



Bend Metro Park & Recreation District

July 7, 2020

Board of Directors

Agenda and Reports

www.bendparksandrec.org



play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

We Value

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.



District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | www.bendparksandrec.org | (541) 389-7275

Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at sheilar@bendparksandrec.org or 541-706-6151. Providing at least 2 business days' notice prior to the meeting will help ensure availability.

BOARD AGENDA COMMUNICATION

AGENDA DATE:	July 7, 2020
SUBJECT:	Strategic Plan – Diversity, Equity and Inclusion Program
STAFF RESOURCE:	Michelle Healy, Deputy Executive Director Sarah Bodo, Park Planner
PREVIOUS BOARD ACTION:	Adopt Strategic Plan, June 18, 2019
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Pillar:	Community Relationships
Outcome:	District services that are accessible to all
Strategy:	Foster a climate of inclusion for all community members

BACKGROUND

On June 18, 2019, the board adopted the district's new Strategic Plan. The Strategic Plan sets the framework for the district's internal operations for three fiscal years. The plan took seven months to complete, incorporated input from over 100 staff, as well as the Board of Directors, and re-evaluated the district's priorities to ensure it remains agile, responsive and innovative.

The Strategic Plan includes three pillars--Employees and Workplace Culture, Community Relationships and Operations and Management Practices. Within the pillars, there are 11 desired outcomes, 21 strategies, and numerous actions to support the strategies. The plan also includes measures for each desired outcome in order to track the district's progress over time, plus implementation strategies.

The Action Plan, which is an appendix to the Strategic Plan, is a yearly work plan that lays out the estimated resources required (low, med, high), anticipated timing, and responsible department for specific actions to be completed to achieve the overall outcomes of the Strategic Plan. One of the specific actions in the Action Plan is to *"Create a Diversity, Equity and Inclusion Program that develops a value statement, policies, and training opportunities, etc."* in fiscal year 2021-2022. Additionally, several other actions promoting equity, diversity and inclusion (DEI) are woven throughout the Action Plan.

While the specific action to create the DEI program was not anticipated to be done until the 2021-2022 fiscal year, staff expects that it will take time to effectively engage staff, the board and others, to create a meaningful and successful DEI program. With this in mind, we plan to begin this coming fiscal year by hiring a consultant with expertise in DEI. The consultant would help to develop a scope of what the program might entail, and then guide the district through the process to create and implement the DEI program. Concurrently, staff also plans to reach out to other agencies to learn how they have approached DEI. While every agency and community have different needs, we

think there is value in gaining insights into what went well, what could have been done better, and what ultimately has proven to be successful for others engaged in this work.

BUDGETARY IMPACT

The planning and development department 2020-2021 fiscal year operating budget includes \$20,000 to support the initial work on the DEI Program.

STAFF RECOMMENDATION

None – for board discussion only.

MOTION

None

ATTACHMENT

The district's adopted Strategic Plan is available on the district's website:

https://www.bendparksandrec.org/wp-content/uploads/2019/09/Final-Strategic-Plan-for-Adoption_small.pdf



Board of Directors

June 16, 2020

District Office Building | 799 SW Columbia | Bend, Oregon

AGENDA



4:00 p.m. EXECUTIVE SESSION

The board met pursuant to ORS 192.660(2)(i) for the purpose of reviewing and evaluating the performance of an officer, employee, or staff member. This session was closed to all members of the public except for representatives of the news media.

To support Governor Brown's recommendation for social distancing, the Board of Directors conducted this meeting by video.

The meeting can be viewed via [Bend Park and Recreation Facebook page](#).

BOARD PRESENT

Ted Schoenborn, Chair
Nathan Hovekamp, Vice Chair
Ariel Méndez
Jason Kropf
Deb Schoen

STAFF PRESENT

Don Horton, Executive Director
Michelle Healy, Deputy Executive Director
Julie Brown, Manager of Communications and Community Relations
Matt Mercer, Director of Recreation
Lindsey Lombard, Administrative Services Director
Betsy Tucker, Finance Manager
Sheila Reed, Executive Assistant

5:30 p.m. CONVENE MEETING

VISITORS: Comments were submitted by email

Christy Nickey: Ms Nickey asked the board to issue a public design challenge to the community to create the planned trail through Drake Park. The challenge would include preservation of all trees..

WORK SESSION

1. Update on Parks and Opening Facilities – *Michelle Healy and Matt Mercer*

Ms. Healy said the district continues to get updates from the state, staff is working to move forward and keep up with the guidance. Playgrounds are now open; they have been very busy when the weather has been nice. Adult softball has started this week with volleyball and soccer also opening up this week. The sand volleyball courts are almost finished and will soon be open for public use.

The district will be able to honor some facility reservations that remain on the books. The renters will have to update their plan to follow all guidelines. Ms. Healy said that tournaments hosting out of area teams will not be permitted in order to honor the intent of the Governor's standards. The district is also short on maintenance staff that care for the parks and the district priority is the community.

The communication team has been busy updating the website with messages for floating the river and safety recommendations.

Ms. Healy spoke of the difficulty the district is having in staffing custodial positions. She said it was necessary to adjust the cleaning schedules and commented that staff is unable to continue to clean every restroom twice a day. The park stewards will be reduced by two positions due to staff returning to Juniper for the pool reopening.

Mr. Mercer spoke about the progress and reopening of facilities and programs. He said Adult Softball is the first sports program to start and the only sport league to start until the fall. Summer camps are off to a good start and people are receptive to the changes in procedures and protocols. He reported the following data on the camps:

- Four school sites are being used, six other sites for a total of 10
- 341 kids are enrolled and 372 spots available
- 92% capacity.

He said programs are staffed; there are a few positions to fill for some camps that are starting in a couple of weeks. There is a good mix of people returning to work and some new staff as well.

The reservation system for Juniper is running and there were about 500 visitors last week. Several fitness classes filled, but fitness center use is fairly low. Staff will continue to evaluate the reservation system as it may be a barrier for some patrons. He said if there is opportunity for more flexibility with reservations, then capacity may expand. Mr. Mercer said staff has received great feedback from people that have been attending Juniper. Patrons have said they feel safe and well cared for in the facility, which was the main goal for opening. Mr. Mercer invited the board to come in and see the changes that have been made.

Mr. Mercer said the pool is opening at Juniper. The communications team has been working hard on getting the messages out and there is a lot of excitement about the pools reopening. The second stage of pool openings will occur July 6, allowing family opportunities and water fitness. He said there are additional challenges to bringing in groups of people that need to be considered. This will require more planning and meeting with staff. Currently the district is recruiting and training for additional lifeguard staff. Juniper hours are currently modified, but may expand as demand increases.

CONSENT AGENDA

1. Minutes – 06/02/2020

Director Hovekamp made a motion to approve the consent agenda. Director Schoen seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Adopt Resolution No. 2020-08, Adopting the Five-Year Capital Improvement Plan for Fiscal Years Ending 2021-2025 – *Michelle Healy*

Ms. Healy stated that the district's Capital Improvement Plan (CIP) identifies and summarizes all approved and proposed district capital expenditures and revenue sources for a period of five years into the future. The board of directors revises and adopts the district's five-year CIP during the annual budget process.

Ms. Healy said the CIP summary for fiscal years ending 2021-2025 has been revised since it was presented to the budget committee on May 26, 2020. Based on more up-to-date information since the proposed budget was presented, staff recommends that the CIP be revised with the following changes as described in the board report. She stated that budget law does allow for changes that meet a certain threshold before adoption and the changes that staff is recommending do fall within the parameters.

- Shevlin West Park Property: This property is moving quicker than expected and the district has learned of new city requirements for the frontage improvements that are part of the overall subdivision development. The budgeted money for this project should be moved to this fiscal year budget.
- Discovery West Trail Undercrossing: More of the project was completed in the current year than initially anticipated. No change to total project cost identified in CIP.
- Haul Road Trail: The district portion of the grant match payment is due earlier than expected.
- Mirror Pond Dredge Project: Remove alternative funding due to the uncertainty of timing of the project until further discussions.

In summary, the recommendation is planned capital expenditures for fiscal years ending 2021-2025 be reduced by \$6,612,200, as a result of timing adjustments to three projects and the postponement of one project. Staff recommends adoption of Resolution No. 2020-08, adopting the Five-Year Capital Improvement Plan for fiscal years ending 2021-2025, with the changes that have been presented.

Director Hovekamp made a motion to adopt Resolution No. 2020-08, adopting the revised Five-Year Capital Improvement Plan for fiscal years ending 2021-2025. Director Méndez seconded. The motion passed unanimously, 5-0.

2. Hold Public Hearing and Adopt Resolution No. 2020-09, Adopting the Budget and Making Appropriations for Fiscal Year 2020-21, and Adopt Resolution No. 2020-10, Imposing and Categorizing Taxes for Fiscal Year 2020-21 – *Betsy Tucker and Lindsey Lombard*

Director Schoenborn opened the public hearing and asked for public comment, no public comment was submitted and the hearing was closed.

Ms. Tucker said she is bringing a revised budget that corresponds the changes made to the CIP. She said staff recommends this balanced budget that upholds the district's commitment to stability.

Director Hovekamp made a motion to adopt Resolution No. 2020-09 Adopting the revised Budget and Making Appropriations for Fiscal Year 2020-21. Director Méndez seconded. The motion passed unanimously, 5-0.

Ms. Tucker said no changes have been made to Resolution No. 2020-10.

Director Méndez made a motion to adopt Resolution No. 2020-10 Imposing and Categorizing Taxes for Fiscal Year 2020-21. Director Schoen seconded. The motion passed unanimously, 5-0.

3. Approve Executive Director's Review – *The Board*

The approval of the executive director's review was postponed to the next meeting to allow for more time to set goals for the next fiscal year.

EXECUTIVE DIRECTOR'S REPORT

- A federal program, Land Water Conservation Fund, is created with funds from off shore leases for oil extraction, and invests in other conservation projects; the federal side supports parks and services, the state side contributes to local grants. There is a movement to make this fund permanent and fully funded and it is likely to happen later this year. This is a \$900 million fund that has only been fully funded 2 years since inception.
- CAPRA has been submitted to the CAPRA board. There will be a virtual accreditation meeting in August for the review. Michael Egging has led this project and submitted a self-assessment that is over 200 pages. The last time the district was accredited, the district met 126 out of 127 standards, staff is hoping to meet all criteria this year.
- The Executive Team and other staff will be attending a bias training tomorrow.

PROJECT REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

- Director Hovekamp passed on congratulations to finance team for another successful budget
- Director Kropf asked the board and staff to make a renewed pledge on inclusiveness. He asked that at the next board meeting an agenda item is added to consider changes to the value statement.
- Director Méndez supports making changes to the value statement. He spoke of the conduct expectation of park stewards and contract services, he said he supports the district commitment to not allow the contracted private security firm to carry firearms in the parks. He further stated he believes that this is the reason that there is not a lot of violence in the parks. Director Méndez commended Executive Director Horton for the letter that he sent to staff regarding the district's commitment to diversity and recommended that he share it with the public. He added a thank you to Scot Brees for coordinating these meetings for the district.

ADJOURN: 6:36pm

Prepared by,
Sheila Reed
Executive Assistant

Ted Schoenborn, Chair

Nathan Hovekamp, Vice-Chair

Jason Kropf

Ariel Méndez

Deb Schoen

EXECUTIVE SESSION

This meeting was held pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. This session was closed to all members of the public except for representatives of the news media.

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BOARD AGENDA COMMUNICATION

AGENDA DATE: July 07, 2020

SUBJECT: Election of Chair and Vice Chair

STAFF RESOURCE: Don Horton, Executive Director

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: Conduct election of board officers

BACKGROUND

The board of directors annually elects a chair and vice chair at the first meeting in July of the new fiscal year, the chair and vice chair each serve a one-year term. Duties and responsibilities of the chair include presiding at board meetings, appointing committees and signing ordinances, resolutions, proclamations, correspondence, the executive director's employment contract, etc., on behalf of the board of directors. The chair may also represent the board of directors in meetings with other agency officials, and at public functions requiring a presence of the district. In the event the chair is absent from a meeting or unavailable for any of the duties mentioned above, the vice chair will substitute for the chair.

MOTION

I nominate _____ to serve as chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2020-2021.

I nominate _____ to serve as vice chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2020-2021.

BOARD AGENDA COMMUNICATION

AGENDA DATE: July 07, 2020

SUBJECT: Board of Directors Meeting Dates and Times

STAFF RESOURCE: Don Horton, Executive Director

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: Set board meeting dates and times for 2020-21

BACKGROUND

The board formally determines the meeting dates and times for the year at the first meeting in July. Meetings are typically held the first and third Tuesday of each month with a work session at 5:30 p.m. and a business session at 7 p.m.

MOTION

I move to conduct the Bend Park and Recreation District Board of Directors public meetings on the first and third Tuesdays beginning a 5:30 pm with a work session and a business session beginning at 7:00 pm.

BOARD AGENDA COMMUNICATION

AGENDA DATE: July 07, 2020

SUBJECT: Appoint Executive Secretary of the Board of Directors

STAFF RESOURCE: Don Horton, Executive Director

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: Appoint Don Horton, executive director, as executive secretary of the board of directors

BACKGROUND

The board of directors is required to appoint an executive secretary according to Oregon State Statute 266.370. As a matter of formality, the board annually appoints the executive director to serve in this capacity. The executive secretary represents the board in business matters and signs ordinances, resolutions, proclamations, correspondence, contracts, deeds, etc., on behalf of the board of directors and the district.

STAFF RECOMMENDATION

Appoint Don Horton, executive director, to serve as the executive secretary of the board.

MOTION

I move to appoint Don Horton, executive director, to serve as executive secretary of the Bend Park and Recreation District Board of Directors for fiscal year 2020-21.

BOARD AGENDA COMMUNICATION

AGENDA DATE: July 07, 2020

SUBJECT: Appoint Legislative Liaison

STAFF RESOURCE: Don Horton, Executive Director

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: Appoint legislative liaison to represent the board of directors

BACKGROUND

The board of directors recognizes the needs of the district to take an active role in the legislative process as it relates to legislation affecting the district and recreation in general. To aid the board in this effort, the board shall appoint one of its members as legislative liaison. The legislative liaison will be elected annually at the first meeting in July of the new fiscal year.

The duties of the legislative liaison are to:

- Work with the executive director to keep abreast of legislation that may affect the district
- Keep the other members of the board up to date on legislative issues and district involvement
- Discuss course of action and level of involvement on legislative issues with the board
- Represent the board during the legislative session; provide testimony, compose written testimony and other correspondence

MOTION

I move to appoint _____, to serve as legislative liaison for the Bend Park and Recreation Board of Directors for fiscal year 2020-21.



PLANNING & DEVELOPMENT PROJECT UPDATES July 2020



Big Sky Park Expansion: The project is currently on hold due to the effects of COVID-19. The district will reassess when to put the project back out to bid in the fall of 2020.



Larkspur Center (Bend Senior Center): Work on the project is progressing and staying on schedule for the anticipated September 2020 opening. Exterior site work is done on the west side of the project, as well as final grading around the building in anticipation of landscaping. Inside of the building is near being completed. The floor finish has been completed, with other flooring starting the week of June 22. Work continues on mechanical, electrical and aquatics projects.



Drake Park DRT & Bank Improvement Project: Staff continues to work with landowners to obtain the final three (of seven) easements, while the design team and staff are currently working on permitting. An unanticipated permitting issue has come to light over the last couple of weeks. This project will now require a Section 106 procedure through the State Historic Preservation Office (SHPO), which could take anywhere from four to ten months, hopefully sooner than the later. The reason for this requirement is that SHPO has determined that Drake Park is eligible for national registry as an historical property. As the old sea wall is part of that history, the district will need to mitigate the removal of the wall. In consultation with SHPO, the design team has determined the path to do that through the Section 106 process. This will delay the start of construction, as the US Army Corp cannot issue any permits until SHPO signs off. Construction will start as soon as the USACE permits are issued, which under the four to ten-month timeframe, would occur as early as late November, to as late as April or May. Staff has directed the design team to move forward with all other permitting while the district waits for the draft Memorandum of Agreement (MOU) from SHPO.



Alpenglow Community Park: The project continues to move forward as staff and the consultant team recently completed the 90% set of construction documents and specifications. The final plan submittal for the BNSF pedestrian bridge is also being completed. The design and permitting for the COID pedestrian bridge along 15th Street are also finished and will be going out to bid for construction this summer. The park plans are scheduled to be submitted to the City this summer for permitting with bidding occurring this fall.



Juniper Park: Phase 2 of this project is substantially complete. Punch list items and establishment of the landscaping should be completed in July.



JSFC Pool Tank Renovation: Permit drawings were submitted June 2020 for review. The project is currently out to bid. The guaranteed maximum price is expected July 2020.



Goodrich Pasture Park: Goodrich Pasture Park is getting started. The work will involve significant right of way improvements, construction of a play area, connecting pathways, lawn and plaza spaces. Construction will occur during the later summer and fall of 2020.



Empire Crossing Park: The play area, plaza and pathways are finished and the finishing touches to the park are being completed this summer. District staff is working to replace aging irrigation infrastructure and update the landscaping.



Northpointe Park: Site analysis and the concept design are in progress. Two public outreach meetings are scheduled; a virtual open house will occur July 29 and an on-site question and answer session will take place August 1. An online survey will also be open for public comment.



Hollygrape Park ADA Improvements: Projects documents are completed for this design. A start date for bidding and construction will be discussed as the district works through the new budget for the new fiscal year.



Shevlin West Park Land: In 2016, the City of Bend approved land east of Shevlin Park to be brought into the Urban Growth Boundary. In 2019, the land was formally annexed and development of the new neighborhood, called Shevlin West, will begin soon. As required by City of Bend code, the developer will be donating 3.5 acres of park land to BPRD. Staff recently received the Phase I Environmental Assessment for the site, which stated that no environmental clean-up is required for the land. BPRD’s legal team is currently conducting a title review of the property. It is anticipated that this new park land will fill the neighborhood park need in this area as described in BPRD’s 2018 Comprehensive Plan.



Riverbend South Access and Restoration Project: UDWC was successful in obtaining a private grant from the Sunderland Foundation for the construction of this project. This is amazing news as it will create a more efficient bidding and construction process. UDWC and staff will be submitting for permits this fall and winter with construction expected to begin in fall of 2021.



Deschutes River Access and Habitat Restoration Plan: The focus group—made up of representatives from agencies, recreational organizations, business groups and environmental organizations— has now identified opportunities for access and habitat restoration at eight of the sixteen Deschutes River parks. The focus group’s next meeting will be held virtually on July 23. An online community survey received 712 responses including 20 responses in Spanish. Results of the survey, focus group meetings, and staff meetings will be shared with the board this summer.



Haul Road Trail: Staff continues their work on obtaining outstanding easements for the trail. The next phase of design is progressing. A field review with the design team is tentatively planned July 2020. The 95% CDs are expected to be complete September 2020 with construction scheduled to begin summer 2021.



Central Oregon Historic Canal Trail Road Crossing Safety Improvements: BPRD has completed design work for safety upgrades to four road crossings on the Central Oregon Historic Canal Trail: Blakely Road, Brosterhous Road, Ferguson Avenue, and 27th Street. Staff is now working to acquire an easement near Brosterhous Road and the necessary permits to complete the work. The district intends to install the upgrades at the Blakely Road and Brosterhous Road crossings in the next fiscal year, with upgrades to the remaining crossings coming online in subsequent years as additional sections of the trail are improved near those locations.

In May, the City of Bend completed a new trail crossing of 3rd Street that includes trail user activated rapid flashing beacons, a center lane refuge island, and new signage and pavement markings, greatly improving trail user safety in this location.



Westgate Open Space and Trails: In 2019, Deschutes County approved a new zone and comprehensive plan designation called the Westside Transect. The land use decision changed 700 acres of land from Urban Area Reserve and Surface Mine designations to Residential with dedicated open space, with provisions for the management of wildlife habitat and wildfire prevention. Today, the first development within the Westside Transect is underway, called Westgate, and is located immediately adjacent to Shevlin Park's eastern boundary. As part of the land use decision, the developer is donating 8.2 acres of land to BPRD to be set aside as dedicated open space. Staff is currently working with the developer to prepare the deed.

BPRD will also gain easements to construct approximately 1.5 miles of soft surface trails within Westgate, which will connect to Shevlin Park and to Discovery Park. Staff is working with the developer, and Central Oregon Land Watch, to finalize the trail alignments and the easement documentation. The Westgate subdivision will also include 2.5 miles of 8-foot paved trails, off-set from the roads. These trails will be maintained by the HOA but will have a public overlay so that the community can enjoy them.



Discovery West Trails: Brooks Resources is preparing to submit the final plat plan for phase 1 of the Discovery West residential subdivision. This triggers a requirement to provide BPRD with a temporary trail easement that will connect the existing trails within Discovery Park to the Tree Farm neighborhood trails which connect to Shevlin Park. The temporary trail will run along an existing gravel road that is well suited to trail use. Staff has been working with Brooks Resources to prepare the temporary easement documents and to finalize the temporary trail alignment. As additional phases of Discovery West are platted, the temporary trail will be

relocated and converted to a permanent asphalt trail that will run through land being granted to BPRD. The temporary trail connection is expected to open this August.

Brooks resources is currently installing a mural on the new underpass of the Skyline Ranch Road extension. The underpass serves as a gateway to Discovery West from Discovery Park and the mural honors women explorers, pioneers, and others who have made important contributions to society. The mural is scheduled to be completed by the end of this June 2020.



Trail Maintenance Intergovernmental Agreement: BPRD staff have been working with the City of Bend to draft a new agreement that will clarify trail maintenance responsibilities and improve coordination with city on trail construction that occurs through private land development. As a first step, BPRD recently completed an update of our trail map database. This database is an online resource that has been shared with the City and contains improved information regarding trail alignments, underlying easements/ownership, and current maintenance responsibilities. The database is being used to evaluate the current pattern of trail ownership/maintenance which informs the drafting of the new trail maintenance agreement. Working with the city, we have completed a first draft of the agreement that is currently being reviewed by both parties. We anticipate completing the agreement late 2020.



South East Area Plan Trail Development Code: BPRD staff have been coordinating with the City on code development related to trails for the South East Area Plan. The south east area is located between 15th Street and 27th Street south of Ferguson Road. The development code will require the development of an extensive system of multi-use trails which includes the High Desert Trail, a BPRD trail that will connect Alpenglow Park to High Desert Park, and will clearly stipulate that BPRD is granted easements for the sections of trail the district intends to operate. This new code can be used as a model for future area plans and to modify existing city code related to trail development which is being reviewed as part of the new trail maintenance agreement.

Board Calendar 2019-2020

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

July 21

Work Session

- ◆ Update on Parks and Opening Facilities – *Michelle Healy and Matt Mercer (20 min)*

Business Session

August 4

Work Session

- ◆ Update on Parks and Opening Facilities – *Michelle Healy and Matt Mercer (20 min)*

Business Session

- ◆ GMP for JSFC Pool Tank Renovation – *Bronwen Mastro (10 minutes)*

August 18

Work Session

- ◆ Update on Parks and Opening Facilities – *Michelle Healy and Matt Mercer (20 min)*

Business Session

- ◆ COID Bridge at 15th Contract Award – *Brian Hudspeth (10 min)*
- ◆ Petrosa Agreement Approval (Park Search Area) – *Sarah Bodo (30 min)*

September 1

Work Session

Recreation Report

Business Session

- ◆ SDC's and Affordable Housing

September 15

*Ask for 2 board members to volunteer for policy committee

Work Session

Park Services Report

Business Session

- ◆ Contract Award for Hollygrape ADA – *Jason Powell (10 minutes)*

October 6

Work Session

Recreation Report

Business Session

October 20

Work Session

Park Services Report

Business Session

November 3

Work Session

Recreation Report

Business Session

November 17

Work Session

Park Services Report

Consent Agenda

- ◆ Codify Policies

Business Session

December 1

Work Session

Recreation Report

Business Session

December 15

Work Session

Park Services Report

Business Session

- ◆ Alpenglow Park Contract Award - *Ian Isaacson (10 minutes)*

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Recreation Programming Plan – Matt Mercer and Michael Egging

Transportation Discussion with CTAC– *Eric King and Susanna Julber (45 min)*

IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

Annexation – Smallwood Property – *Sarah Bodo (10 min)*

Refund Policy – *Matt Mercer*

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*

MOU for Fish Passage – *Don Horton (30 min)*

Recreation Report: Next Steps Program – *Monica McClain-Smith and Carolyn Creedican (15 min)*

Park Services Hard Surface Program – *Jason M and Alan Adams (15 min)*

Centennial Celebrations – *Julie Brown (20 min)*

Agreement for Riverbend South project with UDWC – *Ian Isaacson (20 min)*

Park Services Report: Fleet and Equipment Program – *Roy Radcliff (15 min)*

Park Services Report: Prescribed Fire – *Jeff Amaral (30 min)*

Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*

Approve Credit Card Processor Contract – Justin/Jut/Betsy

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*
MOU for Fish Passage – *Don Horton (30 min)*
Recreation Report: Next Steps Program – *Monica McClain-Smith and Carolyn Creedican (15 min)*
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Park Services Report: Prescribed Fire – *Jeff Amaral (30 min)*
Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*
Approve Credit Card Processor Contract – *Justin/Jut/Betsy*