



REQUEST FOR PROPOSALS Bend Park and Recreation District 2018 Strategic Plan

Bend Park and Recreation District is seeking proposals from qualified consulting firms for the Bend Park and Recreation District 2018 Strategic Plan.

Sealed proposals will be accepted by David Crowther at the Bend Park and Recreation District Administration Office, 799 SW Columbia Street, Bend, Oregon 97702 until 2:00 pm local time, July 26, 2018, at which time and place proposing will be closed, and the proposals opened but not read. No proposals will be received after closing.

The work includes, but is not limited to: A strategic plan which is concise and easy-to-understand, relies heavily upon graphics, photos, tables and charts to convey information, rather than using lengthy text, includes a template for a succinct, easy-to-track Annual Action Plan, includes tangible performance and includes a method for tracking progress.

Request for Proposal documents, addenda, and notifications of results for this project may be viewed and printed online at <https://www.bendparksandrec.org/about/bids/>.

The proposals shall be submitted in a sealed envelope and marked: “BPRD Strategic Plan.”

Technical questions regarding the project, or requests for clarification or change, should be directed to Quinn Keever at 541-706-6130 by July 16, 2018.

The District reserves all rights regarding the RFP, including, without limitation, the right to: amend, delay or cancel the RFP without liability if the District finds it is in the best interest of the District or the public to do so or to reject any or all Proposals received upon finding that it is in the best interest of the District or the public to do so.

Proposals will be considered non-responsive if the proposal does not reflect all addenda.

By submitting this proposal, the proposer certifies conformance to the applicable Federal Acts, Executive Orders and Oregon Statutes and Regulations concerning Affirmative Action toward

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equal employment opportunities. Each proposal shall contain a certification that the proposer has not discriminated, and will not discriminate, against minority, women or emerging small business enterprises in obtaining any required subcontracts. The District is an Equal Opportunity Employer. Women and minority businesses are encouraged to apply for this project.

play for life

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