



Bend Metro Park & Recreation District

January 7, 2020

# Board of Directors Agenda and Reports

[www.bendparksandrec.org](http://www.bendparksandrec.org)



*play for life*



## **Our Vision**

To be a leader in building a community connected to nature, active lifestyles and one another.

## **Our Mission**

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

## **We Value**

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

*play for life*

District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | [www.bendparksandrec.org](http://www.bendparksandrec.org) | (541) 389-7275



# Board of Directors

January 7, 2020

District Office Building | 799 SW Columbia | Bend, Oregon

## AGENDA



### 5:30 p.m. CONVENE MEETING

### WORK SESSION

1. Board Member Applicant Presentations

### 6:50 p.m. BREAK/TRANSITION

### 7:00 p.m. BUSINESS SESSION

### VISITORS

The board welcomes input from individuals at our public meetings about district-related issues. Meeting attendees who wish to speak are asked to submit a comment card provided at the sign-in table. Speakers will have 3 minutes for comments. If there are questions, follow up will occur after the meeting. Thank you for your involvement and time.

### CONSENT AGENDA

1. Meeting Minutes – 12/17/2019

### BUSINESS SESSION

1. Appoint Board Member
2. Appoint Budget Committee Member
3. Appoint Budget Officer

### EXECUTIVE DIRECTOR’S REPORT

PROJECT REPORT – In Board Report

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN



#### Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at [sheilar@bendparksandrec.org](mailto:sheilar@bendparksandrec.org) or 541-706-6151. Providing at least 2 business days’ notice prior to the meeting will help ensure availability.

<b>BOARD AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	January 7, 2020
<b>SUBJECT:</b>	Board Vacancy Candidate Presentations
<b>STAFF RESOURCE:</b>	Board of Directors Don Horton, Executive Director
<b>GUEST PRESENTERS:</b>	Deb Schoen, Amy Fraley, Karen Berky, Linda Crouse, Judith Stiegler, Xavier Borja
<b>PREVIOUS BOARD ACTION:</b>	December 17, 2019: The board narrowed the list of 24 applicants to six finalists for interviews
<b>ACTION PROPOSED:</b>	Appoint an applicant to the district's board of directors

**BACKGROUND**

There is a current vacancy on the board of directors that was opened by the resignation of Lauren Sprang. Staff advertised the opening for over two weeks in November/December and accepted applications until December 10, 2019. Twenty-four applications were submitted and the board narrowed the list to six finalists on December 17, 2019. The finalists will present a five-minute presentation and allow for five additional minutes for questions from the board of directors. Upon completion of the presentations, the board will select an applicant in the business session to fill the vacancy. The applicant will be sworn-in during the February 7 board meeting.

**BUDGETARY IMPACT**

None

**STAFF RECOMMENDATION**

None

**MOTION**

None

**ATTACHMENT**

None



# Board of Directors

December 17, 2019

District Office Building | 799 SW Columbia | Bend, Oregon

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**5:30 p.m. MEETING CONVENED**

**BOARD PRESENT**

- Ted Schoenborn, Chair
- Nathan Hovekamp, Vice Chair
- Jason Kropf
- Ariel Méndez

**STAFF PRESENT**

- Don Horton, Executive Director
- Michelle Healy, Deputy Executive Director
- Julie Brown, Manager of Communications and Community Relations
- Lindsey Lombard, Administrative Services Director
- Matt Mercer, Director of Recreation
- Sheila Reed, Executive Assistant
- Brian Hudspeth, Development Manager
- Jeff Hagler, Park Stewardship Manager
- Sasha Sulia, Superintendent of Park Operations
- Betsy Tucker, Finance Manager
- Sarah Bodo, Park Planner
- Henry Stroud, Pak Planner
- Rachel Colton, Park Planner
- Jason Monaghan, Facilities Manager
- Rob Shatting, Recreation Facilities Supervisor

**MEDIA**

- Brenna Visser, The Bulletin
- Brooke Snavely, Central Oregon Daily

**WORK SESSION**

1. Park Services Report Facilities Program – *Jason Monaghan and Rob Shatting*

Mr. Shatting said the MEP (mechanical, electrical, plumbing) division consists of four fulltime staff, specializing in the three key areas of the district. The team maintains and repairs mechanical, electrical and plumbing equipment serving over 300,000 sq. ft. of indoor building space. According to the maintenance system, over 1700 hours per year are spent on preventative maintenance, reactionary work orders and energy saving measures.

Mr. Shatting reviewed the daily duties that are performed at the district buildings:

- Daily monitoring of building control systems.
- Preventative maintenance and fine tune air handling equipment.
- Electrical system repair and upgrades from LED lighting to magnetic locks in restrooms to solar powered gates.
- Respond to building emergencies either in person or by logging into building controls remotely.
- Complete and track Strategic Energy Management performance measures.
- Trend and analyze building data

He added that most of the work that the MEP team completes typically has some energy savings directly related which includes the majority of the work related to the SEM (Strategic Energy Management) program. By analyzing data from the district systems, the team is also able to adjust not only for energy savings but for space comfort and regulations.

In the SEM program the district has achieved \$43,384.86 in avoided cost (savings) while earning \$18,449.23 in incentives for the work performed. The energy savings goals that were established have been far surpassed. Mr. Shatting further explained that by having district staff do more project work, the district has been able to better control costs. He shared an example of a lighting project that was anticipated to cost over \$50,000, staff was able to complete for just under \$20,000. Other projects include:

- District Office and JSFC retro commissioning
- Increased building efficiency resulting in substantial energy savings and equipment longevity
- Countless LED lighting upgrades
- ETO rebates on projects
- Safe, comfortable, efficient indoor pace for patrons and staff

In addition, district participation in the Strategic Energy Management program has resulted in the implementation of strategies that have helped to change the mindset of energy savings across the district and alignment with the city's climate action plan. Mr. Shatting said staff will continue to pursue training opportunities that further the work of saving and maintaining performance. Future plans include use of the Energy Cap program for tracking every utility meter in the district.

## 2. Level of Service Update – *Sarah Bodo and Henry Stroud*

Ms. Bodo explained the district level of service analysis as a qualitative tool to measure the number of park acres and trail miles per 1,000 residents. This is recalculated annually with population estimates and park inventory. The district is using geographic information system (GIS) technology to evaluate the distribution of parks and trails by performing "walkshed" analysis.

Ms. Bodo said the current levels of service for parks exceed the targets for neighborhood and community parks. Trails fall short of the target. The close to home target of a park within a half mile

of every resident is a current focus of the district and will be monitored annually as called for in the Strategic Plan.

Ms. Bodo showed a map of the district parks and identified areas that do not have a park in walking distance (1/2 mile) or have a barrier to walking to a park. She said some of the areas would be served with better access. The preliminary walkshed analysis has identified that 66 percent of residents live within a ½ mile walk to a park. Additional analysis options include populations living below poverty level, by age, disabilities, minority and limited English proficiency.

The next steps, Ms. Bodo explained, will be to refine the GIS process and use the 2020 census data for population updates.

Mr. Stroud addressed the board explaining that his presentation is an overview of trails and he will be back in January to do a more in-depth presentation for the board. He reviewed the primary trails as major routes that cross multiple neighborhoods and connect multiple park sites. Interior park trails that are greater than one mile in length are also considered a primary trail. He defined connector trails as shorter routes that link parks and trails to neighborhoods.

Mr. Stroud said there are 88.82 miles of existing trails, 68.46 miles are maintained and 48.92 are owned by the district. The trail level of service target is one mile per 1000 residents, the district needs an additional 15.05 miles of trail to meet the target for 2019. Mr. Stroud showed a slide predicting further trails needed to meet targets for projected population growth. By 2020 an additional 41 miles will be needed to meet the target goals.

Mr. Stroud introduced his “trailshed” analysis. He said the focus is on equitable distribution of amenities versus overall length of system. The analysis revealed that within a 5-minute walk or 1.5-minute ride, 51 percent of the district is covered and 55 percent of the population is served. He said if the analysis is expanded to a ten-minute walk or three-minute ride, 77 percent of the district is covered and 79 percent of the population is served.

Next steps include:

- Continue to track trail LOS based on trail mileage
- Refine trail service areas
  - Identify barriers to access
- Use analysis to better plan for the future and expand the areas served by BPRD trails
  - Identify new trail alignments
  - Advocate for low stress on-street bicycle facilities that link to trails
- Enhanced trail data collection

### 3. River Access & Habitat Plan update – *Sarah Bodo and Rachel Colton*

Ms. Bodo gave the background on the plan. She said the district received a grant in November for some of the work. The district has 16 parks with river access. There 25 designated access points and 80 user created river access points.

The need for the project is demonstrated by the feed back from the community and district policies. The comprehensive plan survey revealed the top community desires as:

- Areas to access the river
- Off leash dog access with water access
- Natural area parks

Ms. Bodo explained the project goals:

- Identify and prioritize projects that balance habitat restoration and user access
- Improve and consolidate existing access points
- Engage diverse stakeholders to inform plan
- Develop fiscally sound implementation plan

Ms. Bodo reviewed the work to date, previously considered projects and projects that are in design phase. The projects in design phase include the access and restoration of Riverbend Park South and Drake Park bank and trail improvements. She added that outreach to the community has been ongoing and will continue on this project.

Ms. Colton: reviewed the project schedule. She said in 2020, the research phase will continue into January and February, the projects list will be developed March – November and the final draft will be created by June of 2021. Every phase prior to the final plan will include focus groups, public outreach and staff outreach. She spoke about future updates to the board on all phases of the project. The board expressed their appreciation and mentioned that more frequent updates would be welcomed.

## **VISITORS**

Matt Mischler: Mr. Mischler made comments about the presentation that was given last month by staff on the Pest Management Program. He specifically mentioned the use of Roundup and 2,4-D. He shared information about pesticide programs in Boulder, Co and Irvine, CA that are not using these types of chemicals and named some products that were being used in these cities. He said Glyphosate is everywhere, in the air, on our foods and raining down on us. He attributed spikes of chronic illness starting about the same time as “Roundup ready crops” were introduced. He said the district cannot go into to 2020 using the same methods as last year.

Kristin Phillips: Ms. Phillips expressed concerns about an applicant for the board vacancy. The applicant previously worked for the district and she said this person would be in direct opposition to the district’s stated values if appointed. She gave some background information for her reasoning and gave each board member a print out with further information.

Nunzie Gould: Ms. Gould reviewed the history of Troy Field in downtown Bend. She would like the district to work toward acquiring the land from the school district to preserve the field as a neighborhood gathering place.



Jim Guild: Mr. Guild owns property near Troy Field. He said Troy Field is used for Earth Day activities and serves as an open green space. Mr. Guild believes that the traffic in the area has increased so much that it is difficult to get to Drake Park and there is no parking available. He said there is a great opportunity to make Troy Field a park and asked the board to consider it.

### **CONSENT AGENDA**

1. Meeting Minutes – 12/03/2019

***Director Hovekamp made a motion to approve the consent agenda. Director Méndez seconded. The motion passed unanimously, 4-0.***

Director Hovekamp made the following motions in relation to discussions that have been held in Executive Session.

***Director Hovekamp made a motion to approve and ratify all action taken by the Executive Director Don Horton and district staff concerning the dispute involving the artificial turf system at the Pine Nursery Park playground, including, without limitation, initiating an arbitration proceeding against the general contractor, JP Prinz Co. LLC. Director Méndez seconded. The motion passed unanimously, 4-0.***

***Director Hovekamp made a motion that the board authorize, approve, and direct Executive Director Don Horton and district staff, in consultation with district's legal counsel, to take all actions necessary or appropriate concerning and in furtherance of the JP Prinz arbitration proceeding, including, without limitation, bringing additional claims in, and adding additional parties to, the arbitration proceeding. Director Méndez seconded. The motion passed unanimously, 4-0.***

### **BUSINESS SESSION**

1. Receive Budget Committee Applications and Review Process – *Betsy Tucker*

Ms. Tucker explained the make-up of the budget committee, she said there are the five board members and five community members. There will be two vacancies going into 2020. One term is a vacancy from Director Méndez and one is an expiring seat. Staff has advertised the two openings to the community for the past couple of weeks. Three applications were received. Ms. Tucker gave each board member the three applications and reviewed the process. She said the board should review each application and be ready to appoint the budget committee members after appointing the board vacancy on January 7.

2. Discuss Board Member Applications – *Don Horton*

Director Schoenborn led the discussion of the applications for the board vacancy. He said the district received 24 very qualified applicants. Prior to the meeting, the board scored each applicant and the scores were ranked and sent to each board member. The board discussed and deliberated on the number of applicants that will be invited back to interview. They decided on the top six:



<b>BOARD AGENDA COMMUNICATION</b>
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**AGENDA DATE:** January 7, 2020

**SUBJECT:** Appoint Board Vacancy

**STAFF RESOURCE:** Board of Directors  
Don Horton, Executive Director

**PREVIOUS BOARD ACTION:** December 17, 2019: The board narrowed the list of 24 applicants to six finalists for interviews

**ACTION PROPOSED:** Appoint an applicant to the district's board of directors

**BACKGROUND**

There is a current vacancy on the board of directors that was opened by the resignation of Lauren Sprang. Staff advertised the opening for over two weeks in November/December and accepted applications until December 10, 2019. Twenty-four applications were submitted and the board narrowed the list to six finalists on December 17, 2019. The finalists will present a five-minute presentation and allow for five additional minutes for questions from the board of directors. Upon completion of the presentations, the board will select an applicant in the business session to fill the vacancy. The applicant will be sworn-in during the February 7 board meeting.

**BUDGETARY IMPACT**

None

**STAFF RECOMMENDATION**

None

**MOTION**

None

**ATTACHMENT**

None

<b>BOARD AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	January 7, 2020
<b>SUBJECT:</b>	Budget committee member appointment
<b>STAFF RESOURCE:</b>	Betsy Tucker, Finance Manager
<b>PREVIOUS BOARD ACTION:</b>	Received budget committee applications at the December 17, 2019 meeting
<b>ACTION PROPOSED:</b>	Appoint two members to the District's budget committee

**BACKGROUND**

**\*\* Please bring with you the candidate applications handed out at the January 7 board meeting in case you need to reference them. \*\***

There are currently two vacant seats on the District's budget committee. These vacant seats will serve a term of three fiscal year budget processes, beginning with the 2020-21 fiscal year budget process. Ariel Mendez completed his term when he joined the board of directors in July 2019, and Larry Kimmel completed his term at the end of the budget process for fiscal year 2019-20.

At the December 17 board meeting, the board received applications from three candidates, and agreed to observe the following process: each board member will individually read, review and rate the candidates on their own time, and the ratings will be provided to staff by January 6 so that staff can summarize the data. Staff will provide to the board, at the meeting, the names of the candidates who received the highest combined ratings. The board will consider these candidates for appointment. The board may also select the appointee by a different method if they wish.

**BUDGETARY IMPACT**

The 2020-21 fiscal year's proposed budget is scheduled to be presented to the board and budget committee on May 11.

**STAFF RECOMMENDATION**

Staff recommends the board appoint two budget committee members to fill the vacant positions.

**MOTION**

***I make a motion to appoint \_\_\_\_\_ and \_\_\_\_\_ to serve on the Bend Park and Recreation District's budget committee for a term of three fiscal year budget processes each, beginning with the 2020-21 fiscal year budget process.***

**ATTACHMENT**

None

<b>BOARD AGENDA COMMUNICATION</b>
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**AGENDA DATE:** January 7, 2020

**SUBJECT:** Resolution No. 2020-01, Appointing a Budget Officer

**STAFF RESOURCE:** Betsy Tucker, Finance Manager

**PREVIOUS BOARD ACTION:** The Board of Directors last adopted Resolution No. 377, on May 5, 2015, appointing the finance director as the budget officer

**ACTION PROPOSED:** Adopt Resolution No. 2020-01, appointing the executive director as the district's budget officer

**BACKGROUND**

Per Oregon Local Budget Law, ORS 294.331, the governing body of each municipal corporation shall designate one person to serve as budget officer. The budget officer shall prepare or supervise the preparation of the budget document, and shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body. The budget officer does not need to be appointed every year if it is in their job description.

The board previously passed Resolution No. 377 on May 5, 2015, to appoint the finance director as the budget officer. Staff sees benefit in appointing the executive director as budget officer and updating the executive director job description to include this assignment.

**BUDGETARY IMPACT**

None

**STAFF RECOMMENDATION**

Staff recommends the board adopt Resolution No. 2020-01 to appoint the executive director as the district's budget officer as a continuing appointment, and to rescind Resolution No. 377.

**MOTION**

***I make a motion to approve Resolution No. 2020-01 appointing the executive director as the district's budget officer and rescinding Resolution No. 377.***

**ATTACHMENT**

Resolution No. 2020-01, Appointing a Budget Officer and Rescinding Resolution No. 377.

**BMPRD RESOLUTION NO. 2020-01**

**A RESOLUTION OF THE BEND METRO PARK AND RECREATION DISTRICT BOARD OF DIRECTORS  
APPOINTING A BUDGET OFFICER AND RESCINDING RESOLUTION NO. 377**

**WHEREAS**, the Bend Park and Recreation District shall be in legal compliance with Local Budget Law ORS 294.305 through 294.565; and

**WHEREAS**, the Board of Directors annually adopt the district's budget in compliance with Local Budget Law; and

**WHEREAS**, the board by Resolution No. 377 appointed the finance director as the budget officer.

**NOW THEREFORE**, the Board of Directors of the Bend Metro Park and Recreation District does hereby resolve as follows:

1. In accordance with ORS 294.331, the executive director is designated and appointed budget officer of the district, and shall continue in this capacity either until the position of executive director no longer exists or until a majority vote of the board designates and appoints another individual.
2. The budget officer shall prepare or supervise the preparation of the budget document.
3. The budget officer shall act under the direction of the board.
4. The Bend Metro Park and Recreation District Resolution No. 377 is hereby rescinded.

**ADOPTED** by the Board of Directors on this 7 day of January 2020.

\_\_\_\_\_  
Ted Schoenborn, Board Chair

Attest:

\_\_\_\_\_  
Don P. Horton, Executive Director



## PLANNING & DEVELOPMENT PROJECT UPDATES January 2020



**Big Sky Park Expansion:** Work to plant the landscape buffer on the north property edge has commenced and will continue as weather permits. The permitting process has been reviewed with the county and it is anticipated that the project will start construction in the spring of 2020.



**Larkspur Center (Bend Senior Center):** Construction on the new building continues and is moving to interior framing. Work on the pool has begun, and contractors are setting subgrades for the bottom of the pool, with mechanical piping starting. The project is still on schedule with an anticipated opening in September 2020.



**Alpenglow Community Park:** The 60% design package and specifications have been submitted to staff for review. The consultants have prepared and will soon submit the land use and conditional use permits to the city which should allow enough time for park construction to start the beginning of 2021.



**Goodrich Pasture Park:** Staff and the consultant are working through the final details of the plan to meet all requirements of the project. A right of way permit and site grading permit will be turned into the city very soon. Target start time for this project is spring 2020.



**Juniper Park:** Work continues on phase 2 of the project. Phase 2 includes replacing the existing playground with an ADA focused playground, removing the old storage and restroom buildings, new access and parking at 6<sup>th</sup> Street, and construction of a new restroom building that will serve both the park and the outside pool deck area. The new restroom is underway and is anticipated to be complete by spring of 2020.



**Drake Park DRT & Bank Improvement Project:** The old building in Pacific Park has been removed. Staff are still working with the landowners to obtain two (of six) remaining easements, and BPRD consultants have applied for the joint permit with the Army Corp as well as the water overlay zone (WOZ) planning permit with the City of Bend. Over the next 10 months staff will be working on permitting, cost estimating and bidding for the final project. Construction on the remaining work is expected to start fall of 2020.



**Pacific Crest Middle School Fields:** Work is nearly complete at the athletic fields. Backstop netting, gates, final landscape elements, site furnishings, and signage are finishing up. Sports play is scheduled to begin on the fields in 2020.



**Haul Road Trail:** Staff is continuing work to obtain outstanding easements for the trail. Survey for four easement areas is complete and coordination with the design team and property owners is ongoing to complete draft easements. The design team is working on the next phase which includes: survey, easement mapping, and alignment design. Seventy percent construction documents are expected for BRPD review in January 2020. Construction on the trail is funded to start in 2021, but Western Federal Lands (WFL) believes they can get the money released early for construction to start mid-2020. Coordination is ongoing.



**Rockridge Park Restroom:** Rockridge Park will soon have a new restroom, it will be located in the northern portion of the park in the location of the existing portable toilet enclosure. The restroom design has been submitted for permits by the contractor. Site work is expected to happen this winter with the restroom installation in early spring.



**Northpointe Park:** The property has been consolidated into a single tax lot and design is beginning. The draft master plan is in progress and will be presented to the board on January 21.



**Empire Crossing Park:** Empire Crossing Park is being updated with accessible pathways and a new playground. Work has begun and is expected to be completed in the spring of 2020. The neighbors around this park are very excited and have been a tremendous asset during the design portion of the project.





**JSFC Pool Tank Renovation:** The preconstruction phase of design-build was approved by the board November 5, 2019. Contract negotiations are underway. Design will commence immediately following the contract award. The team is working on a preliminary project budget which is anticipated to be complete at the end of January 2020.



**Riverbend South Access and Restoration Project:** The Upper Deschutes Watershed Council (UDWC) and district are planning to apply for a local government grant and Oregon Watershed Enhancement Board (OWEB) grant to help fund the permitting and construction of the project. Staff is coordinating with UDWC to apply for these grants this spring and fall.

**Deschutes River Access and Habitat Restoration Plan:** Public lands in and around the City of Bend are experiencing rapid increases in use as growing numbers of residents and visitors use public lands for recreation and leisure. With increased use, sensitive wetland and riparian habitats along the Deschutes River have been impacted as hikers, cyclists, bird-watchers, anglers and floaters gravitate to the river corridor for recreational activities. In an effort to get a handle on and manage access to the river, district staff will begin a planning effort to gain a better understanding on how patrons utilize the river and how to make access more sustainable. Staff collected river use data this summer and have been awarded a technical assistance grant from the National Park Service. The effort will kick off in early February with interested agencies and organizations.

**Perception and Awareness Survey:** BPRD surveys residents every three years to track awareness, perceptions, and priorities of Bend residents in regard to parks and recreation services. The survey has been completed and the research will inform district communications and identify community priorities. Survey findings will be reported to the board in February 2020.

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## Board Calendar 2020

*\*This working calendar of goals/projects is intended as a guide for the board and subject to change.*

### **January 21**

#### Work Session

- ◆ PacifiCorp Dam Update – *Scott Bolton and Matthew Chancellor (15 min)*
- ◆ Trails Update – *Henry Stroud (60 min)*

#### Business Session

- ◆ Swear in new board member
- ◆ Accept 2018-19 CAFR – *Brenda Bartlett SGA CPA (15 min)*
- ◆ Approve Northpointe site Masterplan – *Michelle Healy and Bronwen Mastro (20 min)*
- ◆ Approve Northpointe Property Name – *Michelle Healy (10 min)*
- ◆ Annexation – Pahlisch Development – *Sarah Bodo and Michelle Healy (20 min)*

### **February 4**

Board Workshop - 8:00 a.m. – 4:00 p.m.

- ◆ Annual Strategic Action Plan (Mid-Year Review)
- ◆ Cost Recovery
- ◆ General Fund Commitments
  - Larkspur/JSFC
  - Alpenglow and Big Sky
  - Pay Equity
  - PERS
- ◆ Financial Forecast
- ◆ Capital Improvement Plan (CIP) Discussion
- ◆ Board Self-Assessment

### **February 18**

#### Work Session

- ◆ Park Services Report Park Steward Program – *Jeff Hagler (15 min)*
- ◆ Perception Survey – *Sarah Bodo and Michael Simone, RRC (45 minutes)*

#### Business Session

- ◆ IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

### **March 3**

#### Work Session

- ◆ Recreation Report
- ◆ Core Area Urban Renewal Plan Update – *Matt Stuart, City of Bend (20 min) (tentative)*

#### Business Session

- ◆ Goodrich Park Award Construction Contract – *Ian Isaacson and Jason Powell (20 min)*

## **March 17**

### Work Session

- ◆ Park Services Fleet and Equipment Program – *Roy Radcliff (15 min)*
- ◆ Hollinshead Partnership Presentation

### Business Session

- ◆ Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*

## **April 7**

### Work Session

Recreation Report

### Business Session

## **April 15 Budget Tour**

## **April 21**

### Work Session

Park Services Report

### Business Session

Park Services Hard Surface Program – *Jason M and Alan Adams (15 min)*

## **April - Budget Committee Tour April 15**

## **May 5**

### Work Session

Recreation Report

### Business Session

## **May BUDGET MEETINGS (May 11, 13, 14)**

## **May 19**

### Work Session

Park Services Report

### Business Session

## **June 2**

### Work Session

Recreation Report

### Business Session

- ◆ Adopt Resolution No. XXX – Adopting a Revised Fee Schedule for System Development Charges, effective July 1, 2020 – *Lindsey Lombard*
- ◆ Hold Public Hearing and Adopt Resolution No. XXX – Adopting the Budget and Making Appropriations for Fiscal Year 2020-21, and Adopt Resolution No. XXX - Imposing and Categorizing Taxes for Fiscal Year 2019-20 – *Lindsey Lombard*

**June 16**

Work Session

Park Services Report

Business Session

**TBD**

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Recreation Programming Plan – Matt Mercer and Michael Egging

Northpointe Park Award Design Contract – *(20 min)*

River Access Plan updates – Sarah Bodo

Transportation Discussion with CTAC– *Eric King and Susanna Julber (45 min)*