naming and the Board's response and reaction to the recommended concept of having an overarching name for the facility as a whole but retaining the Bend Senior Center identification for the existing facility.

Director Chenoweth appreciates the effort in keeping the Bend Senior Center name intact and supports the recommendations.

Chair Schoenborn said he agreed with Director Chenoweth and thinks that the strongest way to allay the concerns is to use Bend Senior Center at Larkspur.

Director Fuller liked the identification of a community center; seems to be adaptable to the future as well.

Director Hovekamp said that naming is hard to get constructive input up front but easy for complaints. He made additional suggestions to be sensitive to the issues, to elevate the senior component of the name and also for simplification; Larkspur Senior and Community Center or Bend Senior and Community Center.

The Board continued discussion on the naming options, considerations and concerns. Ms. Glenn shared that there is currently a blend of ages at all times at the senior center and many seniors that use JSFC. She said she wouldn't want to lock us into stating that certain times would only be for certain ages. She said that the new center is going to be amazing and self-selection is going to be easy; she explained that the spaces are designed for particular activities and also set up so that they are multi-purpose for changing trends. Ms. Glenn added that there may be a little hesitation in the beginning but it will be an amazing asset for everyone in the community and the District knows how to serve older adults, elderly and everyone.

The Board concluded that they would like to hear feedback on the recommendations from the community. Mr. Mercer suggested using upcoming "Coffee Talks" that Ms. Glenn will be conducting as part of the outreach to get feedback on the naming recommendations at those events.

Director Fuller added that he is comfortable with the recommendations and does not think that just Larkspur Center is descriptive enough and could be a center of any kind. He understands if the Board wants to conduct additional outreach but does not think it is necessary.

The Board agreed to have staff take the proposed concept and get feedback from the community. The Board asked that it be done in a timely manner. Staff will bring the results of the outreach to a future Board meeting.

## **VISITORS**

Justin Gottlieb – Mr. Gottlieb provided comment regarding the upcoming election and the DRT completion and the federal appropriations request he filed, phrased as a matching request in relation to bond measure 986, in 2012-13 asking for government money for that project.

## **Continuation of Work Session**

### **3. Southeast Community Park Naming – Lindsey Lombard**

Ms. Lombard said that on March 10, 2017 the Park Naming Advisory Committee was convened electronically to consider a park name for recommendation to the Bend Park and Recreation District Board of Directors for the new, not yet developed, SE Community Neighborhood park property located on SE 15th Street. The 37 acres was purchased with the general obligation bond passed in 2012; slated in CIP to start design next year. She shared that the committee was provided several names from staff for consideration; Iron Rail Community Park and Wayne Hamilton Community Park were the top two names suggested by the Committee, Iron Rail being the name the majority of the committee preferred.

The Board discussed the committee recommendations and shared their concerns with the potential for Iron Rail to be confused with Silver Rail School. It was suggested that the name be more reflective of the community and that staff find a way to do broader outreach, possibly with the school, for additional ideas. Staff will come back to a future Board meeting to share results of the outreach.

## **CONSENT AGENDA**

### **1. Meeting Minutes - 4/17/17 & 4/18/17**

***Director Hovekamp made a motion to approve the Consent Agenda. Director Fuller seconded. The motion passed unanimously, 5-0.***

## **BUSINESS SESSION**

### **1. Riley Ranch Nature Reserve Phase 1 Construction Contract Award – Brian Hudspeth**

Mr. Hudspeth provided a brief history of the project, including the bid process, and reviewed the site context. He said that construction is estimated for June to December 2017; archeological discoveries led to an additional process and a slight delay of the timeline. He added that the construction plan was developed to minimize site disturbance. Mr. Hudspeth shared a series of slides that showed overlook site locations, other viewpoints, river access points and signage. He explained the CIP funding and said that staff recommended that the Board award a contract to the low bidder, Deschutes Construction Corporation in the amount of \$1,621,851 plus an additional 10% contingency of \$162,185.10 for a total construction budget not to exceed \$1,784,036.10.

The Board and staff briefly discussed tree protection, fire protection protocols and anti-vandalism elements.

***Director Hovekamp made a motion to authorize the Executive Director to award a construction contract to Deschutes Construction Corporation for the construction of Riley Ranch Nature Reserve Phase 1, in the amount of \$1,621,851 and to approve an additional construction contingency of 10% for a total construction budget not to exceed \$1,784,036.10. Director Fuller seconded. The motion passed unanimously, 5-0.***

## 2. Deschutes River Trail – South UGB Bridge Project – Michelle Healy

Ms. Healy provided background on HB 2027 and said that at this point it has been assigned to the Senate Committee on Environment and Natural Resources; a hearing is set for May 10. Ms. Healy said that since the special call meeting of the Board the following events had transpired: the proposed HB2027-1 passed unanimously in the Oregon House of Representatives; District staff and Director Craig Chenoweth met via phone with Tim Phillips (representative of the neighbors in opposition to the project) to discuss the project; the District's survey consultant closed the comprehensive plan community survey, which included a question about this project (Attachment A provided a summary of the survey results.) Ms. Healy said that the District has also been working with State Parks to look at the rules for Scenic Waterways. She briefly discussed the bridge alternative analysis and asked the Board to consider clarifying for the community that bridge 3 and the trail connection 3C is endorsed by the Board and is the direction the District wants to move forward with at this time. She said that it would give the community a better understanding and would take some of the concerns off of the table. Ms. Healy said that given the latest events, the purpose of this agenda item is to reconfirm the Board's direction for the South UGB Bridge project. Staff has identified three decision points for the Board to consider:

1. Should the District continue with this project?
2. If so, what bridge location and trail alignment should the District pursue?
3. Is there support for pursuing a legislative action to oppose or amend HB 2027-1?

Mr. Bryant provided information on the legislative process and the strategy options for the District.

The Board discussed the options and concerns, including the need for a transparent public process. The Board did not support the District providing an amendment. They advised that the District continue to fight the bill by providing testimony; as well as continue to get community input, gather more information, and re-engage in the process.

Director Chenoweth asked if the Board is not making a motion to go forward with a legislative amendment, do you need the Board to adopt the proposed map so that it provides clarity on the process and where it is going. Ms. Healy said that it would be helpful if the Board endorsed it. Director Grover clarified that the Board is not approving a particular project, only endorsing what the District would like to pursue as a project at some point.

***Director Chenoweth made a motion to direct staff to continue to pursue the projects, specifically bridge option 3 and trail alignment 3C as endorsed by the CAC, and to pursue legislative action to oppose HB 2027-1. Director Hovekamp seconded. The motion passed unanimously, 5-0.***

### **STAFF REPORTS**

Staff reports were provided to the Board for informational purposes only. There was no formal presentation or discussion.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **Shevlin Park Prescribed Fire**

- Info session in progress now (tonight) at Aspen Hall.
- We invited residents within 1 ½ miles of Shevlin Park and used media, social media and partners including City, County, Deschutes National Forest and Project Wildfire to share details about the opportunity
- Coordination is underway for the prescribed fire – date possibilities are May 15-19, May 25 or May 30-June 1.
- We expect 1-2 days advanced notice when favorable conditions are confirmed by the Forest Service.
- Communications will include reader boards, flaggers, signs/barricades, employees stationed at trail entrances, media outreach, social messaging and website update.

- Typically prescribed fires are ignited in mid-morning and are concluded in the same evening. FS will remain on site and monitoring for an additional day or two.
- Jeff Amaral is in touch with COCC and OSU-C about educational opportunities.

**BOARD MEETINGS CALENDAR REVIEW**

**GOOD OF THE ORDER**

**ADJOURN** 8:59 pm

**EXECUTIVE SESSION** - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions and ORS 192.660(2)(h) for the purpose of consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed.

Prepared by,  
Vanessa Steele  
Executive Assistant



Ted Schoenborn, Chair



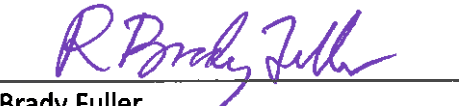
Nathan Hovekamp, Vice-Chair



Ellen Grover



Craig Chenoweth



Brady Fuller