

**Bend Metro Park & Recreation District
Board of Directors
Work Session, Executive Session & Regular Meeting
Minutes
September 16, 2014**

BOARD PRESENT: Dan Fishkin, Craig Chenoweth, Ted Schoenborn and Scott Wallace.
Scott Asla arrived at 6:45 pm.

STAFF PRESENT: Don Horton, Michelle Healy, Lindsey Lombard, Jan Taylor, Matt Mercer, Pat Erwert, Colleen McNally, Sue Boettner, Dave Crowther, Quinn Keever, Chelsea Schneider, Dave Crowther, Brian Hudspeth and Paula Lowery .

LEGAL COUNSEL: Neil Bryant.

MEDIA: None.

VISITORS: John Dotson, A. J. Fraties, Werner Zehnder, Will Blount, Justin Rae, Jason Bowerman and Ernest Ochoa.

WORK SESSION

Chair Dan Fishkin convened the work session at 5:33 pm.

Shevlin Park Management Plan Update

Quinn Keever conducted a PowerPoint presentation covering the Shevlin Park Management Plan public outreach process to date. She cited the use of questionnaire available online, at the district office, JSFC and the senior center. She reported 827 responses were received noting that 469 free-form comments were included in the responses. Quinn reported that targeted outreach to the Central Oregon Trail Alliance, Central Oregon Running Club, DogPac and all of the city's neighborhood associations was conducted. She noted that 166 field interviews were conducted as well as stakeholder interviews with major property owners surrounding Shevlin Park and agencies such as the City of Bend, Deschutes County, Forest Service, Bend La Pine School District, Oregon Fish & Wildlife and the Oregon Department of Forestry. She reported on a roundtable meeting of 15 district staff representing a broad range of management of the park. Quinn stated that 25 applications were received for the Citizens Advisory Committee resulting in the selection of 20 applicants to serve on the committee. She stated the first meeting of the committee is scheduled for October 8, beginning at 4:00 pm at Aspen Hall. She added that staff has met with residents of 3 Pines, Shevlin Commons and Shevlin Pines neighborhoods, and a public open house is in the process of being scheduled. Quinn shared the results of the questionnaire regarding the demographics of park visitors, reasons for visiting the park, and most popular activities in the park. She reported that the largest percentage of visitors use the park to enjoy nature and try to visit the park when there are fewer people present. She cited the least compatible activity in the park identified by those who completed the questionnaire was special events. She added the responses also confirmed concerns regarding dogs in the park and discourteous park users. She added that respondents were also

concerned about fire danger and animal waste on the trails. Quinn reviewed the next steps including the Citizens Advisory Committee meeting, assessment of the questionnaire results, creating a preliminary management plan followed by review with the board, staff and Citizens Advisory Committee, refinement of the preliminary management plan and draft master plan, a public open house to review the plans with the public, followed by board adoption of the plans. She noted the process will require several months to complete, and a consultant is assisting staff with some of this work. Don Horton complimented the public process to date and stated it has resulted in good information to help create this plan. He added that as a result of meeting with the property owners, staff has learned there are a lot of development plans for the property surrounding Shevlin Park and it is important for the district to be engaged in these discussions regarding how those developments will interface with the park in terms of trail access and management of the numbers of users and dogs off leash. Michelle Healy stated the importance of taking the necessary time to reach out to people and doing this plan right. Scott Wallace asked if there the people interviewed at Shevlin shared anything about the direction of Riley Ranch. Quinn stated people were excited about the future trail access at Riley Ranch and there were similarities shared regarding the original intent of Shevlin being more of a natural area and how we have a chance to do that at Riley Ranch through management of the property. Ted Schoenborn asked if people interviewed had access to information about the link from Shevlin to Riley Ranch via the Deschutes River Trail. Quinn stated they were able to view a map of the proposed trail links and noted staff was surprised at the number of people who use the northern section of the trail behind Aspen Hall, demonstrating the demand already exists for through access.

Nature Education

Matt Mercer explained the discussion is in follow-up to a previous board policy discussion regarding the district's role in the nature education/exploration and environmental education program area. He stated the board had expressed an interest in learning more about how the different sites, partners and programs interact with each other. Matt noted the master planning efforts underway for Shevlin Park and Riley Ranch and stated those two locations would be potential sites for supported program activity. He referred to the environmental, cultural and historical education guidelines previously shared with the board and explained this document has been revised to include these two sites and information regarding the opportunities for collaboration with the Deschutes Children's Forest. Matt presented an environmental education and nature-based programming matrix and explained how it demonstrates the sites and managing entity, and potential uses, priorities for user groups, programming priorities and group size. He also shared a resource guide for teachers created by the Deschutes Children's Forest describing educational experiences at various sites in central Oregon. He stated a number of partnerships have already been established in an effort to provide nature-based education for school-age children. Don Horton stated with the update of the comprehensive plan the environmental, cultural and historical education guidelines will become an important piece of that work. He added the guidelines will provide direction in both the development and programming perspectives. Scott Wallace asked if a pilot program had been conducted at Camp Tamarack this past summer. Matt explained Camp Tamarack operated an outdoor school beginning in the spring that is continuing this fall, and the district registered over 400 kids for the Camp Tamarack summer outdoor camp. Dan Fishkin asked

how staff visualizes using the indoor facilities at Shevlin Park and Riley Ranch. Matt stated that in conjunction with the master planning efforts of those sites, if there is an opportunity to develop a resource the community can use as a whole, and particularly the Deschutes Children's Forest Partners and the district to program from that is certainly something we want to do. He stated the considerations of the master plans will weigh in on appropriate uses on those sites. He stated the development of an indoor support resource will require significant capital investment, as yet unknown. He stated there is a lot of support from the Deschutes Children's Forest partners including grant opportunities for indoor support facilities at Riley Ranch once it is determined that is an appropriate use of that site. Ted Schoenborn expressed concern for the lack of identification of the use of district sites in the teacher's guide prepared by the Deschutes Children's Forest. He stated the district's substantial role in these programs isn't well represented. Matt clarified this piece is a teacher's guide that was prepared to focus on which groups offer the types of field studies they are seeking for their students. Ted reiterated his concern for the district not being identified for its involvement in the outdoor education programs. Matt stated he would be joining the board that oversees the five Deschutes Children's Forest partner working committees this fall to represent the district. He stated he will ensure the board's concerns regarding how the visibility of the district's partnership in the collateral information is addressed. He added all of the partners share this concern about informing the community regarding who is making this program happen.

Senior Center Renovation Options

Matt Mercer briefly reviewed previous discussions regarding a first small phase of renovation of the senior center resulting in an estimate of \$500,000 that was budgeted in the 2014-15 CIP. He stated that staff believed the project would have a good cost benefit, and for a variety of reasons the cost estimate for the project has escalated to \$1 million. He explained that staff has evaluated the benefit value for that piece of work and it is very difficult to recommend and justify a \$1 million investment. He reviewed the elements of the staff recommendation for board consideration of three options for proceeding: increase the project budget allocation to \$1 million and complete the project as originally designed; increase the project budget allocation to \$880,000 and reduce the scope of work as described in the board report; or defer the majority of the work until the full expansion project is constructed. He explained that staff is recommending a majority of the work be deferred until the full expansion project is constructed. He explained that staff does not believe that re-bidding the project will result in a significant increase in interest for bidding the projects or cost savings due to the current construction climate. He added that staff is recommending that some of the work within the existing interior spaces move forward this fiscal year, including HVAC improvements, lighting and finishes. He stated that if the board agrees with the staff recommendation a more limited scope of work and associated project cost will be prepared for a future board meeting. Scott Wallace asked if the design work that has been completed to date will be brought back for the full expansion. Brian Hudspeth stated that the designs will need to be re-checked to ensure codes are met, but we basically have construction drawings that can be used for the full expansion. Dan Fishkin stated that he fully supports the staff recommendation and he would like this project to stay in the forefront of planning in terms of saving for the full project. Matt stated that staff is considering the option of moving up the design process for the full expansion by one year which would get us closer to knowing what the budget will be for the full

expansion, and positioning the district in terms of taking advantage of borrowing rates and construction costs. The board and staff discussed the impact of the current bidding climate on district projects. The board reached consensus to defer the majority of the work until the full expansion project is constructed.

Recreation Report – Summer 2014

Matt Mercer conducted a PowerPoint presentation including revenue and participant trends. He reported an overall increase in revenue of 8.8% and provided a breakdown of revenue increases by program area. He reported visitation is up at the senior center in all program areas and noted that most programs are beginning to reach capacity. Matt stated that JSFC is operating at capacity, many summer camps were at 95% capacity and therapeutic recreation was at 100% capacity with large waiting lists. He noted that with the completion of the pickleball courts at Pine Nursery, the district offered an introduction to pickleball program that filled quickly and it was necessary to add 20 sessions to accommodate 411 enrollments, leaving 53 on a waiting list. Matt stated that the youth baseball program was cancelled this summer due to a lack of registration. He also reported on the expanded efforts to provide free, outreach programs such as Days of Play, formerly the MAGIC program. He stated that the program was provided at additional sites and the numbers of days was increased. He noted the program was offered at east side locations to accommodate identified underserved areas of the community. He added the program was co-located with the Bend La Pine School District's free summer lunch program. He noted the Bend Park and Recreation Foundation stepped in as a major sponsor for this program and it is anticipated this will be a major role of the Foundation going forward to help secure sponsorship and funding for the program. Matt reported the Discover Nature Days was broadened this summer in partnership with the Deschutes Children's Forest. He noted the program averaged 65 – 75 participants each day and great feedback was received from participants. Matt stated the Art in the Park program is done collaboratively with the Art Station providing instructors and the district providing minimal supplies. He stated these sessions are nature-based with students using materials from the site to create art. He also reported on a free fitness for families program, a youth triathlon training, a Nordic walking program and Playful Pets in Ponderosa Park in collaboration with 4-H. Matt concluded the presentation with a graph of the populations served and cited the increase in participation of older adults and credited that to the programming and outreach done in that area. He cited the shift from the program guide to the Play Book and the emphasis of appeal to a broader spectrum of adults. He noted the initiative to increase engagement with older adults was identified in the Recreation Needs Assessment, and stated it is great to see that happening.

The work session was concluded at 7:04 pm.

REGULAR MEETING

Chair Dan Fishkin called the regular meeting to order at 7:04 pm.

CONSENT AGENDA

Approval of Minutes: September 2, 2014, Regular Meeting
Rejection of Senior Center Construction Bid

Ted Schoenborn moved to approve the consent agenda. Craig Chenoweth seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn, Scott Asla and Scott Wallace all voted aye. Motion passed.

VISITORS

Ernest Ochoa addressed the board regarding the Colorado Dam Safe Passage Project. He stated as a taxpayer, he does not feel it is necessary for parks and recreation to control the flow of the river. He stated the project should make the river safe and enjoyable for the citizens of Bend and visitors.

BUSINESS SESSION

Pickleball Phase 2

Michelle Healy referred to the board's approval of an MOU with Werner Zehnder for the development of eight additional pickleball courts at the Pine Nursery, and stated the design for the additional courts has been completed along with a cost estimate. She reported the cost at \$486,482. She stated that generally the project replicates the existing eight courts and includes additional utility connections, wider walkways, shade structures, additional turf and landscape, a water fountain, fencing that would accommodate windscreens, a storage shed, and lighting. Michelle explained following meetings with Mr. Zehnder and the Bend Pickleball Club, the base project cost was determined to be \$400,000, with two bid alternates for the light standards and fixtures, and the storage shed which would be included in the construction contract if the Bend Pickleball Club is able to raise additional funds. She stated the additional courts were not included in the CIP, as this opportunity to build the courts was not anticipated. Michelle stated staff is recommending that the district contribute \$125,000 in SDCs to support the project. She added the donor has increased his contribution by an additional \$25,000 that would help cover some additional contingency. She stated if the board approves the project it is anticipated to go out for bid in two weeks with some work scheduled over the winter and completion in the spring. Brian Hudspeth reviewed and explained the lighting plan for the new courts. Scott Asla asked if lighting could be added to the original courts at some point. Brian explained that would not be possible, as the courts would essentially be destroyed by attempting to add the conduit and fixtures. Ted Schoenborn made a motion to approve \$125,000 in System Development Charges be added to the 2014-15 CIP for the construction of eight pickleball courts at Pine Nursery. Scott Asla seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn, Scott Asla and Scott Wallace voted aye. Motion passed. Don Horton introduced Werner Zehnder, donor for the additional eight pickleball courts and A. J. Fraties, Bend Pickleball Club. Dan Fishkin thanked Mr. Zehnder for his generous contribution on behalf of the board. He stated the success of the partnership with Bend Pickleball Club and the upcoming project gives us great optimism for the future of other development projects.

Colorado Dam Safe Passage Project GMP and Alternative Selection

Don Horton reviewed the district's history of the Colorado Dam Safe Passage Project and relationship with the Bend Paddle Trail Alliance (BPTA) that has spanned a decade. He cited BPTA's commitment to raise \$900,000 toward the project and reported the group is willing to raise an additional \$233,000 toward an alternate proposal to be shared with the board.

Scott Wallace declared a potential conflict of interest due to his firm's involvement in the project. He stated he would participate in the discussion, but he would not vote on a motion related to the project.

Chelsea Schneider reviewed the status of the GMP and permit processes reporting that with the approval of the DSL/Corps permit, Fish Passage Permit and Waterway Overlay Zone land use action, the permitting process is largely complete. She stated that construction permits are pending with the city and staff continues to work through the easement documents with the city and William Smith Properties. She stated the CM/GC process is largely complete and pending board approval Hamilton Construction is gearing up to mobilize to the site on October 1. Chelsea presented an overview of the project costs for both the base and enhanced options. She cited the elements of the base project and an enhanced alternate, and explained the project will not propose to impound water, rather change the flow and direction. She explained the flow of the water will be directed to the proposed channels and the same amount of water entering the project will be exiting the project. Chelsea explained a 9% contingency has been included in the costs and staff is developing a process whereby the district will have full control over what change orders are applied to the contingency. She stated the district is also carrying a 5% contingency for items that are anticipated to be outside of the current construction set. Dan Fishkin asked for a clear description of the difference between the base option and enhanced option. Chelsea explained the base system includes only the flow control panels located at the mouth of each channel that would direct how much flow is directed to each channel. She added the costs include the compressors, control system, the system housing and the lines on the new bridge to that location. She stated the enhanced system contemplates pneumatic devices at each of the four drops in addition to the flow control. She explained the purpose is to capture water to enhance the whitewater play features at each of the drops. Chelsea stated the estimated costs for the project were based on very preliminary engineering work in 2012 and those costs have escalated across the board for construction and changes in the project. She also noted the bid climate is back to a pre-recession situation and the complexity of the project has required additional construction administration and inspection services. Chelsea stated that responding to stakeholder requests resulted in some design changes fairly late in the permitting process creating ripple effects through the entire project. She stated an extensive value engineering process has been conducted by the design team through vetting two design options as to their viability and associated costs. She stated the CM/GC process has provided a constructability review analysis that revealed more water controls would be required, and also the need for as many work bridges as originally anticipated was downgraded resulting in cost controls. Michelle stated that staff reviewed the two alternatives and is recommending the enhanced alternate based on the general consensus of the board that if we could work with our partners to obtain the additional funding for an enhanced system, that would be the right direction to proceed with the district investing in the infrastructure. She explained the enhanced system offers a greater breadth of recreational opportunities and flexibility, longer recreational windows, and protects the project from future changes in terms of the water supply regulated by water releases from Wickiup and the ability to adjust to that in the future. She cited increased costs in future years to add the bladder system that may also require additional permits and potential changes in technology. Michelle

stated the total cost for the enhanced option is \$9,681,985, resulting in a shortfall of \$2,931,985. She stated that staff is very confident in BPTA's ability to raise additional funds for the enhanced system, reducing the shortfall to \$2,098,248. Michelle proposed the unallocated bond contingency of \$1.2 million and \$827,223 from the Facility Reserve Fund make up the difference.

Will Blount, president of the BPTA board, expressed support for the adoption of the enhanced alternative of the project. He reviewed the history of BPTA's involvement and vision of the project and thanked the district, community and donors for their efforts toward the creation of the project. He stated the enhanced alternative offers the potential for the safest and best possible user experience. He stated the enhanced alternative assures maximum flexibility in design to accommodate fluctuating water levels. He cited additional benefits to the enhanced alternative and stated that BPTA is dedicated to providing a portion of the additional funding needed for the enhanced alternative, and in going forward ensuring the adjustability of the system is a qualitative benefit to our community and visiting patrons of Oregon's first whitewater park.

Justin Rae, fundraising chair for BPTA, presented and reviewed a document outlining the mechanics of the group's support and commitment to raising funds for the enhanced option. He reviewed the memorandum of understanding commitment to raise \$900,000 noting that \$300,000 has been paid to the district to date. He also presented a check in the amount of \$300,000 as the second installment of the agreement and reported the final installment of \$300,000 will be delivered to the district by October 15. He explained how the additional \$233,737 needed for the enhanced option will be obtained potentially through an Oregon State Parks RTP Grant, and a bridge loan that BPTA will continue to actively fundraise to pay back. He stated that in the event BPTA is not successful in receiving the grant, the additional \$100,000 will be secured by April 2015.

Don Horton explained the mechanics of the grant and that it is a reimbursable grant for the trail undercrossing. He stated the grant funds would be received following the completion of the trail project that is a separate from the enhanced alternative of the Colorado Dam Safe Passage project. Will Blount stressed that BPTA is fundraising for the entire project as it is almost impossible to define the funding for each element and you can't have one without the other.

Dan Fishkin stated that this is an extremely complicated project and on behalf of the board we greatly appreciate the spirit of the partnership and cooperation that BPTA has exhibited in the past and continues to demonstrate going forward. He stated these are the type of public/private partnership that he believes is the future for most of the significant development going forward. He added he thinks a development project of this type is going to have a significant impact on the community and in attracting more tourist dollars and development. He stated it is important to recognize our respective responsibilities to our constituents and the district is obviously the guardian of the taxpayer's money, and we have to ensure it is properly spent. Scott Asla stated he thinks the end product delivered to the community will be a signature project that the community will be awed by. Dan added that it makes sense to do it right and do it once rather than trying to retrofit the parts at a later date. He stated there will

be bumps along the road and he encouraged continued dialogue, and that we work together toward the common goal.

Ernest Ochoa stated he is not against the whitewater feature and asked who determines the times and the flows for using the whitewater feature. He stated the entire park is for the public and did not want to see the public use of the whitewater feature restricted. Don Horton explained Wickiup controls the flow of the river and the park district will control the pneumatic system. He stated the safe passage channel will always be open to the public and noted it is also the fish passage channel. He stated that BPTA is not raising money for BPTA's use of the whitewater channel; they are raising money so the whole community can use it. He stated that it would be available to the public anytime it is able to be used unless there is a special event underway and that is anticipated to be a couple of times a year. He stressed the district is not doing the project for exclusive use of any one group; it is for the entire community.

Dan Fishkin asked for clarification of the district's funding of the \$2,098,248 shortfall. Michelle Healy explained there is a contingency in the bond funds in the amount \$1,271,025 that is unallocated and staff is recommending these funds be assigned to the Colorado Dam Safe Passage Project. She stated there is approximately \$4 million in the Facility Reserve Fund and staff is suggesting that \$827,223 of these funds be allocated to the project to make up the shortfall. Michelle noted the two amendments to be considered under a separate agenda item have been factored into these costs. Don Horton stated allocation of the \$1,271,025 to this project uses all of the contingency funds for all other bond projects. He noted the Pavilion Project and Deschutes River Trail are costly projects. He stated SDC funds could apply to the Deschutes River Trail, but not the Pavilion as it is an indoor facility. He stated in the event we are faced with cost overruns on the Pavilion the only logical source will be the Facility Reserve Fund. The board and staff discussed the timing of the projects and the importance of being able to begin construction on the safe passage during the low water level of the river. Ted Schoenborn moved to approve the Construction Contract with a Guaranteed Maximum Price of \$7, 621,985.10 on the Colorado Dam Safe Passage project to Hamilton Construction Company and to adjust the total project funding allocation in the CIP to \$9,681,985, and to direct staff to make the necessary changes to the MOU that reflects BPTA's and the district's commitment to the project. Scott Asla seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn, and Scott Asla all voted aye. Scott Wallace abstained. Motion passed. Ted Schoenborn moved to approve the Enhanced Alternate for the Colorado Dam Safe Passage Project which includes the full bladder system. Craig Chenoweth seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn, and Scott Asla all voted aye. Scott Wallace abstained. Motion passed.

Colorado Dam Safe Passage Project Contract Amendment No. 5 and No. 6

Scott Wallace declared a conflict of interest based upon his firm's role as part of the OTAK design team. He stated he would not participate in the discussion or vote on a motion.

Michelle Healy referred to the district's contract with OTAK as the engineers on the Colorado Dam Safe Passage Project and explained the board is being asked to consider two amendments to that contract. She noted previous amendments have been made to the contract as the project has progressed. She referred to Amendment No. 5 and explained it applies to the

habitat channel in order to accommodate the expectations of the landowner resulting in a negotiated value of \$149,811. Michelle explained that Amendment No. 6 addresses construction management services including construction support services, inspection, shop drawing review, contractor question clarification and system startup for a negotiated value of \$399,399. She reiterated these amendments have been included in the overall cost allocation discussed in the previous agenda item. Michelle stated that staff is recommending approval of the amendments and noted that a 10% contingency is included for both amendments. Ted Schoenborn moved to authorize the Executive Director to execute contract Amendment No. 5 for the additional Engineering Services for the Colorado Dam Safe Passage project with OTAK in the amount of \$149,811, and to approve a total amendment amount not to exceed \$164,790. Craig Chenoweth seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn and Scott Asla all voted aye. Scott Wallace abstained. Motion passed. Ted Schoenborn moved to authorize the Executive Director to execute contract Amendment No. 6 for the Construction Administration Services on the Colorado Dam Safe Passage project with OTAK in the amount of \$399,399 and to approve a total amendment amount not to exceed \$439,340. Scott Asla seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn and Scott Asla voted aye. Scott Wallace abstained. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

Don Horton reported on the Gopher Broke Golf Tournament fundraising event, resulting in \$25,000 raised for the Bend Park and Recreation Foundation Scholarship Fund.

Don Horton reported the annual health fair was held at the senior center today and the numbers continue to grow. He noted that 250 participants received lunch and stated that may be the most served ever for a senior center event.

GOOD OF THE ORDER

Scott Asla stated he has received a concern from Joan Spongberg regarding a sign requirement involving the Chevy Club and that he would refer that to staff for consideration.

Craig Chenoweth stated he had been approached by a remote control car club regarding providing a space for this activity. Don Horton stated that staff has considered the possibility of creating a space at the Pine Nursery, however, nothing has been done to date to carry that forward.

Craig Chenoweth asked if staff has considered a way to replace the Hershey Track Meet with an all comer's track meet or seasonal program. He noted that Tualatin Hills Park and Recreation District runs such a program. Matt Mercer stated that Rich Ekman is in contact with all of the former Hershey's directors around the state and we do know that the track camps offered this summer filled with participants. He stated that one concept may be to expand the track camp and embed all comer's meets in those camps next summer.

Dan Fishkin stated he has been approached with suggestions from patrons to install air pumps in the parks for rafters. Don Horton explained this service had previously been provided by the concessionaire and staff is considering making that service available.

Dan Fishkin stated a suggestion regarding the renovation of McKay Park is to consider the use of sand for the beach. Don Horton stated there is currently sand at the beach in McKay Park. Chelsea stated the new design will incorporate pockets of beach sand in a terrace design to prevent erosion as is currently occurring. Don added an accessible route will be provided through the beach.

The regular meeting was recessed at 8:47 pm.

EXECUTIVE SESSION

Chair Dan Fishkin convened an executive session at 8:50 pm pursuant to ORS 192.660(2)(i) for the purpose of reviewing and evaluating the job performance of public officers and employees. He stated the board would reconvene the meeting following the executive session.

REGULAR MEETING

Chair Dan Fishkin reconvened the regular meeting at 10:18 pm.

Scott Wallace moved to recognize Don Horton's performance with a 3% bonus and one additional week of vacation leave time effective July 1, 2014. Scott Asla seconded the motion. Dan Fishkin, Craig Chenoweth, Ted Schoenborn, Scott Asla and Scott Wallace voted aye. Motion passed.

The meeting was adjourned at 10:20 pm.

Prepared by,

Paula Lowery
Executive Assistant

Dan Fishkin, Chair

Craig Chenoweth, Vice-Chair

Ted Schoenborn

Scott Asla

Scott Wallace