



Board of Directors

January 7, 2020

District Office Building | 799 SW Columbia | Bend, Oregon

BOARD PRESENT

Ted Schoenborn, Chair

Nathan Hovekamp, Vice Chair

Ariel Méndez

Jason Kropf – Participated remotely

STAFF PRESENT

Don Horton, Executive Director

Michelle Healy, Deputy Executive Director

Julie Brown, Manager of Communications and Community Relations

Lindsey Lombard, Administrative Services Director

Matt Mercer, Director of Recreation

Sheila Reed, Executive Assistant

Brian Hudspeth, Development Manager

Jeff Hagler, Park Stewardship Manager

Sasha Sulia, Superintendent of Park Operations

Betsy Tucker, Finance Manager

Sue Boettner, Recreation Manager

Michael Egging, Recreation Services Manager

Caitlin Richmond, Youth Recreation Assistant

MEDIA

Isaac Biehl, The Source

Brenna Visser, Bend Bulletin

Jacob Larsen, KTVZ



5:30 p.m. CONVENE MEETING

WORK SESSION

1. Board Member Applicant Presentations

The six applicants for the board vacancy were each given five minutes to present to the board. The order was selected at random for the presentations. The board asked follow up questions of each candidate.

6:50 p.m. BREAK/TRANSITION

7:00 p.m. BUSINESS SESSION

VISITORS

None

CONSENT AGENDA

1. Meeting Minutes – 12/17/2019

Director Hovekamp made a motion to approve the consent agenda. Director Méndez seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. Appoint Board Member

Prior to the vote to determine the appointment for the board vacancy, the board commented about the difficult decision at hand. One director said it that it is a wonderfully difficult decision that they must make. All candidates have so much to offer and the board encouraged those that are not appointed tonight to run for the three open seats next year.

The board members filled out their ballots for their top two choices for the vacancy. The ballots revealed a tie between Amy Fraley and Deb Schoen. The board voted a second time for the two candidates and once again split the vote. The board deliberated for a few minutes all agreeing that they would all be happy with either candidate. A third vote was taken and Deb Schoen was awarded the seat.

2. Appoint Budget Committee Member

Ms. Tucker said there are two candidates for the Budget Committee, Larry Kimmel and Donna Owens. The board received three applications at the last board meeting and scored the applicants prior to tonight's meeting. The third applicant was Deb Schoen, who was appointed to the board of directors this evening. Ms. Tucker recommended that the board appoint both Larry Kimmel and Donna Owens.

Director Méndez made a motion to appoint Larry Kimmel and Donna Owens to serve on the Bend Park and Recreation District's budget committee for a term of three fiscal year budget processes each, beginning with the 2020-21 fiscal year budget process. Director Hovekamp seconded. The motion passed unanimously, 4-0.

3. Appoint Budget Officer

Ms. Tucker explained to the board that Oregon Local Budget Law dictates that the governing body of each municipal corporation shall designate one person to serve as budget officer. She

further explained that if this is part of the individual's job description, the budget officer does not need to be appointed year after year. Staff recommends the executive director be appointed as the budget officer and changing the job description to include this responsibility.

Director Hovekamp made a motion to approve Resolution No. 2020-01 appointing the executive director as the district's budget officer and rescinding Resolution No. 377. Director Méndez seconded. The motion passed unanimously, 4-0.

Ms. Tucker passed out a copy of the annual audit to the board to look at in advance of the auditor's presentation at the next board meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Horton commended the board for being gracious and making all the board candidates feel comfortable. He said all the candidates were phenomenal and the quality of the applicants speaks to the organization as a whole. He congratulated Deb Schoen in her appointment to the board.

The district has a benefits committee made up of staff, board members and a budget committee member. Executive Director Horton asked for two board members to volunteer to serve on the committee Directors Hovekamp and Schoen agreed to the task. Mr. Fisher, a budget committee member was in the audience and volunteered his services as well.

The board did a self-evaluation last fall, from this evaluation, it was determined that the board should work with other agencies to build stronger partnerships. Executive Director Horton spoke about creating a team that included members from other agencies and elected bodies to meet and work on issues collectively that affect the community. Some issues mentioned include: homelessness, affordable housing, equity and inclusion and alternate transportation. Director Schoenborn suggested that the board chair serve on this team.

PROJECT REPORT – In Board Report

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN 7:50pm

Prepared by,
Sheila Reed
Executive Assistant


Ted Schoenborn, Chair


Nathan Hovekamp, Vice-Chair


Jason Kropf


Ariel Méndez

