



BOARD PRESENT

Ted Schoenborn, Chair
Nathan Hovekamp, Vice-Chair
Ellen Grover
Brady Fuller

ABSENT

Craig Chenoweth

STAFF PRESENT

Don Horton, Executive Director
Michelle Healy, Planning & Park Services Director
Lindsey Lombard, Administrative Services Director
Julie Brown, Communications & Community Relations Manager
Matt Mercer, Director of Recreation
Brian Hudspeth, Development Manager
Dave Crowther, Business Manager
Jason Powell, Construction Supervisor
Sue Boettner, Recreation Manager
Jeff Hagler, Park Stewardship Manager
Sue Glenn, Recreation Services Manager
Eric Denzler, Outdoor Program Coordinator

Legal: Paul Taylor and Neil Bryant

Media: Scott Hammers, The Bulletin

5:30 p.m. CONVENE MEETING

WORK SESSION

1. Recreation Program Report – Kids on the Move – *Eric Denzler*

Mr. Denzler gave an overview of the program, including program dates, times, locations and shared that it is a no fee program for K-5th Grade. He highlighted the program goals, outlined below, and discussed partnership roles.

- Provide recreation activities focusing on movement & exercise
- Encourage engagement with outdoors through nature-themed games & outdoor activities
- Teach healthy eating habits by information & example
- Promote a healthy, active lifestyle

Mr. Denzler shared participation numbers from 2014 to present and program outcomes.

- Provide a safe, fun place for kids after school
- Encourage healthy, active lifestyle
- Increase engagement with nature and outdoors
- Promote positive social interactions
- Improve nutritional choices and habits
- Improve long term health outcomes

Mr. Denzler invited the Board to attend the End of Year Family Celebration.

2. SE Community Park Naming – *Dave Crowther*

Mr. Crowther explained that he is the liaison between the Park Naming Committee and the Board. He said that at the May 2 Board meeting the Board asked staff to reach out to the public and get more ideas for names; in response to that direction staff reached out to Jewell Elementary School and received 71 submissions. Staff chose the best 5 of those and shared with the Park Naming Committee. The consensus of the committee was for Alpenglow Park, submitted by a fourth grader. The Board briefly discussed the recommendation and shared their general consensus. A motion will be brought to the Board for their formal approval at the next Board meeting. The Board discussed recognition of the student who submitted the park name.

3. Larkspur/Bend Senior Center Naming – *Matt Mercer and Sue Glenn* 19:52

Mr. Mercer said that at the May 2, 2017 Board Work Session, staff recommended that the proposed expansion of the Bend Senior Center at Larkspur Park be named Larkspur Community Center while the existing facility retain its identification as Bend Senior Center. Direction from the Board was to go back and get some reaction and feedback to that name particularly from current senior users.

Mr. Mercer provided draft materials using the recommended name to help visualize how it may look and inform the discussion. The materials included a floor plan with activities, site plan, FAQ sheet and a written copy of the mission, vision and guiding principles.

Mr. Mercer provided background on how Larkspur Community Center came to be the recommended name.

- Connection to location - Larkspur Park
- Consistent with naming practices - Juniper
- Community Center
 - Strong connection with serving senior populations
 - Broader than just recreation or the activities themselves
- Retaining Bend Senior Center
 - Respect the legacy of the facility
 - Continue easy identification of available services
 - Assurance to current and future seniors of ongoing activities

Ms. Glenn shared the feedback she received from her outreach efforts at the Bend Senior Center. She said there were five Coffee Talks with a good blend of different populations, ten hours total of time spent doing the talks. Ms. Glenn said that, overwhelmingly, Larkspur Community Center resonated with people. She shared other feedback and perspectives and noted that there is a stigma attached to senior center.

Director Fuller stated that he liked the identification of it as a community center and the phrasing of Larkspur Community Center - Home of the Bend Senior Center. He confirmed that he liked the concept as presented.

Director Hovekamp stated he would like to put in a strong bid for Larkspur Senior and Community Center. He said he respected that the District is trying to broaden the appeal and programming. He said his recommendation accomplishes that and at the same time respects that this is the only senior center we have in the community.

Director Grover said that it is important that we maintain the senior component, also see this community center as trying to expand the opportunities for seniors but also those that might not want to be called seniors and provide a welcoming place for multi-generations. She said we are expanding the opportunity not changing the opportunities that are there for the seniors. Director Grover said Larkspur Community Center is consistent with tying it to the location and with naming practices such as Juniper. She said she could live with senior in the name; however Larkspur Community Center is more streamlined and allows the District to communicate the expansion of opportunities.

Executive Director Horton added that this is an opportunity for us to have a new image and brand for a facility that we are getting ready to spend more money on than any other project. He said that in order to have cost recovery we need to market to the broader community, beyond seniors. Executive Director Horton encouraged the Board to think about cost recovery and ask themselves what name would encourage a broader use while still maintaining a feeling of belonging for the current seniors.

The Board continued the discussion and shared their thoughts on the advantages and disadvantages of the staff recommendation and Director Hovekamp's recommendation. The Board and staff discussed past controversy, current use of the senior center being all ages and naming impact on marketing and cost recovery.

Executive Director Horton clarified that there was not a motion at this time; staff will bring back a motion for your consideration at the next meeting.

4. Prescribed Burning in Shevlin Park Update – *Jeff Amaral*

Mr. Amaral said that the 48 acre prescribed fire was on May 25. He shared photos of the burn during the different phases of the project and highlighted the following components:

- Collaboration, Coordination and Planning
- Signage, barricades, staff stationed on site, main kiosk in parking lot (up since December)
- Emergency planning
- Burn Prep – on the ground fuel reduction
- Resources – crews, equipment, fire engine, water tender
- Ignition – controlling pace and intensity of fire
- Information Session – public session held prior to the fire
- Education – Opportunities for COCC, OSU, District employees and the public to learn about benefits of prescribed fire
- Regrowth & Rehabilitation
- After Action Review – feedback from fire crew
- Cost

7:00 p.m. REGULAR MEETING

VISITORS

Kreg Lindberg – Mr. Lindberg provided comment on the Upper Deschutes Bridge as it related to the Oregon Scenic Waterways. He stated that he did not understand the agencies position on the bridge and posed a question to the Board; if there is a vote to build a bridge tonight would you vote for it, and why. Chair Schoenborn stated that the public comment time is not a time for discussion or dialogue and said that the Board would likely be having these kinds of discussions in the future. Ms. Grover clarified that she had encouraged Mr. Lindberg to come to the Board meeting and that his comment should be considered a formal request for the topic to be put on a future agenda. Chair Schoenborn asked that any questions directed at the Board be submitted in writing.

CONSENT AGENDA

1. Meeting Minutes - 5/2/17

Director Grover made a motion to approve the Consent Agenda. Director Fuller seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Eagle Park Construction Contract Amendment – Jason Powell & Brian Hudspeth

Mr. Powell provided history on Eagle Park and explained that the park is currently under construction and making good progress. He said that at the time this project went out to bid there was an understanding that the subdivision developer would build the sidewalks surrounding the park. He explained that once the District entered in to the contract with Mountain Sky and proceeded with work, many opportunities were offered to the developer to build the sidewalks. Through continued communication it became apparent that the developer did not feel it was their responsibility to build the sidewalks. There were discussions at that point to reach an agreement where the District and developer would share the costs of building the sidewalks around the entire perimeter of the park. Mr. Powell and Mr. Hudspeth explained the budgetary impacts.

The Board briefly discussed their concerns and hoped we could learn from this experience and write clearer agreements in the future to avoid this kind of situation.

Director Fuller made a motion to ratify the decision of the Executive Director to amend the contract with Mountain Sky Landscaping Inc. in the amount of \$104,010.00, for a total contracted amount of \$898,664.92, and with the previously approved contingency of \$79,465.00, for total construction budget not to exceed \$978,129.92, and to increase the CIP allocation by \$77,655.64, to \$1,247,655.64. Director Grover seconded. The motion passed unanimously, 4-0

2. Hold Public Hearing and Adopt Resolution No. 402 – Adopting a Supplemental Budget for Fiscal Year 2016-17 – Lindsey Lombard

Ms. Lombard explained that the supplemental budget for fiscal year 2016-17 is required to provide for unexpected timing in expenditures at the time the 2016-17 budget was adopted and requires authorization in accordance with Oregon law.

Chair Schoenborn opened a public hearing at 7:28 pm. There was no comment. Chair Schoenborn closed the public hearing at 7:28 pm.

Director Grover made a motion to adopt Resolution No. 402, Adopting a Supplemental Budget for Fiscal Year 2016-17. Director Hovekamp seconded. The motion passed unanimously, 4-0.

3. Resolution No. 403, Adopting a Revised SDC Fee Schedule effective July 1, 2017 – Lindsey Lombard

Ms. Lombard explained that the annual fee schedule adjustment becomes effective on July 1 of each year, corresponding with the District's budget cycle. The decision regarding the fee adjustment is sequenced to correspond with the District's annual budget process and to inform the city of Bend and Deschutes County of SDC fee changes in a timely manner. She said that the SDC methodology adopted in 2009 and Resolution #311 outlines how we are to annually look at indexing of our fee. The fee scheduled is based on two pieces of data; Engineers News Record (ENR), US 20–City Construction Cost Index and Bend land values as determined by changes in Real Market Value (RMV) as reported by the Deschutes County Assessor.

The recommended 2017-18 fee adjustment is based on the proportional rates of change in the two cost factors between October 2015 and September 2016. The formula for calculating the annual indexed adjustment is outlined in Section 3.10 of the BMPRD SDC Methodology and the accompanying Appendix C. The recommended adjustment factor, based upon the calculation described in the District's SDC methodology, calls for a 2017-18 inflationary fee increase of 6.8%. Applying the index results in a 2017-18 adjusted single family unit fee of \$7,358. (See attachment 2.)

Director Grover asked how the weighting ratio is adjusted. Ms. Lombard explained that in 2003 the methodology based it on 90% for construction costs and 10% on land and it was set. When we went in to the “boom” land costs were taking a significant portion of SDC fee revenues because land costs went up quicker than construction costs and the fee wasn’t able to adjust accordingly. In 2009 the methodology was revised and a weighted average was built in that would change annually as the index changed.

Director Fuller stated that he is anxious to revisit the SDC methodology. Ms. Lombard and Ms. Healy said that it is in the Annual Action Plan for July 1 of next year so that there is money in the budget to get a consultant to help look at SDC methodology after completion of the Comprehensive Plan.

Director Hovekamp made a motion to adopt Resolution No. 403, Adopting a Revised Fee Schedule for System Development Charges, effective July 1, 2017. Director Fuller seconded. The motion passed unanimously, 4-0.

4. Public Hearing and Adopt Resolution No. 404 – Adopting the Budget and Making Appropriations for Fiscal Year 2017-18, and Adopt Resolution No. 405 - Imposing and Categorizing Taxes for Fiscal Year 2017-18 – *Lindsey Lombard*

Chair Schoenborn opened the public hearing at 7:39 pm. There was no comment. Chair Schoenborn closed the public hearing at 7: 40 pm.

Ms. Lombard said that there had been no significant change to what was proposed at the Budget Committee meetings in May. She stated that the resolutions outline what is being asked of the Board.

Motion #1: Director Grover made a motion to adopt Resolution No. 404, Adopting the Budget and Making Appropriations for Fiscal Year 2017-18. Director Fuller seconded. The motion passed unanimously, 4-0.

Motion #2: Director Grover made a motion to adopt Resolution No. 405, Imposing and Categorizing Taxes for Fiscal Year 2017-18. Director Hovekamp seconded. The motion passed unanimously, 4-0.

5. Resolution No. 406 – Adopting the Capital Improvement Plan Summary for Fiscal Years Ending 2018 - 2022 – *Michelle Healy*

Ms. Healy stated that there had been no changes to what was shared at the Budget Committee meetings in May. Director Fuller said that he hoped that the District continues to seek out opportunities to work with partners, specifically the school district. Director Grover said that she would like an update on District involvement with the School District. Ms. Healy shared that Mr. Hudspeth will be on the committee to review RFP’s for the School District bond projects.

Director Fuller made a motion to adopt Resolution No. 406, Adopting the Five-Year Capital Improvement Plan Summary for Fiscal Years Ending 2018 - 2022. Director Grover seconded. The motion passed unanimously, 4-0.

STAFF REPORTS

Staff reports were provided to the Board for information only. There was no formal presentation or discussion.

EXECUTIVE DIRECTOR’S REPORT

➤ Legislative Session Update

- Recreational Immunity
- HB 2027

Executive Director Horton and Mr. Bryant shared background on HB 2027 and the amendments sharing where the bill currently stands. Mr. Bryant said that at the last Board meeting direction from the Board was to kill the bill. He explained what had taken place since then and asked the Board for their feedback

on Chair Schoenborn, Executive Director Horton and himself to continue working on this. He added there may be times this means making quick decisions.

Director Grover shared her concerns with communication and timeliness of information being shared with the Board and the District advocating for an amendment. She said that she was supportive of examining the proposed bridge location but would want a wildlife review or study that would examine up river impacts before she would approve a particular project. She stated that she thought the discussion was getting out ahead of truly understanding what the bridge will do and what it won't do.

Executive Director Horton and Mr. Bryant explained why they had made the decision to take the position they did; Chair Schoenborn stated that the only purpose to of the amendment was to keep the discussion open. The Board discussed the need to get control of and slow down the conversation. Director Grover suggested the conversation be community wide and provide an understanding of what the approval process for this Board is going to be for the bridge, what the steps will be, and what the public input opportunities will be. Chair Schoenborn said it was important to learn something from this process. He said we need to improve, and be conscious about, communication with board.

➤ **NRPA**

- Annual conference is September 25-28 in New Orleans.

➤ **River recreation/summer kickoff**

- Update on start of season in the BWP park
 - Passage way is much improved
 - High water flow in whitewater channel
 - Surf wave improvements very successful

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

Director Hovekamp shared that he did not feel we had an optimal process for evaluating the Executive Director. He asked how the other Directors felt about the process and if there was interest in exploring a clearer, more effective, better way to provide feedback that is more useful and meaningful. He suggested that a non-quorum committee of the Board work with HR to come up with a new process for the evaluation.

Chair Schoenborn said that he had the evaluation materials to send out for the evaluation that is currently due and said we should use the existing model for a 6 month evaluation. He provided direction for the current evaluation and said that the discussion for the evaluation will be during the Executive Session at the June 20 meeting.

Director Grover agreed that it doesn't make sense to change it now and suggested that the Board consider hiring someone from outside the District to help us come up with a good evaluation process.

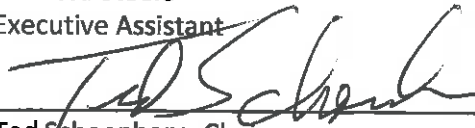
Director Grover and Director Hovekamp will meet with HR and talk through the ideas and bring a recommendation back to the Board.

Director Fuller said that, once established, the process should give enough time for the Executive Director to understand any new process or criteria in advance of the evaluation it will be applied to. He added that the Executive Director's direct reports help him deliver on the things he is being evaluated on as well; so we owe it to all of the staff to come to a timely decision.

ADJOURN 8:50 pm

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by,
Vanessa Steele
Executive Assistant



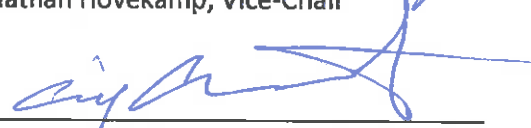
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