



Bend Metro Park & Recreation District

February 20, 2018

Board of Directors Agenda and Reports

www.bendparksandrec.org



play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

We Value

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

play for life

District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | www.bendparksandrec.org | (541) 389-7275



Board of Directors

February 20, 2018

District Office Building | 799 SW Columbia | Bend, Oregon

AGENDA



5:30 p.m. CONVENE MEETING

STAFF INTRODUCTION

Kelsey Price, Planning and Development Administrative Assistant

Alissa Hettinga, Rental Facility Event Specialist

Joe Mauti, PM2 Natural Resources

WORK SESSION

1. Comprehensive Plan Update (prioritized projects) – *Quinn Keever (60 min)*
2. Big Sky Park Development Update – *Perry Brooks (20 min)*

6:50 p.m. BREAK/TRANSITION

7:00 p.m. REGULAR MEETING

VISITORS

The Board welcomes input from individuals who wish to speak at our public meetings. Meeting attendees who wish to speak are asked to submit a comment card provided at the sign-in table. When invited to the podium, please state your name and address for the record and limit your comments to three (3) minutes. Thank you for your involvement and time today.

CONSENT AGENDA

1. Meeting Minutes – 02/06/2018

BUSINESS SESSION

1. Hold Public Hearing and Adopt Resolution No. 407 – Adopting a Supplemental Budget for Fiscal Year 2017-18 – *Lindsey Lombard (20 min)*
2. Goodrich Property Master Plan Approval – *Perry Brooks (20 min)*
3. Resolution 408, Authorizing Annexation of properties within the UGB – *Michelle Healy and Garrett Chrostek (BLJ) (30 min)*
4. Resolution 409, Deschutes River Trail Planning – *Don Horton (30 min)*

EXECUTIVE DIRECTOR’S REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN

EXECUTIVE SESSION - The Board will meet in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. This session is closed to all members of the public except for representatives of the news media.



Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at sheilar@bendparksandrec.org or 541-706-6151. Providing at least 2 business days' notice prior to the meeting will help ensure availability.

BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Comprehensive Plan – Project Priorities
STAFF RESOURCE:	Quinn Keever, Planner Michelle Healy, Planning & Park Services Director
PREVIOUS BOARD ACTION:	Board Update, September 20, 2016 Board Update, February 7, 2017 Board Update, June 20, 2017 Board Update, July 18, 2017 Board Update, December 19, 2017 Board Update, January 16, 2018
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Theme:	Community Connection
Objective:	Analyze and Adapt to Changing Community Need
Initiative:	Review, monitor and periodically revise the Comprehensive Plan and Strategic Plan to ensure that they provide direction to address system deficiencies, respond to the needs of a growing community and plan for equitable distribution of facilities.

BACKGROUND

At the January 16 Board meeting, staff shared proposed evaluation criteria that would help prioritize the many projects identified in the Comprehensive Plan. Upon Board approval of the criteria, staff worked to score the projects based on how well they met the criteria.

After scoring the projects, staff established thresholds of high, medium and low priorities based on the natural breaks that appeared in the scores. With thresholds in place, the projects naturally fell into “buckets” of high, medium and low priorities for inclusion in the Comprehensive Plan.

As discussed at the January 16 meeting, these priority levels are not intended to be a strict prescription of the order in which projects should be developed, but instead provide staff a general summary of how the projects compare with one another at addressing community needs. The high, medium, low priorities do not dictate the creation of the Capital Improvement Plan (CIP), but rather helps to inform it.

This evaluation process is intentionally designed to be flexible in order to accommodate changes in the market, changes in demographics, changes in the projects themselves, and to be able to take advantage of opportunities as they arise. The Board will continue to have the ultimate decision-making authority about when projects proceed through the annual CIP preparation process.

Projects in the existing CIP were not scored against the evaluation criteria, as those projects have already been vetted by the Board and have identified funding. The CIP projects will be included in the Comprehensive Plan and will be considered along with the other projects during the subsequent preparation of the CIP.

Attachment A provides a list of all the projects and their priorities, based on the evaluation criteria. Staff will discuss these projects and priorities in greater detail at the February 20 Board meeting.

Once the project priorities are reviewed by the Board, staff will complete the first draft of the Comprehensive Plan, which will be ready for Board review on April 18.

BUDGETARY IMPACT

There is not a budgetary impact at this time. However, these projects are the basis for the development of the District’s future CIPs. In addition, those projects that help to serve future populations will influence the District’s System Development Charge (SDC) methodology and associated fees.

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENTS

Attachment A—Comprehensive Plan Prioritized Projects

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
Park	Pine Nursery Park Phase 4 (Pending Partnership)	This project includes four new soccer fields and associated improvements. In accordance with the ground lease, Bend FC Timbers is responsible for the design, permitting and construction of the project. However, the District will review the FC Timbers development and construction plans in accordance with District park standards.	High (CIP)
Park	Pine Nursery Park Phase 5	The scope of work for this phase includes earthwork, irrigation, lighting, landscaping, bleachers, backstops, dugouts, fencing, utilities, providing ADA access, and miscellaneous player and spectator facilities. This project may also consider the installation of softball/baseball infields with all-weather turf to expand seasonal use. Trail lighting and other community park improvements may be part of the scope too.	High (CIP)
Park	Alpenglow Park	Planning and design for Alpenglow Park are underway through an extensive public outreach process. The park will most likely include natural areas, large open turf play areas, picnic sites, parking and restrooms. Unique park amenities will be developed throughout the master planning and design processes and will be based on uses identified through the public process.	High (CIP)
Park	Rockridge Park Phase 2	The scope of work for this phase will include the installation of a permanent restroom facility located on the north side of the park.	High (CIP)
Park	Big Sky Park Expansion	The District recently finished a public outreach process to update the master plan for Big Sky Park. The proposed alterations to Big Sky Park include areas designated for a cyclocross course and a bike park. Also included are a proposed new entrance from Hamby Road, new parking and circulation areas, pedestrian and bicycle paths, and a radio-controlled car track.	High (CIP)
Park	Discovery Park Phase 2	The District will conduct public outreach to determine what amenities the community would like to see added to Discovery Park. Potential amenities may include a playground, a water feature and infrastructure for events.	High (CIP)
Park	Acquire Land Adjacent to Riverbend Park	Currently the property to the east of Riverbend Park is privately owned. The District leases the property for an off-leash dog park and overflow parking. If the land can be acquired, the District would formalize the existing off-leash dog area, add additional off-leash water access, and make parking and circulation improvements.	High (CIP)
Park	Pacific Crest Athletic Field Development	The goal of acquiring athletic fields is to provide service as the population grows. Acquisition and development are dependent upon land availability, cost and continued population growth. This site is owned by Bend-La Pine Public Schools (BLPS). Under an agreement between BLPS and BPRD, BPRD would construct two multi-use sports fields and associated amenities such as parking, and	High (CIP)

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
		pathways.	
Park	Sunset View Park	Neighborhood parks offer basic recreation amenities intended to serve nearby households. Residents in this neighborhood have previously indicated an interest in outdoor fitness equipment and trail routes for Sunset View Park. The scope of the project will be refined prior to the start of the design process.	High (CIP)
Park	Goodrich Property	Planning and design are underway for this neighborhood park. Extensive public involvement efforts with neighborhood residents have helped to create a list of potential amenities, such as open lawn play areas, children's play areas, a picnic shelter and walking paths.	High (CIP)
Park	Litchfield Property	Neighborhood parks offer recreation amenities such as picnic shelters, open lawn play areas, children's play areas, paths, and natural areas. The scope of the project will be refined through the public outreach process prior to the start of the design phase.	High (CIP)
Park	Northpointe Park	Neighborhood parks offer recreation amenities such as picnic shelters, open lawn play areas, children's play areas, paths, and natural areas. The scope of the project will be refined through the public outreach process prior to the start of the design phase.	High (CIP)
Park	Empire Crossing Park	This is an existing park that the District acquired from the homeowners association per its request. Work here will include a new playground structure, additional pathways and irrigation and landscape improvement to bring the existing park up to District standards.	
Footbridge	Riley Ranch Nature Reserve Footbridge	This project is to construct a footbridge from the north end of Riley Ranch Nature Reserve, crossing the Deschutes River and ultimately connecting to the Deschutes River Trail. The bridge will be constructed to specifications such that it will support the weight of maintenance and emergency vehicles.	High (CIP)
Park	Shevlin Park Development	The first phase of work for Shevlin Park is to develop a new signage program for wayfinding, park rules and interpretive storylines. Future phases of improvements such as accessibility upgrades, traffic calming and parking will be determined based upon available funding.	High (CIP)
Trailhead	Shevlin Park South Trailhead Parking	Upon acquisition of an appropriate parcel of land, the District would construct a parking lot and associated amenities for use as a trailhead for the Shevlin Park trail system.	High (CIP)
Trail	Deschutes River Trail (DRT) Galveston to Miller's Landing	This segment of the DRT uses narrow, poorly maintained urban sidewalks along Riverfront Street between Drake Park and Miller's Landing Park. The sidewalks are missing curb ramps and cross many residential driveways. This project will look at options for redesigning the streetscape and	High (CIP)

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
		sidewalk in coordination with City of Bend.	
Trail	DRT South UGB & Footbridge	There is currently no connection of the Deschutes River Trail from the east side of the river in the River Rim neighborhood (south UGB) over the Deschutes River to the Deschutes National Forest and associated trails. This project evaluates the feasibility of constructing a new footbridge, trail connections and installing a small trailhead parking area in the vicinity of the Cinder Cone Natural Area.	High (CIP)
Trail	DRT Putnam to Riley Ranch Footbridge	This project specifically designs a new trail extension from Putnam Road to the proposed Riley Ranch Nature Reserve Bridge. The trail alignment will eventually reach the west side of the Deschutes River and continue downstream to the new planned footbridge being designed to provide service vehicle access to the lower portion of Riley Ranch Nature Reserve.	High (CIP)
Trail	DRT Kirkaldy to Putnam	This project involves evaluating and designing a new trail extension from the end of Kirkaldy Court to Putnam Road, within the existing Tumalo Irrigation District (TID) easement to Putnam Road. The trail will eventually reach the west side of the Deschutes River and continue downstream to a new planned footbridge.	High (CIP)
Trail	DRT North Parking	Due to the popularity of the DRT, there is need for public trailhead parking in this area since many of the roads are private and don't allow on-street parking for trail users. Staff has been working with the property owner at the top of Rocher Road to arrive at a suitable location.	High (CIP)
Trailhead	Cedarwood Trailhead	There is a clear need for public trailhead parking in this area since many of the roads don't meet current standards for on-street parking. Work includes construction of an offsite parking lot, trail connections, and associated amenities for use as a trailhead.	High (CIP)
Trail	Central Oregon Historic Canal Trail (COHCT) Connection from Blakely Road to DRT (including Brookwood undercrossing)	This project is in coordination with Central Oregon Irrigation District (COID) and their planned canal piping project. The scope includes an undercrossing of Brookwood Blvd. and a trail alignment along the COID ditch rider road with connections to the DRT. As this property develops, the District will work with the Developer on other neighborhood trail connections.	High (CIP)
Trail	Central Oregon Historic Canal Trail from Blakely Road to Hansen Park	This project will provide needed trail easements and components such as surface repairs, placement of aggregate, signage, doggie stations, etc. necessary to prepare the Central Oregon Irrigation District Canal Trail for public use. This phase of work is from Blakely Road east to Hansen Park.	High (CIP)
Trail	Central Oregon Historic Canal Trail from Hansen Park to Eastgate Park	This project will provide needed trail easements and components such as surface repairs, placement of aggregate, signage, doggie stations, etc. necessary to prepare the Central Oregon	High (CIP)

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
		Irrigation District Canal Trail for public use. This phase of work is from Hansen Park east to Eastgate Park.	
Trail	Central Oregon Historic Canal Trail from Eastgate Park to The Badlands	This project will provide needed trail easements and components such as surface repairs, placement of aggregate, signage, doggie stations, etc. necessary to prepare the Central Oregon Irrigation District Canal Trail for public use. This phase of work is from Eastgate Park east to The BLM Badlands.	High (CIP)
Trail	Haul Road Trail	The Haul Road Trail project will improve the current trail to an accessible standard and provide a desirable close-to-home paved trail opportunity that will reach into the National Forest and connect to several other recreational trails in the network. Efforts will be made to pave a gap in the current trail and to retain a soft surface shoulder trail of sufficient width for runners and walkers.	High (CIP)
Trail and Park	Drake Park Deschutes River Trail (DRT) and Bank Improvements	This project will complete the section of the DRT from the downstream end at Drake Park to Pacific Park, as well as repair several failing sections of park trails along the Deschutes River through Drake Park. The scope of work includes repairing riparian areas along the banks of the river throughout this reach, increasing the size of the beach, and adding amenities at the south end of Drake Park such as restrooms, ADA pathways and plaza areas.	High (CIP)
Indoor Recreation	Larkspur Community Center	<p>The Larkspur Community Center will welcome people of all ages and abilities while continuing the legacy of the Bend Senior Center and further enhancing programs and opportunities for older adults.</p> <p>Designed to be a gathering place for all, this newly expanded facility will include approximately 34,000 square feet of additional space and offer a multitude of opportunities to enhance lifelong fitness, learning and enrichment. The scope of work includes:</p> <ul style="list-style-type: none"> • A 5,000 square foot warm-water lifestyle pool with current channel and spa • A 6,000 square foot fitness center and functional fitness space • An indoor walk/jog track with 14 laps to a mile • Group Exercise and Mind and Body rooms • Locker rooms and private changing rooms • Lounge and café area • Outdoor patios and spaces • New and expanded parking with entrances off of 15th and Reed Market 	High (CIP)

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
Redevelopment	Juniper Park	Due to rapid population growth in Bend, the District is increasing capacity and the level of service in Juniper Park to help accommodate more park users. The project scope includes renovating existing site features to ensure safety, provide improved ADA accessibility per the District's Transition Plan, and enhance recreation opportunities to serve growth. Specific amenities include a new playground, a new restroom facility and upgraded trails.	High (CIP)
Asset Management	Park Services Complex	The existing Park Services facilities were built in the 1980s on a sloped site and sized to accommodate support services of the District at that time. The facility is now inadequate to meet today's needs for space, safety and efficient operations. The scope of work for this project includes architectural design, engineering, permitting and contracting of construction to replace Park Services facilities including offices, shops, storage, and parking. Depending upon needs, an alternate site may need to be acquired for the shop complex.	High (CIP)
Asset Management	Park Services Repairs/Upgrades	Due to the uncertain timing of constructing a new Park Services facility, this project aims to make minor improvements to the existing site to improve the work environment, efficiencies and accessibility. Today's facility is inadequate to meet current need for space, safety and efficient operations.	High (CIP)
Asset Management	Skyline Field Renovations	The goal of this project is to fix and re-grade the various sink holes that have formed on the sports fields at the Skyline Sports Complex so that they remain safe and playable for the general public, recreation programs and tournament use. The renovations and re-grading of the play surface will take place on two of the four sport fields. Approximately 7-acres of turf are in need of repair. Turf will be removed, new soil will be incorporated and compacted into the new root zone, laser graded and re-planted.	High (CIP)
Asset Management	Pioneer Park Improvements	Improvements to Pioneer Park include designing and renovating the restroom building to improve accessibility. Additional improvements within the park to improve accessibility of parking and pathways may also be completed.	High (CIP)
Asset Management	Hollinshead Park Barn	This project will assess options to upgrade the existing elevator in Hollinshead Barn for improved accessibility.	High (CIP)
Asset Management	Orchard Park Improvements	This project will replace the existing playground surfacing at Orchard Park. By replacing the old surfacing the existing playground area will comply with the District's standards for playground safety.	High (CIP)
Asset Management	Juniper Swim and Fitness Center (JSFC) Pool Lighting	This project will replace the lighting fixtures within the 50 meter pool winter enclosure to reduce energy consumption, and provide a better experience for users during the winter months.	High (CIP)

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
Asset Management	Juniper Swim and Fitness Center (JSFC) Shower Renovation	The scope of work includes removing all tile and gutter work, and perhaps reframing walls if dry rot is found. A water tight gasket will be installed, along with new tile flooring and tile walls. Plumbing and water fixtures will be evaluated for their appropriateness for future use.	High (CIP)
Asset Management	JSFC Flooring Replacement	The JSFC renovation and expansion was 11-years old as of December 2017. Due to the age and high traffic volume the facility experiences, much of the facility flooring and some other select finishes will need to be replaced to maintain a high quality and functional facility. The scope of work will replace high traffic and worn floors in the lobby and hallway with more resilient flooring. Fitness rooms will be upgraded with rubber flooring along with new carpets.	High (CIP)
Asset Management	JSFC Indoor Pool Tank Replacement	The JSFC 25-meter pool, small children's pool, surrounding decks, gutter and deck drain system is 40-years old as of 2018. The poured concrete pool tanks are degraded to the point that finish coatings do not hold for more than two years, and leaks are common. The concrete deck is in poor condition, has collapsed in two instances and slopes in a way that compromises accessibility. The deck drainage system is only partially operational. The indoor pool is one of the heaviest used District assets, and the reliability and performance of this asset is critical to serving community need. The scope of work is to renovate or replace the existing 25-meter and children's pool tanks/shells, install new gutter and recirculation piping, replace current deck and draining system, consider redesign of the children's pool, and evaluate and replace/upgrade pool mechanical systems as needed.	High (CIP)
Asset Management	Natural Resource River Stewardship	The growth in recreational activities in and along the river has contributed to a loss in riparian habitat. Most of the losses in habitat have occurred where recreational users enter and exit the river at user-created access sites that lack any specific habitat protection measures. User-created access sites are becoming larger each summer as the number of people on the river increases. This project will begin by conducting an assessment of riparian conditions along District-owned or managed lands through a 10.5 mile river corridor. The data will be recorded on a Site Condition Survey created by the District with the cooperation of the Upper Deschutes Watershed Council. Construction projects to help protect the riparian corridor will then be prioritized according to the scores on the surveys.	High (CIP)
Trail	North Unit Canal Trail	The number one need identified in public outreach for the Comprehensive Plan was trails. This project will seek an easement or use agreement and include minor improvements so that the community can use the North Unit Irrigation Canal Trail in the north of town. This section of trail is from BNSF railroad line on the west to Hamhook Road on the east, passing through Pine Nursery Park.	High

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
Footbridge	Pine Nursery North Unit Canal Footbridge	This project will require collaboration with the City of Bend to develop the Empire Avenue crossing and build a footbridge over the canal.	High
Trail	Pilot Butte Canal Trail	In order to meet public demand for trails, this project will formalize an easement or use agreement and make minor improvements so that the community can use the Pilot Butte Canal Trail. This alignment begins near Butler Market Road and runs north outside of city limits.	High
Park	High Desert Community Park Development to serve current Urban Growth Boundary (UGB) expansion	To meet future demand due to population growth, this project will develop a new community park on existing District property. In addition to typical community park amenities, other opportunities will be determined by community needs and a public input process.	High
Trailhead	Hansen Park Trailhead	This project is to develop a trailhead at Hansen Park to serve the Central Oregon Historic Canal Trail. Hansen Park is located near 27th St, intersects the canal and would provide parking and amenities for trail users.	High
Trail	Discovery West Trail	In order to serve trail needs in a new neighborhood, this project will develop a trail from the future Discovery West residential development to Shevlin Park and Discovery Park.	High
Trail and Trailhead	Arnold Canal Trail and Trailhead Development with Potential Off-Leash Dog Trail	The goal of this project is to develop a trail on Arnold Irrigation Canal Trail south of town. The trail starts at Highway 97 on the west and terminates at Knott Road on the east. The trailhead location is slated for partnership with the Back Nine Golf Course. The District will work to designate this trail as an off-leash dog trail in order to meet the public's unmet need for an off-leash dog trail within the District.	High
Park	Neighborhood Park Land to Serve New Development	Acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	High
Park	Neighborhood Park Land to Serve New Density with Field Space	Acquire land and develop a neighborhood park that will include multi-use field space and other neighborhood park features based on community need and a public input process.	High
Park	Neighborhood Park Land	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	High
Park	Neighborhood Park to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	High
Park	Neighborhood Park Land to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined	High

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
		by community needs and a public input process.	
Park	Neighborhood Park to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	High
Crossing	Butler Market Road Trail Crossing	The District will coordinate with City of Bend for safe crossings over Butler Market Road to Canal Row Park.	High
Park	Central Oregon Irrigation District Natural Area Park	This project will develop a natural area park with soft surface trails adjacent to the Deschutes River.	High
Trail	High Desert Park Trails	The scope of work is to develop two sections of trail. One from the future TransCanada Trail alignment in the High Desert Park connecting to the future 15th Street Trail. The second as a continuation from High Desert Middle School, connecting to the future TransCanada Trail then south to the High Desert Park.	High
Renovation	Ponderosa Master Plan and Renovation	Staff will develop a master plan for renovation of existing Hal Puddy baseball field, seating area, and original skate park on the northwest side of the site.	High
Crossing	Brookwood Blvd Trail Crossing	The District will work with City of Bend to build a safe crossing at Brookwood Boulevard near Poplar Street to access Elk Meadow Open Space, Cinder Cone Natural Area, Wildflower and Hollygrape Parks.	Medium
Trail	Manzanita Trail	In order to serve residents in this future neighborhood, the District will work to gain an easement or user agreement and develop a trail in this area. The trail will connect the north portion of Discovery Park to Shevlin Park.	Medium
Trail	TransCanada Trail	This project aims to develop a trail along the high pressure gas line easement that is east of town, shown on previous trails plans. The trail connects to U.S. Forest Service (USFS) land to the south, through the High Desert Park, to Department of State Lands (DSL) property to the north.	Medium
Park	Riley Ranch Nature Reserve Phase 2	The scope of this project is to develop a master plan and redevelop the existing Jeffers house and property.	Medium
Park	Future park for current UGB expansion area	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to serve new development	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium

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Project Type	Project Name	Project Description	Priority
Park	Future Park for Current UGB Expansion Area	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Future Park for Future UGB Expansion Area (not in current UGB expansion)	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Future Neighborhood Park for Future UGB Expansion Area (not in current UGB expansion)	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Future Park for Future UGB Expansion Area (not in current UGB expansion)	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Future Park for Future UGB Expansion Area (not in current UGB expansion)	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Future Park for Future UGB Expansion Area (not in current UGB expansion)	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to Serve New Density in Murphy Road Urban Renewal Area	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to Serve New Density	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	Medium
Park	Neighborhood Park Land to Serve	The District will work to acquire land and develop a neighborhood park, approximately 1.5-6 acres	Medium

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
	New Density	in size. In addition to typical neighborhood park amenities, other opportunities will be determined by community needs and a public input process.	
Trail	Quail Trail	The scope of this project is to develop a trail from Quail Park on Awbrey Butte, moving westward over UGB Expansion Area 17 and to connect to Shevlin Park by way of Three Pines Park. This project would include an easement or user agreement and trail development.	Medium
Crossing	Reed Market Road Trail Crossing to Larkspur	The District will work with City of Bend to install a safer crossing over Reed Market Road to access Larkspur Park.	Medium
Footbridge	Shevlin Park North - Tumalo Creek Footbridge	The goal of this project is to build a footbridge over Tumalo Creek at the northern most point of Shevlin Park. The footbridge will connect to the future Tumalo Creek Trail extension to Tumalo State Park and the Deschutes River Trail.	Medium
Renovation	Shevlin Park Driveway Realignment, Parking Lot Redesign and Traffic Calming	In order to improve safety for visitors, this project will realign the driveways off of Shevlin Park Road and redesign the parking lots. Staff will work with Deschutes County and the City of Bend to implement traffic calming techniques for safer pedestrian crossings at the driveway entrances.	Medium
Trail	Hansen to Big Sky Park Trail	Staff will coordinate with Deschutes County to develop an east-bound trail along Neff Road in the County's right-of-way starting at Big Sky Park. The trail then turns south and travels along irrigation canals to eventually connect with the Hansen Park.	Medium
Crossings	Neff and Hamby Trail Crossing	The scope of this project is to coordinate with Deschutes County for safe crossings to Big Sky Park.	Medium
Access Point	Riley Ranch Nature Reserve Neighborhood Access	In order to serve residents in the future neighborhood in this area, the District will work with the future developer to ensure residents have pedestrian access to the parking lot at Riley Ranch Nature Reserve.	Medium
Renovation	Brandis Square Redesign	Staff will coordinate with the City of Bend to renovate and repair Brandis Square.	Medium
Renovation	Sylvan Park Master Plan and Renovation	This project will develop a master plan to renovate the existing park and playground, including access improvements from the existing parking lot to the playground. This scope does not include any changes to the tennis courts.	Medium
Renovation	Sawyer Park Redevelopment	This project will renovate and repair the existing parking lot, roadway, restrooms and trail system in the park.	Medium
Renovation	Woodriver Park Master Plan and Renovation	Staff will work to develop a master plan to renovate Woodriver Park.	Medium
Trailhead	South DRT Buck Canyon Trailhead	The goal of this project is to acquire property and develop a parking lot off Buck Canyon Road for the South UGB footbridge to access the DRT and USFS trails.	Low
Renovation	Skyline Park Redevelopment	This project will complete the re-development of existing facilities at Skyline Park including ball	Low

Attachment A: Comprehensive Plan Prioritized Projects

Project Type	Project Name	Project Description	Priority
		fields, restrooms, shelters, concessions, storage and trail systems.	
Indoor Recreation	Westside Recreation Center Master Plan and Development	The scope of this project is to develop a master plan and construct an indoor recreation facility on the westside of Bend. Amenities will be determined based on public need.	Low
Trail	Deschutes River Trail to Shevlin Trail	This project is to gain an easement or user agreement and to develop a trail to connect the DRT to Shevlin Park. The trail alignment starts from the northeast corner of Shevlin Park on the west to the DRT, north of Putnam Road on the east.	Low
Trail	Tumalo Creek Trail	This project is to gain an easement or user agreement to develop a trail from the proposed Tumalo Creek footbridge northward to State Parks property, then turning back south to connect to the DRT.	Low
Trail	Powerline Trail	In order to meet public demand for trails, staff will work to gain an easement or user agreement so that the public can use the Powerline Trail that runs north/south approximately 1,000 feet east of Big Sky Park. The trail connects to the west to Big Sky Connector Trail (to Big Sky Park). It connects to the south to the TransCanada Trail.	Low
Renovation	Hillside Park Phase 2	The scope of this project is to construct the planned skate spot, outdoor 1/2 basketball court, and other amenities that were not constructed during the park renovation project in 2017.	Low
Renovation	Hollinshead Park Master Plan and Renovation	Staff will evaluate the master plan for renovation of Hollinshead Park's existing parking lot and driveway, as well as other improvements.	Low
Renovation	Pioneer Park Phase 2	Phase 2 of this project will include constructing additional parking and improving driveway circulation. Options for a community garden will also be explored.	Low
Park	Park land in Bend Central District	The goal of this project is to support the Bend Central District's desire to acquire land and develop an urban plaza or parklet to support redevelopment in this area.	Low
Park	Heritage Square Plaza	The scope of this project is to develop the existing parking lot between Bend offices and City Hall to include a plaza and urban park space.	Low

BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Big Sky Park Update
STAFF RESOURCE:	Perry Brooks, Landscape Architect Brian Hudspeth, Development Manager
PREVIOUS BOARD ACTION:	October 17, 2017, Award professional services contract
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Theme:	Community Connection
Objective:	Analyze and Adapt to Changing Community Need
Initiative:	Acquire land, and plan and develop trails, river access, parks, natural areas and recreation facilities to meet identified community demand and future need.

BACKGROUND

Big Sky Park is an existing 96-acre community park located east of Hamby Road and north of Neff Road. The park is a combination of undeveloped natural areas and developed areas with restroom facilities, paths, playgrounds, sport fields and an off-leash dog area. In 2017, the Board of Directors approved an updated Master Plan for the park, which primarily focused on activities that could provide a wider range of recreational opportunities for community members.

Some of the amenities in the updated Master Plan include a secondary vehicular and pedestrian access off of Hamby Rd., improved vehicular circulation within the site, additional parking, bike park amenities such as a pump track, flow track, bike trials area and a jump course, an area for electric-powered radio-controlled (RC) cars, new trail connections to Buckingham School and a gathering plaza area for school children in the park.

In October of 2017, the District approved the professional services contract with DOWL Engineers to provide planning, design and other services to develop permit and construction drawings for the site improvements. DOWL prepared an updated site plan (attachment A) that meets the intent of the master plan. The design team also prepared the documents required for the Conditional Use (CUP) and Site Plan approvals with Deschutes County, which were submitted on January 29, 2018.

Additionally, during this phase of design, staff has held three neighborhood meetings with residents within ½ mile of the park to address their concerns about the proposed site improvements. As a result of those efforts, staff has elected to not include permanent sound in the CUP permit application.

Staff has also assembled a variety of cycling proponents throughout the community to provide input on the bike-park related improvements. This group includes bike shop owners and staff,

event promoters, Central Oregon Trail Association (COTA), Bend Endurance Academy (BEA), Mount Bachelor Sports Education Foundation (MBSEF) and other skills clinic representatives, professional riders and other community members. This group has met three times throughout the design process to provide input to the designers.

With the recent submittal of the land use application to the County and forthcoming public permitting process, staff thought it would be helpful to provide the Board an update on the project. During the board meeting, staff will provide additional detail on the progress of the project; community feedback received and expected next steps.

BUDGETARY IMPACT

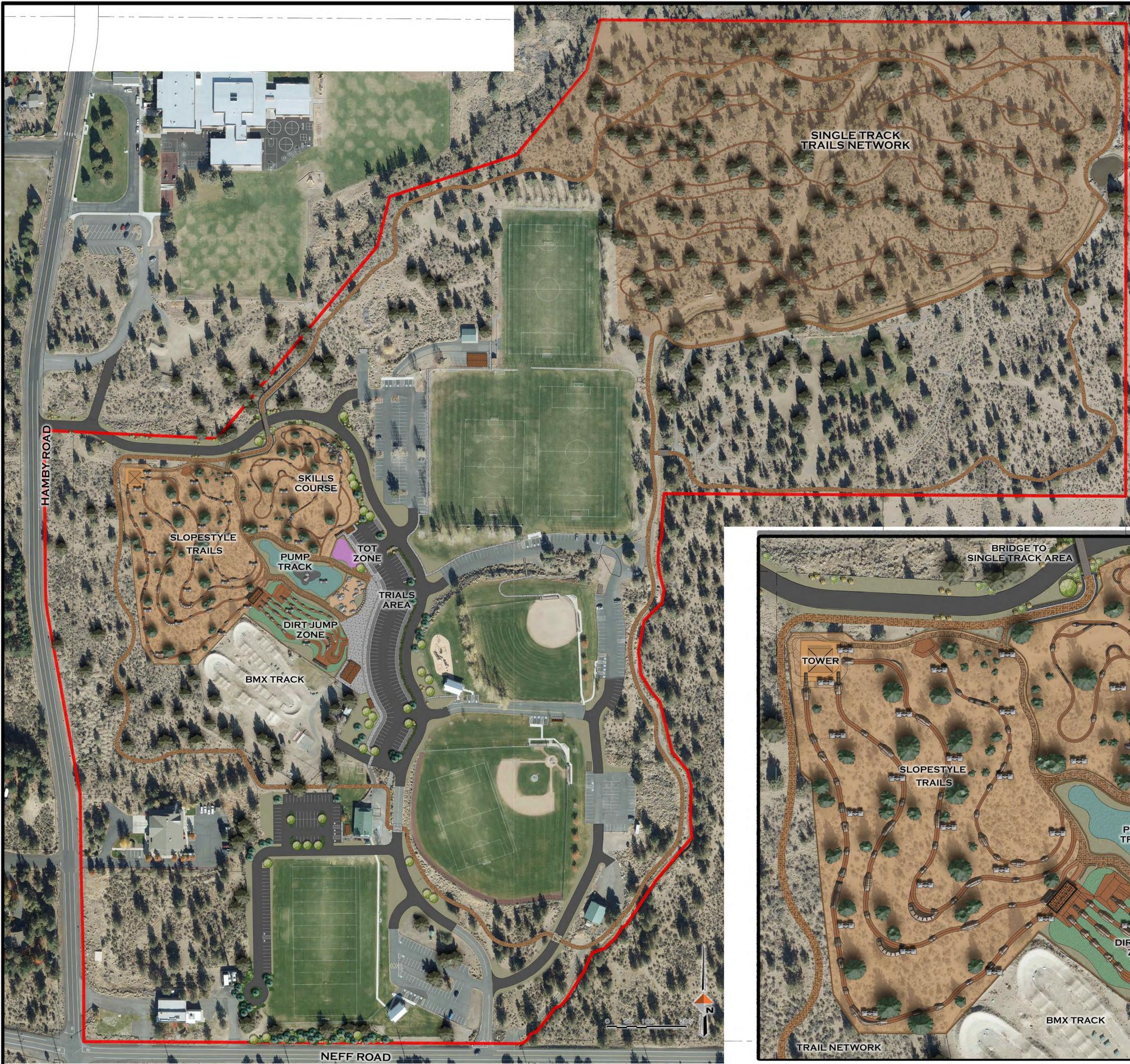
None – funding for improvements to Big Sky Park is included in the current Capital Improvement Plan.

STAFF RECOMMENDATION

None

ATTACHMENT

Attachment A - Big Sky Park Site Plan



Ms. Padilla explained the program goals of enriching children through programs that teach new skills, enhance self-esteem, broaden social opportunities, and improve self-discipline, reinforce positive choices and provide working parents with a good solution for child care.

Ms. Padilla talked about the wide variety of classes that are offered and the success of the program with this year on track to have a significantly higher enrollment. She added that parent surveys were conducted to determine the main factors for the popularity of the program and the response matched the goals of the program.

2. Park Steward Program – *Jeff Hagler and Charlie Redline*

Mr. Hagler began his presentation with a photo of the park stewards and an overview of the roles that they uphold, emphasizing that the main responsibility of the Park Steward Program is to manage people in the parks. Mr. Hagler explained that management is done primarily through education efforts and building relationships with people in the parks. Other areas of responsibilities include: business in the parks, encroachment, needs created by special events, rule enforcement and safety.

Mr. Redline spoke first about the education and the outreach kiosk that is taken to various parks. The kiosk serves to educate, answer questions and encourage voluntary compliance of park rules. Parks are chosen based on high traffic areas, park events and places that are identified as an area that is becoming a concern. The program fosters a sense of safety for park users and reduces illegal activities. Park stewards patrol daily via foot, bike or car and serve as ambassadors, coordinate lost and found, first aid, maintenance, tourist resource and liaison for park concerns.

Mr. Hagler explained the pyramid of park safety, with park stewards handling the lower level issues, private security handling intermediate issues and the police department handles high level problems. He went on to speak about the partnership with Bend Patrol Services. With BPS, a full-time officer patrols parks and responds to calls by patrons, park stewards and BPRD employees. An additional officer works part-time and patrols parks at night and secures park gates, parking lots and restrooms after hours. The police department is responsible for more serious violations of the law and incidents that threaten the safety of others.

Mr. Redline explained the enforcement of rules can happen in different ways depending on the severity of the violation. Written and verbal warnings are issued for minor violations; exclusion can be imposed if violation is more serious or if the violator is a repeat offender. With the education efforts and a security presence in the parks, the violations are decreasing particularly with off leash dogs and bridge jumping.

Mr. Hagler spoke about the many partnerships with BPRD to help campers in the park relocate to more suitable places where services are offered. There are many partners that the District works with to manage this population in our parks.

With park stewards and patrol services an incident tracker is in place and the data is being collected to track incidents and violators. The tracker allows for better record keeping and appropriate management of parks and people.

3. Sustainability and Strategic Energy Management – *Mark Ellington and Jason Monaghan*

Mr. Ellington presented the Sustainability Program which started in the early 2000's. This program's current focus is on energy conservation and engagement. Mr. Ellington provided a five page list of

actions and activities that as a result of this program have led to improvements in the District. He went on to further say that the Environmental Sustainability Policy has seven major initiatives and five are well underway.

Mr. Monaghan introduced some recent examples of projects. Lighting projects around the District have been changed to LED lighting, including the retrofit lighting in the 50 meter pool at Juniper. At Farewell Bend Park there was an issue with bark chips washing away, downed trees from Shevlin Park were used to create a barrier around the playground. Another example Mr. Monaghan shared is a need for concrete fencing that was purchased in Prineville, but no longer available. These fence rails were found in Texas for \$110 each and had to be shipped a long distance. Today, Park Services is making them for \$21.59 with no shipping, saving money and the environment. The final example Mr. Monaghan outlined is the park trash cans that have previously been purchased from Maryland. The trash cans are now being built here by a local fabricator, they are 30% cheaper, 30% lighter (making them easier for the staff to handle) and supports the local economy with no shipping.

Mr. Ellington talked about the work with Energy Trust of Oregon. The District has been involved with this group for a number of years; this is the long term “Awareness to Action” initiative. This initiative guides the District in creating a culture that cares, a culture shift to engage employees to conserve energy. Benefits include: operating cost savings, milestone cash incentives, rebates, technical assistance and professional development. This established program is reducing utility costs from 5%-15% for participants by simply changing behaviors. In this first year, the District signed up 3 facilities: JSFC, Park Services and District Office and joined the local cohort. Workshops were attended, an energy team and policy were created, opportunity assessments of buildings have been completed, and performance tracking tools and energy management plans are being executed. To date the District has received four checks for \$1000 in cash incentives.

Mr. Ellington described the Energy Action Plan: reduce energy consumption 5% by 2020, communicate energy policy, and identify operations affecting performance, monitor consumption, report performance and engagement.

Mr. Monaghan spoke of the recognized challenges such a recycling in public places, new development and operational impacts, purchasing and engagement. These items will be the focus as the program continues to move forward.

REGULAR MEETING

PROCLAMATION:

Not In Our Town Proclamation – *Don Horton*

Mr. Michael Funke came as a guest speaker to discuss the Not in Our Town event March 5th and 6th at COCC. The event will include screening of videos and a live panel of students and members of the community to speak about ideas that will help the community combat bullying.

VISITORS

None

CONSENT AGENDA

1. Meeting Minutes – 01/16/2018

Director Fuller made a motion to approve the minutes. Director Schoenborn seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Approve Athletic Field Policy – Matt Mercer

Mr. Mercer reviewed the implementation schedule for the roll out of the new policy over the course of the next year.

Director Grover made a motion to approve the Athletic Field and Sport Program Policy Guidelines. Director Schoenborn seconded. The motion passed unanimously, 4-0.

2. Approve agreement with Central Oregon Irrigation District for Brookwood Undercrossing – Laura Underhill and Brian Hudspeth

Ms. Underhill introduced the Intergovernmental Agreement with Central Oregon Irrigation District for the trail undercrossing at Brookwood Blvd, slated to be complete April 1st. Currently there is a one mile diversion for bikes pedestrians crossing East/West at Blakely Park, this proposed alignment will bring in a direct connection under Brookwood Blvd. The undercrossing avoids conflicts with vehicles and utilizes the existing ditch rider road. Ms. Underhill showed maps of the current trail, proposed project and pictures of the excavation that is currently underway. Irrigation pipe will be buried underground at the undercrossing and room for a graveled trail will be available.

The board discussed that this is the type of partnerships that we look for and the need East/West access. This is a safer crossing for the community and there is opportunity to let people know that this trail is there to avoid the high traffic area and crossing Brookwood Blvd.

Director Schoenborn made a motion to approve to proceed with the trail undercrossing at Brookwood Boulevard and authorize the Executive Director to negotiate and finalize an IGA with Central Oregon Irrigation District for the project that includes a budget not to exceed \$330,000. Director Grover seconded. The motion passed unanimously, 4-0.

3. Discussion on HB 4029 – Ted Schoenborn

Director Schoenborn began with a briefing of the legislation that started last year. The more recent bill, HB 4029, precludes any more community activity and consideration of the Deschutes River Trail. The concern of the Board is that there should be a broad community discussion about what is appropriate for the area. According to Director Schoenborn, there was some difficulty last year that resulted in the District taking a step back on the issue. This year, a new bill has again been introduced and forces the District and Board to take a position. It is the goal of the District and Board to make this a community decision and bring in community, transportation, environmental groups and other interested parties to find the best solution.

The proposed bridge would connect large housing areas to the Deschutes River Trail and Good Dog Park, also known by the forest service as an intensive recreation area. The intentions of the District plans take account of maximizing the bridge and trail systems, while achieving the balance in nature. These ideas include building up the river banks that are degrading and reduce the impact of transportation in an already crowded part of town while decreasing the environmental impact from cars that must drive several miles to gain access to the trail. The Board discussion went on to conclude

that the goals of the District represent conservation needs as well as recreation needs. The District and Board agree that there is a need to oppose this bill because its passing stops the conversation.

If HB 4029 does not pass, Executive Director Horton presented an idea to create a resolution to bring back to the next meeting. This Resolution would include: an agreement to have a 3rd party facilitator, an allowance of a forum where all stakeholders are represented, it is a data driven process, and agreement by all to honor the outcome. Furthermore, the District should agree to not pursue an alternative route or bridge during the process.

OTHER

Public opinion regarding Big Sky Park submitted electronically by Frank Weis was shared with the Board of Directors as a document for the record.

EXECUTIVE DIRECTOR'S REPORT:
BOARD MEETINGS CALENDAR REVIEW
GOOD OF THE ORDER

Director Fuller opened up a discussion about the role that the District can play in assisting with affordable housing in Bend. He further commented that this discussion has taken too long to address and would like to have an exchange with the Board to discuss how this may happen. The Board opened up the conversation with the waivers of SDCs that the City has implemented and other ideas included more creative partnerships that could lead to in kind donations. The Board concluded that this should be discussed and settled on in a timely manner.

ADJOURN 8:47 pm

EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.

Prepared by,
Sheila Reed
Executive Assistant

Nathan Hovekamp, Chair

Brady Fuller, Vice-Chair

Ellen Grover

Ted Schoenborn

Lauren Sprang

BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Public hearing, adoption of a supplemental budget for fiscal year 2017-18
STAFF RESOURCE:	Lindsey Lombard, Administrative Services Director
PREVIOUS BOARD ACTION:	Adopted Fiscal Year 2017-18 Budget on June 6, 2017
ACTION PROPOSED:	Hold a Public Hearing to discuss the supplemental budget for fiscal year 2017-18, and adopt Resolution No. 407, Adopting a Supplemental Budget for Fiscal Year 2017-18
COMMITTEE ACTION:	The Budget Committee approved fiscal year 2017-18 proposed budget on May 17, 2017
STRATEGIC PLAN:	
Theme:	Financial Stewardship
Objective:	Maintain Financial Stability
Initiative:	Provide responsible financial planning and management to support the district's existing and future level of service

BACKGROUND

The State of Oregon Local Budget Law requires a public hearing be held to discuss the supplemental budget as proposed by staff. After receiving public comment, the Board shall close the public hearing. After such time, the staff will present the supplemental budget to the Board, and will recommend the supplemental budget's adoption.

The following supplemental budget for fiscal year 2017-18 is required to provide for an unexpected timing in expenditures at the time the 2017-18 budget was adopted, and to appropriate the expenditure of insurance proceeds for the involuntary conversion of two assets. Both of these purposes require authorization by the Board of Directors in accordance with ORS 294.471-473. The State of Oregon Local Budget Law allows the adoption of a supplemental budget by resolution.

The District budgeted to have a smaller fiscal year 2017-18 beginning fund balance in the Equipment Reserve Fund than we actually started the fiscal year with. This was due to a vehicle and a tractor being delivered in the current fiscal year which were both budgeted for and ordered last fiscal year. This fiscal year we also had a vehicle which was totaled in an accident and the JSFC phone system which failed and needed replacing. The cost of replacing these assets will largely be covered by insurance proceeds. The adopted budget appropriated an extra \$ 100,000 for unanticipated needs, but the total of all of these changes will exceed the budgeted appropriations amount in this fund.

The following supplemental budget in the 2017-18 fiscal year is required to provide for expending additional unforeseen available resources in the Equipment Reserve Fund:

Equipment Reserve Fund:

<i>Resource:</i>	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
Beginning Fund Balance	\$ 453,618	\$ 51,138	\$ 504,756
Insurance Proceeds	<u>0</u>	<u>36,815</u>	<u>36,815</u>
Total	\$ 453,618	\$ 87,953	\$ 541,571
<i>Expenditure:</i>			
Capital Outlay	\$ 380,550	\$ 87,953	\$ 468,503

BUDGETARY IMPACT

\$ 87,953 in additional fiscal year 2017-18 resources will be added to the Capital Outlay appropriation category in the Equipment Reserve Fund for the purposes of expending on approved vehicle and equipment purchases. This supplemental budget is due to a change in timing in expenditures and the receipt of insurance proceeds for unexpected involuntary conversion of two assets.

STAFF RECOMMENDATION

Staff recommends the Board adopt Resolution No. 407, adopting a supplemental budget for fiscal year 2017-18, in order to reduce the negative impact on District operations caused by the involuntary conversion of two significant assets.

MOTION

I make a motion to adopt Resolution No. 407, adopting a Supplemental Budget for Fiscal Year 2017-18.

ATTACHMENTS

Resolution No. 407, Adopting a Supplemental Budget for Fiscal Year 2017-18

BMPRD RESOLUTION NO. 407

**A RESOLUTION OF THE BEND METRO PARK AND RECREATION DISTRICT BOARD OF DIRECTORS
ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2017-18**

WHEREAS, the Board of Directors (the “Board”) for the Bend Metro Park and Recreation District (the “District”) adopted the fiscal year 2017-18 budget; and

WHEREAS, the District’s expenditures for the acquisition of vehicles and equipment are accounted for in the Equipment Reserve Fund; and

WHEREAS, the District’s fiscal year 2016-17 estimated capital outlay expenditures in the Equipment Reserve Fund were projected to be greater than they actually were due to the later than anticipated delivery of two ordered assets, and therefore the fund’s fiscal year 2017-18 Beginning Fund Balance was budgeted to be less than it actually was; and

WHEREAS, the District has experienced involuntary conversion of two of its assets in the current fiscal year, of which insurance proceeds will fund the majority of the costs of replacement; and

WHEREAS, the budgeted Equipment Reserve Fund’s budgeted capital outlay appropriation amount for fiscal year 2017-18 is insufficient to cover the expenditures for all of the aforementioned unanticipated needs.

NOW THEREFORE, the Board of Directors of the Bend Metro Park and Recreation District does hereby resolve as follows:

The following supplemental budget in the 2017-18 fiscal year is required to provide for the unanticipated needs for additional expenditures in the **Equipment Reserve Fund**, and is hereby adopted in accordance with ORS 294.471-473:

<i>Resource:</i>	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
Beginning Fund Balance	\$ 453,618	\$ 51,138	\$ 504,756
Insurance Proceeds	<u>0</u>	<u>36,815</u>	<u>36,815</u>
Total	\$ 453,618	\$ 87,953	\$ 541,571

<i>Expenditure:</i>			
Capital Outlay	\$ 380,550	\$ 87,953	\$ 468,503

The District budgeted to have a smaller fiscal year 2017-18 beginning fund balance in the Equipment Reserve Fund than we actually started the fiscal year with. This was due to a vehicle and a tractor being delivered in the current fiscal year which were both budgeted for and ordered last fiscal year. This fiscal year we also had a vehicle which was totaled in an accident and the JSFC phone system which failed and needed replacing. The cost of replacing these assets will largely be covered by insurance proceeds. The adopted budget appropriated an extra \$ 100,000 for unanticipated needs, but the total of all of these changes will exceed the budgeted appropriations amount in this fund.

ADOPTED by the Board of Directors on this 20th day of February 2018.

Nathan Hovekamp, Board Chair

Attest:

Don P. Horton, Executive Director

BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Goodrich Park Master Plan
STAFF RESOURCE:	Perry Brooks, Landscape Architect Brian Hudspeth, Development Manager
PREVIOUS BOARD ACTION:	April 19, 2016, Approve land acquisition
ACTION PROPOSED:	Approve Goodrich Park Master Plan
STRATEGIC PLAN:	
Theme:	Community Connection
Objective:	Analyze and Adapt to Changing Community Need
Initiative:	Acquire land, and plan and develop trails, river access, parks, natural areas and recreation facilities to meet identified community demand and future need.

BACKGROUND

Goodrich Park is 2.4 acres of property located in northeast Bend on NE Quimby Ave. between NE 8th and NE 11th streets. The site is generally flat and has abundant Ponderosa Pine trees and pasture grasses. The site has been used as a pasture by the Goodrich family since the 1940s.

For years the District actively searched for neighborhood park property in neighborhood park service area 14 to help meet the District's Comprehensive Plan goal of providing a park within one-half mile of every resident. Park service area 14, located to the south of the Goodrich Park property, is underserved. A suitable location for a neighborhood park in that service area was unavailable and the Goodrich Park property was purchased instead. The property is well suited to provide service and is only one block from the boundary of service area 14. To further enhance access to the park, an improved pedestrian crossing will be completed at 11th St. and Quimby Ave. An existing signalized crosswalk at the intersection of Penn Ave. and 8th St. provides additional access to the park.

The Goodrich Park master planning process relied upon a series of public involvement activities to create the proposed master plan. The District hosted three neighborhood meetings at Hollinshead Barn with notice sent to residents and property owners within a ½ mile radius of Goodrich Park. All three meetings were well attended. The District maintained a project website that included background information, project updates, neighborhood meetings, and the ability to contact staff with comments or questions. Additionally, staff met informally with neighbors to address concerns regarding children play opportunities.

The proposed improvements included in the Goodrich Park Master Plan are shown in Exhibit A. Improvements include open lawn area, a ¼ mile loop soft surface path, picnic shelter, seasonal restroom enclosure, exploratory play area using landforms and native rocks, City of Bend required street improvements on Quimby Ave. and sidewalk connections along 11th St. and a pedestrian crossing on Penn Ave. at 11th St.

BUDGETARY IMPACT

The fiscal-year 2018–2022 Capital Improvement Plan includes \$1,605,719 in system development charges for the planning, design, construction documents, permitting and construction of Goodrich Park. The preliminary estimate for completing all the improvements identified in the Master Plan is between \$1.4–1.6 million. A refined cost estimate will be completed during design development following approval of the Master Plan.

STAFF RECOMMENDATION

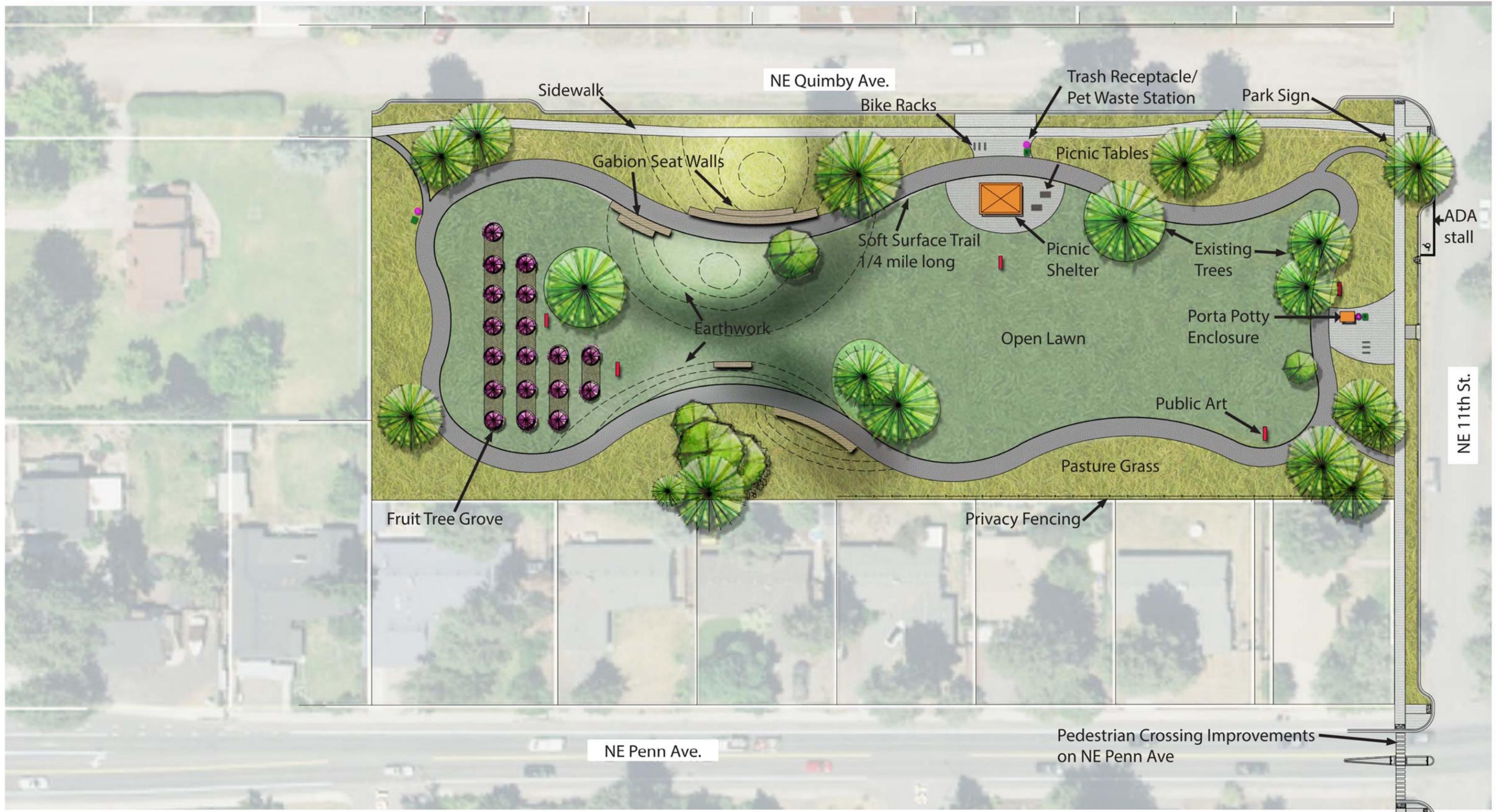
Staff recommends approval of the Goodrich Park Master Plan. Once approved Staff will move forward with an RFP process for selection of a Design team to complete the design of the park.

MOTION

I move to approve the Goodrich Park Master Plan.

ATTACHMENT

Exhibit A – Draft Goodrich Park Master Plan



Goodrich Property Preferred Final Master Plan January 2018



play for life



BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Annexation Policy and Procedures/Resolution Authorizing Annexation of Properties within the UGB
STAFF RESOURCE:	Michelle Healy, Planning & Park Services Director Don Horton, Executive Director
GUEST PRESENTER:	Garrett Chrostek, Assistant Legal Counsel, BLJ
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Approve Annexation Policy and Procedures Adopt Resolution No. 408
STRATEGIC PLAN:	
Theme:	Community Connections
Objective:	Analyze and Adapt to Changing Community Need
Initiative:	Participate in the City of Bend Urban Growth Boundary Expansion

BACKGROUND

In December 2016, the City of Bend expanded its urban growth boundary (Exhibit A) to include property located outside of the District's boundary. Because of this expansion staff anticipates that requests for annexation into the District will become more frequent since landowners must consent to annex into the District as a requirement of annexation into the City.

Statewide Land Use Goal 8 requires that cities ensure the adequate provision of parks and recreational services within their urban growth boundaries. The City of Bend does not provide these services. Rather, the District provides this urban service to the greater Bend area. The boundaries of the District are not coextensive with the Bend city limits. The District's boundary is slightly larger than the city boundary and encompasses properties that benefit from their proximity to District facilities and services.

As urban development occurs around the periphery of the District, it becomes necessary to expand the District's boundaries. The District can expand its boundaries through the annexation processes outlined in ORS 198.850 to 198.869. These statutory provisions provide two options for annexation; annexation by election and annexation by consent.

Because elections are costly and can be contentious, the District prefers to expand its boundaries through annexation by consent. While some properties may voluntarily consent to annexation, consent is typically obtained in exchange for development approvals. Specifically, Deschutes County Code Section 17.44.030 requires any property owner seeking to partition or subdivide land within the UGB, including the urban area reserve, to sign an annexation agreement with the District

as a condition of approval. Similarly, the newly adopted Chapter 4.9 of the Bend Development Code requires that an applicant seeking annexation into the City must enter into an annexation agreement with the District prior to filing an annexation application with the City.

Staff has developed annexation agreements to satisfy City and County codes, a copy of the template annexation agreement for the City is attached (Exhibit B). However, signing an annexation agreement does not, by itself, accomplish annexation. Annexation requires a public process through the County that begins with the property owner filing a petition with the County Commissioners, which has been previously approved and indorsed by the District's Board of Directors. The County Commissioners then hold a public hearing and issue an order authorizing the annexation. The annexation process is not complete until the Deschutes County Assessor and Oregon Department of Revenue certify that the assessment maps and valuations of property subject to the annexation are correct. Because property assessments follow a set annual schedule, there can be significant delay between the annexation order from the County Commissioners and certification of the assessment maps, depending on the time of year the annexation order is issued. The annexation agreements require the property owner to take all actions necessary to complete the annexation process, including payment of applicable fees.

To establish clear policies with respect to annexation, and to set forth the procedures, by which annexation will be accomplished, staff developed an annexation policy and associated procedures for consideration by the Board (Exhibit C). Staff also prepared a resolution that authorizes the annexation of all properties within the recently expanded UGB to avoid the need for the Board to consider each property/proposed annexation within the UGB individually (Exhibit D).

In summary, the policy identifies the types of lands eligible for annexation and establishes annexation by consent as the preferred means to accomplish annexation. The procedures then set forth two processes for annexation: one process for properties within the UGB and one process for properties outside of the UGB. The basic distinction between the two paths is that properties inside the UGB will be accepted for annexation through adoption of Resolution No. 408 and properties outside of the UGB will be evaluated on a case by case basis.

Regardless of whether a property is inside or outside of the UGB, the District will rely on recordable annexation agreements to establish the obligations of the parties and to ensure all future owners are aware of their obligations. Through the annexation agreements and the procedures proposed, the District is assured that annexation into the District will actually occur before the property develops.

BUDGETARY IMPACT

Annexations will require staff time to meet with landowners and process petitions. However, the proposed annexation procedures require the applicant to pay applicable fees associated with annexation and to take the lead on preparing the annexation petition and other documentation required by the County.

Completed annexations will increase the District's revenues as annexed properties will be subject to property taxes and system development charges. It is difficult to quantify the revenue from annexations because additional revenues will be dependent on when those annexations occur, the

value of the annexed lands, and the value and type of improvements constructed on annexed lands.

STAFF RECOMMENDATION

Staff recommends that the Board approve the proposed Annexation Policy and Procedures and adopt Resolution No 408.

MOTION

1. *I make a motion to approve the Annexation Policy and Procedures.*

2. *I make a motion to adopt BMPRD Resolution No. 408 authorizing annexation of properties within the City of Bend UGB.*

ATTACHMENTS

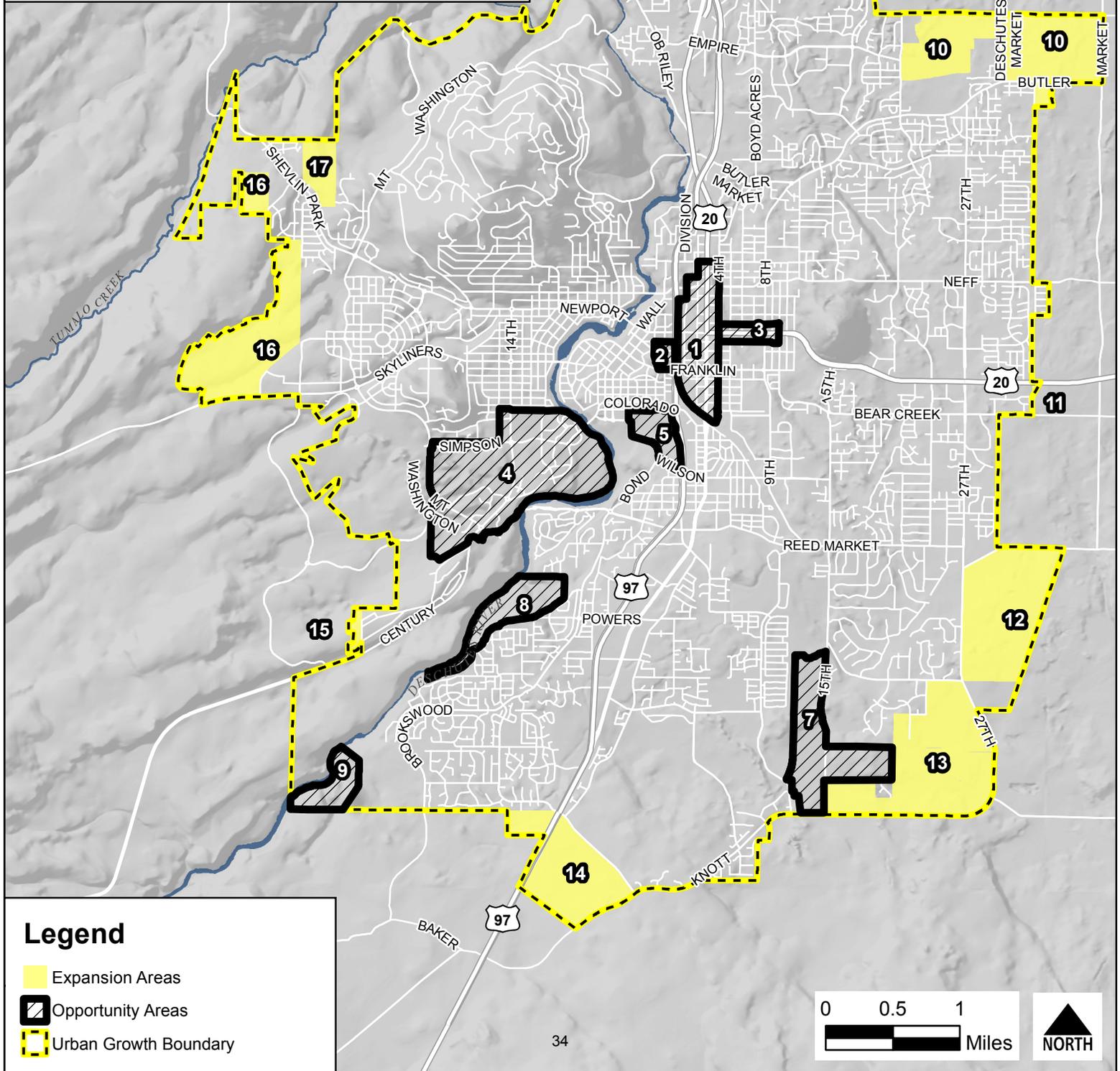
- Exhibit A – City of Bend UGB Expansion Map
- Exhibit B – Template Annexation Agreement (City)
- Exhibit C – Draft Annexation Policy and Procedures
- Exhibit D – BMPRD Resolution No. 408

Opportunity Areas

- 1 - Bend Central District
- 2 - East Downtown
- 4 - Inner Hwy 20 / Greenwood
- 4 - Central West Side / Century Drive
- 5 - KorPine
- 6 - Juniper Ridge
- 7 - SE 15th Street
- 8 - COID Property
- 9 - River Rim

Expansion Areas

- 10 - Northeast
- 11 - East Hwy 20
- 12 - DSL Property
- 13 - The Elbow
- 14 - The Thumb
- 15 - Southwest
- 16 - West
- 17 - Shevlin
- 18 - OB Riley
- 19 - North Triangle



Legend

- Expansion Areas
- Opportunity Areas
- Urban Growth Boundary



After Recording Return To:

Bend Park and Recreation District
799 SW Columbia St.
Bend, OR 97702

ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT (this “Agreement”) is made this ____ day of _____, 20__ (the “Effective Date”), by and between _____, (hereinafter referred to as “Developer”) and the Bend Park and Recreation District, (hereinafter referred to as “District”).

RECITALS

A. Developer is the owner of certain real property, which is described on Exhibit “A” attached hereto and by this reference incorporated herein (the “Property”), which is not presently located within the boundaries of the District.

B. Developer intends to apply to the City of Bend (“City”) to annex the Property into the City of Bend.

C. Bend Development Code Section 4.9.500 requires that Developer enter into an annexation agreement with District prior to applying for annexation into the City.

D. The parties desire to memorialize their arrangement to annex the Property into the District in satisfaction of Bend Development Code 4.9.500.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises and obligations contained herein, the receipt and sufficiency of which is hereby acknowledged, Developer and District hereby agree as follows:

1. By signing this Agreement, Developer consents to the annexation of the Property into the District. The parties intend that such consent shall be irrevocable to the maximum extent permitted by law.

2. Developer shall prepare a petition for annexation and complete all other documentation required by Deschutes County to annex the Property into the District pursuant to ORS 198.857(2) (collectively, the “Petition”). Developer shall then submit the Petition to the District for review and indorsement by the District. After District has indorsed the Petition, Developer shall file the Petition with the Deschutes County Board of County Commissioners. Developer shall be responsible for all applicable District fees and costs in seeking District’s indorsement and for any applicable Deschutes County fees and costs related to the Petition.

3. After the Petition has been accepted by the County as complete, and after a public hearing has been scheduled before the Deschutes County Board of County Commissioners, District will execute and record this Agreement. District will then provide a copy of the recorded Agreement to Developer for use in land use applications. Developer shall be responsible for any recording costs. Developer shall thereafter, at Developer's expense, promptly take all actions necessary to complete annexation of the Property into the District. Developer covenants not to divide or otherwise reconfigure the Property until annexation into the District is complete and will request such a condition of approval as part of any preliminary land division or property line adjustment approval.

4. Developer acknowledges that future occupants of the Property will use District's facilities and otherwise impact District's facilities. Developer agrees to compensate District for such use and to mitigate such impacts as follows. At the time of building permit application, Developer shall pay the then applicable District system development charges ("SDCs") for each building permit subject to District SDCs. If City, or other applicable governmental entity, does not impose or otherwise will not collect SDCs that would otherwise be applicable if the Property were in the District as part of issuing applicable building permits, Developer shall make a payment in lieu of SDCs equivalent to the otherwise applicable SDCs directly to District.

5. Developer acknowledges that upon annexation, the Property will be subject to the outstanding indebtedness, bonded or otherwise, of the District in like manner as territory presently within the District.

6. Developer acknowledges that upon annexation, the Property will be subject to the permanent property tax rate, any applicable local option taxes, and any other applicable taxes or assessments imposed by the District.

7. This Agreement shall run with the land and be binding upon all current and future interest holders in the Property. **WITHOUT LIMITING THE FOREGOING, AND NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE CONTRARY, CONVEYANCE OF THE PROPERTY OR ANY PORTION THEREOF SHALL NOT RELIEVE DEVELOPER OF ITS OBLIGATIONS UNDER THIS AGREEMENT UNLESS EXPRESSLY ASSUMED BY THE GRANTEE. MOREOVER, TO THE EXTENT NOT EXPRESSLY ASSUMED BY THE GRANTEE, ALL FUTURE INTEREST HOLDERS IN THE PROPERTY, OR ANY PORTION OF THE PROPERTY, WHETHER ACQUISITION OF THE INTEREST IS VOLUNTARY OR BY OPERATION OF LAW, UNDERSTAND AND AGREE THAT SUCH FUTURE INTEREST HOLDERS SHALL BE JOINTLY AND SEVERALLY LIABLE WITH DEVELOPER FOR ALL OBLIGATIONS OF DEVELOPER UNDER THIS AGREEMENT WITH RESPECT TO THEIR INTEREST. ALL FUTURE INTEREST HOLDERS ARE ADVISED TO CONSULT THE DISTRICT TO DETERMINE THE STATUS OF THIS AGREEMENT PRIOR TO ACQUIRING ANY INTEREST IN THE PROPERTY.**

8. Upon request of Developer, and following annexation of the Property into the District, District shall execute such instruments as are necessary to release this Agreement as an encumbrance on title. Execution of such an instrument shall not relieve Developer of any breach of this Agreement prior to District's execution of the releasing instrument and District shall not be obligated to execute such release if system development charges/payments in lieu or any other payment to District required under this Agreement are unpaid at the time of the request. Developer shall be responsible for the costs of recording such an instrument.

9. Miscellaneous.

9.1 Developer acknowledges that District's damages for any breach of this Agreement by Developer will be, by their nature, inadequate. Accordingly, in addition to any other remedy available to District, and without impairing District's right to pursue other remedies, District may seek specific performance of this Agreement without the requirement to prove damages. Furthermore, without limiting its rights to any other remedy, District may elect to take such actions as are necessary to annex the Property into the District. In such event, Developer shall be liable for any and all costs incurred by District in pursuing such remedy, which may be enforced as a lien against the Property and shall accrue interest at the maximum legal rate from the date of such expenditure.

9.2 If any arbitration, action, suit, and/or proceeding is instituted to interpret, enforce, and/or rescind this Agreement including, without limitation, any proceeding brought under the United States Bankruptcy Code, the prevailing party on a claim will be entitled to recover with respect to the claim, in addition to any other relief awarded, the prevailing party's attorney fees and other fees, costs, and expenses of every kind, including, without limitation, the costs and disbursements specified in ORCP 68 A(2), incurred in connection with the arbitration, action, suit, or proceeding, any appeal or petition for review, the collection of any award, or the enforcement of any order, as determined by the arbitrator or court.

9.3 This Agreement shall be enforced and interpreted in accordance with the laws of the State of Oregon.

9.4 Venue for any arbitration, suit, action or other proceeding arising from or related to this Agreement shall lie in Deschutes County, Oregon.

9.5 If a provision of this Agreement is determined to be unenforceable in any respect, the enforceability of the provision in any other respect and of the remaining provisions of this Agreement shall not be impaired.

9.6 This Agreement shall constitute the entire Agreement between the parties with respect to the subject matter contained herein and may only be modified by executing and recording a written instrument.

[signatures on next page]

EXECUTED EFFECTIVE as of the Effective Date.

DEVELOPER

BEND PARK AND RECREATION
DISTRICT

[insert name]

By: _____

By: _____

Its: _____

Its: _____

STATE OF OREGON, County of Deschutes) ss.

This instrument was acknowledged before me on ____ day of _____, 20__, by
_____ as _____ of Developer.

NOTARY PUBLIC FOR OREGON

STATE OF OREGON, County of Deschutes) ss.

This instrument was acknowledged before me on ____ day of _____, 20__, by
_____ as _____ of Bend
Park and Recreation District.

NOTARY PUBLIC FOR OREGON

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

[to be inserted]



Annexation Policy and Procedures

Purpose

As the City of Bend and surrounding areas develop, it becomes necessary from time to time to adjust the boundaries of the District to ensure the District's boundaries appropriately include those properties that benefit from the services provided by the District. Boundary adjustments occur through annexation, which requires either a vote or the consent of the property owner. The District primarily relies upon consenting property owners to expand its boundaries, which consent is typically provided in exchange for development approvals such as annexing into the City. This document sets forth the District's policies and procedures with respect to annexation to guide both District staff and property owners through the annexation process.

Annexation Policy

1. The boundaries of the District should encompass all properties that reasonably benefit from proximity to the District's facilities and which, in fairness, should contribute to the District's operational costs.
2. Unless the public interest demands otherwise, the District will primarily rely upon landowners to consent to annexation into the District as part of the land use and development process.
3. The District will coordinate with the City of Bend and Deschutes County to establish land use regulations that facilitate the annexation of properties undergoing development into the District's boundaries.
4. Properties within the City of Bend urban growth boundary ("UGB") are sufficiently proximate to the District's facilities that they benefit from the existence of those facilities and should be annexed into the District. The District shall approve any petition to annex lands within the UGB into the District.
5. Properties outside of the UGB may be annexed into the District provided they are contiguous to the existing District boundary and the District can reasonably provide services to the subject area. Petitions seeking to annex lands outside of the UGB shall be reviewed on a case by case basis.

Reviewer: Planning & Park Service Director
 Last Review Date: 2/6/18
 Next Review Date: 2/6/23
 Review Schedule: 5 years

Annexation Procedures (inside UGB)

1. The District will adopt a resolution approving the annexation of any property within the City's then existing UGB and authorizing a representative of the District's Board to execute any documents necessary to allow for the annexation of such properties. This resolution will be updated following any significant changes to the UGB.
2. Annexation into the City requires the property owner to first meet with District staff to discuss the proposed annexation and to provide the District an opportunity to review the subject property for park and recreation development opportunities. As part of this meeting, District staff will present the District's annexation agreement and a description of the annexation procedures to the property owner.
3. The property owner must then deliver a signed, notarized copy of the annexation agreement to the District along with the applicable recording costs.
4. Deschutes County has developed a set of forms to assist property owners in filing the petition for annexation into the District. The property owner will be responsible for completing all forms and paying all fees necessary to file the annexation petition with the County Commissioners. Prior to filing, the property owner must deliver the completed petition to the District for review and approval by indorsement by a representative of the District's Board.
5. Upon acceptance of the petition by the County, and scheduling of the public hearing, the District will execute the annexation agreement and cause it to be recorded in the Deschutes County Official Records. A copy of the fully executed and recorded instrument will then be provided to the property owner for use with land use applications/processes.
6. The property owner will be responsible for taking all additional tasks necessary to complete the annexation process as required under the annexation agreement.

Annexation Procedures (outside UGB)

1. The property owner of any property located outside of the UGB that desires to annex into the District shall first meet with District staff to discuss the annexation process and evaluate the potential for inclusion in the District.



2. If District staff finds it beneficial to include the property within the District, and the property owner still desires to annex into the District, District staff shall set a date to present the annexation proposal to the District's Board.
3. If the Board finds it in the public interest to include the property within the District, it shall adopt a resolution authorizing the annexation including any conditions associated with such approval.
4. The District and the property owner will then execute an annexation agreement setting forth the respective parties' responsibilities for completing the annexation.
5. Deschutes County has developed a set of forms to assist property owners in filing the petition for annexation into the District. The property owner will be responsible for completing all forms and paying all fees necessary to file the annexation petition with the County Commissioners. Prior to filing, the property owner must deliver the completed petition to the District for review and approval by indorsement by a representative of the District's Board.
7. If the land owner is seeking annexation as a requirement of a land use approval, the District will not provide the fully executed copy of the agreement until the land owner's petition for annexation has been accepted by Deschutes County and a public hearing has been scheduled. Notwithstanding the foregoing, the District may elect to simply record the annexation agreement and defer the requirement for the land owner to file the petition for annexation with Deschutes County where the subject property is not contiguous to the District's boundaries or where special circumstances otherwise support deferral.
8. The property owner will be responsible for taking all additional tasks necessary to complete the annexation process.

BMPRD RESOLUTION NO. 408

A RESOLUTION OF THE BEND METRO PARK AND RECREATION DISTRICT BOARD OF DIRECTORS AUTHORIZING ANNEXATION OF ALL PROPERTIES WITHIN THE BEND URBAN GROWTH BOUNDARY INTO THE BEND METRO PARK AND RECREATION DISTRICT

WHEREAS the Department of Land Conservation and Development acknowledged the City of Bend's ("City") expanded urban growth boundary on December 6, 2016, a map of which is attached hereto as Exhibit A (the "UGB"); and

WHEREAS a requirement of the UGB expansion is that the additional lands can be adequately served with urban services, which includes parks and recreational amenities; and

WHEREAS the Bend Metro Park and Recreation District (the "District") is the primary provider of parks and recreational amenities within the UGB; and

WHEREAS to ensure the adequate provision of parks and recreational amenities, the City requires landowners seeking annexation into the City to enter into an annexation agreement with the District; and

WHEREAS the District's annexation agreement requires the landowner to take such actions as are necessary to annex the landowner's property into the District; and

WHEREAS ORS 198.857 allows a landowner to file a petition with the Deschutes County Board of County Commissioners seeking annexation into the District; and

WHEREAS ORS 198.857 also provides that the District must approve by indorsement any petitions filed by landowners seeking annexation into the District; and

WHEREAS the District's Board of Directors ("Board of Directors") finds that all of the properties within the UGB benefit from their proximity to the District's facilities, will utilize the District's facilities, and should therefore be included as part of the District; and

WHEREAS the Board of Directors desires to memorialize its approval of petitions seeking to annex lands within the UGB into the District.

NOW, THEREFORE, the Board of Directors hereby resolves as follows:

1. The above-stated findings are hereby adopted.
2. The District hereby approves any and all future petitions to annex property into the District provided that, in each case, such property lies wholly within the UGB.
3. The Board of Directors hereby authorizes the District Board Chair, Board Secretary, Executive Director, or any member of the Board to execute an annexation agreement with any property owner whose property is wholly within the UGB.

4. The Board of Directors hereby further authorizes the District Board Chair, Board Secretary, or any member of the Board to approve by indorsement any petition for the annexation of property located wholly within the UGB into the District.
5. If any section, subsection, sentence, clause, and/or portion of this Bmprd Resolution No.408 (this "Resolution") is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law; and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Board of Directors to cure editorial and/or clerical errors.
6. This Resolution shall be effective upon adoption.

ADOPTED by the Board of Directors of the District on this ____ day of _____, 2018.

Nathan Hovekamp, Board Chair

Attest:

Don P. Horton, Executive Director

BOARD AGENDA COMMUNICATION

AGENDA DATE:	February 20, 2018
SUBJECT:	Resolution adopting procedures for a community-level process to determine best route and method to connect the Deschutes River Trail along Bend's southern boundary
STAFF RESOURCE:	Ted Schoenborn, Board Member Don Horton, Executive Director
PREVIOUS BOARD ACTION:	Board Member reviewed the resolution concept at the February 2, Board Meeting
ACTION PROPOSED:	Consider adoption of Resolution 409
STRATEGIC PLAN:	
Theme:	Community Connection
Objective:	Analyze and Adapt to Changing Community Need
Initiative:	Acquire land, and plan and develop trails, river access, parks, natural areas and recreation facilities to meet identified community demand and future need.

BACKGROUND

At the February 2, 2018 Board meeting, Board member Ted Schoenborn presented the Board with a process by which to advance the community discussion and planning process for the extension of the Deschutes River Trail. The Board then directed staff to bring back a resolution for consideration.

BUDGETARY IMPACT

There is no budget impact as a result of approving this Board agenda item. The result of the planning effort and staff time dedicated to the planning effort will have a cost that is budgeted in the Districts FY2017-18 budget.

STAFF RECOMMENDATION

Presentation by a sitting Board Members, therefore there is no staff recommendation.

MOTION

I move to adopt resolution number 409.

ATTACHMENT

Resolution 409

BMPRD RESOLUTION NO. 409

**A RESOLUTION OF THE BEND METRO PARK AND RECREATION DISTRICT BOARD OF DIRECTORS
ADOPTING PROCEDURES FOR A COMMUNITY PROCESS TO DETERMINE BEST ROUTE AND
METHOD TO CONNECT THE DESCHUTES RIVER TRAIL ALONG BEND'S SOUTHERN BOUNDARY**

Whereas, Bend Metro Park and Recreation District (the "District") has a responsibility to plan for connectivity of the Deschutes River Trail, equitable access to outdoor recreation and education opportunities throughout the District, and fully account for impacts to fish and wildlife habitat in the process; and,

Whereas, since the conclusion of the 2017 State Legislative Session, the District has taken no action to pursue a bicycle and pedestrian bridge across the Deschutes River at or near Bend's southern boundary,

Whereas, in the District's 2017 comprehensive plan needs analysis, trails were the top ranked need among Bend residents; and,

Whereas, a bicycle and pedestrian bridge at or near Bend's southern boundary is included in local transportation system plans, recommended in the Deschutes National Forests Alternative Transportation Feasibility Study (2015), is identified in the District's system-wide trails plan, and is one of several projects specifically called for in Measure 9-86 (2012); and,

Whereas, trails offer healthy recreation and transportation options to communities, allowing people of all ages to walk and bike to key destinations, engage with community and connect with nature; and,

Whereas, the District believes the best way to build the next generation of conservation supporters involves opportunities for them to enjoy the outdoors in an environmentally sound manner; and,

Whereas, the District is the park and recreation provider for the City of Bend and manages 49 percent of the riverfront within the District boundaries; and,

Whereas, the District has a history of rehabilitating riverfront habitat along the banks of the Deschutes River on properties owned by the District and is committed to continuing and improving upon past work with community partners to rehabilitate and manage riverfront habitat; and,

Whereas, the District recognizes that there have been past processes, including an Oregon Park and Recreation Department (OPRD) process about whether to alter scenic waterway rules and a District process to select a desired trail alignment for a possible bridge, and that neither process fully considered conservation goals within the reach of the river where a potential bridge may be located; and,

Whereas, the District proposes to participate in a broad community process to develop and build community support for a preferred trail alignment connecting the Deschutes River Trail along the Deschutes River;

Whereas, the preferred trail alignment should offer net benefits to nearby fish and wildlife habitat; and,

Whereas, the District has a responsibility to ensure that habitat impacts of recreation are minimized to the greatest degree possible. Wherever possible, investments in outdoor recreation and education are accompanied by conservation investments and seek to provide habitat improvements.

NOW THEREFORE, the Board of Directors of the Bend Park and Recreation District does hereby resolve as follows:

1. The District supports a process to consider connection of the Deschutes River Trail, conducted by a neutral, third-party facilitator with demonstrated expertise and success facilitating natural resources, recreation and community issues.
2. The fundamental question that the process would seek to address is: “How should the community provide for trail connectivity in this reach of the Upper Deschutes River to provide for human needs while seeking to provide a benefit to fish and wildlife habitat?”
3. The District understands that a community process may not lead to a bridge across the Deschutes River at or near the location in question. Conversely, the District would hope that other participants accept the possibility that a bridge, if properly designed and conditioned upon achieving certain conservation outcomes, may stand out as the preferred alternative.
4. The District supports a data-driven process informed by the most current assessments of the impacts of recreation activities, trails and bridges on river ecosystems and wildlife habitat within the area in question, as well as the growth and development projections for the Bend metropolitan region. The process should include an assessment and evaluation of past, present and desired future conditions in order to identify the most appropriate ecological outcomes.
5. The process will fully consider conservation measures, including both rehabilitation and operational, that would seek to provide a benefit to fish and wildlife habitat while providing for trail connectivity in partnership with the USFS and conservation groups.
6. The District supports a community process where participants would include a group of representatives from different stakeholder groups (to be vetted by the facilitator) including:
 - Community and neighborhood interests
 - Recreation interests

- Conservation and environmental interests
 - Relevant local, state and federal agencies including the United States Forest Service, Oregon Department of Fish & Wildlife, Oregon Parks and Recreation Department, City of Bend, Deschutes County and Bend Park and Recreation District.
7. The District resolves to honor any broadly-supported outcomes that aim to complete the Deschutes River Trail and asks other participants to do the same.
 8. District will not pursue any other avenues to plan, develop or construct a bridge within the Upper Deschutes River, or support such activities by others, while this process is underway and until it has concluded.

District's goal is that such a process would not only resolve a very complex local matter in the context of a specific State Scenic Waterway, but participants in the collaborative process would gain a better understanding of how to address concerns over recreation projects on Scenic Waterways statewide. We ask the State Legislature to take into consideration the potential for collaborative problem solving among local conservation, environmental, recreation and community interests.

ADOPTED by the Board of Directors on this 20th day of February 2018.

Nathan Hovekamp, Board Chair

Attest:

Don P. Horton, Executive Director

**Board Calendar
2017-2018**

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

February 20

Work Session

- ◆ Comprehensive Plan Update (Prioritized projects) – *Quinn Kever* (75 min)

Business Session

March 6

Work Session

- ◆ Recreation Program Report
- ◆ Recycling in Parks Update – *Mike Duarte* (20 minutes)
- ◆ Cost Recovery/Subsidy Allocation recommendations for Facility Rentals and Community Events – *Matt Mercer & Lindsey Lombard*

Business Session

- ◆ Award construction contract for DRT - Galveston to Miller's Landing - *Jason Powell* (20 min)
- ◆ Approve Master Plan for Alpenglow Park – *Ian Isaacson* (30 min)
- ◆ Approve Master Plan for Goodrich Property – *Perry Brooks* (20 min)

March 20

Work Session

Business Session

April 3

Work Session

- ◆ Recreation Program Report
- ◆ Needs Based Assistance Report and Proposed Plan for Fiscal Year 2018-19 – *Matt Mercer*

Business Session

- ◆ Approve Needs-Based Assistance Plan for Fiscal Year 2018-19 (consent)
- ◆ Award construction contract for Pioneer Park – *Jason Powell* (15 min)

April 17

Work Session

- ◆ Comprehensive Plan Update (Draft Plan) – *Quinn Kever* (30 min)

Business Session

- ◆ Approve Guaranteed Maximum Price for Construction of Larkspur Community Center – *Brian Hudspeth* (45 min)

April 18 - Budget Committee Tour

May 1

Work Session

Recreation Program Report

Business Session

- ◆ Adopt Updated Park Rules – *Jeff Hagler and Sasha Sulia* (30 min)

May BUDGET MEETINGS (May 14, 16 & 17)

May 15

Board Meeting Cancelled

June 5

Work Session

Recreation Program Report

- ◆ Comprehensive Plan Update (Phase III public involvement update on draft plan) – *Quinn Keever (45 min)*

Business Session

- ◆ Adopt Resolution No. XXX – Adopting a Revised Fee Schedule for System Development Charges, effective July 1, 2018 – *Lindsey Lombard*
- ◆ Hold Public Hearing and Adopt Resolution No. XXX – Adopting the Budget and Making Appropriations for Fiscal Year 2018-19, and Adopt Resolution No. XXX - Imposing and Categorizing Taxes for Fiscal Year 2018-19 – *Lindsey Lombard*
- ◆ Adopt Resolution No. XXX – Adopting the Capital Improvement Plan Summary for Fiscal Years Ending 2019 - 2023 – *Michelle Healy (10 min)*

June 19

Work Session

Business Session

TBD

Outreach and Events goals and priorities – Sue Boettner & Amanda Jamison

Leadership – *Theresa Albert/Wendy Boyer*

Strategic Plan measurements

DRT - Kirkaldy Ct. to Putnam Rd. easement

Sponsorships

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Award Juniper Park ADA construction contract – *Brian Hudspeth (15 min)*

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*