



Ponderosa Skate Park Information for Events

Thank you for considering Ponderosa Park for your community skateboard event. This information sheet is intended to provide you with details about the park and event space available. The *Athletic Facility Rentals Info and Guidelines* has additional information regarding the reservation process and other requirements for your event.

PARK AVAILABILITY

The rental season is April 1 – October 31.

EVENTS PER YEAR

Maximum of four event days per year. A single event may not exceed one day.

CAPACITY

- This park has two acres of turf area/pods available for special events.
- Capacity is dependent on event features, layout, activities and traffic flow.
- Recommended capacity: 200

PARKING/VEHICLES

- Ponderosa Skate park area has 81 parking spaces. Parking is shared by public park users.
- Vendors and event attendees need to be informed as to allowable parking.
- Organizers will be asked to develop a parking plan as a component of their event logistics plan.
- Vehicles are not allowed on the turf.

AMPLIFIED SOUND AND NOISE

- **Ponderosa Skate Park is suitable for acoustic music only - not electrically enhanced or modified.** Sound levels shall not exceed 65 decibels at the edge of the approved event area. Electric guitars, drums, large amplifiers and sound boards are prohibited.
- Event organizers must adhere to City of Bend noise ordinances (Bend Code 5.50). Sound may not begin prior to 7:00 am and must end 10:00 pm. This includes sound test and set up. Applications must be submitted to the City of Bend 45 days prior to the event date to allow sufficient time for notice and review.
- Event planners may be required to notify the neighbors one week prior to the event

AMENITIES

- Four permanent restrooms
- Water fountains are located by both shelters
- A large shelter with six moveable rectangle picnic tables and two square, fixed picnic tables located outside the shelter with seating capacity of 50 people
- A small picnic shelter with one fixed picnic table located next to the skate park

ADA

The American's with Disability Act (ADA) is a federal civil rights law that prohibits discrimination against people with disabilities and opens doors for full participation in all aspects of everyday life. BPRD will provide guidelines that are intended to help event organizers design events to accommodate people of all abilities. This information is not intended to be an all-inclusive guide to ADA compliance. It is the responsibility of the event organizer to understand and comply with all federal regulations that pertain to the Americans with Disabilities Act.

Contact the City of Bend to determine regulations and strategies for making event accessible if your event extends **beyond** BPRD property (i.e. foot races).

SET UP/TAKE DOWN

Set up and start time will be determined at the pre-event meeting with the district. The event organizer needs to be present for set up and take down.

ALCOHOL

Not permitted at park events. It is the responsibility of the event organizer to ensure event attendees are following park rules and regulations (e.g. alcohol consumption and smoking).

ANIMALS AT EVENTS

Dogs must be leashed in all district parks and facilities except in designated off-leash areas. Event managers may prohibit individuals from bringing animals into an area where a special event is being held. This prohibition does not apply to service animals.

OTHER CONSIDERATIONS

- A limit of two food truck vendors allowed in designated area
- Electricity and water is not available on site
- Sound equipment must face away from neighborhood
- Additional garbage cans are required by event organizer
- \$2 mil certificate of liability insurance is required for all public events
- Open fires and charcoal barbecues are prohibited
- To preserve the surface of the courts, skateboarding, scootering, etc. is prohibited on basketball and pickleball courts.

Any variance from these park use conditions must be pre-approved by the Bend Park and Recreation District.