



Bend Metro Park & Recreation District

August 3, 2021

Board of Directors

Agenda and Reports

www.bendparksandrec.org



play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

We Value

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.



District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | www.bendparksandrec.org | (541) 389-7275



Board of Directors

August 3, 2021

District Office Building | 799 SW Columbia | Bend, Oregon

AGENDA

The board will meet in person, the public is invited to attend the meeting and provide public comment in-person. The public may also provide public input via Zoom.

To join the meeting virtually, please use this link:

<https://us02web.zoom.us/j/82865152389?pwd=K2NNTjFBcVpDNmZPaThGcTJxbXV4Zz09>

Passcode: 006102

Join by phone, toll-charges may apply:

1 253 215 8782

Webinar ID: 828 6515 2389

Passcode: 006102

5:30 p.m. CONVENE MEETING

VISITORS

The board welcomes input from individuals at our public meetings about agenda-related issues.

Members of the community who wish to make public comment may attend in-person or can use the link above to join the meeting virtually. To provide a public comment virtually, click on the "Raise Hand" option. You will be called into the meeting in the order received. Visitors should turn on their cameras and microphones, remarks should be limited to 3 minutes or less and relevant to a topic on the agenda. If there are questions, follow up will occur after the meeting. Thank you for your involvement.

STAFF INTRODUCTIONS

1. David Chen
2. Kristen Stone
3. Jenny McGee
4. Ben Lewellen

WORK SESSION

1. Park Stewardship Division Update – *Jeff Hagler (20 min)*
2. River Access and Habitat Restoration Plan Update – *Rachel Colton and Sarah Bodo (60 min)*

CONSENT AGENDA

1. Minutes: 06/16/2021

BUSINESS SESSION

1. IGA for Trail Maintenance and Coordinated Planning – *Henry Stroud (30 min)*
2. Award Construction Contract for Northpointe Park - *Brian Hudspeth (15 min)*

EXECUTIVE DIRECTOR'S REPORT

PROJECT REPORT – In Board Packet

BOARD MEETINGS CALENDAR REVIEW

GOOD OF THE ORDER

ADJOURN

EXECUTIVE SESSION – The Board will meet in Executive Session upon adjournment of the regular meeting pursuant to ORS 192.660 (2)(h) for the purpose of consultation with counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. This session is closed to all members of the public except for representatives of the news media.

BOARD AGENDA COMMUNICATION

AGENDA DATE:	August 3, 2021
SUBJECT:	Park Stewardship Division Update
STAFF RESOURCE:	Jeff Hagler, CPRP, Park Stewardship Manager Kim O'Hagan and Joel Lee, Park Stewards
PREVIOUS BOARD ACTION:	Approval of BPS contract May 21, 2019
ACTION PROPOSED:	Information Only
STRATEGIC PLAN:	
Pillar:	Community Relationships
Outcome:	Exceptional customer and community experiences
Strategy:	Provide exceptional experiences during each facet of the customers interaction with the district

BACKGROUND

The purpose of this work session item is to provide the Board an overview and update of the Park Stewardship Division.

The Park Stewardship Division was created in 2014 and falls under Park Services Department. Originally this program included a contract Bend police officer to provide 40 hours a week of park patrol. This contract was discontinued in 2015, due to some staffing challenges faced by the Police Department at the time. As an alternative, the district entered into a contract with Bend Patrol Services (BPS) to assist with enforcement and education in parks. The Bend Police Department and Deschutes County Sheriff's Office also continue to be a part of the enforcement and education efforts in parks. During the board meeting, staff will explain the approach to safety in parks, and how each group works together.

The Park Stewardship division consists of one fulltime manager, two fulltime park stewards, and two seasonal stewards (six months during the summer). The division also manages the contract with BPS, which provides one day officer on a variable schedule and two, night-time officers seven days a week on a year-round basis.

The primary goal of the Park Stewardship Division (including BPS) is to provide a positive presence in the district's parks and trails, while addressing rule enforcement and providing information and outreach to park patrons. The COVID year of 2020 was especially challenging for the park stewards as they were on the front lines of putting up signage and enforcing the restrictions that allowed for the district's parks and trails to remain open for modified use by the public. They also assimilated reassigned recreation staff into the team for increased coverage of the parks and trails last season. This was a unique and difficult time, but the park stewardship team grew stronger through it all.

As the district continues to grow and add facilities, the division will be challenged to meet the increasing and diverse needs of park patrons, while still maintaining the current level and quality of service experienced by park users today.

BUDGETARY IMPACT

The park stewardship program and the BPS contract are funded through property tax funding, which is included in the Park Services budget.

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENTS

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	August 3, 2021
SUBJECT:	River Access and Habitat Restoration Plan Update
STAFF RESOURCE:	Sarah Bodo, Park Planner Rachel Colton, Park Planner
PREVIOUS BOARD ACTION:	February 16, 2016 Project Introduction; September 6, 2017 Project Update; April 3, 2018 MOU with Upper Deschutes Watershed Council; June 12, 2019 Application for technical assistance from National Park Service, Rivers and Trails Conservation Assistance Program; July 16, 2019 Riverbend Park South project update; September 3, 2019 Deschutes River Use Report; December 17, 2019 Project Update; October 20, 2020 Project Update; January 19, 2021 Draft Project List; April 6, 2021 Public Comment
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Pillar:	Operations and Management practices
Outcome:	Be a local leader in environmental stewardship
Strategy:	Improve efforts to be responsible stewards of the natural environment

BACKGROUND

Over the past two years, the district completed extensive outreach and data analysis to inform the Draft Deschutes River Access and Habitat Restoration Plan (draft plan). The draft plan is the culmination of those efforts, and exemplifies a balanced approach to river access and habitat restoration. The draft plan was shared with the public on July 21, and the planning team is seeking comment on the draft plan through August 20.

The draft plan includes an introduction, planning process, existing conditions summary, recommended projects and priorities, and implementation plan and next steps. The draft plan appendices contain the data sources which contributed to the plan's development, and information which will aid in implementation of projects.

In addition to the full draft plan and appendices, a short executive summary and project list document may be found online. It includes plan highlights and the project list, which the district intends to implement over the next decade. It also tracks changes—using bold font—since the last publicly released project list in May. The executive summary and project list are also available in Spanish.

In May, the planning team shared a revised project list that incorporated changes resulting from public input in February. Since then, the planning team has made the following additional changes. This will be the first time the board and public see the changes, which are listed below.

- **Project 11. Complete a parking analysis for parking proximate to Farewell Bend and Riverbend Parks to determine how to best adequately address parking needs for these parks (Medium Priority).**

Project 11 is a new project, resulting from conversations about how to address parking needs at Farewell Bend and Riverbend parks. A parking study would help inform the approach to addressing parking constraints in this area, and would provide data to determine if the project to add additional parking at Farewell Bend Park should proceed (project 12).

- **Project 16. Evaluate additional restoration options to enhance the existing wetland restoration project adjacent to the boardwalk, to improve conditions for the Oregon Spotted Frog and other species. Implement, as applicable. (Medium Priority)**

This project was moved from high priority to medium priority at the request of the district's partner, Upper Deschutes Watershed Council. The council has indicated interest in partnering with the district on this project, but requested a few years to incorporate the project into their workload.

- **Pageant Park: Addition of an accessible boat access**

This project was removed given the constraints associated with creating accessible access at this location and close proximity of new accessible access at Drake Park.

- **Riverview Park: Renovate path to make more accessible**

This project was removed given significant cost for a low-use park. The project should be re-evaluated in partnership with the City of Bend when the Core Area Plan is implemented, which may increase usership of the park.

Staff will share details about the draft plan during the work session.

The project team anticipates that the plan will be completed in Fall of 2021. What follows is an overview of the steps required prior to plan adoption:

- July-August: Staff, focus group, board and community review of draft plan
- Fall: Final plan development, review and approval

BUDGETARY IMPACT

The district's approved 2022-2026 Capital Improvement Plan (CIP) identifies \$151,000 in property tax funding and \$200,000 in potential grant funds for Natural Resource River Stewardship over the next 5 years. This current fiscal year the CIP allocates \$31,000 in property taxes to assist with this planning process and to begin implementation of improvements.

When completed, the plan will suggest a list of access and restoration projects, however, funding is not currently identified or allocated for implementation of the majority of projects. Funding for these projects will come from the property tax and it is anticipated that many, if not all of these projects, will require some element of partnership and grant funding in order to move forward. The goal of the plan is to implement all of these projects over the course of the document's planning horizon, however, this will be contingent upon identifying successful partnerships or grants to facilitate project implementation.

The district was also awarded a Rivers, Trails and Conservation Assistance (RTCA) Program technical assistance grant from the National Park Service (NPS) in November of 2019. This grant provides NPS staff to support this project. The NPS provides an outside expert voice to help facilitate public meetings and share best practices and lessons learned from other communities. They are also providing feedback to the district on the proposed planning process, community engagement strategy and related materials.

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENTS

1. Draft Deschutes River Access and Habitat Restoration Plan
https://www.bendparksandrec.org/wp-content/uploads/2019/07/BPRD-DRAFT-Deschutes-River-Access-and-Habitat-Restoration-Plan_July-2021.pdf
2. The plan appendices may be found here:
<https://www.bendparksandrec.org/project/deschutes-river-access-and-habitat-restoration-plan/>

July 6, 2021

◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆

The board meeting can be viewed on the website:

BOARD PRESENT

Jason Kropf

Rachel Colton, Park Planner

Paul Taylor, LBJ Lawyers

None

Ms. Broadus-Beard shared the names of the consultants that the district has been working with as part of the Talitha Consults team. Ms. Bodo presented the benefits of diversity, equity and inclusion (DEI) efforts by sharing the following slide.

INCREASED PERFORMANCE AND PRODUCTIVITY

- 25% more likely among companies with greater gender diversity.¹
- 36% more likely among companies with greater ethnic diversity.¹
- Organizations can maximize the benefits by cultivating “diversity mindsets.”²

INCREASED EMPLOYEE RETENTION AND WORKPLACE CULTURE

- 35% of an employee’s emotional investment to their work.⁶
- 20% of their desire to stay at their organization is linked to feelings of inclusion.⁶
- Lower levels of employee turnover when employees are included, heard, and respected.⁷

INSPIRED INNOVATION:

- 59.1% increase in creativity, innovation, and openness.¹
- 37.9% better assessment of consumer interest and demand.¹
- Companies with higher diversity in management earned 38% more of their revenues, on average, from innovative products and services than those companies with lower diversity.¹

POSITIVE REPUTATION:

- Organizations with inclusive business cultures and practices are 57.8% more likely to improve their reputations.⁸
- Employees who view their workplace as inclusive are also likely to consider their organization to have ethical value.²

Ms. Broadus-Beard spoke about the milestone schedule:

- December: Initiative kickoff
- February-August; District, Board and Stakeholder Engagement
- September: Assessment report
- November: DEI Assessment and Engagement Plan

Ms. Bodo spoke about the preliminary findings:

- Small group engagement resulted in the following:
 1. More intentional practices and investment in these areas
 2. Desire to understand and work across differences
 3. DEI practice vs. intention
- Staff Survey engagement resulted in the following:
 1. More intentional practices and investment in these areas
 2. Need for institutional coordination
 3. Resistance to DEI (although this was not as strong as the first two items)

She said that the staff survey results will be shared with the board and staff tomorrow.

Next steps:

- Community survey launch
- Upcoming Community Outreach: Ms. Bodo invited the board to participate in this effort.

Board Updates:

- Assessment Report
- DEI Engagement and Assessment Plan (Draft and Final)

2. Recreation Update – *Matt Mercer*

Mr. Mercer said recreation has taken a big leap in the last couple of weeks as restrictions have been lifted. He said facilities are operating as normal with full capacity and no vaccination verification. Reservations have been discontinued and drop in visits and the pass system have resumed. When the facilities closed, staff gave passholders an option to put a hold on the passes and gave an incentive of more time on the pass. Over 2000 passes were placed on hold. Mr. Mercer said he was surprised and

encouraged by the high number of pass holders that did not choose other options. The district has added many new members through the Medicare programs as well.

Mr. Mercer said the district must continue with contact tracing for kids programming, which is something staff does anyway. Program attendance is prohibited if the child has COVID or has been exposed, staff will work with the family for a return date to the program. Contacting families about possible exposures is also required.

Mr. Mercer said the district is following the CDC recommendations: masks must be worn indoors and in vehicles. Distancing will occur at tables and indoor spaces and staff will take things incrementally as the guidance changes.

Mr. Mercer shared some statistics. The first two weeks of summer are showing a strong attendance with just under 19,000 visits. He gave a breakdown of the specific areas of use in the facilities. He said there is an increase in water activities.

CONSENT AGENDA

1. Minutes: 06/16/2021

Director Schoen made a motion to approve the consent agenda. Director Méndez seconded. The motion passed unanimously, 5-0.

BUSINESS SESSION

1. Oath of Office for New Board Member – *Nathan Hovekamp*

Director Hovekamp swore in Xavier Borja as the newest member of the board.

2. Elect Board Chair and Vice-Chair

Director Schoen nominated Ariel Méndez to serve as chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2021-2022. Director Kropf seconded. The motion passed unanimously, 5-0.

Director Kropf nominated Deb Schoen to serve as vice chair of the Bend Park & Recreation District Board of Directors for Fiscal Year 2021-22. Director Hovekamp seconded. The motion passed unanimously, 5-0.

3. Appoint Board Secretary

Director Hovekamp made a motion to appoint Don Horton, executive director, to serve as executive secretary of the Bend Park and Recreation District Board of Directors for fiscal year 2021-22. Director Schoen seconded. The motion passed unanimously, 5-0.

4. Appoint Legislative Liaison

Director Schoen made a motion to appoint Nathan Hovekamp, to serve as legislative liaison for the Bend Park and Recreation Board of Directors for fiscal year 2021-22. Director Borja seconded. The motion passed unanimously, 5-0.

5. Approve Board meeting dates and time

Director Hovekamp made a motion to conduct the Bend Park and Recreation District Board of Directors public meetings on the first and third Tuesdays beginning at 5:30 pm with a work session, and a business session immediately following. Director Kropf seconded. The motion passed unanimously, 5-0.

6. Park Naming Policy – Rachel Colton

Ms. Colton gave a summary on the Park Naming policy, she said the intent is to provide a process for naming all district assets. She said the first policy was adopted in 2003, and updated in 2013 and this updated policy is intended to guide in name selections and ensure welcoming names are used. The policy still includes a naming committee made up of five members of the community, the committee will review suggestions submitted by staff and make a recommendation to the board for the ultimate approval.

Ms. Colton reviewed the next steps:

- Selection of the naming committee members
- Commencement of naming assets

Director Schoen made a motion to adopt the new Park, Facility and Trail Naming Policy as amended. Director Borja seconded. The motion passed unanimously, 5-0.

EXECUTIVE DIRECTOR'S REPORT

Executive Director gave the following updates:

- The first in person board meeting is planned for August. He said staff is planning to work with OSU Cascades to conduct a hybrid meeting.
- All district offices are now open to the public. Staff is working on an Alternative Work Solution policy to allow employees some opportunity to work from home.
- Staff is working on a grant for the bike park at Big Sky.
- Finance Director's position: Applications have been reviewed and final candidate selections will be made for in-person interviews. The board will be invited to attend the presentations by the finalists. There should be a final decision early September.
- Thanked Ted Schoenborn for his 18 years that he served on the board.

GOOD OF THE ORDER

- ADJOURN 7:45**

Zavier Borja

BOARD AGENDA COMMUNICATION

AGENDA DATE:	August 3, 2021
SUBJECT:	IGA for Trail Maintenance and Coordinated Planning
STAFF RESOURCE:	Henry Stroud, Planner
GUEST PRESENTER:	Janet Hruby, Principal Traffic Engineer, City of Bend
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Authorize the Executive Director to finalize and execute an Intergovernmental Agreement for Trail Planning and Maintenance with the City of Bend
STRATEGIC PLAN:	
Pillar:	Operations & Management Practices
Outcome:	A balance between caring for existing infrastructure and new development
Strategy:	Ensure the district is maintaining its adopted level of service targets

BACKGROUND

This presentation will provide details about a new *Intergovernmental Agreement for Trail Maintenance and Coordinated Planning* (IGA) between the district and the City of Bend. The new IGA supplements an existing agreement from 2003 which detailed planning roles and responsibilities, but only broadly discussed trail maintenance. As Bend's urban trail system has grown and become more complex, the need for a more detailed agreement that clearly defines which trails the district and the City are responsible for has become more urgent.

This IGA covers the maintenance of existing trails, and establishes clear processes for determining maintenance responsibilities and right of way dedication requirements for future trails developed by others. This is not a planning document that would determine or modify planned trail locations or types. District and city staff previously provided information about the proposed agreement during a work session on December 1, 2020.

The core functions of the proposed agreement include:

1. Assigning a maintenance category to every existing trail and clearly delineating maintenance responsibilities for each category
2. For planned trails, establishing a standard process for dedication of easements or property to the district, when the district is responsible for caring for the trail
3. Promoting coordinated trail planning, enhanced information sharing, and regular coordination meetings

During the presentation, district staff will provide a recap of the project history then review the structure and function of the proposed agreement.

District's legal counsel is reviewing and finalizing the IGA document in preparation for execution.

BUDGETARY IMPACT

The IGA clarifies the roles and responsibilities of each party as they relate to trail planning and maintenance. The district already budgets for the planning and maintenance of district trails. The terms of the new IGA are not anticipated to result in significant cost increases to the district's budget.

STAFF RECOMMENDATION

Staff recommends the board authorize the executive director to finalize and execute the IGA with the City.

MOTION

I move to authorize the executive director to finalize and execute an Intergovernmental Agreement for Trail Maintenance and Coordinated Planning with the city of Bend.

ATTACHMENT

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	August 3, 2021
SUBJECT:	Award Construction Contract for Northpointe Park
STAFF RESOURCE:	Brian Hudspeth, Development Manager Bronwen Mastro, Landscape Architect
PREVIOUS BOARD ACTION:	September 5, 2017 and December 5, 2017 - Approved property acquisitions January 21, 2020 – Approved park name and master plan April 7, 2020 Awarded Design Contract
ACTION PROPOSED:	Award Construction Contract
STRATEGIC PLAN:	
Pillar:	Operations and Management Practices
Outcome:	A balance between caring for existing infrastructure and new development
Strategy:	Ensure the district is maintaining its adopted level of service targets

BACKGROUND

In 2003, the district annexed the area of Bend referred to as Northpointe. Northpointe is located north of Cooley Road, east of the Burlington Northern Railroad Line and west of the city-owned Juniper Ridge property. It is located in park search area #1.

On January 30, 2020, the district advertised the Request for Proposal (RFP) for Professional Design Services for Northpointe Park. The scope of work in the RFP included concept design, public outreach, design development, construction documents, permitting, and construction administration.

On June 17, 2021, the district released an advertisement for bid for the construction of Northpointe Park. On July 15, 2021, the bids were received, opened, and read out loud. The following bids were received:

Contractor	Base Bid
Deschutes Construction Corp.	\$ 1,370,245.00
Mountain Sky Landscaping Inc.	\$ 1,477,019.00
Knife River Corp NW	\$ 1,439,909.20

Deschutes Construction Corp. (DCC) is the apparent low bidder, a notice of intent to award the contract has been published naming DCC our apparent low bid. The bid is complete and includes all work described within the bid documents, including the right of way work to construct half street improvements at Rockhurst Way.

The engineer's construction estimate for the park was \$1,246,070. DCC's bid exceeded the estimate by \$124,175.

BUDGETARY IMPACT

The 2022-2026 Capital Improvement Plan (CIP) includes \$2,549,716 in system development charges (SDCs) for the acquisition and development of Northpointe Park. The following is a breakdown of budget costs:

Approved CIP -	\$ 2,549,716
Spent to date -	\$ 1,040,818 (land acquisition, design, land use, etc.)
BPRD costs estimate-	\$ 132,613 (permitting, testing, site furnishing, etc.)
Construction base bid -	\$ 1,370,245 (DCC)
Construction contingency -	<u>\$ 137,025 (10%)</u>
Total shortfall –	(\$ -130,985)

This leaves a shortfall between the CIP funding allocation and the total project cost estimate. There are appropriated, but undesignated funds in the 2021-22 SDC Fund adopted budget. Staff is requesting the board allocate \$131,000 of this funding to complete the project. If approved by the board, staff will amend the 2022-2026 CIP funding from the undesignated SDC funds to allocate an additional \$131,000 for this project. The proposed new CIP funding allocation for Northpointe Park will be \$2,680,716.

STAFF RECOMMENDATION

Staff recommends the board authorize the executive director to award the construction contract to the low and best bidder, Deschutes Construction Corp., in the amount of \$1,370,245, plus an additional 10% contingency of \$137,025 for a total construction budget not to exceed \$1,507,270. Staff also recommends the CIP be amended to include an increased funding allocation of \$131,000 for this project to complete the park per the current design plans and specifications.

MOTION

- 1. I move to amend the 2022-2026 Capital Improvement Plan to increase the funding allocation for the Northpointe Park project by \$131,000.***
- 2. I move to authorize the executive director to award a construction contract to Deschutes Construction Corp. for the construction of Northpointe Park, including the base bid in the amount of \$1,370,245 and to approve an additional 10% construction contingency of \$137,025, for a total construction budget not to exceed \$1,507,270.***

ATTACHMENT

None



PLANNING & DEVELOPMENT PROJECT UPDATES August 2021

COMMUNITY AND REGIONAL PARK PROJECTS



Drake Park DRT & Bank Improvement Project: Staff is still working with the last three landowners (PP&L, Deschutes Opportunity Development LLC, and Mirror Pond Solutions) to obtain the required right of way easements needed to construct the trail. The Land and Water Conservation grant the district received from State Parks last spring is still being reviewed by the National Parks Service for approval.



Alpenglow Community Park: Park construction began this winter and will continue through 2021, with project completion expected in the spring of 2022. The work currently underway is site grading, irrigation, plantings and sod, paving, pathways, the playground curb and footings, as well as the event stage and restroom. The COID bridge is in place and the trail connections are in use. The pedestrian bridge at Alpenglow is in the works and is planned for September. Staff will continue to coordinate with adjacent property owners and neighbors during construction, keeping them updated on the progress of the park.



JSFC Pool Tank Renovation: This project is nearing completion with substantial completion by the contractor scheduled for July 31st. The pool will be opening for public use later this August as Recreation starts the programming process for the facility. This was a much needed and nice upgrade to indoor pool vessels, the pool deck and mechanical system, allowing for long term performance of the pools with much less maintenance required by staff.



Big Sky Park Expansion: Staff is preparing bid documents for the infrastructure work and put the project out to bid August 2021. Construction is anticipated to start fall 2021.

NEIGHBORHOOD PARK PROJECTS



Northpointe Park: The project was advertised for bid on June 17th and the board will be approving the contract on August 3rd. Construction of the park will follow contract award and is expected to last through the coming winter with the park opening late spring 2022.



Shevlin West Park Land: Construction of the Shevlin West subdivision is underway as the developer is required to dedicate 3.5 acres of park land for a neighborhood park. The developer has finished building the required roads and sidewalks adjacent to the park. The board approved the PSA in February.



Hollygrape Park ADA Improvements: Project is out to bid and is scheduled to come to the board for approval of the construction contract in August.

TRAIL PROJECTS



Haul Road Trail: The pre-construction meeting took place June 23rd and construction has started at the east end of the trail adjacent to McKay Park and up towards Columbia. Various sections of the trail will be closed for construction over the next several months.



Canal Row Park Trail Connection: This 520-foot trail connection that will fill a gap between an existing multi-use trail adjacent to Butler Market Road and Canal Row Park. The trail will greatly enhance connectivity from the surrounding neighborhoods by creating a trail through a heavily trafficked section of Butler Market that currently has no sidewalks. A Notice of intent to award the contract has been sent, staff is finalizing the contract documents with the contractor. The project must be completed by the end of the year.



Central Oregon Historic Canal Trail Road Crossing Safety Improvements: BPRD has completed design work for safety upgrades to four road crossings on the Central Oregon Historic Canal Trail; Blakely Road, Brosterhous Road, Ferguson Avenue and 27th Street. BPRD recently obtained the necessary permits the City and intends to install the upgrades at the Blakely Road and Brosterhous Road crossings late summer or fall of 2021. The Blakely and Brosterhous crossings are currently out to contractors for quotes. Upgrades to the remaining crossings will occur in subsequent years as additional sections of the trail are improved near those locations. BPRD was recently awarded a grant of \$64,218 from the Deschutes County MPO to fund construction of the Blakely, Brosterhous and Ferguson crossings.



Outback Trail (formerly the Discovery West Trail):

BPRD has opened a new section of the Outback Trail that connects the Shevlin Park to Discovery Park. The Outback Trail passes through 30 acres of undeveloped land west of Discovery Park that will soon be transferred to BPRD and protected as open space. The land is currently controlled by the Brooks Resources Corporation, a private development company that is developing Discovery West, a large residential and commercial development that will surround the trail and protected open space. The trail currently has a gravel surface which will be replaced by a permanent asphalt trail as future phases of Discovery West are developed. The trail is located on a trail easement but passes through private property which is an active construction zone.



Trail Maintenance Intergovernmental Agreement: BPRD staff has been working with the city of Bend to draft a new agreement that will clarify trail maintenance responsibilities and improve coordination with city on trail construction that occurs through private land development. BPRD continues to update the trail map database which has been shared with the city and contains improved information regarding trail alignments, underlying easements/ownership, and current maintenance responsibilities. A draft of the agreement is complete and has been reviewed by the city's legal department and BPRD's legal team. Staff are making final changes to the agreement based on the legal review. Additionally, BPRD staff is working with city staff on a set of revisions to the Bend Development Code to support the agreement. We anticipate that Bend's City Council will approve the recommended code changes and the agreement mid-2021.

RIVER PROJECTS



Riverbend South Access and Restoration Project: With full funding for construction secured, staff and UDWC have begun to coordinate on what will likely be a long permitting process, with the goal of breaking ground on this project in the fall of 2022. Staff has also been working on an updated development agreement with UDWC for the construction portion of the project. Once finalized, the agreement will come to the board for approval.



Deschutes River Access and Habitat Restoration Plan: The draft plan was published on July 19th and is available for public review on the district's website. There are six ways for the community and board to engage and provide feedback on the plan including the August 3rd board meeting, a virtual community meeting, a dual language community meeting, two dual language outreach events and written comments on the document.

OTHER PROJECTS AND FUTURE DEVELOPMENT



Petrosa Master Plan Development: BPRD and Pahlisch Homes are coordinating on a park and trails in the UGB northeast edge expansion area. The master plan includes a 5-acre neighborhood park, and a section of the NUID Canal Trail, which will both be managed by the district and called for in the district's master plan (park search area

#4). Other trails and open spaces will be managed by an HOA. Now that the board has approved the developer agreement and park master plan, staff is coordinating with Pahlisch Homes on the design and construction of the park and trails, and conveyance of ownership to BPRD. Petrosa encompasses 177 acres, and will include 120 townhomes, 442 apartments and 532 single-family detached units. 60% design on the park is complete, and staff, along with the Pahlisch design team continue to work towards the 90% construction document set.



Search Area 5 (Talline Development): BPRD is coordinating with a consortium of small developers on a masterplan development on the Shevlin Sand & Gravel property. The proposed development would include a mix of residential and commercial properties as well as a contiguous neighborhood park & natural area. BPRD is currently in preliminary negotiations with the developer group regarding potential acquisition and management of the park & natural area by BPRD.



Murphy Road Development: BPRD and JL Ward Co. are coordinating on provision of a district park and natural area in this development in southeast Bend. The 102-acre development extends both north and south of Murphy Road and east of Country Club Drive. The proposal includes a 2.5-acre neighborhood park adjacent to an 11-acre natural area with almost a mile of natural surface trail. The development is zoned standard density residential and is expected to include 399 single-family homes and 49 townhomes.



Easton Master Plan Development: BPRD and Pahlisch Homes are coordinating on provision of a park and trails in southeast Bend. The district's comprehensive plan calls for a park (search area #28) and a portion of the future High Desert Trail in this area. The Easton development is east of 15th Street and the future Caldera High School. The property is 75 acres and zoned standard density residential. The development will include approximately 428 single family homes and 127 townhomes, a 2.75-acre park, a recreation center and additional trails within the development.



SDC Waivers for Affordable Housing: Park SDC waivers for 388 units have been approved through coordination with the City of Bend's Affordable Housing Committee. Following the board approval of an additional 150 waivers, a remaining 162 waivers are available through the end of 2022. Staff and legal counsel have completed the necessary deed restriction documents for seven of the developments, totaling 328 units. In addition, BPRD has approved SDC waivers for three temporary shelter projects, totaling 31 units.



Diversity, Equity and Inclusion (DEI) Initiative: The district opened a DEI community survey as part of the yearlong effort to assess strengths, opportunities for growth and develop actions to build trust with members of the community. The survey is open through August 22. Staff will be promoting the survey at multiple events, culminating with a community day in Al Moody Park on August 19. Following the survey, Talitha Consults will develop an organizational assessment and district DEI action plan. This is expected to be completed in this fall.

Board Calendar 2021

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

August 17

Staff Introductions

Daniela Ahmed

Work Session

Business Session

- ◆ Award Construction Contract – *Hollygrape Park ADA Jason Powell (15 Min)*
- ◆ Approve gift of public art piece in Discovery West – *Henry Stroud*

September 7

Work Session

- ◆ Foundation Board/Thank you to Paul – *Kim Johnson (20 min)*
- ◆ Trails Action Plan – *Henry Stroud (60 min)*
- ◆ Strategic Plan Update – *Rachel Colton and Michelle Healy (30 min)*

Business Session

- *Naming Committee Selection – Rachel Colton (30 min)*

September 21 – Canceled for NRPA Conference

October 5

Work Session

River Plan – *Rachel Colton and Sarah Bodo (45 minutes)*

DEI update – Sarah Bodo, Natalie Broadus Beard and Talitha Consultants (45 min)

Business Session

- *Award Construction Contract - Big Sky Park Infrastructure – Jason Powell (15 min)*

October 19

Work Session

Business Session

- *Approve Design Consultant Contract – Bend Golf and Country Club Site – Ian Isaacson (15 min)*

November 2

Work Session

Business Session

November 16

Work Session

Business Session

December 7

Work Session

Consent Agenda

- ◆ Codify Policies

Business Session

December 21

Work Session

- ◆ Receive Budget Committee Applications and Review Process – *Betsy Tucker (10 min)*

Business Session

Trails IGA with City – *Henry Stroud*

IGA with the City for Planning – *Michelle Healy and Don Horton (45 min)*

Recreation Programming Plan – *Matt Mercer and Michael Egging*

IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

Refund Policy – *Matt Mercer*

Award construction contract for Big Sky Park – *Brian Hudspeth (15 min)*

Recreation Report: Next Steps Program – *Monica McClain-Smith and Carolyn Creedican (15 min)*

Centennial Celebrations – *Julie Brown (20 min)*

Agreement for Riverbend South project with UDWC – *Ian Isaacson (20 min)*

Park Services Report: Fleet and Equipment Program – *Roy Radcliff (15 min)*

Park Services Report: Prescribed Fire – *Jeff Amaral (30 min)*

Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*

Update on Bi-lingual Communications – *Julie Brown and Kathya Avila Choquez (20 min)*

Approval for Design Consultant for BGCC site – *Ian Isaacson*

Sustainability Plan