



Date Submitted: \_\_\_\_\_

## 2020 Athletic Facility Rental Request

### RESERVATION INFO

Type of reservation:    Tournament    Practice    Scrimmage/Game    Camp    Party    Other

Age group:                      Youth    Adult

Activity (baseball, tennis, rugby, soccer, etc.): \_\_\_\_\_ Age group (8U, 13U, etc.): \_\_\_\_\_

If sanctioned, by whom (ASA, USSSA, OYSA, etc.): \_\_\_\_\_

Event name/reservation description: \_\_\_\_\_

Reservation day(s)/date(s): \_\_\_\_\_

Facility/Location(s): \_\_\_\_\_

Begin time (including setup): \_\_\_\_\_ End time (including cleanup): \_\_\_\_\_

Est. number of attendees (including participants, coaches, spectators, etc.): \_\_\_\_\_

### CONTACT INFO

Organization (if applicable): \_\_\_\_\_

501(c)3 non-profit?    Yes    or    No (choose one)    If yes, IRS tax ID #: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone 1: \_\_\_\_\_                      Phone 2: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### ADDITIONAL SERVICES (check all that apply)

Field layout/painting

Field prep (baseball/softball)

Light use (Skyline only)

Equipment use (goals, benches, etc.)

Charging admission

Vendors/concessions

Serving alcohol

Selling alcohol

Water access

Electricity access

**Submit completed request via email to [BeckyY@bendparksandrec.org](mailto:BeckyY@bendparksandrec.org) or to Bend Park & Recreation District, Attn: Becky Young, 799 SW Columbia St., Bend, OR 97702.**