



**Bend Park & Recreation**  
DISTRICT

799 SW Columbia Street Bend, OR 97702

**ADDENDUM #1 FOR:**  
**REQUEST FOR PROPOSALS (RFP)**

for

Bend Park and Recreation District  
2018 Strategic Plan

Date of Issuance: July 17, 2018

Proposals Due at 2:00 pm on July 26, 2018 at  
799 SW COLUMBIA STREET, BEND, OR 97702

**PROJECT MANAGER**

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## ADDENDUM #1 TO REQUEST FOR PROPOSALS (RFP) FOR:

### Bend Park and Recreation District 2018 Strategic Plan Addendum Issued July 17, 2018

There **will not be a change** in the proposal due date and time as a result of this addendum. The date and time of proposal submissions will remain at 2:00 pm on July 26, 2018 at 799 SW Columbia Street, Bend, OR 97702. Proposals must acknowledge receipt of this addendum in their proposal.

- Question #1: Is the process you outlined the only method you would consider?  
Clarification: No. Proposers are encouraged to suggest whatever methodology they feel will best meet the needs of Bend Park and Recreation District (BPRD).
- Question #2: What is the project budget?  
Clarification: The project budget will be negotiated with the selected consultant team.
- Question #3: Instead of sending BPRD three hard copies of example plans, would electronic versions be acceptable?  
Clarification: Yes, this addendum revises Section 2.8 of the RFP so that example plans may be submitted as PDFs on a thumb drive.
- Question #4: Do you have a link to the Bend Park and Recreation documents referenced in the RFP?  
Clarification: Yes, please see:  
<https://www.dropbox.com/sh/iovpg1qsdpzai5q/AAB2JvrObor-RQNGbMUgLfua?dl=0>
- Question #5: How many references does the selection committee hope to receive?  
Clarification: Please provide as many references as you feel are adequate to demonstrate your breadth of experience.
- Question #6: What timeline will the Strategic Plan address?  
Clarification: The Strategic Plan is a five-year plan.
- Question #7: Does the signature page count as one of the 14 pages?  
Clarification: No, the signature page is in addition to the 14 page proposal.

End Addendum #1