



Board of Directors

October 1, 2019

District Office Building | 799 SW Columbia | Bend, Oregon

TSP • pm •
5:30 p.m. MEETING CONVENED

BOARD PRESENT

Nathan Hovekamp, Vice Chair

Jason Kropf

Ariel Mendez

BOARD ABSENT

Ted Schoenborn, Chair

Lauren Sprang

STAFF PRESENT

Michelle Healy, Deputy Executive Director

Julie Brown, Manager of Communications and Community Relations

Lindsey Lombard, Administrative Services Director

Sheila Reed, Executive Assistant

Brian Hudspeth, Development Manager

Jeff Hagler, Park Stewardship Manager

LEGAL

Paul Taylor, Bryant Lovlien and Jarvis

VISITORS

None

CONSENT AGENDA

1. Meeting Minutes – 09/03/2019
2. Meeting Minutes – 09/17/2019
3. Ballot Box License Agreement with Deschutes County for Pine Nursery Park

Director Kropf made a motion to approve the consent agenda. Director Mendez seconded. The motion passed unanimously, 3-0.

BUSINESS SESSION

1. Empire Crossing Park – Award Construction Contract – *Ian Isaacson and Brian Hudspeth*

Mr. Isaacson reviewed the Empire Crossing Park Project, explaining that in 2017 the homeowner's association for this housing development asked the district to take over their

existing park. This park was in an area that the district had identified as in need of a park, and agreed to the HOA's request.

Mr. Isaacson discussed that project details that include improvements to the playground, accessible connections and pathways, signage, landscape and irrigation. He said the project went out to bid last July, two bids were received and the low bid from Mountain Sky, Inc. was selected. The project has been value engineered and is now within budget.

Mr. Isaacson showed a map detailing the changes to the playground, remarking that the play area will be small, but play value will be exceptional. He said the neighbors were involved in the process and the feedback from them was used to design the playground.

Director Kropf made a motion to authorize the executive director to award a construction contract to Mountain Sky Inc., for construction of the Empire Crossing Park project with a bid amount of \$196,954.80, and to approve an additional 10% construction contingency of \$19,695, for a total construction budget not to exceed \$216,649.80. Director Mendez seconded. The motion passed unanimously, 3-0.

EXECUTIVE DIRECTOR'S REPORT

Deputy Executive Director Healy said the new trails planner started today and will be introduced at the next board meeting. She also let the board know that there will be a videographer will be at the next meeting.

PROJECT REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

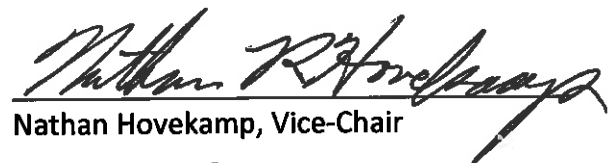
ADJOURN: 7:20

Prepared by,
Sheila Reed


Executive Assistant



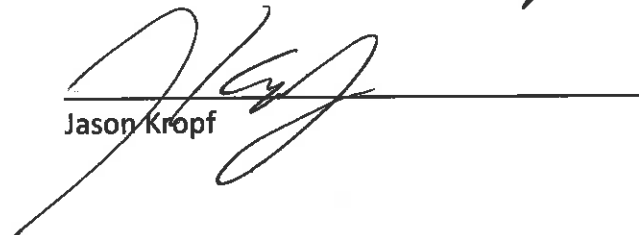
Ted Schoenborn, Chair



Nathan Hovekamp, Vice-Chair



Lauren Sprang



Jason Kropf



Ariel Mendez