



Bend Metro Park & Recreation District

January 19, 2021

Board of Directors

Agenda and Reports

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play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

We Value

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.



District Office | Don Horton, Executive Director

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Board of Directors

January 19, 2021

District Office Building | 799 SW Columbia | Bend, Oregon

AGENDA

To support Governor Brown’s recommendation for social distancing, the Board of Directors will conduct the regular board meeting by video.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82865152389?pwd=K2NNTjFBcVpDNmZPaThGcTJxbXV4Zz09>

Passcode: 006102

Join by phone, toll-charges may apply:

1 253 215 8782

Webinar ID: 828 6515 2389

Passcode: 006102

5:30 p.m. CONVENE MEETING

VISITORS

The board welcomes input from individuals at our public meetings about agenda-related issues.

Members of the community who wish to make public comment are asked to use the link above to join the meeting. To provide a public comment at 5:30, click on the "Raise Hand" option. You will be called into the meeting in the order received. Visitors should turn on their cameras and microphones, remarks should be limited to 3 minutes or less and relevant to a topic on the agenda. If there are questions, follow up will occur after the meeting. Thank you for your involvement.

WORK SESSION

1. River Habitat Restoration and Access Plan Update – *Sarah Bodo and Rachel Colton (60 min)*
2. COVID Operations Update – *Matt Mercer (15 min)*

CONSENT AGENDA

- ## 1. Minutes 01/05/2021

BUSINESS SESSION

1. Accept 2019-2020 CAFR – *Betsy Tucker and Brenda Bartlett (15 min)*
2. Petrosa Developer Agreement Approval (Park Search Area) – *Sarah Bodo (30 min)*
3. Approve Petrosa Neighborhood Park Master Plan – *Ian Isaacson (20 minutes)*

EXECUTIVE DIRECTOR'S REPORT

PROJECT REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN

BOARD AGENDA COMMUNICATION

AGENDA DATE:	January 19, 2021
SUBJECT:	River Access and Habitat Restoration Plan Update and Draft Project List
STAFF RESOURCE:	Sarah Bodo, Park Planner Rachel Colton, Park Planner Jeff Amaral, Natural Resources Manager
GUEST PRESENTER:	Dan Miller, Rivers and Trails Conservation Assistance, National Park Service
PREVIOUS BOARD ACTION:	February 16, 2016 Project Introduction September 6, 2017 Project Update April 3, 2018 MOU with Upper Deschutes Watershed Council June 12, 2019 Application for technical assistance from National Park Service, Rivers and Trails Conservation Assistance Program July 16, 2019 Riverbend Park South project update September 3, 2019 Deschutes River Use Report December 17, 2019 Project Update October 20, 2020 Project Update
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Pillar:	Operations & Management practices
Outcome:	Be a local leader in environmental stewardship
Strategy:	Improve efforts to be responsible stewards of the natural environment

BACKGROUND

In July of 2019, the River Access and Habitat Restoration planning process for 16 parks along the Deschutes River officially began, with additional background research occurring prior to project kick-off. A key focus of the plan is the identification and prioritization of projects that balance habitat restoration and user access, and can be implemented in a fiscally prudent manner over the plan's development horizon. The plan will document existing conditions, community desires, and prioritize access and restoration projects. The plan will help address the expressed community desire for additional areas to access the river, as well as ecological impact of increased river recreation popularity.

The goals of the plan include:

1. Identify and prioritize projects that balance habitat restoration and user access
2. Improve and consolidate access points
3. Engage diverse stakeholders to inform the plan
4. Develop a fiscally sound implementation plan

These goals have helped focus the plan development since inception and are the cornerstone of the planning team's evaluation of the draft project list.

Since project inception, staff has completed the following high-level milestones:

1. **Research and analysis** – have been an ongoing element of plan development. Extensive data collection and analysis was completed prior to the plan kick off, and continues through plan development. Key documents created and utilized to inform review and prioritization of the project list include the 2020 Inventory of Recreational Use at Parks on the Deschutes River Report (summer 2019 data), 2020 Deschutes River Habitat Inventory Report (2017 data), existing conditions summaries for all river parks (2020 data), GIS demographic data/mapping (2020 data), and community and focus group surveys (2020 data). Data will continue to inform and drive plan development and ultimately the draft and final plan recommendations.
2. **Community engagement** – has been a critical component of the draft plan development and is something that occurred early in the process and will continue through plan adoption. Specific elements of community engagement to date include:
 - a. Focus Group – created a focus group with 14 organizations to guide plan development. A total of seven focus group meetings have been hosted, and focus group feedback was instrumental in creation of the draft project list.
 - b. Community Survey – was completed in February in both English and Spanish, and had over 700 responses. Survey results helped inform the project list, including prioritization.
 - c. General outreach – staff has assembled an interested parties list of over 130 groups and individuals to keep updated as the plan progresses. The project website continues to be a resource for anyone interested in the current status of the plan. Emails and social media have been used to keep the public updated and engaged.
3. **Staff engagement** – the planning team has discussed the plan and draft project list with over 30 staff members including representatives from the Park Stewards, Natural Resources, Landscaping, Recreation, Communications, and Planning and Development. Staff has provided insights on which projects may or may not be successful, and what additional projects should be added to the draft project list. Engagement with staff will continue through plan adoption.
4. **Creation of a prioritized draft project list** – creation of a draft project list was driven by input from the focus group, community members and staff. The draft project list is part of the continued conversation regarding plan content, and will evolve as staff receives additional input from the board, community members, focus group and staff.

DRAFT PROJECT LIST

Development of the draft project list began in March of this year through engagement with the focus group. Over the course of four meetings, the focus group reviewed 14 river parks (though Drake and Pacific parks are within the defined geographic area of the plan, they are not being analyzed as they are subject to separate capital improvement projects) and generated a total of 78

project ideas. To help confirm if there is consensus around these project ideas, in addition to group discussion, the focus group took two surveys. The results of these surveys helped inform the evaluation and prioritization of the project list.

After completion of development of project ideas with the focus group, the planning team completed outreach with staff in October. Over the course of that month, the planning team engaged with over 30 staff who provided feedback on the focus group suggested projects, and also suggested 15 additional project ideas. Finally, over the draft project list development horizon, planning staff received two suggested project ideas from the community. As a result, a total of 95 project ideas were generated over the course of eight months. Some of these project ideas were combined, as such, at the end of this process 86 project ideas remained.

The plan's development horizon is ten years and the planning team's goal is for projects to be implemented during that time. Therefore, it's critical to have a reasonable number of projects within the plan to ensure the plan can be fully implemented. As such, the next step in the development of the draft project list was to evaluate and prioritize all suggested projects.

The first step of this process was for the planning team to review all projects to determine if any of the projects should be considered but dismissed. A total of 52 of the 86 projects were considered but dismissed as a result of this analysis. Reasons included a determination that they were outside of the plan's scope, maintenance projects that would be completed outside of the plan's implementation, infeasible within the plan's development horizon, added to another project on the list, or inconsistent with the goals of the plan. It's important to remember that in some cases, projects would still be completed, but they are not included within the plan. In addition, some projects may be considered as part of other development projects.

The remaining 34 projects were evaluated using the following six criteria, which are based upon the plan's goals. This evaluation was utilized in order to determine the priority ranking of the projects.

1. Would the project protect, create or enhance habitat?
2. Would the project improve existing access or create a new access point?
3. Would the project be eligible for grants and partnerships?
4. Would the project advance equity in the community?
5. Would the project address expressed community needs?
6. Would the project address safety and facility risks?

The evaluation of the projects by the planning team was data driven and included continual reference to the reports previously listed. Results of the evaluation established a threshold for high, medium and low priorities based upon the natural break in the scores. Of the 34 potential projects, 14 were ranked high priority, 12 were ranked medium priority and eight were ranked low priority. The results of the evaluation process are not intended to be a strict prescription of the order in which projects should be developed, but rather helps to inform when each project should be considered for funding in the Capital Improvement Plan (CIP).

Focus Group Review of Draft Project List

At the December focus group meeting, the discussion focused on the draft project list, including opportunities for Deschutes River dog off-leash access (DOLA). In general, there is consensus from

the focus group around the draft project list. However, a few projects generated discussion that weren't addressed by changes to the draft project list including:

1. Modify steep trail at River Rim Park (project #7)
2. Increase parking and add loading zone at Farewell Bend Park (project #12)
3. Plant trees for shade at McKay Park near fish ladder (project #22)
4. Cedarwood Loading Zone/Parking (projects #12 and dismissed project #5)
5. Close access at Columbia Park (project #25)
6. River DOLA(s) (multiple projects, including dismissed projects)

Staff will share more details about the discussion around these projects during the work session. However, due to the complexity of providing DOLAs along the river and the level input recently sent to the board, more background on this specific issue is described below.

River DOLAs

River DOLAs are one of the most challenging elements of this planning effort and have been the subject of extensive analysis and conversations. Early in the draft project list development, DogPAC identified nine potential River DOLAs for further consideration by the district. In addition to these nine sites, the planning team also identified an additional nine sites (including five permanent locations and four seasonal locations) for a total of 18 potential river DOLAs. The planning team developed 11 criteria to help evaluate the sites including:

- a. River current and dog safety: slow, moderate, fast and any characteristics that impact dog safety
- b. Existing bank material: soil, vegetation, riprap, seawall, etc.
- c. River Width: narrow, moderate, wide
- d. Bank Slope: gradual, moderate, steep
- e. Current streamside habitat condition: none, poor, moderate, good (consider access point and immediate surroundings)
- f. Endangered Species Act (ESA) Critical Habitat: yes, no
- g. Parking availability/ease of access: low, medium, high
- h. Potential conflict with other visitors: distance from parking to the DOLA, congestion, kids, etc.
- i. Existing level of dog use: low, moderate, high
- j. Proximity to neighboring properties: describe distance from the neighbors upstream, downstream and across the river
- k. Project complexity: low, moderate, high

These criteria were used to evaluate the potential river DOLA sites and helped to identify opportunities and constraints associated with each site. The expressed goal of DogPAC was to identify a total of at least three sites, one each in the northern, central and southern portions of the plan area. However, after extensive review and consultation with staff and a number of agencies, the planning team was only able to identify the potential for one permanent river DOLA at Riverbend Park and seasonal DOLAs at Riverbend and/or Farewell Bend parks.

Though the planning team was also striving to identify more than one permanent river DOLA, based upon the identified plan goals and challenges of most of the sites evaluated, this was infeasible. Some of the key challenges include:

- Potential impacts to ESA critical habitat, riparian habitat and water quality: both dogs and humans can impact habitat by creating bank erosion and damaging plantings. In addition, dogs relieving themselves in inappropriate locations can have negative impacts to water quality.
- Potential impacts to wildlife: research has documented that that people with dogs, on leash or off, are more detrimental to wildlife than people without dogs.
- Conflicts with other user groups: the majority of the identified locations are already utilized by numerous user groups. Introducing a new user group that requires a designated area could result in reduced opportunities and conflicts for other users.
- Conflicts with neighboring uses: many of the identified locations are proximate to private property and residential uses.
- Space constraints: though the plan covers eight miles of riverfront parks, many of the parks are not of significant depth and create challenges for meeting the needs of multiple user groups.

In addition to the DogPAC representatives, some focus group members also felt that more than one river DOLA should be considered. Top locations for additional River DOLAs as expressed by DogPAC and some focus group members, as well as rationale for why they were dismissed by the planning team are listed below:

- Cedarwood Trailhead: Conflict with neighboring uses (residences), fast current, existing healthy vegetation, limited parking and user conflicts.
- Pioneer Park: Conflict with neighboring uses (residences, events, such as weddings, etc.), dam creates potential safety issue, impact to historical character of the park and user conflicts.
- First Street Rapids Park, River Right: Conflict with neighboring uses (residences), fast current, limited parking, space constraints, previous restoration site, user conflicts.
- First Street Rapids Park, River Left: Conflict with neighboring uses (residences), fast current, limited parking, space constraints, steep slope would encourage additional erosion that is already undermining the existing maintenance road.
- Sawyer Park: per East Cascades Audubon Society, this is one of the most important birding areas in Central Oregon and increased presence of dogs here would be incredibly detrimental to birds. In addition, the current is fast here, there are proximate rapids, it would be a long walk from the parking area and the river is narrow at this park.

It should be noted that though DogPAC indicated that they were not interested in seasonal access, two seasonal river DOLAs do remain on the project list to allow for the board and public to comment further on these potential projects, which may help to address the expressed desire for river DOLAs.

The planning team sees this as a very important topic that will continue to be explored, analyzed and discussed as the planning process continues. Specifically, over the course of the next few months, an additional meeting will be held with the focus group to discuss river DOLAs, as well as the potential for off-river DOLAs as are seen in some other communities. Off-river DOLAs may provide an opportunity to meet the expressed need while limiting impacts to habitat and wildlife. As noted previously, a robust public outreach effort will occur in February that will provide the public the opportunity to comment on the draft project list, as well as the proposed river DOLAs. In addition, another extensive public outreach effort will occur when the draft plan is released this summer.

SCHEDULE

The project team anticipates that the plan will be completed in less than a year, with a target completion in October of 2021. What follows is an overview of the steps required prior to plan adoption:

- January: Board review of proposed project list
- February: Public outreach including a survey, two virtual public meetings in English, two-four virtual small group meetings in Spanish, recorded presentations/materials available online, other targeted meetings/presentations as requested and focus group meeting to discuss dog off-leash water access
- April: Board review of public feedback
- April-June: Develop draft plan
- July-August: Internal, focus group, board and community review of draft plan
- September-October: Final plan development, review and approval

As is evident in this schedule, there will be numerous future opportunities for the board and the public to provide feedback on the potential projects and priorities, as well as the draft plan.

BUDGETARY IMPACT

The District's approved 2021-2025 Capital Improvement Plan (CIP) identifies a total funding allocation of \$40,000 in property tax funding for Natural Resource River Stewardship, of this \$20,000 is allocated in fiscal year 2020-2021 to assist with this planning process and to begin implementation of improvements. When completed, the plan will suggest a list of access and restoration projects, however, funding is not currently identified or allocated for implementation. Funding for these projects will come from the general fund and it is anticipated that many, if not all of these projects will require some element of partnership and grant funding in order to move forward. The goal of the plan is to implement all of these projects over the course of the document's planning horizon, however, this will be contingent upon identifying successful partnerships or grants to facilitate project implementation.

The district was also awarded a Rivers, Trails and Conservation Assistance (RTCA) Program technical assistance grant from the National Park Service (NPS) in November of 2019. This grant provides NPS staff to support this project. The NPS provides an outside expert voice to help facilitate public meetings and share best practices and lessons learned from other communities. They are also providing feedback to the district on the proposed planning process, community engagement strategy and related materials.

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENT

Draft Project List

Deschutes River Access and Habitat Restoration Plan

Draft Project List

January 6, 2020

Potential Projects

What follows is a list of 34 potential projects for inclusion in the Draft Deschutes River Access and Habitat Restoration Plan. These projects were developed through input by a focus group representing 14 diverse organizations, community members and BPRD staff. This is a first draft of potential projects for inclusion in the plan, and part of the continued conversation regarding plan content. This list has been reviewed by the focus group, and after review by the Bend Park and Recreation District (BPRD) board, it will be shared with the public for their input. All interested parties will again have the opportunity to review the draft project list as part of the review of the overall draft plan, which is anticipated to be released in summer of 2021.

These projects were evaluated using the following six criteria in order to determine their priority ranking:

1. Would the project protect, create or enhance habitat?
2. Would the project improve existing access or create a new access point?
3. Would the project be eligible for grants and partnerships?
4. Would the project advance equity in the community?
5. Would the project address expressed community needs?
6. Would the project address safety and facility risks?

Based upon the evaluation, the projects were grouped into three categories: high, medium and low priority. Of the 34 potential projects, 14 were ranked high priority, 12 were ranked medium priority and 8 were ranked low priority. The results of the evaluation process are not intended to be a strict prescription of the order in which projects should be developed. As such, the prioritization process does not dictate the Capital Improvement Plan (CIP), rather it helps to inform when each project should be added to the CIP.

Funding for these projects will come from the general fund and it is anticipated that many, if not all of these projects will require some element of partnership and/or grant funding in order to move forward. The goal of the plan is to implement all of these projects over the course of the document's planning horizon; however, this will be contingent upon identifying successful partnerships and/or grants to facilitate project implementation.

System Wide Ideas:

1. Implement a consistent signage and educational approach for all district river access properties. This should include multi-lingual signage. Kiosks with more extensive educational information about river and riparian zone restoration and protection would be useful at some river parks (**High Priority**).
2. Execute outreach and education through partner organizations to make sites more welcoming to all. Riverbend and Harmon parks were identified as potential locations (**High Priority**).

3. Expand volunteer ambassador program to include high use river parks (**High Priority**).
4. Expand the adopt-a-trail program to support appropriate trail use (**High Priority**).

River Rim Park

5. Consolidate access to 1 or 2 access points to protect and enhance remaining sensitive habitat, and armor those areas to reduce erosion. Improve safety and aesthetics of irrigation station (**Medium Priority**).
6. Designate a loop trail to direct visitors. Add seating as appropriate (**Low Priority**).
7. Modify steep trail to be more sustainable, make drainage improvements (**Low Priority**).

Farewell Bend Park, Upriver of Bill Healy Bridge

8. Determine which of the existing 29 (including 6 at Cedarwood Trailhead) access points should be improved and which should be closed. Implement applicable projects. (**High Priority**).
9. Formalize access to the upriver side of the Bill Healy bridge from the sidewalk to the trail (**Medium Priority**).

Farewell Bend Park, Cedarwood Trailhead

10. Formalize the trail and restore surrounding areas (**Medium Priority**).
11. Address parking concerns/neighborhood compatibility at Cedarwood Trailhead with one of the following three projects (a) no changes to the parking/loading at the trailhead (b) addition of a few parking spaces, or (c) development of a short-term loading zone (**Low Priority**).

Farewell Bend Park, Downriver of Bill Healy Bridge

12. Increase parking for BPRD maintenance vehicles and park users by changing parallel parking to angled parking. Add loading zone and consider addition of a secure area for boats/equipment at the western lot to provide additional beach access (**Low Priority**).
13. Close fence gaps at the picnic shelters to eliminate user-created access points and reestablish habitat (**Medium Priority**).
14. Improve existing canoe launch to address erosion (**High Priority**).
15. Address erosion -at the beach, including exploring alternatives to sand, while also maintaining a portion of sandy beach area (**Medium Priority**).
16. Improve accessibility to the water at the beach (**Medium Priority**).
17. Provide seasonal off-leash dog water access at the existing beach (**High Priority**).
18. Evaluate adaptive management options to enhance existing wetland restoration project adjacent to the boardwalk, to improve conditions for Oregon Spotted Frog and other species. Implement, as applicable (**High Priority**).

Riverbend Park

19. Improve the beach to include a more accessible boat launch. Enlarge beach as necessary to allow for multiple uses (**High Priority**).

20. Provide seasonal off-leash dog water access at the existing beach. Could be used as a pilot project for permanent off-leash dog water access and then removed once permanent access is installed (**Medium Priority**).
21. Provide permanent off-leash dog water access with the exact location to be determined (**High Priority**).

McKay Park

22. Establish trees along the fish ladder section on the street side of the path to provide shade (**Medium Priority**).

Miller's Landing Park

23. Redesign the boardwalk access for safety, accessibility, and the potential for it to be the only access point at Miller's Landing Park (**High Priority**).
24. Close and revegetate downstream access. This project should be completed in conjunction with the project to redesign the boardwalk access (**High Priority**).

Columbia Park

25. Close and revegetate the existing designated access point. Close downstream user created access point by replacing single-rail fence with more protective fence to eliminate user created access and improve vegetation in flattened grass area (**High Priority**).

Harmon Park

26. Improve the dock so it's more stable, consider inclusion of a swim step like at Pageant Park (**Low Priority**).

Pageant Park

27. Addition of an accessible boat access (**Low Priority**).

Brooks Park – no changes proposed

Pioneer Park

28. Remove the rock wall and create a more natural riparian area (**Medium Priority**).

Riverside Natural Area (Area between Pioneer Park and First Street Rapids Park) - no changes proposed

First Street Rapids Park

29. West side of river - close user-created access points to protect vegetation and protect canal trail. Consider addition of fencing and revegetation (**High Priority**).
30. East side of river - evaluate consolidation and improvement of access points (**Medium Priority**).

Riverview Park

31. Renovate path to make more accessible (**Low Priority**).

Sawyer Park

32. Armor 1-2 access points and close other redundant access points along the Fisherman's Trail (**Medium Priority**).
33. Define trail system, and eliminate duplicate and social trails on the west side of the river (**Medium Priority**).

Riley Ranch Nature Reserve

34. Designate 1-2 additional access points where high use is observed (**Low Priority**).

Considered but Dismissed

What follows are all projects that were suggested by the Focus Group, community or BPRD staff, and were subsequently dismissed for a variety of reasons. The list includes 52 projects, which are arranged by park. Each project includes the park name, project description and rationale for dismissal of the project. Note that in some cases, projects would still be completed, but they are not included within the plan (as they are considered maintenance). In addition, some projects may be considered as part of other development projects. Finally, just because a project is listed in this section does not mean that it will never happen, however, BPRD staff does not anticipate the potential for any of these projects to move forward during the planning horizon for the River Access and Habitat Restoration Plan.

1. Systemwide: Addition of educational signage at select access points to indicate if dog usage is or is not acceptable at that location. Just a "No Dogs, Please" or "Dogs OK" at popular access sites might help.
 - a. This project will be considered as part of the broader systemwide project to implement consistent signage throughout the river parks that aligns with existing BPRD sign guidelines.
2. River Rim Park: Permanent off-leash dog water access.
 - a. Dismissed due to the proximity to residential uses, healthy riparian vegetation, limited parking, danger associated with the rapids and steep slope that would foster erosion.
3. Farewell Bend Park, Cedarwood Trailhead: Permanent off-leash dog water access.

- a. Dismissed due to proximity to residential uses, fast current, healthy riparian vegetation and limited parking.
- 4. Farewell Bend Park, Cedarwood Trailhead: Addition of restrooms at the Cedarwood Trailhead.
 - a. Dismissed because this project is outside of the scope of the plan.
- 5. Farewell Bend Park, Cedarwood Trailhead: Addition of a few parking spaces at the Cedarwood Trailhead to ease parking constraints.
 - a. Dismissed because the expressed community need focused on loading and unloading watercraft. A loading zone would better meet this need and complement the existing parking spaces.
- 6. Farewell Bend Park, Cedarwood Trailhead: Consider creation of accessible water access, including the addition of an accessible trail to the water.
 - a. Dismissed because no accessible parking exists, meeting grades would be challenging and would likely require switchbacks. Riverbend and Farewell Bend beaches were determined as more appropriate areas to focus on for accessible access.
- 7. Farewell Bend Park, Upriver of Bill Healy: Permanent off-leash dog water access.
 - a. Dismissed because the site is adjacent to residential uses, healthy riparian vegetation, potential impacts to the Deschutes River Trail and proximity to the Riverbend South Restoration Project.
- 8. Farewell Bend Park, Under Bill Healy: Evaluate area under Healy Bridge for dedicated permanent off-leash dog swim area and potential improvements to safely facilitate that use.
 - a. Dismissed because the property is not owned by the district, it is an unwelcoming environment, the owner expressed desire to limit use due to bridge structural integrity considerations, danger associated with the fast current and proximity to the Riverbend South Restoration project.
- 9. Farewell Bend Park, Downstream of Bill Healy: Modify the dock to provide ADA access.
 - a. Dismissed because of potential challenges launching here due to existing mudflat. Accessibility improvements to be focused on Riverbend and Farewell Bend beaches.
- 10. Farewell Bend, Downstream of Bill Healy: Continue to remove debris—like cables and railroad ties—from river.
 - a. Dismissed because this work would be best considered in coordination with a project occurring proximate to such debris.
- 11. Farewell Bend Park, Downstream of Bill Healy: Create a swimming area between the boardwalk and footbridge. Use the existing boardwalk as part of the river access.
 - a. Dismissed because this was determined not to be a suitable swimming area given the mud flats and sensitive habitat.
- 12. Farewell Bend Park, Downstream of Bill Healy: Permanent off-leash dog water access at the existing canoe access.
 - a. Dismissed because concerns were expressed by regulatory bodies, the site is within a critical habitat area, there is private property downriver and the site has a steep slope that would make it prone to erosion.
- 13. Riverbend Park: Add sand volleyball courts.
 - a. Dismissed because this project is outside of the scope of the plan.
- 14. Riverbend Park, Near Bill Healy Bridge: Permanent off-leash dog water access.

- a. Dismissed due to concerns regarding impacts to the Riverbend South Restoration project's habitat restoration long walk from parking, and user conflicts.
- 15. Riverbend Park: Locate a small access point downstream of the beach. This could help disperse users and provide a different experience. Would need to evaluate an appropriate location and use. Perhaps near the eastern/downriver edge of the park, where vegetation is not great.
 - a. Dismissed to focus on enlarging the existing beach to provide improved access.
- 16. Riverbend Park: Consider enhanced access between the river and the Haul Road Trail, including potential construction of an overlook.
 - a. Dismissed because this project is outside of the scope of the plan.
- 17. McKay Park: Adjust landscaping directly adjacent to existing wheelchair ramp into the river to minimize gravel covering the ramp.
 - a. Dismissed as this is a maintenance project and will be addressed in the near term by the BPRD Park Services team.
- 18. McKay Park: Consider an extensive re-design. A radically more meandering fish passage channel and comprehensive park re-design could enable creation of a diversity of habitats, water access areas for a variety of family recreation sites and safer and more recreationally successful whitewater features.
 - a. Dismissed as substantial monies were just recently invested in the development of this park and BPRD continues to evaluate and address the performance of the park. A future plan could consider a more extensive redesign.
- 19. McKay Park: Evaluate alternative projects to protect vegetation on the river side of the path, given that the existing split rail fences at each fish channel drop are inadequate to protect vegetation.
 - a. Dismissed because it is challenging for vegetation to thrive in this location.
- 20. McKay Park Existing Beach: Seasonal off-leash dog water access
 - a. Dismissed due to potential downriver riparian area impacts, limited parking and user conflicts.
- 21. Miller's Landing Park: Armor existing downstream access point.
 - a. Given proximity to residential properties and the extreme degradation experienced at this access point, staff recommends closing it and enhancing the boardwalk access site to provide a consolidated, armored option for multiple user groups.
- 22. Miller's Landing Park: Coordinate with William Smith Properties Inc. to better secure the east side of the river/pathway to prevent habitat degradation.
 - a. Dismissed as this site is on private property and outside of the scope of this project.
- 23. Miller's Landing Park: Evaluate working with William Smith Properties Inc. on their property on the upstream side of park which would be a good location for boat launch. However, habitat concerns should be taken into account given the Whitewater park's habitat channel is immediately upstream.
 - a. Dismissed as this site is on private property and outside of the scope of this project.
- 24. South of Miller's Landing Park: Permanent off-leash dog water access.
 - a. Dismissed due to healthy riparian vegetation, potential impacts to the habitat channel, the site is on private property, and user conflicts.
- 25. Miller's Landing Park: Permanent off-leash dog water access at southern user-created access point.

- a. Dismissed due to healthy riparian vegetation, potential impacts to the habitat channel, immediately adjacent to private property, and user conflicts.
- 26. Columbia Park: Add permanent restrooms to park.
 - a. Dismissed because this project is outside of the scope of the plan.
- 27. Columbia Park: Add ADA fishing spot.
 - a. Dismissed due to lack of sufficient space. Determined to be an infeasible project.
- 28. Columbia Park: Add bench/viewing spot upstream of bridge.
 - a. Dismissed as this project would negatively impact the healthy existing vegetation.
- 29. Columbia Park: Armor the existing access point
 - a. Dismissed due to safety concerns. This access point significantly contributes to bridge jumping at the adjacent bridge and closure will address this issue. Access continues to be provided at Miller's Landing Park.
- 30. Columbia Park: Permanent off-leash dog water access.
 - a. Dismissed due to healthy vegetation, limited parking, narrow river channel, classification as a neighborhood park, proximity to residential uses, space constraints and steep slope.
- 31. Drake Park Existing Beach: Seasonal off-leash dog water access
 - a. Dismissed as the project would conflict with adjacent uses, create additional erosion, limited parking exists, proximity to residential uses and user conflicts.
- 32. Harmon Park: Remove the chain link fence even if only portions of it.
 - a. Dismissed due to safety concerns given proximity to playground and existing ballfield use.
- 33. Harmon Park: Lay back the retaining wall and restore habitat. The area is already shallow, and dredging tailings could build up the land there. (FG)
 - a. Dismissed because this site is not BPRD property, this project would decrease the size of the park and would change the nature of the park.
- 34. Harmon Park: Repurpose the boat house for community usage rather than BPRD recreation program storage.
 - a. Dismissed because the boat house is used for community purposes including recreational programming and preschool.
- 35. Pageant Park: Improve ease of access to the water by widening the existing step and adding a second step to allow for use in the winter when the water is lower.
 - a. Dismissed as the dock is in good condition and works for most uses.
- 36. Brooks Park: Consider modifications to the dock to provide ADA accessible boat access.
 - a. Dismissed as no accessible parking exists at this location and other parks such as Harmon and Pageant would be more suitable for this project.
- 37. Pioneer Park: Construct a take-out here to allow for safe take-out prior to dam.
 - a. Dismissed due to safety concerns with dam.
- 38. Pioneer Park: Evaluate the south end of the park as a potential area for dog swimming.
 - a. Dismissed because the project would be costly and complicated, would conflict with neighboring uses and events, dam poses safety issue, impact to historical character of park, proximity to residential uses and user conflicts.
- 39. Pioneer Park: Add ADA fishing spot.
 - a. Dismissed due to shallow water levels and mudflats along the bank.

40. First Street Rapids Park, River Right: Extend the fencing on the northern side of the BPRD property all the way to the river to prevent trespassing onto private property.
 - a. Dismissed as this access needs to be maintained as the only access point for maintenance, fire suppression and safety.
41. First Street Rapids Park: Install boat house for boat storage and a place to change and gather.
 - a. Dismissed as there are space constraints, insufficient parking, and the site is not a high boat usage site per the community survey.
42. First Street Rapids Park: Remove parking on one side of First Street.
 - a. Dismissed as this is outside of the scope of the plan. City staff has been alerted of this request.
43. First Street Rapids Park: Addition of vegetation near ADA access sidewalk to First Street Rapids Park in order to prevent cutting of the switchback.
 - a. Dismissed as existing switchback cutting is minimal and no vegetation currently exists that is being damaged.
44. First Street Rapids Park, River Left: Permanent off-leash dog water access.
 - a. Dismissed because of fast current, healthy riparian vegetation, limited parking, proximity to residential uses, space constraints and a steep slope that would make this site more susceptible to erosion.
45. First Street Rapids Park, River Right: Permanent off-leash dog water access.
 - a. Dismissed because the project would conflict with adjacent uses, proximity to residential uses, fast current, limited parking, space constraints and user conflicts.
46. Riverview Park: Maintain access for boats.
 - a. Dismissed as access will be maintained.
47. Riverview Park: Consider cosmetic improvements, such as removing the chain-link fence.
 - a. Dismissed as outside of the scope of the plan.
48. Sawyer Park: Sawyer Park: Consider addition of fencing upriver along OB Riley Road.
 - a. Dismissed as this will be considered as part of the CIP project to address parking at Sawyer Park.
49. Sawyer Park: Consider addition of a permanent restroom.
 - a. Dismissed because this is outside of the scope of the plan.
50. Sawyer Park: Evaluate the addition of parking spaces as part of the parking project to occur in 2023 given that parking is already heavily utilized in summer.
 - a. Dismissed as this will be considered as part of the CIP project to address parking at Sawyer Park.
51. Sawyer Park: Consider cooperative parking agreements with nearby businesses.
 - a. Dismissed as this will be considered as part of the CIP project to address parking at Sawyer Park.
52. Sawyer Park: BPRD in partnership with DogPAC to further evaluate possibilities for dog swimming.
 - a. Dismissed because of fast river current/proximate rapids, long walk from the parking lot, narrow river corridor, and it is a preeminent birding area.



Board of Directors

January 5, 2021

District Office Building | 799 SW Columbia | Bend, Oregon

♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦

To support Governor Brown's recommendation for social distancing, the Board of Directors conducted the regular board meeting by video.

The board meeting can be viewed on the website:

<https://www.bendparksandrec.org/about/board-meeting-videos/>

BOARD PRESENT

Nathan Hovekamp, Chair

Ariel Méndez, Vice Chair

Jason Kropf

Deb Schoen

Ted Schoenborn

STAFF PRESENT

Don Horton, Executive Director

Michelle Healy, Deputy Executive Director

Julie Brown, Manager of Communications and Community Relations

Lindsey Lombard, Administrative Services Director

Matt Mercer, Director of Recreation

Sheila Reed, Executive Assistant

Betsy Tucker, Finance Manager

Henry Stroud, Trail Planner

Jason Powell, Construction Manager

5:30 p.m. MEETING CONVENED

VISITORS

Morgan Schmidt: Ms. Schmidt expressed her concern about only allowing comments made at the meeting to be part of the public record. She said this format could be difficult for some in the community and suggested that letters emailed to the board be included in the meeting record. She further asked the board to consider removing the cap from the affordable housing SDC waivers. Ms. Schmidt asked the board to stop the narrative that park resources are scarce and that waiving SDCs would compromise the system in any way. She added that housing is a basic human right and said our community can make sacrifices for this.

Lindsey Stailing: Ms. Stailing requested that the board make the SDC waivers for affordable housing permanent and without a cap. She said she would also like the board to stop perpetuating a false scarcity mentality when discussing the waivers publicly. She said the waivers are for a select group of projects and the district will continue to receive some revenue from SDCs. She said the waivers may delay or postpone park projects, but said the district is an award-winning system with other funding avenues. She said any non-profit in town would beg for the resources at the district's disposal. Ms.

Stailing added that the community needs 100% of elected officials to do everything possible to make these projects happen.

Robin Vora: Mr. Vora said he understands the reluctance to continue to waive SDCs for affordable housing and acknowledged that the people in these developments will need parks. He said he favors mixed housing models of market rate and subsidized housing. He said SDCs should be waived for facilities that provide significant services to vulnerable populations anywhere in the city and said the board could approve them on a case by case basis. He suggested that the board could review and approve all SDC waivers for affordable housing, and could target certain areas like the Core Urban Renewal area. He favors smaller projects that benefit local builders and non-profits.

Ginny Sackett: Ms. Sackett said she supports making the waivers for affordable housing permanent and without a unit cap. She said the waivers are critical in the community to make Bend a place where everyone can live and enjoy the parks. She also asked the board to reconsider how public comments are entered into the record since not everyone can attend a Zoom meeting.

WORK SESSION

1. Operations Under New COVID-19 Framework – Matt Mercer (30 min)

Mr. Mercer explained how the new state designations affect the district operations. He shared the following slide and shared the impacts to staff at each level.

Recreation Facilities and Programs					
Operational Considerations for Different Risk Levels					
Updated January 6, 2021					
Facility/Program Type	Extreme Risk	High Risk	Moderate Risk	Lower Risk	Lead Time Needed (1)
Cases per 100,000 over 14 days	200 +	100-200	50-100	Less than 50	
Juniper Swim & Fitness Center (2)	Closed	Max 50 people	Max 100 people	50% of Max Occupancy	1-week
Larkspur Community Center (2)	Closed	Max 50 people	Max 100 people	50% of Max Occupancy	4-weeks
The Pavilion (3)	Max 50 people	Max 75 people	Max 150 people	Max 300 people	Open
Art Station	Youth Programs Only	50% of Max Occupancy	50% of Max Occupancy	50% of Max Occupancy	Open
Indoor Sports, Recreation & Fitness (4)	Prohibited	Max 50 people	Max 100 people	50% of Max Occupancy	2-6 weeks
Outdoor Sports, Recreation & Fitness (4)	Max 50 people	Max 75 people	Max 150 people	Max 300 people	2-6 weeks
Child Care	Allowed with limitations	Allowed with limitations	Allowed with limitations	Allowed with limitations	Open
Enrichment Programs	Youth Programs Only	Allowed with limitations	Allowed with limitations	Allowed with limitations	Open
Senior Center Activities	Prohibited	Prohibited	Prohibited	Prohibited	4-6 weeks
Rental Halls	Max 6 people	Max 6 people	Max 8 people	Max 10 people	Available
Shelter Rentals	Max 6 people	Max 8 people	Max 10 people	Max 12 people	Available
Outdoor Public Events	Max 50 people	Max 75 people	Max 150 people	Max 300 people	2-weeks final confirm
1. Lead time required is from the day of designated change in Risk Level (from Red to Orange or Yellow), except Larkspur where we will wait for two consecutive periods in Orange or better. 2. JSFC and Larkspur can be divided into 2-3 separate spaces for capacity purposes. Outdoor pool can open under Red with a max of 50 people. 3. Pavilion is classified as an outdoor facility and can remain open in Red as long as indoor viewing areas remains closed and max of 50 people. 4. Full-contact sports not allowed unless modified to eliminate the requirement or substantial likelihood of routine, sustained close proximity or physical contact 5. Larkspur will require two consecutive periods in Orange or better prior to opening.					

Due to the current levels in Deschutes County, Mr. Mercer predicted that the soonest the district could move out of the red zone is January 29. He shared that staff is staying in contact with employees to prepare for reopening. Mr. Mercer said he does not want to open and then have to close down again. Staff will wait for two cycles in the orange zone to open Larkspur Center.

Mr. Mercer next explained the following:

Programming: Indoor activities will count spectators just as spectators are counted at the Pavilion. This will limit the number of spectators that can be indoors due to the above guidelines. He said staff is now making plans to offer outdoor spring sports with modifications.

Childcare: Allowed at all levels with same limitations all the way through the zones. Youth programming and adult programming allowed in the orange zone with limitations. Senior Center activities are prohibited even through the lower risk guidelines.

Rentals: Extremely limited and not feasible for rental with the numbers allowed in the guidelines. Outdoor shelter rentals offer a little more flexibility under the guidelines, but still very limited. Outdoor public events are currently allowed because of the ability to distance.

Mr. Mercer said operating under red until spring break is his best prediction. He said there may be a change in the framework depending on how the vaccinations are rolled out. Schools will be announcing the return to school decisions in the next day or two that will impact the Team Up childcare program.

2. SDCs and Affordable Housing – *Michelle Healy and Lindsey Lombard (40 min)*

Ms. Healy said she is bringing a draft resolution to the board tonight that reflects the guidance the board provided at the last meeting. She said the resolution was updated prior to the meeting and emailed to the board. The updated resolution is attached to the minutes.

Ms. Healy reviewed the changes to the resolution. She said there are 20 waivers still left from the 400 in the first agreement and staff is recommending another 75 each year until the end of the program in 2022. Waivers for developments with 54 units or less are eligible for waivers on 100% of the project, developments with more than 54 units would be eligible for waivers on 50% of the units in the project, and no development could get more than 75 waivers. The updated resolution also states that homeless and emergency shelters (crisis shelters) are exempt from the cap on the waivers and would receive 100% of the park SDC waivers.

Ms. Healy said the resolution includes the suggestion from the board to work in a committee with the city of Bend on strategies for longer term funding after the sunset of the program. The pilot program was intended to give the district and the city an idea of what is needed and the program has already changed. The intent is to have the conversation ahead of the sunset of the program to discuss the needs of the program and explore other avenues outside of SDC waivers.

Estimated cost of the additional waivers is \$875,000 – \$1.2 million (depending on the type of developments) with a total cost of \$3.5 million over the span of the program. Changes to the CIP will be made as a result of this resolution, and will be worked through in the CIP process.

The board asked if staff asked for feedback from the city on the resolution. Ms. Healy said staff requested additional information from the city that the board was copied on, staff used the information they already had from the city to help create the resolution. She said there is a lot of value in having the longer-term conversation with the city, but did not think this could be done quickly enough to resolve the issue of the needed waivers now.

The board asked why the limit of 75 waivers per year was important. Ms. Healy responded that staff wanted to be sure there was some spacing out this time to create availability for more projects. She said the first 400 in the pilot were not spaced out. Ms. Healy said she requested further information

from the city about projected projects, but the city could not provide any additional info beyond the information shared at the board meeting in December. Ms. Healy added that the waivers capture what is in the provided pipeline and in line with past projects outside of the Wishcamper development which she described as an outlier.

Ms. Healy addressed comments from the board in regards to savings that have come in with Alpenglow Park. She said the costs of Alpenglow did come in lower than anticipated, but a lot of projects come in higher and staff cannot count on further projects coming in lower. Ms. Lombard added that the SDC methodology is a 10-year plan and cautioned looking at it in the short term, she said staff still needs to plan for resources that the community will need and cannot look at each project with costs being low or high.

The board discussed the Mayor's estimation of 380 affordable housing units in the next two years, but acknowledged that the actual data does not reflect that high of a number. The board discussed that the waivers could be revisited if needed and a proposed amendment to the resolution that would allow up to five waivers for market rate developments that included affordable housing.

CONSENT AGENDA

1. Minutes 12/01/2020
2. Minutes 12/15/2020

Director Méndez corrected a statement in the 12/01/2020 minutes, he said letters to the board, even if requested, are not made part of the public record.

Director Méndez made a motion to approve the consent agenda. Director Schoen seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Appoint Budget Committee Members— *Betsy Tucker (15 min)*

Ms. Tucker presented the vote of the board for the budget committee members. Ms. Tucker announced that Tom Fisher and Joanne Mathews were selected by the board to serve on the budget committee. The board thanked all the applicants and commented on the high-quality applicant pool.

Director Schoenborn made a motion to appoint Joanne Mathews and Tom Fisher to serve on the Bend Park and Recreation District's budget committee for a term of three fiscal year budget processes each, beginning with the 2021-22 fiscal year budget process. Director Méndez seconded. The motion passed unanimously, 5-0.

2. Approve Resolution No. 2021-01 related to System Development Charges (SDC) and Affordable Housing Waivers – *Michelle Healy and Lindsey Lombard (20 min)*

Executive Director Horton stated that through all the discussion tonight that it is important to think about what the district does well. He said the district did receive the Gold Medal Award, but that was 16 years ago and the message to staff since has been to not sit on their laurels and continue to

address the needs of the public. He corrected an earlier visitor comment that 1% of the budget serves low income families by stating that it is actually 15% of the budget. Executive Director Horton reminded the board that staff did not receive COLA or merit raises this year which impacts staff that provides the services for the community. He added that as far as he knows, the district is the only government agency in town that did not provide the cost of living increase. Executive Director Horton asked the board to consider the true financial condition of the district due to the pandemic and balance the services that the district is able to provide.

Director Schoenborn made a motion to approve Resolution No. 2021 - 01, adopting additional SDC waivers for Affordable Housing. Director Schoen seconded. The motion passed unanimously, 5-0.

Director Méndez moved to amend resolution No. 2021 - 01 as amended and subject to further review by staff (legal) to add mixed income developments with the following:

Mixed Income Developments

1. For any multi-family project with at least 5 market rate units, up to a maximum of 5 Deed-Restricted Affordable Housing waivers may be provided to match the number of Deed-Restricted Affordable Housing units built.
2. The limitation on the number of waivers that may be approved for Deed-Restricted Affordable Housing units shall not apply to waivers granted for projects of this type.

The motion passed unanimously, 5-0.

Director Kropf moved to amend the resolution to remove the cap of 75 per year. Director Méndez seconded.

Director Méndez remarked that if the cap is removed, the board runs the risk of not having any for the next year. Director Kropf said he sees this as an incremental step to provide more waivers.

Executive Director Horton said the cap is to encourage wise use of waivers. The district did not intend for every project to get 100% waivers, just enough to make a project pencil. All applicants in the last two years received 100% waivers for their projects.

Director Schoenborn said the 75 cap is the incremental waivers that the district would like to offer and sees no reason to make this change. The board can revisit if a compelling case were presented.

Director Schoen said the cap is in place for a good reason. She is comfortable with the number of waivers offer through the sunset. She supports creating a committee to work with the city for further action after the sunset.

Director Kropf asked for reassurances from the board that they would be willing to revisit the number of waivers if the need arises.

Director Méndez said he does not want to make commitments without looking at the CIP. He does not want to see projects lose opportunity that are not currently on the CIP. He said the district needs to play a part, but fundamentally this is not the tool. He asked if director Kropf would be satisfied with a higher number. Director Kropf asked to keep the conversation going based on what happens

over time. He said he thinks the 75 may be a comfortable number to absorb, but wants to be open later should opportunity arise.

The board voted on the amendment to remove the cap on the 75 waivers a year. The motion failed 1-4 with directors Hovekamp, Schoenborn, Schoen and Mendez voting against.

Director Kropf requested an amendment to change the language about the committee to begin discussions now instead of waiting until there is a need for more waivers.

Executive Director Horton said he intends to send a copy of the resolution with a letter requesting a committee. After the discussion, Director Kropf removed the amendment.

Director Hovekamp asked for a vote on the original motion with the amendments.

Director Kropf said he is appreciative of the equity work, scholarships, childcare and how the district runs, and the 380 waivers that have been used so far and the additional 150. He said this will not be the last time he pushes the board on waivers.

Director Hovekamp asked for a vote on the amended resolution 2021-01. The motion passed unanimously, 5-0.

3. Approve Acceptance of Dedicated Property from Rio Lobo Investments, LLC. – *Henry Stroud and Michelle Healy (10 min)*

Director Hovekamp disclosed that he is an employee of Central Oregon Landwatch. Landwatch is an agency that negotiated the shape and open land dedication of the property with the Rio Lobo Investments. He said that a conflict of interest does not exist, but wanted to disclose the association.

Mr. Stroud said he is here to speak about the Westgate development that was granted limited development. He said the new zoning requirements and an agreement with Landwatch will allow for 100 homes in this development. He said the district is seeking to acquire 8.2 acres of open space near Shevlin Park to facilitate trail development and enhance park access. He added that there is an adjacent planned development that will have a neighborhood park. The land acquired will be used to build trails in the area and will link several residential areas to Shevlin Park. Staff has negotiated the transfer of the property from Rio Lobo Investments to the district at no cost, minus due diligence.

Director Schoen made a motion to authorize the executive director to execute the statutory bargain and sale deed with Rio Lobo Investments LLC for the acquisition of 8.2 +/- acres of property at no cost. Director Méndez seconded. The motion passed unanimously, 5-0.

4. Alpenglow Park Contract Award – *Jason Powell (10 min)*

Mr. Powell described Alpenglow Park as a 37-acre area on the east side of Bend. He said the public outreach began in 2017 and the masterplan was approved in 2018. He gave a description of the park area and the amenities. Mr. Powell said in October 2020 the district advertised a lump sum bid and received seven bids that were opened in November; Griffin Construction, LLC came in as the low bid.

The board asked why this bid was so much lower. Mr. Powell said that it may be lower because the contractor has the ability to do a lot of their own work. He added they are very excited about the project.

Ms. Healy pointed out that staff is asking for a higher contingency on this project than normal.

Director Schoenborn made a motion to authorize the executive director to award a construction contract to Griffin Construction LLC, for construction of Alpenglow Community Park for a total bid amount of \$5,614,000, and to approve an additional 15% construction contingency of \$842,100, for a total construction budget not to exceed \$6,456,100. Director Méndez seconded. The motion passed unanimously, 5-0.

EXECUTIVE DIRECTOR'S REPORT

Executive Director said the board workshop is coming up and is an all-day event. The meeting will be held virtually and asked the board if they would like to split up the meeting over a couple of days. The board expressed interest in splitting up over two days. Executive Director Horton made comments about all the programming the district offers to serve the community and the underserved populations. He said the community comments focus on parks and ignore that the lion share of the district work that helps the community. He said the district is what it is because of the staff that provide the programs and said recreation is in a sector that is underpaid and the district couldn't give cost of living increases this year. He shared his concern about keeping staff paid at a level to get them to a market rate home. Childcare is associated with affordable housing, he said he was disappointed that the city said helping with childcare wasn't in their budget; he said it wasn't in the district budget either and staff still made it happen, but cannot do it alone. If childcare is going to be a priority in the community, the district is going to need some help. The Team Up program has brought many lower income families to the district and would like to keep these families engaged with other programs.

PROJECT REPORT

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

- Director Kropf said the board received a number of emails on dog river access and thanked the community for sending them. He said he would like to contemplate how to get more opportunities for people to be a part of the public record. Executive Director said their will be a public process for the River access plan that will allow for comment and participation.
- Director Schoen congratulated Director Kropf on his appointment as vice-chair to the House Economic Recovery and Prosperity Committee. She next congratulated Director Schoenborn and Sarah Bodo on their appointment to Bend 2030. Director Schoen asked about the timeline on a board update on working with the DEI consultant. Ms. Healy said this was a little delayed and should have more info in the next month.
- Director Méndez said he is grateful for all the applicants for the budget committee, he said he would have been happy to serve with all of them. He spoke about emails and public comment and addressed that there seems to be a public perception that public comment weighs heavier than letters to the board. Adding that people may think if their email is not included

in the minutes that it doesn't count. He said he wanted the community to know that he reads every email, and there has been a lot of them. He suggested that social media is also available and district staff responds pretty regularly. He reiterated that the emails do count and even though they are not included as part of the meeting does not mean they don't count.

- Director Hovekamp said the district has always and will continue to play a part of affordability and quality of life in this community. He said he appreciates the comments that have been received, some comments are less productive when assumptions are painted about the board. Not one person on the board is callous to the challenges of affordability. As a teacher for 30 years, mostly at the community college level, he has seen students struggle with many complexities of life and challenges and is proud of them for sitting in his class. Director Hovekamp asked the community to keep the comments informative, instructive, progressive and not paint negative assumptions. He said he is encouraged by the lengthy discussion tonight and thinks the board arrived at a good balance this evening. He said he would like to find a way to make progress on affordability and nice parks. Affordable housing should not be at the expense of sacrificing parks.

ADJOURN 9:37 pm

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Prepared by,
Sheila Reed
Executive Assistant

Nathan Hovekamp, Chair

Ariel Méndez, Vice-Chair

Jason Kropf

Deb Schoen

Ted Schoenborn

BMPRD RESOLUTION NO. 2021-01

**A RESOLUTION OF THE BEND PARK AND RECREATION DISTRICT BOARD OF DIRECTORS
ADOPTING ADDITIONAL SDC WAIVERS FOR AFFORDABLE HOUSING**

WHEREAS, the high demand and limited supply for housing in Bend has led to an increase in the cost of housing for both owner-occupied and rental units, and most new housing being developed is affordable only for those with above-median income; and

WHEREAS, the cost to develop housing includes not only the cost of land and construction, but also the cost of associated permits and fees, including System Development Charges (“SDCs”); and

WHEREAS, BMPRD Ordinance No. 12, and the associated Methodology Report: Parks System Development Charges, includes provisions allowing the Board to designate by resolution the types of residential development for which a waiver from SDCs may be applied; and

WHEREAS, on November 1, 2017, the City of Bend adopted City Ordinance No. NS-2298, an exemption from transportation, water, and sewer SDCs for qualified affordable housing projects; and

WHEREAS, on June 4, 2019, the District approved Resolution No. 423 adopting SDC waivers for up to 400 units of deed-restricted Affordable Housing, available through December 31, 2022;

WHEREAS, as of December 2020, the District had approved 380 of the 400 available Affordable Housing SDC waivers, and desires to approve additional waivers for use through the original sunset date in Resolution No. 423, December 31, 2022; and

WHEREAS, in addition to the limited supply of affordable long-term housing, Bend has a shortage of short-term, temporary housing to meet emergency or other immediate housing needs such as homeless shelters or housing for victims of domestic violence; and

WHEREAS, the cost to develop short-term, temporary housing includes most or all of the same costs as long-term housing, including SDCs;

WHEREAS, the District desires to approve waivers for short-term, temporary housing of the kind described in this Resolution, and

WHEREAS, Ordinance No. 12 allows the District’s Board of Directors to designate other types of Residential Development for which SDC waivers may be applied.

NOW, THEREFORE, the Board of Directors hereby resolves as follows:

Deed Restricted Affordable Housing Waivers

1. Parks SDCs shall be waived for Deed Restricted Affordable Housing projects which are approved for exemption from City transportation, water, and sewer SDCs by the City of Bend Affordable Housing Advisory Committee, and that meet or exceed the 30-year deed restriction requirement.
2. The additional Affordable Housing waivers authorized by this Resolution shall not exceed 150 units, of which no more than 75 units shall be approved in any calendar year. The additional Affordable Housing waivers authorized by this Resolution will automatically sunset and cease to be available after December 31, 2022.

3. Deed Restricted Affordable Housing projects with 54 or fewer units may receive SDC waivers for up to 100% of the units within a single development phase. Deed Restricted Affordable Housing projects with 55 or greater units, may receive SDC waivers for up to 50% of the total units (rounded up to next full unit) in a single development phase. No project shall receive more than 75 total waivers (in any one development phase).
4. If the City of Bend requests that the District provide additional park SDC waivers for Affordable Housing beyond December 31, 2022, a work group of City and District representatives should be established, in advance of the sunset date, to discuss and consider extension of the program, including strategies to support Affordable Housing development that reduces the impact on District SDC revenues.

Homeless/Emergency Shelter

1. Parks SDCs shall be waived for short-term, temporary housing projects which are approved for exemption from City transportation, water, and sewer SDCs by the City of Bend Affordable Housing Advisory Committee.
2. In addition to City of Bend exemption approval, qualifying short-term, temporary housing units must be owned and operated by a government agency or 501(c)(3) charitable organization and must be available at no cost to persons in need of short-term, temporary housing.
3. The limitation on the number of waivers that may be approved for deed restricted affordable housing units shall not apply to waivers for short-term, temporary housing units.

Miscellaneous

1. Capitalized terms used, but not defined, in this Resolution shall have the meanings given such terms in Ordinance No. 12.
2. All pronouns contained in this Resolution, and any variations thereof, will be deemed to refer to the masculine, feminine, or neutral, singular, or plural, as the context may require. The singular includes the plural, and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, or portion of this Resolution is for any reason held invalid, unenforceable, or unconstitutional, such invalid, unenforceable, or unconstitutional section, subsection, sentence, clause, or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by resolution of the board to cure editorial or clerical errors.

ADOPTED by the Board of Directors of the District on this 5th day of January, 2021.

Nathan Hovekamp, Board Chair

Attest:

Don P. Horton, Executive Director

BOARD AGENDA COMMUNICATION

AGENDA DATE:	January 19, 2021
SUBJECT:	Fiscal year 2019-20 Comprehensive Annual Financial Report
STAFF RESOURCE:	Betsy Tucker, Finance Manager
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Accept fiscal year 2019-20 Comprehensive Annual Financial Report
STRATEGIC PLAN:	
Pillar:	Operations and Management
Outcome:	Financial well-being supported by strong business practices

BACKGROUND

Oregon Revised Statute 297.405 – 297.555, the Oregon Municipal Audit Law, requires an annual financial report audit of all municipal corporations. The Secretary of State, Audits Division, in cooperation with the Board of Accountancy, and in consultation with the Oregon Society of Certified Public Accountants (CPAs), prescribes the minimum standards for the presentation of the report and the conduct of the audits.

The annual report, presented in the form of financial statements and schedules, is required to be independently audited by CPAs licensed by the Oregon State Board of Accountancy to perform audits of municipal corporations. The annual audit process contributes to the integrity of Oregon local governments by requiring an independent review of fiscal affairs and assuring that local taxpayers are provided a reliable and complete financial report that can be used to evaluate their local governments' performance.

The district has received a clean audit opinion for fiscal year 2019-20 (and for all years prior since the district's first audit for fiscal year 1976-77).

The auditor will be presenting information on the audited Comprehensive Annual Financial Report (CAFR) (Attachment A) to the Board of Directors during the business session.

BUDGETARY IMPACT

This was the fourth year of our auditing services professional services agreement with SGA Certified Public Accountants and Consultants, LLP. The agreement term is for five fiscal years, with the option to audit an additional two fiscal years. The amount for auditing services for the full five fiscal years is \$107,911, which includes the fee of \$19,503 for the 2019-20 audit just completed. This fee is budgeted in the General Fund.

STAFF RECOMMENDATION

Staff recommends the board receive the auditor's presentation of the audited CAFR for the district for the fiscal year 2019-20 and make a motion to officially accept the report.

MOTION

I make a motion to accept the Bend Park and Recreation District's audited Comprehensive Annual Financial Report for the fiscal year 2019-20.

ATTACHMENT

Attachment A: 2019-20 CAFR is available for download at:

<https://www.bendparksandrec.org/about/finance/>

BOARD AGENDA COMMUNICATION

AGENDA DATE:	January 19, 2021
SUBJECT:	Petrosa Park Development and Purchase Agreement
STAFF RESOURCE:	Sarah Bodo, Park Planner Michelle Healy, Deputy Executive Director
PREVIOUS BOARD ACTION:	Previously discussed in executive session
ACTION PROPOSED:	Authorize executive director to execute Park Development and Purchase Agreement with Pahlisch Homes for acquisition and development of park land within the Petrosa development.
STRATEGIC PLAN:	
Pillar:	Operations and Management Practices
Outcome:	Balance between caring for existing infrastructure and new development
Strategy:	Ensure the district is maintaining its adopted level of service targets

BACKGROUND

The district has been actively working with Pahlisch Homes to identify park and trail needs for the Petrosa subdivision, and has memorialized the details in a park development and acquisition agreement. While the park and trail are already required through adoption of the Petrosa Master Plan by Bend City Council last year, the district's development and purchase agreement explains the details related to the collaborative design, construction, and transition of ownership and management of the park and trail system. The agreement will facilitate next steps for park development.

- The agreement includes provision of a 5.2-acre neighborhood park, located near the center of the subdivision. The district's 2018 comprehensive plan calls for a neighborhood park to be situated in this area (park search area #4).
- The agreement includes additions to the trail system. A 10' wide asphalt path of about 1/3 mile in length will be constructed on the southeast side of the North Unit Irrigation District (NUID) canal. The district will obtain management responsibility of the trail through an easement. Attachment A shows the park and canal trail locations.
- Additionally, the agreement acknowledges additional pedestrian improvements that will connect to district facilities. These include: (1) a crossing of Yeoman Road for the Pilot Butte Canal Trail and (2) a crossing of Deschutes Market Road to Pine Nursery Park.

- The agreement also states that the parties will work together to provide an easement for future trail on the northwest side of the canal. Getting full approval—from the irrigation district and US Bureau of Reclamation—for a trail on this side of the canal will be completed through the NUID Canal Trail Feasibility Study. Attachment B shows the canal trail, pedestrian crossings and future easement.
- The developer has been conditioned by the city to develop a roundabout at the intersection of Deschutes Market and Yeoman roads. Development will require 6,840 square feet of land from the corner of Pine Nursery Park to facilitate the public roundabout and associated pedestrian connections. The developer will purchase the land from the district for \$3.50 per square foot based on a Broker's Opinion of Value prepared by Compass Commercial.

The Petrosa subdivision will include residential and commercial lands, including 1,145 residential units, about half of which will be townhomes or apartment units. The neighborhood will also include an elementary school. The neighborhood will have an HOA-managed community recreation facility and small park, and a network of multi-use paths beyond the future district canal trail.

Petrosa will be phased over the next decade or so. The developer intends to develop the park parcel in late 2021, and convey ownership to the district at that time. Attachment C shows the phasing plan for the development.

Details of the development agreement address land conveyance, development and cost responsibilities, and general development standards. Staff will present the details of the developer agreement as a part of the board presentation. This agreement is similar to previous agreements, such as the one that was executed with the development of Discovery West.

The benefits of long-range planning for these larger subdivisions is that it allows the developer and district to assure connectivity of the trail system, sets long term expectations allowing both entities time to plan for infrastructure costs, and assures that recreation improvements are broadly considered and are of benefit to the neighborhood and the quality of life necessary for well-planned neighborhoods.

BUDGETARY IMPACT

The district's 2021 – 2025 Capital Improvement Plan (CIP) allocates \$2,270,000 in system development charge (SDC) funding for the acquisition and development of the park. This allocation was based on an average park size of four acres and prior development and land costs used for the SDC methodology. The new CIP (fiscal-years 2022-26) proposes to increase the allocation to \$2,906,800 to account for the larger size of the park (5.2 acres) and to account for land and construction cost increases since the SDC methodology was done in 2019. The purchase price for the 5.2-acre park is \$1,300,000 based on an appraisal prepared by Bratton Appraisal Group. The trails will be built and dedicated to the district at no cost. Additionally, Pahlisch will pay the district \$3.50 per square foot for the property needed to for right of way to build the roundabout required by the city at the intersection of Deschutes Market and Yeoman roads.

STAFF RECOMMENDATION

Staff recommends authorizing the executive director to execute the park development and purchase agreement with Pahlisch Homes for parkland acquisition and development within the

Petrosa subdivision. To facilitate development of a roundabout at Deschutes Market Road and Yeoman Road, staff recommends the board finds the approximately 6,840 square feet in the northeast corner of Pine Nursery Park is not needed by the district for public use and that dedication of that property to improve pedestrian access to Pine Nursery Park will further the public interest.

MOTION

I move to authorize the executive director to negotiate and execute the Park Development and Purchase Agreement with Pahlisch Homes at Petrosa Limited Partnership for acquisition and development of parkland within the Petrosa subdivision. To further the purposes of the development agreement, the board finds that approximately 6,840 square feet of district property at the northeast corner of Deschutes Market Road and Yeoman Road is not needed by the district for public use and that dedication of that property to improve pedestrian access to Pine Nursery Park will further the public interest.

ATTACHMENT

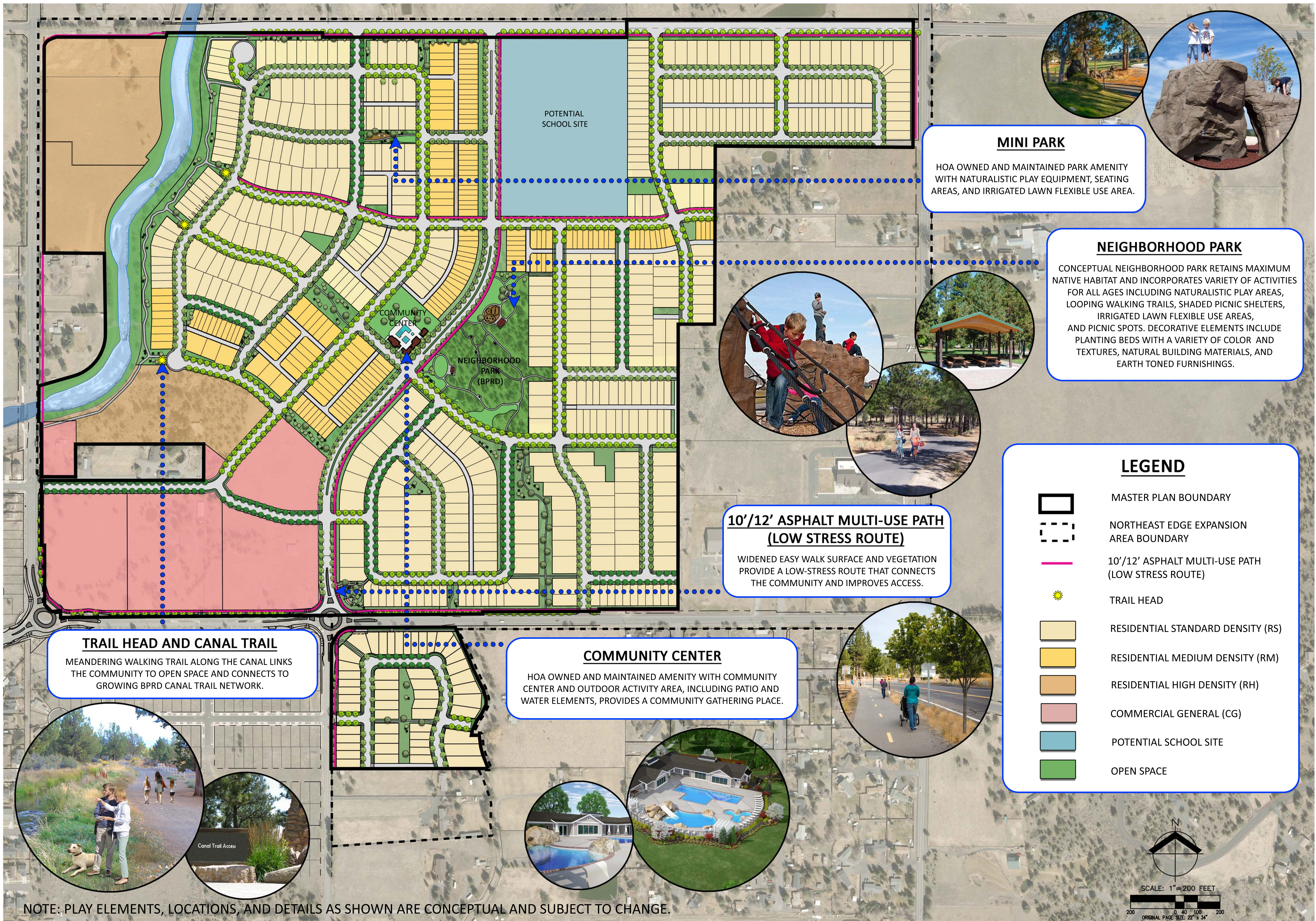
Attachment A – Preliminary Park and Open Space Plan
Attachment B – Trail System
Attachment C – Phasing Plan
Attachment D – Roundabout Dedication

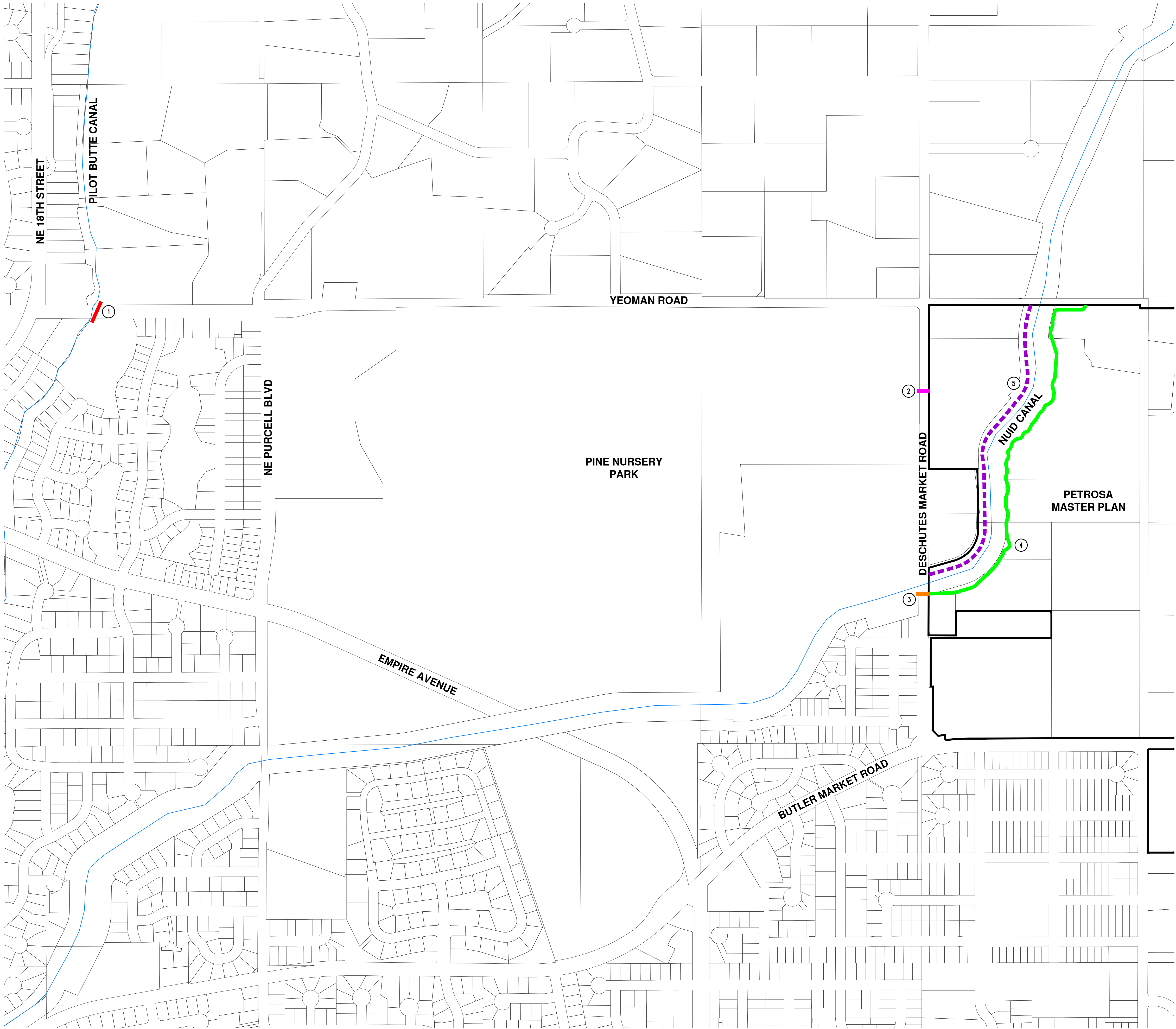
PRELIMINARY OPEN SPACE AND TRAILS PLAN
PETROSA MASTER PLAN
PAHLISCH HOMES
BEND, OREGON

**PRELIMINARY
NOT FOR
CONSTRUCTION**

JOB NUMBER:	6777
DATE:	11/5/2020
DESIGNED BY:	KAH
DRAWN BY:	KAH
CHECKED BY:	BW

PO4





MASTER PLAN
BOUNDARY

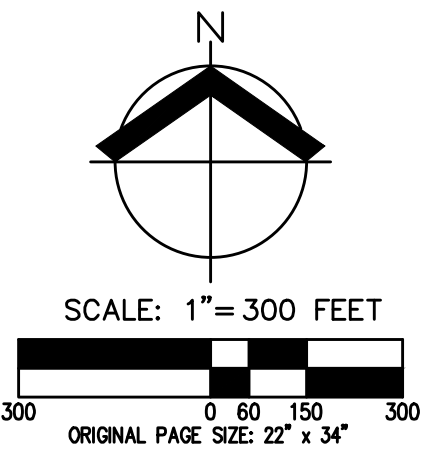
1. PEDESTRIAN CROSSING

2. PEDESTRIAN CROSSING

3. PEDESTRIAN CROSSING

4. CANAL TRAIL

5. POTENTIAL FUTURE EASEMENT



TRAIL SYSTEM MAP

PETROSA MASTER PLAN

PAHLISCH HOMES

BEND, OREGON

PRELIMINARY
NOT FOR
CONSTRUCTION

JOB NUMBER:	6777
DATE:	1/7/2021
DESIGNED BY:	SMJ
DRAWN BY:	SMJ
CHECKED BY:	BLW

PRELIMINARY PHASING PLAN

PETROSA MASTER PLAN

PAHLISCH HOMES

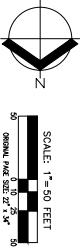
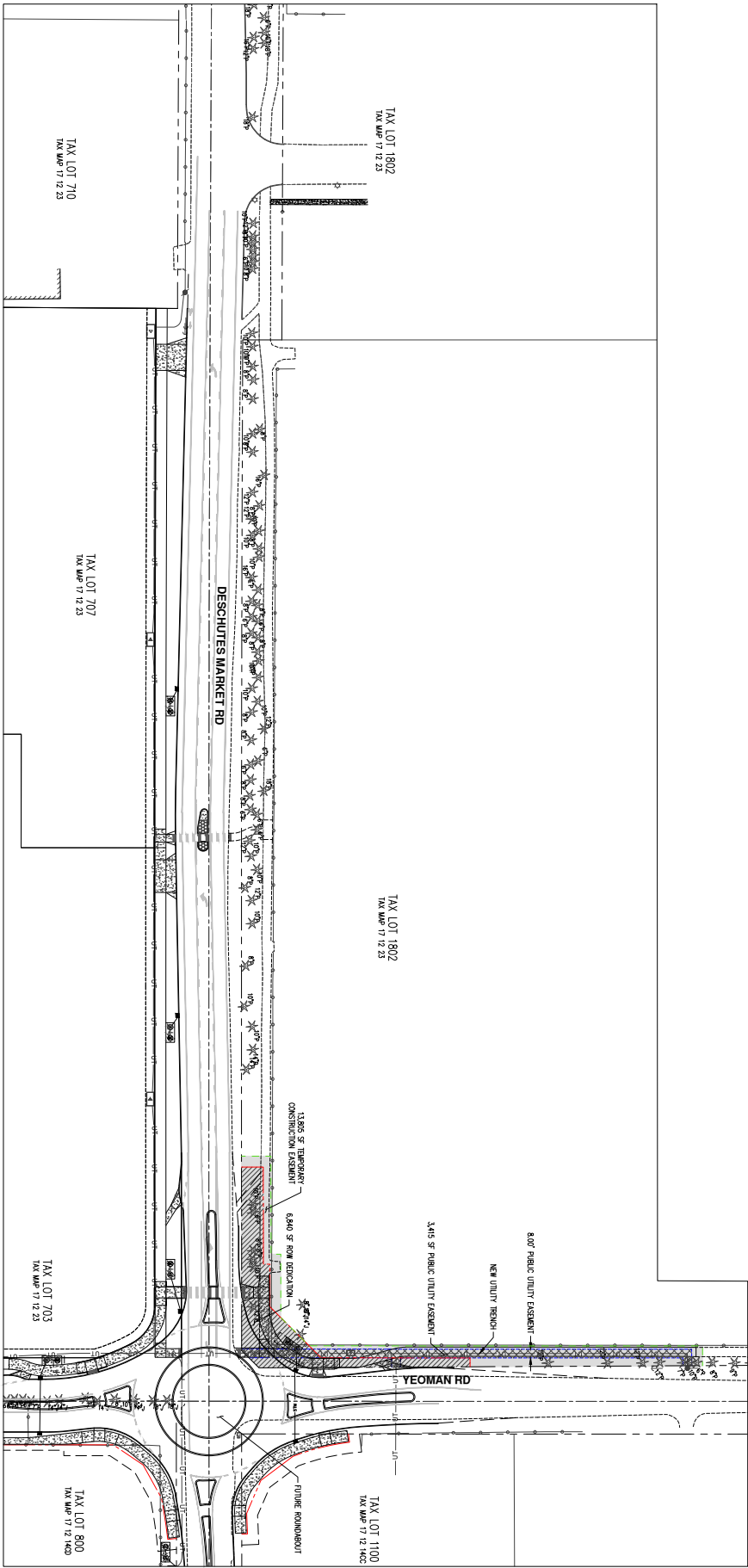
BEND, OREGON

PRELIMINARY
NOT FOR
CONSTRUCTION

JOB NUMBER:	6777
DATE:	11/5/2020
DESIGNED BY:	SJ
DRAWN BY:	SJ
CHECKED BY:	BW

P05





BPRD	SHEET	JOB NUMBER	6777	DATE: 7/19/2020	DESIGNED BY	CTG
					DRAWN BY	CTG
					CHECKED BY	BLM
					APPROVED BY	BLM
					DATE: 7/19/2020	

BPRD ROW DEDICATION

SOLIS AT PETROSA
OFFSITE STREETS
BEND

OR

AKS
ENGINEERING & FORESTRY, LLC
2777 NW LOLO DR, STE 150
BEND, OR 97703
541.317.8429
WWW.AKS-ENG.COM
ENGINEERING • SURVEYING • NATURAL RESOURCES
FORESTRY • PLANNING • LANDSCAPE ARCHITECTURE

BOARD AGENDA COMMUNICATION

AGENDA DATE:	January 19, 2021
SUBJECT:	Petrosa Property Neighborhood Park Master Plan
STAFF RESOURCE:	Ian Isaacson, Project Manager Brian Hudspeth, Development Manager
PREVIOUS BOARD ACTION:	January 19, 2021 Approve Petrosa Park Development Agreement
ACTION PROPOSED:	Approve Petrosa Property Park Master Plan
STRATEGIC PLAN:	
Pillar:	Operations and Management Practices
Outcome:	A balance between caring for existing infrastructure and new development
Strategy:	Ensure the district is maintaining its adopted level of service targets

BACKGROUND

In 2020, the district began working with Pahlisch Homes on the planning and design of a 5.2-acre neighborhood park located in the future Petrosa development in NE Bend (Park Search area #4). This park was identified in the district's comprehensive plan to meet the needs of the future residents in this urban growth boundary expansion area. Once completed, the park will be located at the intersection of Eagle Rd. and NE Boulder Creek Dr.

The development of the proposed park master plan was completed in coordination with district staff and Pahlisch's design team. Because there are so few homes currently in the immediate vicinity of the park's location, staff and the design team used feedback obtained through Pahlisch's public involvement efforts (Attachment B) and the recently completed public engagement process conducted for Northpointe Park, also located in NE Bend. Staff and the design team integrated the feedback obtained during these outreach efforts, along with the district standards for a neighborhood park, to develop the proposed uses identified in the master plan (Attachment A).

Existing site condition is undeveloped property. The west edge of the site is open and mostly free of existing trees. The remainder of the site is covered in stands of Juniper trees. Proposed features of the park will be integrated into the site to reduce impacts to the natural landscape. Features proposed for the park include open lawn, picnic and gathering space, play area, bike skills trail, paved loop path, and natural soft surface trails per the district's Development Standards. The master plan drawings and concept images to illustrate proposed elements are shown in Attachment A.

Design and construction of this park is occurring under the terms and conditions set fourth in the development agreement between the district and Pahlisch Homes. The district has partnered with

private developers in the past to design and construct parks within their new communities. Two recent examples of this type of partnership occurred for the development of Discovery Park and Stone Creek Park.

BUDGETARY IMPACT

The district's current CIP includes \$2,270,600 in system development charge funding for the acquisition and development of this park. This allocation was based on an average park size of four acres and prior development and land costs used for the SDC methodology. The new CIP (fiscal-years 2022-26) proposes to increase the allocation to \$2,906,800 to account for the larger size of the park (5.2 acres vs. 4 acres) and to account for cost increases for land and construction since the SDC methodology was complete in 2019. The purchase price for the 5.2-acre park is \$1,300,000. The funding available for the development of the park is \$1,548,800. The remaining budget of \$58,0000 is for owner miscellaneous and administrative costs. The development cost estimate will be refined at critical milestones during the design process following approval of the master plan.

STAFF RECOMMENDATION

Staff recommends approval of the Petrosa Property neighborhood park master plan. Once approved, staff will continue working with the design team to complete the design and construction of the park.

MOTION

I make a motion to approve the Petrosa Property neighborhood park master plan.

ATTACHMENT

Attachment A – Draft Park Master Plan

Attachment B – Summary of public involvement efforts related to the Petrosa Property neighborhood park master plan

NEIGHBORHOOD PARK CONCEPT

PETROSA MASTER PLAN

PAHLISCH HOMES

BEND, OREGON

PRELIMINARY
NOT FOR
CONSTRUCTION

JOB NUMBER:	6777
DATE:	01/07/2021
DESIGNED BY:	SJ
DRAWN BY:	SJ
CHECKED BY:	BW

EX 1



POTENTIAL FEATURES BY AREA:

- 1

OPEN LAWN
 - Unprogramed open space
 - Soft transition to natural areas
 - Room for activities (playing, walking, picnicking, group games, etc.)
- 2

ACTIVE ZONE
 - Social and cooperative play area
 - Informal bike/scooter features
 - Bicycle parking, litter/recycling, & similar accessory fixtures
 - Seating
 - Retained/complimenting natural features
- 3

PLAZA
 - Picnic tables
 - Shade
 - Paved surface
 - Seating
- 4

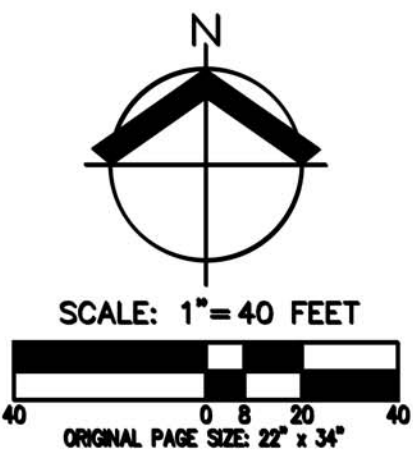
REST AREA
 - Seasonal restroom
- 5

ENHANCED NATURAL LANDSCAPING
 - Natural materials
 - Native plants
- 6

PAVED PATH
 - Paved surface
 - Perimeter loops and primary connections
 - Benches, picnic tables, and rest areas
- 7

NATURE TRAILS
 - Natural surface
 - Secondary connections
- 8

NATURAL AREAS
 - Preserved existing tree canopy and plantings
 - Habitat areas



Attachment B



BEND, OR
2777 NW Lolo Drive, Suite 150
Bend, OR 97703
(541) 317-8429
www.aks-eng.com

KEIZER, OR
3700 River Road N, Suite 1
Kelzer, OR 97303
(503) 400-6028

TUALATIN, OR
12965 SW Herman Road, Suite 100
Tualatin, OR 97062
(503) 563-6151

VANCOUVER, WA
9600 NE 126th Avenue, Suite 2520
Vancouver, WA 98682
(360) 882-0419

Community Outreach Summary ***Petrosa Master Plan - Neighborhood Park*** ***December 2020***

Neighborhood Meeting #1 – May 28, 2019

Neighborhood Meeting for Petrosa Community Master Plan hosted by AKS.

Persons notified:

- Property owners within 500-foot buffer of Master Plan boundary (±244 notices mailed)
- Carol Elwood, Land Use Chair for Mountain View Neighborhood Association

Purpose of Meeting: Present visuals and project information for the Petrosa Community Master Plan, including the planned neighborhood park. Majority of time reserved for Q&A with attendees.

Neighbor Attendance: ±24

Bend Planning Commission Meeting – December 9, 2019

Presented the Petrosa Master Plan land use application and project, including the planned neighborhood park, at a public hearing. Received a unanimous recommendation for approval from the Planning Commission.

Bend City Council Meeting – February 5, 2020

Presented the Petrosa Master Plan land use application and project, including the planned neighborhood park, at a public hearing. Received unanimous approval from the City Council.

Neighborhood Meeting #2 – March 11, 2020

Neighborhood Meeting for the Petrosa Tentative Subdivision hosted by AKS

Persons notified:

- Property owners within 500-foot buffer of Subdivision boundary (±208 notices mailed)
- Carol Elwood, Land Use Chair for Mountain View Neighborhood Association

Purpose of Meeting: Present visuals and project information related to the first six subdivision phases within the Petrosa Master Plan, including the planned neighborhood park. Majority of time reserved for Q&A with attendees.

Neighbor Attendance: ±3

Neighborhood Meeting #3 (via Zoom) – October 14, 2020

Neighborhood Meeting for the modification of the Petrosa Master Plan to add additional ±12.19 acres of residential and commercial land to master plan boundary.

Persons notified:

- Property owners within 500-foot buffer of Master Plan boundary (±290 notices mailed)
- Carol Elwood, Land Use Chair for Mountain View Neighborhood Association

Purpose of Meeting: Present visuals and project information for the modification to the Petrosa Community Master Plan. Majority of time reserved for Q&A with attendees.

Neighbor Attendance: ±7

Neighborhood Meeting #4 (via Zoom) – November 18, 2020

Neighborhood Meeting for Petrosa Neighborhood Park hosted by AKS

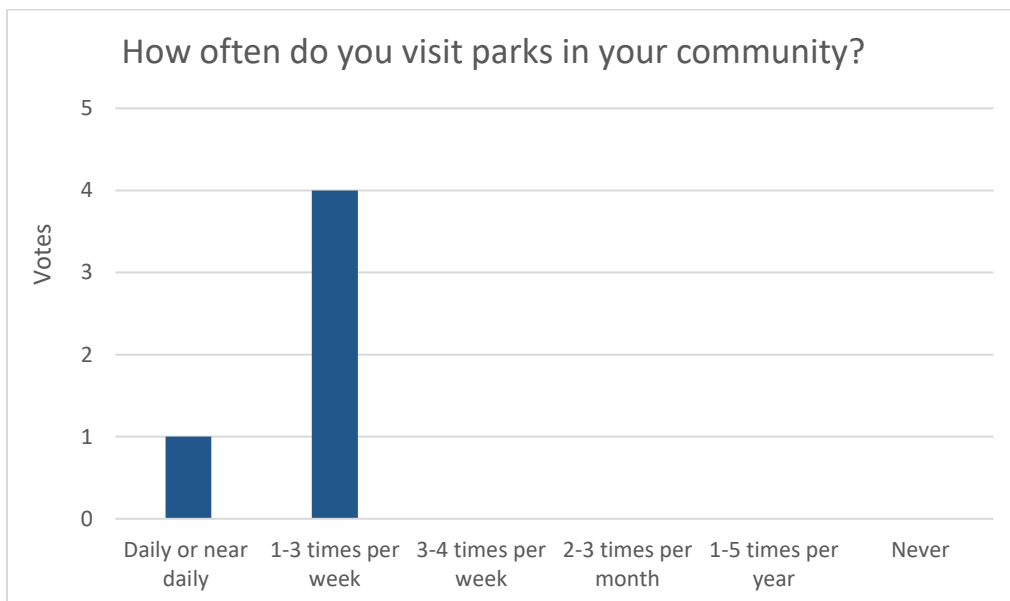
Persons notified:

- Property owners within 500-foot buffer of Master Plan boundary, equivalent to ±0.25-0.5 miles from park boundary (±290 notices mailed)
- Carol Elwood, Land Use Chair for Mountain View Neighborhood Association

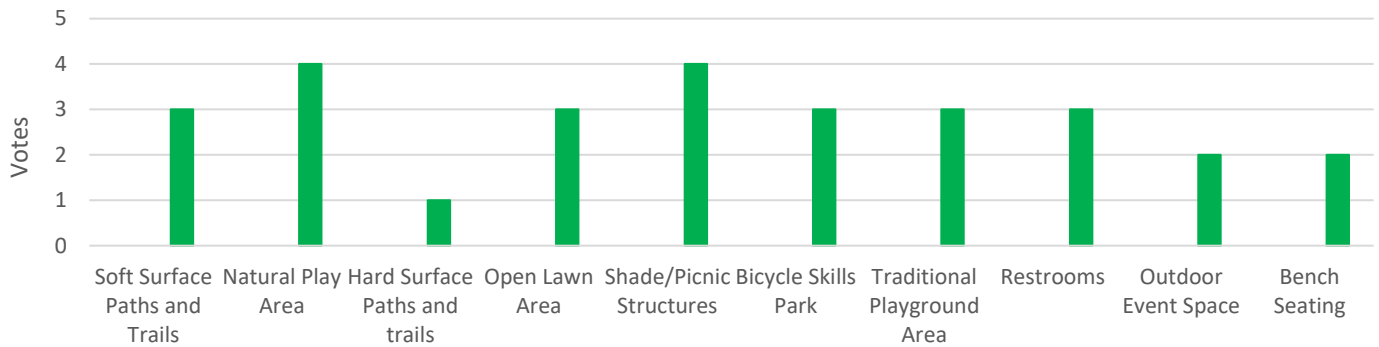
Purpose of Meeting: Present neighborhood park conceptual plan and conduct live polling with meeting attendees. Majority of time reserved for Q&A with attendees.

Neighbor Attendance: ±5

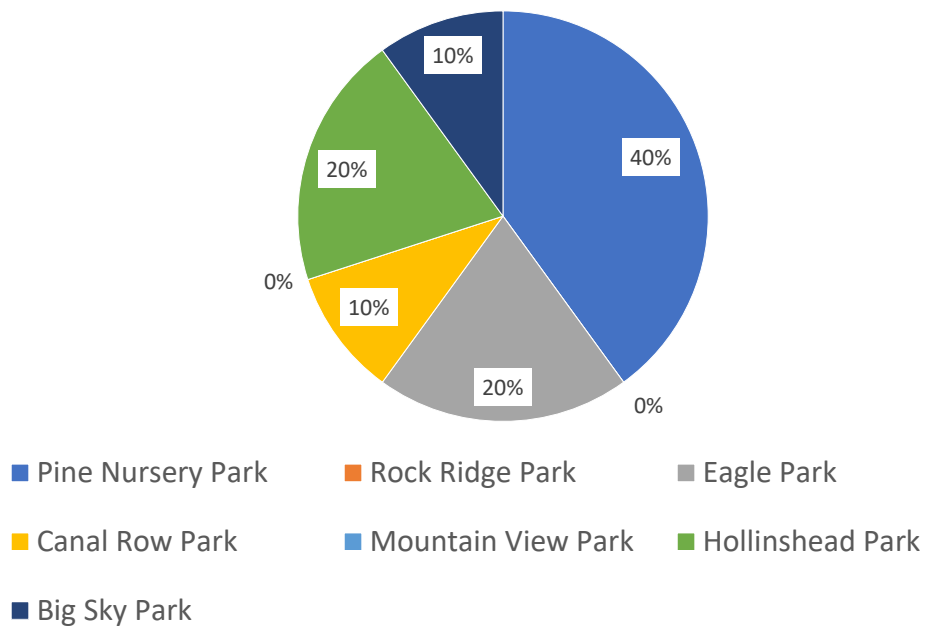
Live Polling Results



What features do you value most in a future neighborhood park?



Percentage of respondents who visit selected parks on a monthly basis



Board Calendar 2021

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

February 2 – Board Workshop half day

No regular meeting

February 5 – Board Workshop half day

February 16

Work Session

- ◆ Larkspur CMGC post construction report – *Brian Hudspeth (15 min)*
- ◆ LOS Walkshed analysis update – *Sarah Bodo and Henry Stroud (20 min)*

Business Session

March 2

Work Session

Recreation Report

Business Session

March 16

Work Session

Park Services Report

Business Session

April 6

Work Session

- ◆ River Habitat Restoration and Access Plan Update – *Sarah Bodo and Rachel Colton (30 min)*

Recreation Report

Business Session

April 20

Work Session

Park Services Report

Business Session

May 4

Work Session

Recreation Report

Business Session

BUDGET MEETINGS May 17 and 19

May 18

Work Session

Park Services Report

Business Session

June 1

Work Session

Recreation Report

Business Session

- ◆ Adopt Resolution No. XXX – Adopting a Revised Fee Schedule for System Development Charges, effective July 1, 2021 – *Lindsey Lombard*
- ◆ Hold Public Hearing and Adopt Resolution No. XXX – Adopting the Budget and Making Appropriations for Fiscal Year 2021-22, and Adopt Resolution No. XXX - Imposing and Categorizing Taxes for Fiscal Year 2020-21 – *Lindsey Lombard*
- ◆ Adopt CIP – *Michelle Healy*

June 15

Work Session

Park Services Report

Business Session

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Recreation Programming Plan – *Matt Mercer and Michael Egging*

Transportation Discussion with CTAC– *Eric King and Susanna Julber (45 min)*

IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

Annexation – Smallwood Property – *Sarah Bodo (10 min)*

Refund Policy – *Matt Mercer*

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*

Recreation Report: Next Steps Program – *Monica McClain-Smith and Carolyn Creedican (15 min)*

Park Services Hard Surface Program – *Jason M and Alan Adams (15 min)*

Centennial Celebrations – *Julie Brown (20 min)*

Agreement for Riverbend South project with UDWC – *Ian Isaacson (20 min)*

Park Services Report: Fleet and Equipment Program – *Roy Radcliff (15 min)*

Park Services Report: Prescribed Fire – *Jeff Amaral (30 min)*

Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*

Approve Credit Card Processor Contract – *Justin/Jut/Betsy*

Update on Bi-lingual Communications – *Julie Brown and Kathya Avila Choquez (20 min)*

SDC's and Affordable Housing

Contract Award for Hollygrape ADA – *Jason Powell (10 minutes)*

Park Naming Policy