



Board of Directors

September 18, 2018

District Office Building | 799 SW Columbia | Bend, Oregon



BOARD PRESENT

Ted Schoenborn, Vice Chair

Nathan Hovekamp

Lauren Sprang

ABSENT

Brady Fuller, Chair

Ellen Grover

STAFF PRESENT

Don Horton, Executive Director

Michelle Healy, Planning and Park Services Director

Sheila Reed, Executive Assistant

Brian Hudspeth, Development Manager

Jeff Hagler, Park Stewardship Manager

7:00 p.m. MEETING

VISITORS

None

CONSENT AGENDA

1. Meeting Minutes – 9/4/2018

Director Hovekamp made a motion to approve the consent agenda. Director Sprang seconded. The motion passed unanimously, 3-0.

CONVENE AS THE CONTRACT REVIEW BOARD

At 7 p.m. the Board convened as the Contract Review Board to conduct a Public Hearing pursuant to ORS 279A & C for the use of the Construction Manager/General Contractor (CM/GC) process for the Drake Park Bank and Trail Improvement Project. Director Schoenborn closed the public hearing at 7:03 p.m. There were no public comments.

Brian Hudspeth, Development Manager, explained that the convening of the Contract Review Board and the public hearing was held to meet state requirements for a public entity to do an alternate construction bidding process. He said that the process includes putting out a request

for proposal (RFP), this provides the opportunity to receive and score the bids and interview selected firms that look to best fit the project; a selection is made based on the criteria stated in the RFP. Once a selection is made, contract negotiations can begin. He said that part of the negotiations would be for their fee for the construction management piece. Mr. Hudspeth said the process is fair and open to all bidders; the difference is that through this process a contractor can be brought on early.

The Board asked how this process is still competitive.

Mr. Hudspeth explained that the selection with the RFP is still a competitive process. The bid will only be for the construction manager, the District will later ask for a guaranteed maximum price (GMP), and then the contractor will put the work out to bid publicly. If the contractor would like to do any of the work the process requires the contractor to submit a bid and compete for the work as well. Mr. Hudspeth commented that in some ways this process is more competitive.

Director Hovekamp made a motion to adopt Resolution No. 417 exempting the Drake Park Bank and Trail Improvement project from competitive bidding, and use the Construction Manager/General Contractor alternative contracting method to award a construction services contract for the Drake Park Bank and Trail Improvement project. Director Sprang seconded. The motion passed unanimously, 3-0.

The Contract Review Board was adjourned at 7:08 p.m.

EXECUTIVE DIRECTOR'S REPORT
BOARD MEETINGS CALENDAR REVIEW
PROJECT REPORT:
GOOD OF THE ORDER
ADJOURN: 7:09 p.m.



Accessible Meeting/Alternate Format Notification

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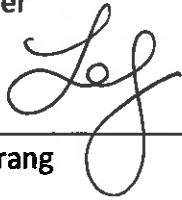
Prepared by,
Sheila Reed
Executive Assistant



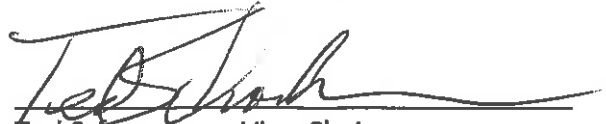
Brady Fuller, Chair



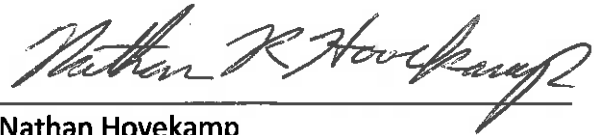
Ellen Grover



Lauren Sprang



Ted Schoenborn, Vice-Chair



Nathan Hovekamp

