

described the process of creating the list and the sources used and handed out the list of prioritized projects.

The Board inquired whether there were there some interactions between the projects that helped to rank the priority, Ms. Keever responded that the projects were not ranked based on how they related to each other.

Ms. Keever next explained that the projects were scored by a team, the team established thresholds of high, medium and low priorities based on the natural breaks that appeared in the scores. She continued on to say that the priority levels are not intended to be a strict prescription of the order in which projects should be developed, but offer guidance on how well the projects meet the community's needs. She further explained that the priorities do not dictate the CIP, but rather help to inform it. Ms. Keever shared these examples of how this could inform the CIP over time:

1. High priority projects could be worked into the CIP over the next 5 years
2. Moderate priority projects could be added to the CIP in 6-10 years
3. Low priority projects could be added to the CIP in more than 10 years

Ms. Keever stated that the evaluation process is intentionally designed to be flexible in order to accommodate changes in the market, changes in demographics, changes in the projects themselves, and to be able to take advantage of opportunities as they arise. Recapping that the Board will continue to have the ultimate decision-making authority about when projects proceed through the annual CIP preparation process.

The question of whether the District plans are shared with the city was asked by the Board, Ms. Keever stated that District is working with the City of Bend and a financial partnership has been proposed for more safe crossings to parks. This partnership will recognize the needs of the parks in the District and the City of Bend is drafting language in their Transportation Policy Plan to reflect their commitment to create more crossings to parks. Updates to the Urban Renewal Areas, as selected by the City, may impact the project list as projects relate to the density criteria. Ms. Healy interjected that the District and the City of Bend are working together and the City is actively seeking input from the District.

Ms. Keever reviewed the next steps:

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| April 18: Draft plan to Board | May 30: Public open house |
| May 1: Board Meeting, Discuss draft plan | June 19: Board Meeting, Public input update |
| May 2: Board comments due | July 17: Board Meeting. Adopt Plan |
| May 17: Plan available online | |

The Board engaged in a discussion about reaching the community for input on the Comprehensive Plan prioritized projects, recognizing that the challenge at this phase is that it is a large list. Some ideas were shared to gain community involvement: presentations, roadshows, videos and other means to reach focus groups. Ms. Keever explained that there is a consultant that helps to put opportunities together to be sure we are reaching people.

2. Big Sky Park Development Update – Perry Brooks (20 min)

Mr. Brooks introduced Mr. Clayton Woodruff, Vice President of Progressive Trail Design, professional bike trail and single track trail designers.

Mr. Brooks reviewed the neighborhood meetings that have taken place since Board approval of the Big Sky Park Master Plan in February 2017. There were four meetings held over several months. He shared the main concerns from the public that came from the meetings which included: permanent amplified sound and outdoor lighting. Mr. Brooks stated that the sound was a big concern and ultimately it was not included in the conditional use permit with the county and is not a part of the master plan. Mr. Brooks addressed the concerns about the lighting with the use of new lighting technology. He presented a picture of this new technology that showed the illuminated area confined to the field.

Mr. Brooks showed a map of the park and reviewed the additions to the plan. Two hundred and fifty parking spaces have been added, way finding signage and a 1.5 mile, 10 foot wide soft loop trail that goes around the park. Further additions include: entry to the park off of Hamby Road, new road access to the dog park, addition of a cistern for irrigation to water the fields and single track trails in the Northern section with off shoot trails and can be used for mountain bike racing and cyclocross races.

Mr. Woodruff explained the design of the park to include many natural features that blend well with the area. The features of the park will be rated much like a ski resort with skill level designated in terms such as: diamond and black diamond. Courses will be rated from beginner to advanced levels. The park is designed to be sustainable and viable for year round use.

The Board asked for more information on the experience of Progressive Trail Design to ensure that the design is implemented as designed and mistakes are not made. Mr. Woodruff explained that the company does full construction documents, has expertise in building this type of park and he named a few parks from their portfolio. In addition, the work is performed in close coordination with their engineering firm and subcontractors.

The Board asked for more clarification about the concerns of the neighbors of the park. According to Mr. Perry, the informational meetings revealed that the concerns are less about the park itself and more about the lighting and sound issues that have been successfully mitigated to the best of the ability of the design. Mr. Perry closed with the commitment to keep the neighbors in that area informed about the plans, design development and construction.

REGULAR MEETING 7:00 p.m.

VISITORS

Paul Hewes: Mr. Hewes provided public comment on the Big Sky Park. Mr. Hewes spoke about his positive experience with his son and High Desert BMX racing. He talked of his appreciation to borrow equipment and race regularly with High Desert BMX. He went on to say that the program is great for everyone and builds confidence and skills in kids while providing exercise. There is a dedicated group of core volunteers; it is expanding and one of the fastest growing sports in the United States. Mr. Hewes would like BPRD to partner with High Desert BMX and asked the Board to endorse the effort of making the group an affiliate.

Dave Kyle: Mr. Kyle provided public comment on trails nearby Nottingham neighborhood. Mr. Kyle submitted a letter of concerns about increased trespassing in and around his neighborhood. He expressed concern that the District website has shown a section of the trail as part of the trail system and has encouraged people to trespass despite the signed property. He further recommended that the District would better serve the public by getting the speed limit on 15th Street reduced and adapting the sidewalks for trail use.

Sadie Crockford: Ms. Crockford provided public comment on Goodrich Park. She brought a letter with 38 family signatures, representing 47 kids in the neighborhood advocating for play structures and other amenities for children in Goodrich Park. Ms. Crockford outlined a list of the many parts of the park plan that the community really appreciates and then listed some desires of the neighborhood for the park including: something for kids to climb on, something for kids to learn, a slide of some kind and something for kids to hang or swing on. Ms. Crockford acknowledged that there were meetings held for input from the neighbors, but were difficult for busy parents to attend. Lastly, she made some recommendations for community input that would not involve attending a meeting.

CONSENT AGENDA

1. Meeting Minutes – 02/06/2018

Director Schoenborn made a motion to approve the minutes. Director Fuller seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Hold Public Hearing and Adopt Resolution No. 407 – Adopting a Supplemental Budget for Fiscal Year 2017-18 – *Lindsey Lombard (20 min)*

Ms. Lombard introduced the supplemental budget. She explained that this is a fairly small fund, but is greater than 10% of the budget, requiring a public hearing. The funds are available; the issue is the amount that has been appropriated in the budget. The money is in reserves, but cannot be used without this process. Ms. Lombard explained the issues that necessitate this request. Last year, two vehicles were ordered that were scheduled to be delivered and paid for in last fiscal year budget; the delivery was late, and fell into this year fiscal spending. The money wasn't spent last year; it did carry over to this year, but was not appropriated for spending this fiscal year. Ms. Lombard also spoke of two insurance reimbursements that have not been appropriated to the budget.

Chairman Hovekamp opened the public hearing for public comment; no questions were asked and no deliberations from the Board. Chairman Hovekamp closed the hearing on Resolution 407.

Director Fuller made a motion to adopt Resolution No. 407, adopting a Supplemental Budget for Fiscal Year 2017-18. Director Schoenborn seconded. The motion passed unanimously, 4-0.

2. Goodrich Property Master Plan Approval – *Perry Brooks (20 min)*

Mr. Brooks described the location of Goodrich Park and the three outreach sessions that were held in the community. The park is a two and one half acre site on Quimby Road between 8th and 11th Streets, and has been a large pasture area. Mr. Brooks reviewed the timeline for the park, in design

phase now with construction beginning this summer and opening this fall or winter. He showed a map that marks the areas for improvements:

1. Quimby Road: Curbs and gutters on both sides of the street, sidewalks along the property and a new asphalt street.
2. 11th Street: New curbs, gutters and sidewalks.
3. Intersection of 11th and Penn Ave.: Enhanced safety crossing and ADA improvements.

Next, Mr. Brooks showed the dot exercise of public input indicating preferences to the features of the park, he commented that this was the most engaged neighborhood he has worked with regarding park design. The first meeting, Mr. Brooks said the neighbors were asked what they wanted. The most desired features included: natural features, passive recreation, walking paths and places to sit. The next meeting, two concept plans were presented based on the most desired features and also included: open lawn, a soft surface trail, public art, natural play areas, native landscaping, a bathroom enclosure and safe crossings.

The neighborhood requested that the trees on the property be retained and asked that the park reflect the history of the pasture. Only two trees will be removed, honoring the request. Mr. Brooks talked about the preferred master plan which includes a soft trail almost a quarter mile long, a small orchard of fruit trees that are a tribute to the original owner that wanted this “banana belt” neighborhood to be the biggest grower of fruit in Oregon, open space area for play and the play area will be created with the use of rocks and natural items. Sadie Crockford, a visitor, has agreed to be a part of the selection group for the play area. Mr. Brooks concluded with the positive feedback of the neighborhood and the park design.

Director Sprang made a motion to approve the Goodrich Park Master Plan. Director Schoenborn seconded. The motion passed unanimously, 4-0.

3. Resolution 408, Authorizing Annexation of properties within the UGB – *Michelle Healy and Garrett Chrostek (BLJ) (30 min)*

Ms. Healy introduced Garret Chrostek, from the law firm Bryant, Lovlien & Jarvis, introduced Resolution 408 and review material. Ms. Healy stated that the District’s boundaries have been very stable in the past. In the last few years, there have only been a few annexation requests brought to the Board. Ms. Healy explained that due to the expansion of the Urban Growth Boundary, the District is certain to have more requests for annexation. Next, she showed a map that shows the District’s boundaries and the UGB expansion and spoke about the specific areas that are not overlapping.

Mr. Chrostek explained the annexation process for the District as a special district, noting that a change in the City does not mean a change for the District; therefore, annexation is necessary to bring properties into the District boundaries for services. This can happen by special election or consent of the property owner. He explained that property owners often want to be annexed because it can raise property values. Mr. Chrostek mentioned that a few examples of this have come up, most notably, the Tree Farm property which was only partly annexed and chose to be fully annexed with the District. He went on to say that as urban development occurs, it is necessary to expand the boundaries of the District. This annexation agreement (Resolution 408) is to stay ahead of the changes. A template has been created for both the City and County for this annexation process and a policy and procedure document that creates an expectation for the process. In

coordination with the City and the County, documents have been created to work in this basic format: if a property owner wants to be annexed into the District, is in the UGB, it can be determined that the District can serve the area, then the agreement can be signed. Landowners outside of the UGB will be handled on a case by case basis. The county is also updating forms because this process was not in place. Ms. Healy summarized that with approving resolution 408, it streamlines the process to allow annexation to happen without bringing every item to the Board and maximizes efficiency.

Director Fuller made a motion to approve the Annexation Policy and Procedures. Director Sprang seconded. The motion passed unanimously, 4-0.

Director Fuller made a motion to adopt BMPRD Resolution No. 408 authorizing annexation of properties within the City of Bend UGB. Director Schoenborn seconded. The motion passed unanimously, 4-0.

4. Resolution 409, Deschutes River Trail Planning – Don Horton (30 min)

Executive Director Horton presented the Resolution 409 in reference to HB 4029. He stated that HB 4029 has moved out of the House Committee on Agriculture and Natural Resources. Before HB 4029 moved out, an amendment was introduced to call for a collaborative local process to try to resolve the issue of continuing the Deschutes River Trail; which may or may not include a bridge. Executive Director Horton asked the Board to formalize a commitment through Resolution 409, outlining a local process in the event that the decision comes back to the community.

Executive Director Horton reviewed Resolution 409, which included: a neutral third party facilitator, consideration of how to proceed with trail connectivity for human benefits and to the benefit of fish and wildlife habitat, a community process that considers both possibilities of a bridge and no bridge, a data driven process, full consideration of conservation measures, inclusionary of stakeholder groups, an agreement that all stakeholders honor the outcome and a commitment by the District to not pursue any other bridge opportunities until the process has concluded.

The Board discussed the resolution and determined that an addition to the resolution is necessary to include a timely initiation of these procedures. It was agreed that the principles of this resolution demonstrate that the Board and District are committed to a broad base, facilitated solution and agreed that this is the most responsible decision that can be made at this time.

Director Schoenborn made a motion to adopt resolution number 409 with an amendment to add item #9 to include a timely initiation of the procedures. Director Fuller seconded. The motion passed unanimously, 4-0.

EXECUTIVE DIRECTOR'S REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN 8:34pm


EXECUTIVE SESSION - The Board met in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions.


Prepared by,
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Nathan Hovekamp, Chair


Brady Fuller, Vice-Chair


Ellen Grover


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