

Board of Directors

August 3, 2021

District Office Building | 799 SW Columbia | Bend, Oregon

A video of the entire board meeting can be viewed on the website:

https://www.bendparksandrec.org/about/board-meeting-videos/

BOARD PRESENT

Ariel Méndez Deb Schoen Zavier Borja Jason Kropf

BOARD ABSENT

Nathan Hovekamp

STAFF PRESENT

Don Horton, Executive Director Michelle Healy, Deputy Executive Director Julie Brown, Manager of Communications and Community Relations Lindsey Lombard, Administrative Services Director Matt Mercer, Director of Recreation Sheila Reed, Executive Assistant Brian Hudspeth, Development Manager Dave Arnold, IT Manager Sasha Sulia, Superintendent of Park Services Henry Stroud, Trail Planner Jeff Hagler, Park Steward Manager Joel Lee, Park Steward Rachel Colton, Park Planner Sarah Bodo, Park Planner Kim O'Hagan, Park Steward Ben Lewellen, Facilities Supervisor

5:30 p.m. MEETING CONVENED

VISITORS

Rob Landauer: Mr. Landauer suggested some signs at the river dog park that indicate people should not throw plastic toys in the river so they don't end up littering the river if not retrieved.

Marilyn Jacobs: Ms. Jacobs shared her concerns about the legislation taking effect in July of 2023 that allows homeless to camp on public lands.

Allison Eilerman: Ms. Eilerman shared her concerns with the board about homeless camps in parks.

WORK SESSION

1. Park Stewardship Division Update - Jeff Hagler

Mr. Hagler gave an update on the district model of the park safety pyramid that includes the level of contacts: park stewards, private security and the police department. He discussed the goals of park stewardship including education, safety and enforcement. Mr. Hagler reviewed the homeless outreach in parks, Harmon Park leash pilot project and explained the roles of the private security and the police.

2. River Access and Habitat Restoration Plan Update - Rachel Colton and Sarah Bodo

Ms. Colton and Ms. Bodo gave an update of the draft river plan. They shared the plan goals and project list highlights and changes. They spoke about the outreach to the community, the feedback to date and the next steps.

CONSENT AGENDA

1. Minutes: 07/06/2021

Director Kropf made a motion to approve the consent agenda. Director Borja seconded. The motion passed unanimously, 4-0.

BUSINESS SESSION

1. IGA for Trail Maintenance and Coordinated Planning - Henry Stroud

Janet Hruby, city of Bend, joined Mr. Stroud for the presentation for the intergovernmental agreement (IGA). Mr. Stroud reviewed the project timeline, background and agreement.

The agreement:

- Assigns maintenance category to each existing trail and clearly delineates responsibility.
- Establishes a standard process for dedication of easements or property to the district.
- Promotes coordinated trail planning.
- Effective for five years with annual renewals.
- Amendments can be made as new trails are added.

Director Kropf made a motion to authorize the executive director to finalize and execute an Intergovernmental Agreement for Trail Maintenance and Coordinated Planning with the city of Bend. Director Schoen seconded. The motion passed unanimously (4-0).

2. Award Construction Contract for Northpointe Park - Brian Hudspeth

Mr. Hudspeth explained where Northpointe Park is located and provided some background and design features of the project. He reviewed the timeline of the park and explained that all of the bids came in higher than planned and asked the board to approve the additional contingency funds to complete the project.

Director Schoen made a motion to amend the 2022-2026 Capital Improvement Plan to increase the funding allocation for the Northpointe Park project by \$131,000. Director Borja seconded. The motion passed unanimously, 4-0.

Director Schoen made a motion to authorize the executive director to award a construction contract to Deschutes Construction Corp. for the construction of Northpointe Park, including the base bid in the amount of \$1,370,245 and to approve an additional 10% construction contingency of \$137,025, for a total construction budget not to exceed \$1,507,270. Director Borja seconded. The motion passed unanimously (4-0).

EXECUTIVE DIRECTOR'S REPORT

- Executive Director Horton reminded the board about some upcoming DEI outreach opportunities and thanked them for volunteering.
- Irrigation is going to be shut off early this year. Some parks have already lost water and more will lose water soon. Riverbend Park may be most impacted due to the high use of the area. The district will make some adjustments in the care of the parks to bring the grass back to health.
- Staffing levels are at a critical condition. The level of service may have to be reduced with less open hours to the community and lower capacity in childcare. The district has been recruiting all summer to fill positions and coming up with incentives to attract staff.
- A group of developers have put together a master plan to put in front of the city. As of now, there is not a park in the masterplan.

CALENDAR

GOOD OF THE ORDER

- Director Borja commented about the high quality of the staff presentations.
- Director Schoen thanked everyone for the technology to make this meeting happen. She said
 she attended Leadership Alliance meeting for Bend 2030. They reviewed the community
 vision plan that was designed with the help of a consultant. She also mentioned meeting with
 a couple of members of the district foundation board and they expressed a strong desire to
 have better relations with the board.
- Director Méndez recognized that the meetings may be moving back to virtual meetings due to the rise in COVID cases. He shared his enthusiasm for the completion of the construction of the Juniper pool.

ADJOURN 8:44 pm

Prepared by,
Sheila Reed
Executive Assistant

Ariel Méndez, Chair

Deb Schoen, Vice-Chair

Mathan Hovekamp

Tavier Borja