



Bend Metro Park & Recreation District

October 6, 2020

# Board of Directors

## Agenda and Reports

[www.bendparksandrec.org](http://www.bendparksandrec.org)



*play for life*



## **Our Vision**

To be a leader in building a community connected to nature, active lifestyles and one another.

## **Our Mission**

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

## **We Value**

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

*play for life*

District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | [www.bendparksandrec.org](http://www.bendparksandrec.org) | (541) 389-7275



|                                   |
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| <b>BOARD AGENDA COMMUNICATION</b> |
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|-------------------------------|---|
| <b>AGENDA DATE:</b>           | October 6, 2020   |
| <b>SUBJECT:</b>               | Strategic Plan – Diversity, Equity and Inclusion (DEI)  |
| <b>STAFF RESOURCE:</b>        | Sarah Bodo, Park Planner<br>Natalie Broadus-Beard, Recruiting Specialist<br>Michelle Healy, Deputy Executive Director |
| <b>PREVIOUS BOARD ACTION:</b> | Adopted Strategic Plan, June 18, 2019<br>DEI Update, July 7, 2020   |
| <b>ACTION PROPOSED:</b>       | None  |
| <b>STRATEGIC PLAN:</b>        |   |
| <b>Pillar:</b>                | Community Relationships   |
| <b>Outcome:</b>               | District services that are accessible to all  |
| <b>Strategy:</b>              | Foster a climate of inclusion for all community members   |

**BACKGROUND**

The board had an initial discussion about diversity, equity and inclusion (DEI) during a work session on July 7. Since that board meeting, staff contacted local agencies and park and recreation districts to learn how they've approached DEI. While agencies took different approaches, a consistent theme was to start with an assessment of the organization's DEI efforts. The assessment identifies what the organization is already doing related to DEI and where gaps, weaknesses, or opportunities for improvement exist. Additionally, the results of the assessment can be used to prioritize key actions necessary to advance DEI efforts, and serve as a baseline for measuring progress over the time.

Staff plans to hire a consultant with expertise in DEI later this fall. It is anticipated that the consultant will conduct the assessment, provide an evaluation of the results, and help the district create an action plan for next steps. As part of their work, they would also be asked to lead the district in effectively engaging staff, external stakeholders and the board in the process.

Staff reached out to some local and regional DEI consultants to learn about their areas of expertise and to gather their suggested recommendations, in anticipation of advertising a request for quotes this fall. The request for quotes is anticipated to be released after the Oct 6 board meeting; with hopes to award a contract by the end of November. The final consultant tasks, expected outcomes and timeline, will be refined with the selected consultant, and the board will be provided additional details at a future meeting.

**BUDGETARY IMPACT**

The planning and development department 2020-2021 fiscal year operating budget includes \$20,000 to support the initial work on the district's DEI efforts.

**STAFF RECOMMENDATION**

None – for board discussion only.

**MOTION**

None

**ATTACHMENT**

None



# Board of Directors

September 15, 2020

District Office Building | 799 SW Columbia | Bend, Oregon

## AGENDA

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To support Governor Brown’s recommendation for social distancing, the Board of Directors conducted the regular board meeting by video.

*View the board meeting via [Bend Park and Recreation Facebook page](#).*

### 5:30 p.m. MEETING CONVENED

#### VISITORS

Craig Lacy: Mr. Lacy submitted a letter to the board about fish passage at the dam at Mirror Pond. He shared the background on the original fish passage that was built at the site. He stated that the passage was repaired over the years and ultimately removed in 1960’s with claim that it would be rebuilt. Mr. Lacy shared the need for the fish passage to preserve the fish wildlife in the river and estimated (by OFDW) that over 2,800 fish die every year in the turbines at the dam during migration. He said that PacifiCorp is aware of the damage and does nothing about it. He urged the board to not spend any further public money until the benefits from the Drake Park project and city stormwater improvements can be analyzed. He further recommended that if district money is spent on the dredging of Mirror Pond, that the board should insist that PacifiCorp provide the fish passage and make the necessary structural improvements to guarantee the dam’s integrity for the next 20 years.

Robin Vora: Mr. Vora sent a letter to the board stating that he supports fish passage, but urges Bend Parks and Recreation Board to not enter into an agreement with the city or anybody else to dredge Mirror Pond. Mr. Vora said it would be best to remove the dam; he added that if dam removal is not likely at the present time, then the dam needs a fish ladder, screen, and tailrace barrier. He stated that this is the last remaining barrier to fish passage on the Deschutes River between Big Falls (west of Terrebonne) and Wickiup Reservoir. Mr. Vora said any fix from dredging is temporary and is a poor use of taxpayer money. He urged the board to look at longer-term solutions.

#### WORK SESSION

1. Presentation and Staff Recognition for CAPRA Accreditation Visit – *Michael Egging*

Mr. Egging gave a review of the Commission for Accreditation of Park and Recreation Agencies (CAPRA) re-accreditation process, stating that it was a years-long process. The review was conducted virtually due to the pandemic. There were three reviewers, two from Colorado, and one from Missouri. He said that it was unfortunate that staff was unable to host the visitors here in Bend to show them all of the parks and facilities and provide the opportunity to engage in more meaningful conversations, but the visit still went well. The reviewers said it was one of, if not the easiest visitation they’ve all had. They complimented the organization on clarity of evidence, ease of

accessing documents, and said important details were easy to find. Mr. Egging credits the comments to the months and years of preparing for it.

Mr. Egging commented that while the week-long visit is an important and momentous occasion, the true benefit of CAPRA accreditation is the process. He said the initial accreditation process in 2015 was a lot of work, finding and creating needed documents for the first time. The reaccreditation process confirms the documents, ensuring plans and procedures are being reviewed as stated. CAPRA proves that the district does these things well, benchmarking with national best practices, as determined by years of fine-tuning the process and consulting with park and rec professionals around the country with decades of experience.

Mr. Egging described how the tasks were organized and commented that the process connects staff in departments and at all levels within those departments. This builds appreciation for other departments and exemplifies how the work done in one department impacts other areas of the district. Team leads were assigned and district managers were notified of the information they would need to prepare over the next three years. Early planning combined with constant support and communication kept CAPRA in mind in a positive way.

Mr. Egging said Capra accreditation is concrete evidence that park and recreation services are worth investing in. Coupled with rising satisfaction rates in the community, it further demonstrates that the community has confidence and trust in the district to provide excellent service. Mr. Egging concluded by saying that the next accreditation review visit starts now, and there will be three new standards for a total of 154.

The board commented that because the CAPRA team did not need to ask a lot of questions should give everyone peace of mind that staff is doing a great job and affirm to the community the pursuit of excellence for the public.

## 2. Update on Team Up Program and Funding – *Matt Mercer*

Mr. Mercer gave an update on district programming that has been impacted by the hazardous smoke in the area. He said all outdoor programming has been canceled or moved indoors at Juniper Swim and Fitness and sports programming has been delayed. He said additional challenges include prepping fields for game days because crews are not able to safely work outside.

Mr. Mercer said the Team Up childcare program starts tomorrow. Staff has been training and setting up the sites at the schools. The district is offering the program at 15 schools with just under 400 kids enrolled. All applicants got a spot in the program; however, about 50-60 kids were offered spots outside of their home school. Over 50 percent of the participants need financial assistance. Mr. Mercer said that reaching these families was a goal, and added that 40 families (10%) are Spanish speaking families which corresponds to the Latino population in Bend.

Mr. Mercer said the district ended up using the modified free and reduced lunch standards, this allowed staff to offer services to families that may not have been included before. In addition, many fees were waived at a higher level with this standard.

Mr. Mercer spoke about the funding for the program. He said the district is able to accommodate many more families due to \$50,000 received from the city CARES fund and Better Together came through with funding that will be distributed based on the need of families served. An additional

\$100,000 from the United Way will also go to Better Together and the district is anticipating receiving some of this funding as well.

Mr. Mercer said there continues to be challenges with staffing, but the district does have the minimum needed to open the program and will continue recruiting for additional staff. Bend LaPine Schools trained district staff on using the technology to support kids in the program and prioritized iPads for use in district and Boys & Girls Club programs. He added that the provided space at the schools will work well as long as kids aren't in the schools, when BLS goes to a hybrid schedule, space will be a challenge to work out. He said it is likely that kids will return to school sooner than originally thought and the schedule is likely to be announced tonight or tomorrow.

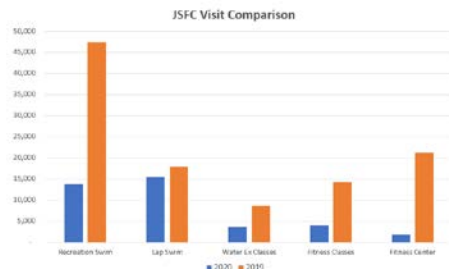
The board asked about the funding the district has received. Mr. Mercer said the memorandums of understanding (MOU) are being drafted to accept the funding. The funding is intended to fill the gap and serve families in financial need. He said he does not expect any obstacles to getting the funding the district needs to run the program through Dec. 31. The hybrid school schedule will change some of the enrollments to the Team UP program and likely there will be less space available at schools; the district anticipates that kids in the program will still be served, but may not allow for new enrollments.

Mr. Mercer next spoke about summer attendance in programs and facilities. He showed the following slide and explained that in spite of the challenges of running camps with no field trips and the need to modify behaviors due to the pandemic, feedback from kids and parents was favorable.

Youth Camp Comparison

|                 | 2020  | 2019  |
|-----------------|-------|-------|
| Camps Offered   | 235   | 289   |
| Available Spots | 4,646 | 6,048 |
| Enrollment      | 4,016 | 4,656 |
| % Filled        | 86%   | 77%   |

Visits to Juniper Swim and Fitness climbed steady through the summer as more programming was offered. Lap swimming was most popular and with the reservation system fell only slightly short of attendance last year. The data in the chart below demonstrates the change in attendance from last year for all of the programs offered at Juniper this summer.



The board commented that the high numbers of kids enrolled in camps this summer reinforces the trust the community has in district programming.



Mr. Mercer told the board that he should have more information on the Pavilion opening at the next meeting.

### **CONSENT AGENDA**

1. Minutes – 08/18/2020
2. Minutes – 09/01/2020

Director Méndez recommended changing the wording on the minutes for September 1 to reflect that the meeting did not stream live on Facebook, instead a recording was posted after the meeting.

***Director Kropf made a motion to approve the consent agenda. Director Méndez seconded. The motion passed unanimously, 5-0.***

### **BUSINESS SESSION**

1. MOU For Fish Passage – *Don Horton*

Executive Director Horton reminded the board the reason for bringing this memorandum of understanding (MOU) to the board. The MOU is the result of Resolution 430, that calls for the city and district to work jointly on an update of the Mirror Pond vision to allow for fish passage. He explained that the MOU does not require board approval, but he was seeking board review and approval because the board has changed since the resolution was written that asked for this MOU.

He reviewed the MOU that was included in the board report, he said there have been some modifications to some of the language in the MOU. Contributors to the changes include the city staff, district staff and Director Kropf. The MOU is divided into two phases. The first phase includes creating an update committee, which includes representation from several integral agencies. The committee will consider options to enable fish passage, reduce the frequency and quantities of future sediment removal, and identify a recommended funding strategy. The second phase would consider how the project would be funded. He added that COIC has agreed to be the facilitator for the update committee and will manage the process and meetings and will produce the final product for the committee.

He said this MOU is necessary to create an intergovernmental agreement (IGA) to move forward with the Drake Park trail project and acquiring the needed easements.

The board discussed whether the MOU fit well with the goals of the resolution that calls for it. It was suggested that the board wait until a solution is worked out with Mirror Pond Solutions (MPS) for the easements at Mirror Pond to approve this MOU with the idea that a delay may allow this process to be a little cleaner. A modification to the dam is mentioned in a few places in the MOU and the agreement states that modification is unlikely. Some of the board worry that the process is set up for challenges with these inconsistencies.

Executive Director Horton said he does not think that modification to the dam is relevant to the fish passage. He said PacifiCorp has agreed to be on the committee; they own the property and need to agree to the committee proposals. Executive Director Horton said he does not think that further postponement will be advantageous to the district. MPS is not concerned about fish passage and more concerned with maintaining Mirror Pond at the historic elevation and finding a way to do the

dredge. In order to satisfy that, MPS needs to see that things are headed toward that end goal. He said more components need to be addressed, but these will happen in the IGA not this MOU. The IGA will be brought to this board and city council for approvals.

The board asked what the public process would look like for the update committee. Executive Director Horton said all meetings will be open to the public and allow for public comments that would be included in the final report. The board recommended that staff go to the 13 neighborhood associations meetings and provide reports. Executive Director Horton said that staff could reach out to the associations and request to be put on the agenda. Executive Director Horton said there was a lot of outreach in the original vision. He said there was some unfortunate speculation that work was being done behind closed doors when it wasn't. There were some meetings that were not open to the public between the district and the city about funding. The funding matrix that was done in these meetings was made public.

Some of the concerns raised by the board about the MOU is that it seems inconsistent with the resolution that dictates its creation, it does not allow for enough public opportunities, the MOU is not broad enough, and the funding process is not addressed well and does not ask for a final product that addresses all seven goals identified by the Mirror Pond ad hoc committee. It was suggested that the MOU is either a fish passage discussion or a wide community process for the whole project.

Executive Director Horton responded that the focus of the MOU is fish passage; the resolution was clear that no additional money will be contributed to the overall project. The intent of the document was to come up with funding options for fish passage. He said the city added the language that funding for fish passage has not been identified.

Executive Director Horton explained the changes to the hybrid model of the Mirror Pond vision. The original intent of the agreed upon vision is still in the plan with the exception of dam removal and the park district board, due to cost, chose not to fill in part of the pond that would provide the district with an additional half acre of land. The spillway at the dam is no longer possible, but in keeping with the original intent and vision of the plan, the board asked the parties involved to find a way for fish passage.

Executive Director Horton said the original resolution brought to the board and city council did not include fish passage. When it was brought to the board, Director Hovekamp suggested adding the language for fish passage and the city council agreed. The city asked that the MOU be created in advance of funding the dredge. Director Hovekamp agreed that the genesis of this MOU came from the direction of the board to staff. He said it was intended to be a meaningful, written and signed MOU that takes a serious look at fish passage. He said there is a lot of consistency in the MOU with the priorities of the board at the time. Executive Director Horton acknowledged that this MOU does go beyond what the board decided. Director Schoenborn recalled that when this was discussed, it was to bring the idea of fish passage to the resolution. He added it was not intended to be a poison pill that would kill the whole project. He said that it appears that the board is now trying to use fish passage to obfuscate the dredge project and continue talking about the dam as if it will be torn down in the near future, when PacifiCorp has committed to retaining the dam.

Executive Director Horton said a delay to this MOU would cause a delay in the trail project as well. He said the board cannot pass an IGA until the MOU is signed. He estimated that the process for the update committee would take about three months and would be facilitated by COIC. He

recommended moving forward with the MOU and then address the larger issues as a whole. He added the committee would have a process to go through and the board would adopt the recommendations as an update to the vision.

The board recommended changing the wording to funding for alternative fish passage instead of mirror pond preservation project throughout the MOU.

***Director Schoenborn made a motion to authorize the executive director to execute a memorandum of understanding with the city of Bend to modify the 2015 Mirror Pond Community Vision as defined in the attached MOU and to allow for any minor revisions and editorial corrections made by the district's legal counsel or city attorney. Director Schoen seconded. Directors Schoenborn and Schoen voted in favor, Directors Hovekamp, Méndez and Kropf voted against. The motion failed, 3-2.***

The board asked that the phase two of the MOU be narrowed to funding for the alternative fish passage and not for the Mirror Pond Project as a whole. The board asked for the MOU to be brought back to the board for consideration at the next board meeting.

#### **EXECUTIVE DIRECTORS REPORT**

- Executive Director Horton said that two years ago the district faced closures due to snow and smoke in the same year. He said policies about closures to facilities and programs were created and they have been used again this summer. He said it good to have the policies in place because the district may find more need to consult them in the future.
- Executive Director Horton said if the board knows anyone from the Better Together board to please thank them for the partnership and financial support. He said the district has been putting together the fall childcare programs that typically take months in just a few weeks. He is unaware of any program in the state with any agencies that have been able to put together such a large program. He mentioned the CAPRA visitors' comments on outreach, and added that the district has a great relationship with school district and together created programs for those that need it most.

#### **PROJECT REPORT**

#### **BOARD MEETINGS CALENDAR REVIEW**

#### **GOOD OF THE ORDER**

- Director Kropf reminded everyone that it is Welcoming Week in Bend and virtual events will be held. He also commended staff for the childcare program.
- Director Méndez said he watched the Virtual Latino Festival as a part of Welcoming Week and said it is very worthwhile to watch, adding that it is a fantastic introduction to the Latino culture. He also commented that he believes that the streaming of board meetings is reaching more people and would like the board and staff to consider continuing this practice when the board returns to meeting in person.
- Director Hovekamp asked what guidance the district is waiting on to return to in person meetings. Executive Director Horton said the district is waiting to get to phase three.
- Director Schoen echoed the comment that the Latino outreach video is done very well and encouraged everyone to watch it. She said the CAPRA visitors said the district provides an unprecedented community response and they were reviewing the district just as staff was putting together childcare program. She also commented that she appreciates staff's efforts in all the work that has gone into the MOU for fish passage and appreciates the detail paid attention to by the board.

- Director Schoenborn said Mr. Egging’s presentation shows that the district staff is ridiculously good and makes him proud to be on the board. He said he can’t say enough about the work that is being done. Director Schoenborn would also like to continue to offer streamed meetings.
- Director Hovekamp commented about the fires that have been burning in the state of Oregon. He spoke about the impact this has on Oregon on top of the crisis of the pandemic, the economic fallout from the pandemic and racial injustice demonstrations and other unrest. He added that he wondered what could be next. In light of all this, Director Hovekamp said it is incredible to see the work that the staff of the district continues to do, keeping the needs of the community as the priority and helping people through this. Director Hovekamp addressed the board and said his intent is to accommodate a full flushing out of comments, but to balance and bring things to a closure in a reasonable amount of time. He said he is always open to suggestions to do this better and added he is proud of the conversations that the board can have and maintain civility.

**ADJOURN:** 8:26pm



Prepared by,  
Sheila Reed  
Executive Assistant

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Nathan Hovekamp, Chair

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Ariel Méndez, Vice-Chair

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Jason Kropf

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Deb Schoen

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Ted Schoenborn

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| <b>BOARD AGENDA COMMUNICATION</b> |
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| <b>AGENDA DATE:</b>           | October 6, 2020  |
| <b>SUBJECT:</b>               | Resolution No. 2020-10, Amending the System Development Charges (SDC) Capital Projects List                                |
| <b>STAFF RESOURCE:</b>        | Michelle Healy, Deputy Executive Director<br>Lindsey Lombard, Administrative Services Director<br>Sarah Bodo, Park Planner |
| <b>PREVIOUS BOARD ACTION:</b> | Ordinance 12 – System Development Charges, adopted June 4, 2019  |
| <b>ACTION PROPOSED:</b>       | Adopt Resolution No. 2020-10 – Amending the SDC Capital Projects List  |
| <b>STRATEGIC PLAN:</b>        |  |
| <b>Pillar:</b>                | Operations and Management Practices  |
| <b>Outcome:</b>               | A balance between caring for existing infrastructure and new development   |
| <b>Strategy:</b>              | Ensure the district is maintaining its adopted level of service targets  |

**BACKGROUND**

On June 4, 2019 the district adopted Resolution No. 422 – A Capital Projects List to be funded wholly or in part by SDCs. The resolution was adopted along with Ordinance No. 12, which authorizes the district to assess and collect SDCs, and Resolution No. 421, the methodology for assessing park SDCs.

Ordinance No. 12 allows for the board to amend the SDC Capital Project List at any time by resolution. Amendments are expected to occur from time to time, as development timelines change and cost estimates become clearer. This is the first proposed change to the SDC Capital Project List (Attachment A). The proposed amendment makes no change to the total project list cost estimate, nor does it change SDC rates.

Proposed amendments (highlighted in yellow on Attachment A):

- Add a new project titled “Trail Acquisition, Safety and Crossings” with approximately \$1,520,000 in allocated SDC funding. Trails funded through the SDC program must be allocated only in part to improvement SDCs and in part through any other funding source. For this project, 82% or \$1,250,000 would be funded through improvement SDCs and 18% or \$274,391 would be funded through reimbursement SDC funding, for a total project amount of \$1,524,391. The project will include a number of individual trail projects to complete gaps and extend the trail system, expanding trail capacity. Projects could include design and development of soft surface trail, hard surface trail, pedestrian crossings and

trail amenities. The district estimates this amount would fund approximately four miles of asphalt trail and a number of pedestrian crossings. If soft surface trail is developed, this estimate of trail miles would be greater.

- Reduce the project “Neighborhood Park Land for Future UGB Expansion (Park Search Area 5)” by \$1,250,000 in allocated SDC funding for park development. Park acquisition costs of \$1,004,967 would remain in the project list. This change reflects the expected development timeline for park search area 5. While acquisition of park land is expected within the 9-year timeframe, development is likely to occur sometime further in the future. Park Search Area 5 is located in northwest Bend, north of Shevlin Park Road. Removing the project reflects the expected development timeline, and simply means that development is expected outside of the current SDC project list timeline.

The removal of one project and the addition of another balance the project costs, and does not result in any change to SDC rates or methodology.

#### **BUDGETARY IMPACT**

None, this update to the SDC Capital Projects List does not change established SDC rates, or the total estimated SDC revenues or expenditures.

#### **STAFF RECOMMENDATION**

Staff recommends that the board adopt Resolution No. 2020-10 (Attachment B) to update the SDC Capital Projects List.

#### **MOTION**

***I move to adopt Resolution No. 2020-10, Amending the SDC Capital Projects List, effective October 6, 2020.***

#### **ATTACHMENT**

Attachment A - Updated SDC Capital Projects List

Attachment B - Resolution No. 2020-10 Amending the SDC Capital Projects List

## SDC Project List, Updated October 6, 2020 through Resolution No. 2020-10

Replaces the SDC Project List adopted on June 4, 2019 through Resolution No. 422

**Table 1:** SDC Project List – New Parks, Facilities and Trails (2019-2028)

| Project Name  | Project Description                  | Timeline (years) | Quantity | Unit  | Improvement SDC Cost (\$) |      |
|---|--------------------------------------|------------------|----------|-------|---------------------------|------|
|   |                                      |                  |          |       |                           | %    |
| <b>NEIGHBORHOOD PARKS</b>   |                                      |                  |          |       |                           |      |
| Goodrich Site   | New park development                 | 1-5              | 2.46     | acres | 823,222                   | 100% |
| Neighborhood Park Land for Current UGB Expansion area (Park Search Area 24) | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land for Current UGB Expansion Area (Park Search Area 4)  | New park acquisition and development | 1-5              | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land for Future UGB Expansion (Park Search Area 5)        | New park acquisition                 | 6-10             | 4        | acres | 1,004,967                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 15)           | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 17)           | New park acquisition                 | 1-5              | N/A      | acres | 1,005,938                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 17)           | New park development                 | 6-10             | 4        | acres | 1,249,034                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 19)           | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 20)           | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 21)           | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 23)           | New park acquisition and development | 6-10             | 4        | acres | 2,254,972                 | 100% |

|  |                                      |      |           |       |                   |      |
|--|--------------------------------------|------|-----------|-------|-------------------|------|
| Neighborhood Park Land to Serve New Density (Park Search Area 26)                  | New park acquisition                 | 6-10 | N/A       | acres | 1,005,938         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 26)                  | New park development                 | 6-10 | 4         | acres | 1,249,034         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 27)                  | New park acquisition and development | 1-5  | 4         | acres | 2,254,972         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 28)                  | New park acquisition and development | 6-10 | 4         | acres | 2,254,972         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 6)                   | New park acquisition                 | 1-5  | N/A       | acres | 1,005,938         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 6)                   | New park development                 | 6-10 | 4         | acres | 1,249,034         | 100% |
| Neighborhood Park Land to Serve New Density (Park Search Area 9)                   | New park development                 | 1-5  | 4         | acres | 1,249,034         | 100% |
| Neighborhood Park Land to Serve New Density with Field Space (Park Search Area 18) | New park acquisition                 | 1-5  | N/A       | acres | 1,508,906         | 100% |
| Neighborhood Park Land to Serve New Density with Field Space (Park Search Area 18) | New park development                 | 6-10 | 6         | acres | 1,560,578         | 100% |
| Neighborhood Park Land to Serve New Development (Discovery West)                   | New park acquisition and development | 6-10 | 3         | acres | 2,374,848         | 100% |
| Park Land in Central District  | New plaza or parklet development     | 6-10 | 1         | acres | 1,249,034         | 100% |
| Park Search Area--Northpointe Site   | New park development                 | 1-5  | 2.7       | acres | 1,755,030         | 100% |
| Park Search Area--Search area 14 (Litchfield Site)                                 | New park development                 | 1-5  | 4         | acres | 2,254,972         | 100% |
| <b>Subtotal</b>  |                                      |      | <b>75</b> |       | <b>40,840,255</b> |      |

## COMMUNITY PARKS

|                                  |                      |     |      |       |           |      |
|----------------------------------|----------------------|-----|------|-------|-----------|------|
| Park Search Area--Alpenglow Park | New park development | 1-5 | 36.7 | acres | 9,601,433 | 100% |
|----------------------------------|----------------------|-----|------|-------|-----------|------|



|   |                                      |      |               |       |                   |       |
|---|--------------------------------------|------|---------------|-------|-------------------|-------|
| Pine Nursery Park Phase 5   | Development of 5 acres of park       | 1-5  | 5             | acres | 5,192,397         | 100%  |
| <b>Subtotal</b>   |                                      |      | <b>42</b>     |       | <b>14,793,830</b> |       |
| <b>RECREATION FACILITIES</b>  |                                      |      |               |       |                   |       |
| Art Station   | Acquisition of leased space and land | 6-10 | 2,292         | SQ FT | 930,856           | 89.6% |
| Larkspur Community Center   | Expansion of recreation facility     | 1-5  | 35,311        | SQ FT | 10,824,486        | 89.6% |
| <b>Subtotal</b>   |                                      |      | <b>37,603</b> |       | <b>11,755,342</b> |       |
| <b>TRAILS</b>   |                                      |      |               |       |                   |       |
| Arnold Canal Trail and Trailhead Development  | New trailhead and trail development  | 6-10 | 1.5           | miles | 452,549           | 82.0% |
| Central Oregon Historic Canal Trail (COHCT) Connection from Blakely Road to DRT (including Brookwood undercrossing) | New trail development                | 1-5  | 0.5           | miles | 15,382            | 82.0% |
| Central Oregon Historic Canal Trail from Blakely Road to Hansen Park  | New trail development                | 1-5  | 2.6           | miles | 560,078           | 82.0% |
| Central Oregon Historic Canal Trail from Hansen Park to Eastgate Park   | New trail development                | 6-10 | 3.6           | miles | 147,667           | 82.0% |
| Deschutes River Trail (DRT) Putnam to Riley Ranch Nature Reserve (RRNR) Bike/Pedestrian Bridge                      | New trail development                | 6-10 | 1.2           | miles | 131,659           | 82.0% |
| DRT Connector to Shevlin Park   | New trail development                | 6-10 | 0.5           | miles | 67,870            | 82.0% |
| DRT Galveston to Miller's Landing   | New trail development                | 1-5  | 0.3           | miles | 590,832           | 82.0% |
| DRT Kirkaldy to Putnam  | New trail development                | 1-5  | 0.1           | miles | 50,604            | 82.0% |
| High Desert Park Trails   | New trail development                | 6-10 | 1             | miles | 180,986           | 82.0% |
| Manzanita Trail   | New trail development                | 6-10 | 0.25          | miles | 33,935            | 82.0% |

|  |   |      |           |       |                        |       |
|--|---|------|-----------|-------|------------------------|-------|
| North Unit Canal Trail   | New trail development                   | 6-10 | 4         | miles | 164,075                | 82.0% |
| Park Search Area--Riley Ranch Nature Reserve Neighborhood Access | New trailhead and trail development     | 6-10 | 0.8       | miles | 17,271                 | 82.0% |
| Pilot Butte Canal Trail  | New trail development                   | 6-10 | 4         | miles | 164,075                | 82.0% |
| Quail Trail  | New trail development                   | 6-10 | 0.66      | miles | 89,588                 | 82.0% |
| Riley Ranch Nature Reserve Bike/Pedestrian Bridge                | New bridge development                  | 6-10 | 0.02      | miles | 681,464                | 82.0% |
| Trail acquisition, safety and crossings                          | Trail acquisition, safety and crossings | 1-5  | 4         | miles | 1,250,000 <sup>1</sup> | 82.0% |
| Discovery West Undercrossing and Soft Surface Trail              | New trail development                   | 1-5  | 1.5       | miles | 553,690                | 82.0% |
| <b>Subtotal</b>  |   |      | <b>27</b> |       | <b>5,151,725</b>       |       |
| <b>GRAND TOTAL</b>   |   |      |           |       | <b>72,541,152</b>      |       |

<sup>1</sup> The remaining 18% (\$274,391) to be funded through reimbursement SDCs

**Table 2:** SDC Project List – Capacity Improvements to Existing Parks; New Recreation Facilities and Trails (2019-2028)

| <b>Project Name</b>  | <b>Project Description</b>         | <b>Timeline (Years)</b> | <b>SDC Eligible<sup>1</sup> \$</b> |
|--|------------------------------------|-------------------------|------------------------------------|
| <b>IMPROVED LEVEL OF PERFORMANCE / DEVELOPMENT</b>                 |                                    |                         |                                    |
| Big Sky Park Expansion   | Bike park and amenities            | 1-5 years               | 3,415,748                          |
| Discovery West (Shevlin Park South Trailhead Parking)              | New trailhead development          | 6-10 years              | 145,387                            |
| Hansen Park Trailhead  | New trailhead development          | 6-10 years              | 80,067                             |
| Haul Road Trail  | Completion and paving of the trail | 1-5 years               | 468,547                            |
| Park Search Area--DRT North Trailhead                              | New trailhead development          | 1-5 years               | 332,313                            |
| Pine Nursery Park Phase 4 (Pending Partnership)                    | New fields                         | 1-5 years               | 207,696                            |
| Stone Creek (Acquisition and Development Reimbursement)            | Reimbursement to park developer    | 1-5 years               | 534,765                            |
| Westside Recreation Center Planning and Infrastructure             | Infrastructure contribution        | 1-5 years               | 726,936                            |
| <b>Subtotal</b>  |                                    |                         | <b>5,911,459</b>                   |
| <b>NEW OR EXPANDED AMENITIES OR ACCESS</b>                         |                                    |                         |                                    |
| Discovery Park Phase 2   | New park amenities                 | 1-5 years               | 643,857                            |
| Drake Park DRT and Bank Improvements                               | New park amenities                 | 1-5 years               | 3,931,649                          |
| Empire Crossing Park   | New park development               | 1-5 years               | 129,810                            |
| Hollinshead Park Master Plan and Renovation                        | Renovation                         | 1-5 years               | 259,620                            |
| Juniper Park   | Park redevelopment                 | 1-5 years               | 1,259,337                          |
| Pacific Crest Athletic Field Development                           | New fields                         | 1-5 years               | 1,401,947                          |
| Park Search Area--8th St. Crossing                                 | New pedestrian street crossing     | 6-10 years              | 18,693                             |
| Park Search Area--Brookwood Blvd Crossing                          | New pedestrian street crossing     | 6-10 years              | 15,577                             |
| Park Search Area--Neff and Hamby Rd. Crossings                     | New pedestrian street crossing     | 6-10 years              | 10,385                             |
| Park Search Area--Reed Market Road Trail Crossing to Larkspur Park | New pedestrian street crossing     | 6-10 years              | 15,577                             |
| Ponderosa Master Plan and Renovation                               | Park redevelopment                 | 1-5 years               | 363,468                            |

|   |                                      |            |                   |
|---|--------------------------------------|------------|-------------------|
| Rockridge Park Phase 2  | New restroom                         | 1-5 years  | 347,891           |
| Bend Golf and Country Club - Parrell Road<br>Neighborhood Park  | New park acquisition and development | 1-5 years  | 1,264,141         |
| Lot 70 Acquisition and Bridge   | New bridge to Alpenglow Park         | 1-5 years  | 1,112,487         |
| <b>Subtotal</b>   |                                      |            | <b>10,774,439</b> |
| <b>RECREATION FACILITIES</b>  |                                      |            |                   |
| Art Station   | Acquisition of leased space and land | 6-10 years | 107,623           |
| Larkspur Community Center   | Expansion of recreation facility     | 1-5 years  | 1,251,501         |
| <b>Subtotal</b>   |                                      |            | <b>1,359,124</b>  |
| <b>TRAILS</b>   |                                      |            |                   |
| Arnold Canal Trail and Trailhead Development  | New trailhead and trail development  | 6-10 years | 99,160            |
| Central Oregon Historic Canal Trail (COHCT)<br>Connection from Blakely Road to DRT (including<br>Brookwood undercrossing) | New trail development                | 1-5 years  | 3,370             |
| Central Oregon Historic Canal Trail from Blakely<br>Road to Hansen Park   | New trail development                | 1-5 years  | 122,722           |
| Central Oregon Historic Canal Trail from Hansen<br>Park to Eastgate Park  | New trail development                | 6-10 years | 32,356            |
| Deschutes River Trail (DRT) Putnam to Riley<br>Ranch Nature Reserve (RRNR) Bike/Pedestrian<br>Bridge                      | New trail development                | 6-10 years | 28,849            |
| DRT Connector to Shevlin Park   | New trail development                | 6-10 years | 14,871            |
| DRT Galveston to Miller's Landing   | New trail development                | 1-5 years  | 129,460           |
| DRT Kirkaldy to Putnam  | New trail development                | 1-5 years  | 11,088            |
| High Desert Park Trails   | New trail development                | 6-10 years | 39,657            |
| Manzanita Trail   | New trail development                | 6-10 years | 7,436             |
| North Unit Canal Trail  | New trail development                | 6-10 years | 35,951            |
| Park Search Area--Riley Ranch Nature Reserve<br>Neighborhood Access   | New trailhead and trail development  | 6-10 years | 3,784             |
| Pilot Butte Canal Trail   | New trail development                | 6-10 years | 35,951            |

|   |                        |            |                   |
|---|------------------------|------------|-------------------|
| Quail Trail   | New trail development  | 6-10 years | 19,630            |
| Riley Ranch Nature Reserve Bike/Pedestrian Bridge   | New bridge development | 6-10 years | 149,319           |
| Discovery West Undercrossing and Soft Surface Trail | New trail development  | 1-5 years  | 121,322           |
| <b>Subtotal</b>                                     |                        |            | <b>854,926</b>    |
| <b>GRAND TOTAL</b>                                  |                        |            | <b>18,899,948</b> |

<sup>1</sup> From existing SDC fund balance.

**BMPRD RESOLUTION NO. 2020-10**

**A RESOLUTION OF THE BEND PARK AND RECREATION DISTRICT BOARD OF DIRECTORS  
AMENDING THE SDC CAPITAL PROJECTS LIST**

**WHEREAS**, on June 4, 2019, the Board of Directors (the “Board”) for the Bend Park and Recreation District (the “District”) adopted Ordinance No. 12 – System Development Charges (the “Ordinance”), which authorizes the District to assess and collect System Development Charges (“SDCs”), and Resolution No. 421 – *Methodology Report: Parks System Development Charges*; and

**WHEREAS**, on June 4, 2019, the Board also adopted, Resolution No. 422, a Capital Projects List of the capital improvements to be funded wholly or in part by SDCs; and,

**WHEREAS**, pursuant to Ordinance 12, the Board may amend the SDC Capital Project List at any time by resolution; and,

**WHEREAS**, the Board wishes to adopt an updated SDC Capital Projects List without increase to the District’s SDCs.

**NOW, THEREFORE**, the Board of Directors hereby resolves as follows:

1. Appendix A, SDC Project List, is adopted as the SDC Capital Projects List, superseding the Capital Projects List adopted by Resolution No. 422 in its entirety.
2. Pursuant to the Ordinance, the SDC Capital Projects List may be modified at any time by separate resolution adopted by the District Board.
3. Miscellaneous. All pronouns contained in this Resolution, and any variations thereof, will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the context may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, or portion of this Resolution is for any reason held invalid, unenforceable, or unconstitutional, such invalid, unenforceable, or unconstitutional section, subsection, sentence, clause, or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by resolution of the board to cure editorial or clerical errors.

**ADOPTED** by the Board of Directors of the District on this 6th day of October, 2020.

\_\_\_\_\_  
Nathan Hovekamp, Board Chair

Attest:

\_\_\_\_\_  
Don P. Horton, Executive Director

|                                   |
|-----------------------------------|
| <b>BOARD AGENDA COMMUNICATION</b> |
|-----------------------------------|

|                               |   |
|-------------------------------|---|
| <b>AGENDA DATE:</b>           | October 6, 2020   |
| <b>SUBJECT:</b>               | Drake Park Bank and Trail Improvement Project –<br>GreenWorks PC Contract Contingency   |
| <b>STAFF RESOURCE:</b>        | Brian Hudspeth, Development Manager<br>Don Horton, Executive Director   |
| <b>PREVIOUS BOARD ACTION:</b> | September 2, 2020 Project Update<br>November 6, 2018 Award CMGC Contract<br>September 4, 2018 Project Update<br>June 19, 2018 Approve contract amendment for<br>construction documents<br>December 19, 2017 Project Update 30% DD Design<br>October 17, 2017 Project Update |
| <b>ACTION PROPOSED:</b>       | Approve additional contingency for the contract with<br>GreenWorks PC to complete project permitting  |
| <b>STRATEGIC PLAN:</b>        |   |
| <b>Pillar:</b>                | Operations & Management Practices   |
| <b>Outcome:</b>               | A balance between caring for existing infrastructure<br>and new development   |
| <b>Strategy:</b>              | Ensure the district is maintaining its adopted level of<br>service targets  |

**BACKGROUND**

In November of 2016 the board authorized a contract with GreenWorks, PC to develop 30% design documents for bank and trail improvements in Drake Park. GreenWorks PC completed the 30% design documents in December of 2017. The board reviewed the design that same month.

On June 19, 2018, the board authorized the executive director to enter into a contract amendment with GreenWorks, PC to move the project forward to a 100% construction document level. Since that time the project documents have been completed, and all necessary permits have been submitted for approval.

Currently, the project is in the process of permitting with the City of Bend Building Department and the US Army Corp of Engineers (USACE) as a joint permit that consists of review by Oregon Department of State Lands (DSL), Oregon Department of Fish and Wildlife, US Fish and Wildlife, Oregon Department of Environmental Quality and Oregon State Historic Preservation Office (SHPO). SHPO has determined that Drake Park is an eligible property for inclusion to the National Historic Registrar and removal of the seawall throughout zone 2 of the project constitutes an adverse effect, which must be mitigated through a Section 106 process. Staff has executed a memorandum of agreement (MOA) with USACE and SHPO that outlines the mitigation measures

that will be required as part of the Section 106 process.

The work required to complete the Section 106 permitting, as well as some additional survey and work to address DSL permitting comments, was not anticipated in the original scope of work. These additional work items have depleted the project contingency originally approved by the board in 2018. GreenWorks PC submitted an additional services request to complete the work mentioned above; however, this requires the board approve additional contingency before approving the change request.

**BUDGETARY IMPACT**

The district’s 2020-24 Capital Improvement Plan (CIP) includes \$7,300,000 of funding for the project. Of the \$7,300,000 in funding, \$3,565,400 is system development charges, \$1,721,000 is property taxes, and \$750,000 is alternate funding (Land and Water Conservation Fund grant). To date approximately \$975,000 has been spent on design, permitting and easement acquisition for the project.

The GreenWorks, PC contract funding is broken down as follows:

|   |              |
|---|--------------|
| Current board approved funding for GreenWorks, PC contract, including contingency | \$856,696.22 |
| Additional contingency required to complete design and permitting                 | \$53,900.00  |
| Proposed revised board approved funding allocation                                | \$910,596.22 |

The additional contingency may cause the overall project funding allocation (with current estimated construction cost) to exceed the amount included in the total funding allocated in the current CIP by about \$80,000. Staff will review the estimated costs needed to complete the project and will bring a revised project allocation to the board for consideration during the board workshop discussion about the CIP.

**STAFF RECOMMENDATION**

Staff recommends approving additional contingency for the contract with GreenWorks, PC in an amount of \$53,900.00 to complete the permitting and SHPO requirements for the project.

**MOTION**

***I move to authorize an additional \$53,900.00 of contingency for the contract with GreenWorks, PC on the Drake Park Bank and Trail Improvement Project for a total project budget not to exceed \$910,596.22***

**ATTACHMENT**

None





## PLANNING & DEVELOPMENT PROJECT UPDATES October 2020

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### COMMUNITY AND REGIONAL PARK PROJECTS

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**Drake Park DRT & Bank Improvement Project:** The design team and staff are currently working on permitting as well as working with the U.S. Army Corps of Engineers (USACE) and the State Historic Preservation Office (SHPO) on the Section 106 procedure through SHPO. The agreement allowing USACE to issue the joint permit for construction has been signed by BPRD and SHPO, and it's currently being reviewed by USACE for final signature. SHPO has asked for interpretive signage to be placed in two locations within the park discussing the old seawall as mitigation for removing it. Staff is also still working with the remaining landowners to obtain the final easements.



**Alpenglow Community Park:** The project continues to move forward as staff and the consultant team continues to work toward completing the bid set of plans and specifications. The project is currently on track to be released for bidding this month. North of the park site is the COID pedestrian bridge, which construction will begin within the next few weeks. Close coordination with COID and the Ward Company continues. District staff held a neighborhood meeting for the residents of Hidden Hills subdivision to discuss issues surrounding the new BNSF bridge from Lot 70 over to Alpenglow. The meeting went well and the residents are excited for the new park.



**Larkspur Center (Bend Senior Center):** The project was moved to substantially completed on August 31<sup>st</sup>. Since then, the contractors have been busy working on punch list items and conducting staff training, only the aquatics and general building training are left to schedule pending final commissioning of the aquatics and HVAC system controls. The district will take over full possession of the facility on October 1<sup>st</sup>.



**JSFC Pool Tank Renovation:** An updated design approach has been approved by staff and the design builder is updating their bid. A guaranteed maximum price is expected this month. Once staff reach a satisfactory design and budget, they will bring the GMP to the board for approval. This project is now scheduled to start at the beginning of the new year.



**Big Sky Park Expansion:** The project is currently on hold due to the effects of COVID-19. The district will reassess when to put the project back out to bid in the fall of 2020.

## NEIGHBORHOOD PARK PROJECTS



**Goodrich Pasture Park:** Goodrich Pasture Park is under construction. The street and right of way work on NE Quimby and 11<sup>th</sup> Street are projected to be complete by this November. The work in the park has begun on the play area and irrigation. The park is anticipated to open in the spring of 2021.



**Northpointe Park:** A final concept design was generated from the public outreach feedback. This design has been shared with staff and the community. Construction documents are in progress.



**Shevlin West Park Land:** In 2016, the City of Bend approved land east of Shevlin Park to be brought into the Urban Growth Boundary. In 2019, the land was formally annexed and development of a new neighborhood, Shevlin West, will begin soon. As required by City of Bend code, the developer will donate 3.5 acres of park land to BPRD. Staff recently received the Phase I Environmental Assessment for the site, which stated that no environmental clean-up is required for the land. BPRD's legal team is currently conducting a title review of the property. It is anticipated that this new park land will fill the neighborhood park need in this area as described in BPRD's 2018 Comprehensive Plan.



**Hollygrape Park ADA Improvements:** Projects documents are completed for this design. A start date for bidding and construction will be discussed as the district works through the budget for the new fiscal year.

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## RIVER PROJECTS

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**Riverbend South Access and Restoration Project:** UDWC applied to OWEB for the final piece of funding for the project. If successful, all required funding has been secured for the construction of the improvements. UDWC and staff will submit for permits this fall and winter with construction expected to begin in fall of 2021.



**Deschutes River Access and Habitat Restoration Plan:** The focus group—made up of representatives from agencies, recreational organizations, business groups and environmental organizations— has now identified opportunities for access and habitat restoration at the fourteen Deschutes River parks within the scope of this project. The focus group’s next meeting will be held virtually on October 8<sup>th</sup>. On October 20<sup>th</sup> staff will provide the board an update on project progress to date, as well as and overview of next steps.

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## TRAIL PROJECTS

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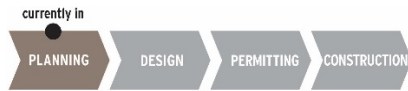
**Haul Road Trail:** Staff continues their work on obtaining outstanding easements for the trail. The next phase of design is progressing. The 95% CDs are expected to be complete October 2020 with construction scheduled to begin summer 2021.



**Central Oregon Historic Canal Trail Road Crossing Safety Improvements:** BPRD has completed design work for safety upgrades to four road crossings on the Central Oregon Historic Canal Trail: Blakely Road, Brosterhous Road, Ferguson Avenue, and 27<sup>th</sup> Street. Staff is now working to acquire an easement near Brosterhous Road and the necessary permits to complete the work. The district intends to install the upgrades at the Blakely Road and Brosterhous Road

crossings in the next fiscal year, with upgrades to the remaining crossings coming online in subsequent years as additional sections of the trail are improved near those locations.

In May, the City of Bend completed a new trail crossing of 3<sup>rd</sup> Street that includes trail user activated rapid flashing beacons, a center lane refuge island, and new signage and pavement markings, greatly improving trail user safety in this location.



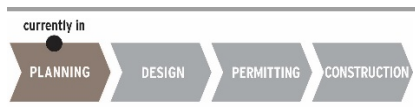
**Westgate Open Space and Trails:** In 2019, Deschutes County approved a new zone and comprehensive plan designation called the Westside Transect. The land use decision changed 700 acres of land from Urban Area Reserve and Surface Mine designations to Residential with dedicated open space, with provisions for the management of wildlife habitat and wildfire prevention. Today, the first development within the Westside Transect is underway, called Westgate, and is located immediately adjacent to Shevlin Park’s eastern boundary. As part of the land use decision, the developer is donating 8.2 acres of land to BPRD to be set aside as dedicated open space. Staff is currently working with the developer to prepare the deed.

In September, BPRD acquired two trail easements which will allow BPRD to construct and maintain a portion of the Manzanita Trail, which will connect Westgate to Shevlin Park. BPRD is actively working on securing easements for the remainder of the Manzanita Trail which will connect Westgate to Discovery Park. The Westgate subdivision will also include 2.5 miles of 8-foot paved trails, off-set from the roads. These trails will be maintained by the HOA but will have a public overlay so that the community can enjoy them.



**Discovery West Trails:** Brooks Resources is preparing to submit the final plat plan for phase 1 of the Discovery West residential subdivision. This triggers a requirement to provide BPRD with a temporary trail easement that will connect the existing trails within Discovery Park to the Tree Farm neighborhood trails which connect to Shevlin Park. The temporary trail will run along an existing gravel road that is well suited to trail use. Staff has been working with Brooks Resources to prepare the temporary easement documents and to finalize the temporary trail alignment. As additional phases of Discovery West are platted, the temporary trail will be relocated and converted to a permanent asphalt trail that will run through land being granted to BPRD. The temporary trail connection is expected to open this October.

Brooks Resources recently installed a mural on the new underpass of the Skyline Ranch Road extension. The underpass serves as a gateway to Discovery West from Discovery Park and the mural honors women explorers, pioneers, and others who have made important contributions to society.



**Trail Maintenance Intergovernmental Agreement:** BPRD staff has been working with the City of Bend to draft a new agreement that will clarify trail maintenance responsibilities and improve coordination with city on trail construction that occurs through private land development. BPRD continues to update our trail map database which has been shared with the city and contains improved information regarding trail alignments, underlying easements/ownership, and current maintenance responsibilities. The database is being used to evaluate the current pattern of trail ownership/maintenance which informs the drafting of the new trail maintenance agreement. Working with the city, we have completed a draft of the agreement that is currently being reviewed by both parties. We anticipate completing the agreement late 2020.



**Southeast Area Plan Trail Development Code:** BPRD staff have been coordinating with the city on code development related to trails for the Southeast Area Plan. The south east area is located between 15<sup>th</sup> Street and 27<sup>th</sup> Street south of Ferguson Road. The development code will require the development of an extensive system of multi-use trails which includes the High Desert Trail, a BPRD trail that will connect Alpenglou Park to High Desert Park, and will clearly stipulate that BPRD is granted easements for the sections of trail the district intends to operate. This new code can be used as a model for future area plans and to modify existing city code related to trail development which is being reviewed as part of the new trail maintenance agreement.

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## OTHER PROJECTS AND FUTURE DEVELOPMENT

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**Petrosa Master Plan Development:** BPRD and Pahlisch Homes are coordinating on a park and trails in the UGB northeast edge expansion area. The master plan includes a 5-acre neighborhood park, and a section of the NUID Canal Trail, which will both be managed by the district and called for in the district’s master plan (park search area #4). Other trails and open spaces will be managed by an HOA. Staff are currently negotiating a development agreement, to be considered by the board at a future board meeting. Petrosa encompasses 177 acres, and will include 120 townhomes, 442 apartments and 532 single-family detached units.

Petrosa Master Plan in Bend’s Development Code:  
<https://www.codepublishing.com/OR/Bend/#!/BendDC02/BendDC0207U.html#XXI>

Developer’s website: <https://petrosabend.com/>

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currently in



**Easton Master Plan Development:** BPRD and Pahlisch Homes are coordinating on provision of a park and trails in southeast Bend. The district’s comprehensive plan calls for a park (search area #28) and a portion of the future High Desert Trail in this area. The Easton development is east of 15<sup>th</sup> Street and the future Caldera High School. The property is 75 acres and zoned standard density residential. The development will include approximately 428 single family homes and 127 townhomes, a 2.75-acre park, a recreation center and additional trails within the development.

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currently in



**Skyline Ranch Development:** Deschutes County recently approved subdivision of 200 acres into 60 large residential lots in northwest Bend. The development is part of the Shevlin Sand and Gravel Property, east of Shevlin Park on the north side of Shevlin Park Road and west of the Awbrey Glen Golf Community. BPRD and the developer are coordinating on trails through the subdivision including a natural surface trail connecting into the northern part of Shevlin Park.

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currently in



**Murphy Road Development:** BPRD and JL Ward Co. are coordinating on provision of a district park and natural area in this development in southeast Bend. The 102-acre development extends both north and south of Murphy Road and east of Country Club Drive. The proposal includes a 2.5-acre neighborhood park adjacent to an 11-acre natural area with almost a mile of natural surface trail. The development is zoned standard density residential and is expected to include 399 single-family homes and 49 townhomes.

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currently in



**SDC Waivers for Affordable Housing:** Park SDC waivers for 380 units have been approved through coordination with the City of Bend’s Affordable Housing Committee. This leaves 20 SDC waivers available through the end of 2022. In addition, staff and legal counsel have completed the necessary deed restriction documents for four of the developments, totaling 312 units.

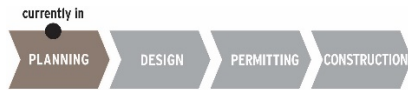
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**City of Bend Core Area TIF Plan:** The plan was adopted at the August 19, 2020 City Council meeting. Tax increments will start being collected for the TIF area in FY2021-22. The project website may be found here: <https://www.bendoregon.gov/government/departments/growth-management/coreareaimplementation>

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### **City of Bend Transportation System Plan Update (TSP):**

The City of Bend officially adopted the new Transportation System Plan on September 2<sup>nd</sup>, 2020. The updated plan will guide transportation development and spending in Bend over the next 20 years.

During the plan making process, BPRD staff attended meetings of the Citizen Transportation Advisory Committee, the Planning Commission, and the City Council. Staff also worked closely with the city's project management team and provided data regarding the locations of existing and planned trails, gave input on the proposed network of low stress bicycle routes to promote connectivity to BPRD's trail system, and reviewed the plan's proposed policies and actions to ensure consistency with BPRD's comprehensive plan and promote enhanced bicycle and pedestrian mobility.

In addition, the city is also moving forward with placing a \$190M general obligation bond to fund transportation projects on the ballot this November.

Among other projects, the bond would include:

- \$19.8M for bicycle and pedestrian improvements on 12 key routes throughout the city, many of which will provide enhanced access to parks and trails.
- \$12M for bicycle and pedestrian improvements to 3 east-west corridors that cross US97. One of these corridors runs from Juniper Park to downtown Bend via Hawthorne Avenue.
- \$3.5M for multi-modal improvements on Portland Ave between Pioneer Park and College Way.

## Board Calendar 2020-2021

*\*This working calendar of goals/projects is intended as a guide for the board and subject to change.*

### **October 20**

#### Work Session

- ◆ River Habitat Restoration and Access Plan Update – *Sarah Bodo and Rachel Colton (30 min)*
- ◆ Update on Parks and Facilities – *Michelle Healy and Matt Mercer (20 min)*

#### Business Session

- ◆ MOU on Fish Passage – *Don Horton (30 min)*

### **November 3 – Meeting Canceled**

### **November 17**

#### Work Session

- ◆ Trail IGA with City – *Henry Stroud (30 min)*
- ◆ Affordable Housing – *Michelle Healy and Lindsey Lombard (30 min)*

#### Business Session

- ◆ Petrosa Agreement Approval (Park Search Area) – *Sarah Bodo (30 min)*
- ◆ GMP for JSFC Pool Tank Renovation – *Bronwen Mastro (10 minutes)*

### **December 1**

#### Work Session

Recreation Report

#### Consent Agenda

- ◆ Codify Policies

#### Business Session

### **December 15**

#### Work Session

- ◆ Receive Budget Committee Applications and Review Process – *Betsy Tucker (10 min)*

#### Business Session

- ◆ Alpenglow Park Contract Award – *Jason Powell (10 minutes)*

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Recreation Programming Plan – *Matt Mercer and Michael Egging*

Transportation Discussion with CTAC– *Eric King and Susanna Julber (45 min)*

IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

Annexation – Smallwood Property – *Sarah Bodo (10 min)*

Refund Policy – *Matt Mercer*

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*

MOU for Fish Passage – *Don Horton (30 min)*



Recreation Report: Next Steps Program – *Monica McClain-Smith and Carolyn Creedican (15 min)*

Park Services Hard Surface Program – *Jason M and Alan Adams (15 min)*

Centennial Celebrations – *Julie Brown (20 min)*

Agreement for Riverbend South project with UDWC – *Ian Isaacson (20 min)*

Park Services Report: Fleet and Equipment Program – *Roy Radcliff (15 min)*

Park Services Report: Prescribed Fire – *Jeff Amaral (30 min)*

Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*

Approve Credit Card Processor Contract – *Justin/Jut/Betsy*

Update on Bi-lingual Communications – *Julie Brown and Kathya Avila Choquez (20 min)*

SDC's and Affordable Housing

Contract Award for Hollygrape ADA – *Jason Powell (10 minutes)*