



Board of Directors

February 6, 2018

District Office Building | 799 SW Columbia | Bend, Oregon

BOARD PRESENT

Nathan Hovekamp, Chair
Brady Fuller, Vice Chair
Ted Schoenborn
Ellen Grover

ABSENT

Lauren Sprang

STAFF PRESENT

Don Horton, Executive Director
Michelle Healy, Planning and Park Services Director
Lindsey Lombard, Administrative Services Director
Matt Mercer, Director of Recreation
Julie Brown, Manager of Communications and Community Relations
Sheila Reed, Assistant to the Executive Director
Sasha Sulia, Superintendent of Park Operations
Jason Monaghan, Facilities Manager
Brian Hudspeth, Development Manager
Jeff Hagler, Park Stewardship Manager
Mark Ellington, Asset and Program Manager
Audrey Robeson, IT Manager
Charlie Redline, Park Steward
Laura Underhill, Landscape Architect
Jennifer Padilla, Youth Enrichment Program Coordinator

Media: Stephen Hamway, The Bulletin
Kristen Phillips, The Source
Chris Biggs, Central Oregon Daily

AGENDA

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5:30 p.m. CONVENE MEETING

WORK SESSION

1. Recreation Program Report – Jen Padilla

Ms. Padilla began her presentation with the history of the school enrichment programs. This partnership with Bend LaPine Schools launched in 2005 and is running in eleven elementary schools. The classes are educational and fun, age appropriate, skill appropriate and open to all children. Classes are seven weeks long with five sessions a year. The sessions are scheduled with alignment to the

school year calendar and holiday breaks. Classes are offered on Early Release Wednesdays to give parents a child care option at school.

Ms. Padilla explained the program goals of enriching children through programs that teach new skills, enhance self-esteem, broaden social opportunities, and improve self-discipline, reinforce positive choices and provide working parents with a good solution for child care.

Ms. Padilla talked about the wide variety of classes that are offered and the success of the program with this year on track to have a significantly higher enrollment. She added that parent surveys were conducted to determine the main factors for the popularity of the program and the response matched the goals of the program.

2. Park Steward Program – *Jeff Hagler and Charlie Redline*

Mr. Hagler began his presentation with a photo of the park stewards and an overview of the roles that they uphold, emphasizing that the main responsibility of the Park Steward Program is to manage people in the parks. Mr. Hagler explained that management is done primarily through education efforts and building relationships with people in the parks. Other areas of responsibilities include: business in the parks, encroachment, needs created by special events, rule enforcement and safety.

Mr. Redline spoke first about the education and the outreach kiosk that is taken to various parks. The kiosk serves to educate, answer questions and encourage voluntary compliance of park rules. Parks are chosen based on high traffic areas, park events and places that are identified as an area that is becoming a concern. The program fosters a sense of safety for park users and reduces illegal activities. Park stewards patrol daily via foot, bike or car and serve as ambassadors, coordinate lost and found, first aid, maintenance, tourist resource and liaison for park concerns.

Mr. Hagler explained the pyramid of park safety, with park stewards handling the lower level issues, private security handling intermediate issues and the police department handles high level problems. He went on to speak about the partnership with Bend Patrol Services. With BPS, a full-time officer patrols parks and responds to calls by patrons, park stewards and BPRD employees. An additional officer works part-time and patrols parks at night and secures park gates, parking lots and restrooms after hours. The police department is responsible for more serious violations of the law and incidents that threaten the safety of others.

Mr. Redline explained the enforcement of rules can happen in different ways depending on the severity of the violation. Written and verbal warnings are issued for minor violations; exclusion can be imposed if violation is more serious or if the violator is a repeat offender. With the education efforts and a security presence in the parks, the violations are decreasing particularly with off leash dogs and bridge jumping.

Mr. Hagler spoke about the many partnerships with BPRD to help campers in the park relocate to more suitable places where services are offered. There are many partners that the District works with to manage this population in our parks.

With park stewards and patrol services an incident tracker is in place and the data is being collected to track incidents and violators. The tracker allows for better record keeping and appropriate management of parks and people.

3. Sustainability and Strategic Energy Management – *Mark Ellington and Jason Monaghan*

Mr. Ellington presented the Sustainability Program which started in the early 2000's. This program's current focus is on energy conservation and engagement. Mr. Ellington provided a five page list of actions and activities that as a result of this program have led to improvements in the District. He went on to further say that the Environmental Sustainability Policy has seven major initiatives and five are well underway.

Mr. Monaghan introduced some recent examples of projects. Lighting projects around the District have been changed to LED lighting, including the retrofit lighting in the 50 meter pool at Juniper. At Farewell Bend Park there was an issue with bark chips washing away, downed trees from Shevlin Park were used to create a barrier around the playground. Another example Mr. Monaghan shared is a need for concrete fencing that was purchased in Prineville, but no longer available. These fence rails were found in Texas for \$110 each and had to be shipped a long distance. Today, Park Services is making them for \$21.59 with no shipping, saving money and the environment. The final example Mr. Monaghan outlined is the park trash cans that have previously been purchased from Maryland. The trash cans are now being built here by a local fabricator, they are 30% cheaper, 30% lighter (making them easier for the staff to handle) and supports the local economy with no shipping.

Mr. Ellington talked about the work with Energy Trust of Oregon. The District has been involved with this group for a number of years; this is the long term "Awareness to Action" initiative. This initiative guides the District in creating a culture that cares, a culture shift to engage employees to conserve energy. Benefits include: operating cost savings, milestone cash incentives, rebates, technical assistance and professional development. This established program is reducing utility costs from 5%-15% for participants by simply changing behaviors. In this first year, the District signed up 3 facilities: JSFC, Park Services and District Office and joined the local cohort. Workshops were attended, an energy team and policy were created, opportunity assessments of buildings have been completed, and performance tracking tools and energy management plans are being executed. To date the District has received four checks for \$1000 in cash incentives.

Mr. Ellington described the Energy Action Plan: reduce energy consumption 5% by 2020, communicate energy policy, and identify operations affecting performance, monitor consumption, report performance and engagement.

Mr. Monaghan spoke of the recognized challenges such a recycling in public places, new development and operational impacts, purchasing and engagement. These items will be the focus as the program continues to move forward.

REGULAR MEETING

PROCLAMATION:

Not In Our Town Proclamation – *Don Horton*

Mr. Michael Funke came as a guest speaker to discuss the Not in Our Town event March 5th and 6th at COCC. The event will include screening of videos and a live panel of students and members of the community to speak about ideas that will help the community combat bullying.

VISITORS

None

CONSENT AGENDA

1. Meeting Minutes – 01/16/2018

Director Fuller made a motion to approve the minutes. Director Schoenborn seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Approve Athletic Field Policy – Matt Mercer

Mr. Mercer reviewed the implementation schedule for the roll out of the new policy over the course of the next year.

Director Grover made a motion to approve the Athletic Field and Sport Program Policy Guidelines. Director Schoenborn seconded. The motion passed unanimously, 4-0.

2. Approve agreement with Central Oregon Irrigation District for Brookwood Undercrossing – Laura Underhill and Brian Hudspeth

Ms. Underhill introduced the Intergovernmental Agreement with Central Oregon Irrigation District for the trail undercrossing at Brookwood Blvd, slated to be complete April 1st. Currently there is a one mile diversion for bikes pedestrians crossing East/West at Blakely Park, this proposed alignment will bring in a direct connection under Brookwood Blvd. The undercrossing avoids conflicts with vehicles and utilizes the existing ditch rider road. Ms. Underhill showed maps of the current trail, proposed project and pictures of the excavation that is currently underway. Irrigation pipe will be buried underground at the undercrossing and room for a graveled trail will be available.

The board discussed that this is the type of partnerships that we look for and the need East/West access. This is a safer crossing for the community and there is opportunity to let people know that this trail is there to avoid the high traffic area and crossing Brookwood Blvd.

Director Schoenborn made a motion to approve to proceed with the trail undercrossing at Brookwood Boulevard and authorize the Executive Director to negotiate and finalize an IGA with Central Oregon Irrigation District for the project that includes a budget not to exceed \$330,000. Director Grover seconded. The motion passed unanimously, 4-0.

3. Discussion on HB 4029 – Ted Schoenborn

Director Schoenborn began with a briefing of the legislation that started last year. The more recent bill, HB 4029, precludes any more community activity and consideration of the Deschutes River Trail. The concern of the Board is that there should be a broad community discussion about what is appropriate for the area. According to Director Schoenborn, there was some difficulty last year that resulted in the District taking a step back on the issue. This year, a new bill has again been introduced and forces the District and Board to take a position. It is the goal of the District and Board to make this a community decision and bring in community, transportation, environmental groups and other interested parties to find the best solution.

The proposed bridge would connect large housing areas to the Deschutes River Trail and Good Dog Park, also known by the forest service as an intensive recreation area. The intentions of the District plans take account of maximizing the bridge and trail systems, while achieving the balance in nature.

These ideas include building up the river banks that are degrading and reduce the impact of transportation in an already crowded part of town while decreasing the environmental impact from cars that must drive several miles to gain access to the trail. The Board discussion went on to conclude that the goals of the District represent conservation needs as well as recreation needs. The District and Board agree that there is a need to oppose this bill because its passing stops the conversation.

If HB 4029 does not pass, Executive Director Horton presented an idea to create a resolution to bring back to the next meeting. This Resolution would include: an agreement to have a 3rd party facilitator, an allowance of a forum where all stakeholders are represented, it is a data driven process, and agreement by all to honor the outcome. Furthermore, the District should agree to not pursue an alternative route or bridge during the process.

OTHER

Public opinion regarding Big Sky Park submitted electronically by Frank Weis was shared with the Board of Directors as a document for the record.

EXECUTIVE DIRECTOR'S REPORT:

BOARD MEETINGS CALENDAR REVIEW

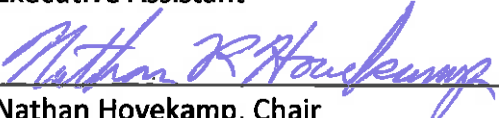
GOOD OF THE ORDER

Director Fuller opened up a discussion about the role that the District can play in assisting with affordable housing in Bend. He further commented that this discussion has taken too long to address and would like to have an exchange with the Board to discuss how this may happen. The Board opened up the conversation with the waivers of SDCs that the City has implemented and other ideas included more creative partnerships that could lead to in kind donations. The Board concluded that this should be discussed and settled on in a timely manner.

ADJOURN 8:47 pm

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by,
Sheila Reed
Executive Assistant



Nathan Hovekamp, Chair

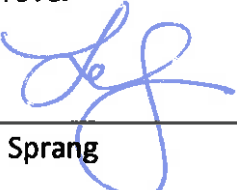


Brady Fuller, Vice-Chair

Ellen Grover



Ted Schoenborn



Lauren Sprang

