

1. SOLICITATION INFORMATION.

- 1.1. Solicitation Name: **Request for Proposals (RFP) for Credit Card Processor**
- 1.2. Addenda Number: **3**
- 1.3. Date of Addendum: **March 19, 2021**

2. NOTICE TO PROPOSERS.

- 2.1. This Addendum is issued through the Oregon Procurement Information Network (ORPIN), pursuant to the Solicitation. This Addendum serves to clarify, revise, and supercede information in the Solicitation, Solicitation Attachments, and previously issued Addenda.
- 2.2. Proposer must acknowledge receipt of this Addendum in the appropriate space on the Proposer Information and Certification.
- 2.3. The date, time, and location for receipt of Proposals is unchanged by this Addendum.

3. ATTACHMENTS.

- 3.1. This Addendum includes no attachments.

4. CHANGES TO SOLICITATION.

- 4.1. Section 4.1 – Required Specifications is changed as follows:

At the time a Proposal is submitted, the Proposer must be providing, to its current customers, credit card processing services meeting the minimum required specifications provided in this Section 4.1. Proposals which do not include reference to the minimum required specifications shall be deemed non-responsive. Proposers shall describe how the following minimum required specifications are met:

- Ability to process credit cards through Visa, MasterCard, American Express, and Discover payment card networks.
- Status as a Vermont System Inc. PCI compliant commercial gateway partner for RecTrac.
- Use PCI-compliant Point-to-Point Encryption which minimizes the District, the District's hardware and equipment, and the District's network from the scope of PCI compliance.
- EMV Chip compatible.
- Process online and on-site transactions.
- Support installment billing.
- Provide on-site devices that support digital signature capture.
- Customer service and technical support 7-days a week 8:00 am – 5:00 pm Pacific Time.

5. CLARIFICATIONS TO SOLICITATION.

- 5.1. This Addendum includes no clarifications.

– END OF ADDENDUM –