



Bend Metro Park & Recreation District

March 1, 2022

# Board of Directors Agenda and Reports

[www.bendparksandrec.org](http://www.bendparksandrec.org)



*play for life*



## **Our Vision**

To be a leader in building a community connected to nature, active lifestyles and one another.

## **Our Mission**

To strengthen community vitality and foster healthy, enriched lifestyles by providing exceptional park and recreation services.

## **We Value**

Excellence by striving to set the standard for quality programs, parks and services through leadership, vision, innovation and dedication to our work.

Environmental Sustainability by helping to protect, maintain and preserve our natural and developed resources.

Fiscal Accountability by responsibly and efficiently managing the financial health of the District today and for generations to come.

Inclusiveness by reducing physical, social and financial barriers to our programs, facilities and services.

Partnerships by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other organizations.

Customers by interacting with people in a responsive, considerate and efficient manner.

Safety by promoting a safe and healthy environment for all who work and play in our parks, facilities and programs.

Staff by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

*play for life*

District Office | Don Horton, Executive Director

799 SW Columbia St., Bend, Oregon 97702 | [www.bendparksandrec.org](http://www.bendparksandrec.org) | (541) 389-7275



# Board of Directors

March 1, 2022

District Office Building | 799 SW Columbia | Bend, Oregon

## AGENDA



The board will meet virtually via Zoom.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84713219029?pwd=UGMwYUppTWg3MGtvQzZyeEYrdlh5dz09>

Passcode: 878721

Or Telephone:

US: +1 253 215 8782

Webinar ID: 847 1321 9029

Passcode: 878721

## 5:30 p.m. CONVENE MEETING

### VISITORS

The board welcomes input from individuals at our public meetings about district-related issues. Members of the community who wish to make public comment may attend the meeting virtually. To provide a public comment, click on the "Raise Hand" option. You will be called into the meeting in the order received. Visitors should turn on their cameras and microphones. All remarks should be limited to 3 minutes or less and relevant to a topic on the agenda. If there are questions, follow up will occur after the meeting. Thank you for your involvement.

### WORK SESSION

1. Tax Exemption programs – *Lynne McConnell, Amy Fraley and Allison Platt, city of Bend (45 min)*
2. Recreation Update – *Matt Mercer (30 min)*

### CONSENT AGENDA

1. Minutes: 02/15/2022

### BUSINESS SESSION

1. Award Sawyer Park Asset Improvement Project design contract – *Bronwen Mastro (15 min)*

### EXECUTIVE DIRECTOR'S REPORT

### PROJECT REPORT

### BOARD MEETINGS CALENDAR REVIEW

### GOOD OF THE ORDER

### ADJOURN

<b>BOARD AGENDA COMMUNICATION</b>
-----------------------------------

<b>AGENDA DATE:</b>	March 1, 2022
<b>SUBJECT:</b>	Potential Tax Exemption Programs
<b>STAFF RESOURCES:</b>	Michelle Healy, Deputy Executive Director Rachel Colton, Park Planner Don Horton, Executive Director
<b>GUEST PRESENTERS:</b>	Allison Platt, Lynne McConnell and Amy Fraley, city of Bend
<b>PREVIOUS BOARD ACTION:</b>	N/A
<b>ACTION PROPOSED:</b>	None
<b>STRATEGIC PLAN:</b>	
<b>Pillar:</b>	Operations and Management Practices
<b>Outcome:</b>	Financial well-being supported by strong business practices
<b>Strategy:</b>	Plan for long-term financial health

**BACKGROUND**

The city of Bend is considering four property tax exemption programs to help support and encourage high density development, multi-family residential development or other types of projects. The four programs include:

- Multiple Unit Property Tax Exemption (MUPTe)
- Vertical Housing Development Zones (VHDZ)
- Non-Profit Tax Exemption
- Middle Income Exemption

As part of the process, the city has engaged a working group with representatives from different city council committees or boards including:

- Affordable Housing Advisory Committee
- Bend Economic Development Advisory Board
- Neighborhood Leadership Alliance
- Core Area Advisory Board

The working group is providing feedback and recommendations on the implementation of these potential tax exemption programs. Additionally, the city has been reaching out to taxing districts to share information and gather feedback (e.g., park district, school district, county, library district, and others).

Staff from the city of Bend will present information and answer questions during the board meeting about the exemption programs, their outreach efforts, and the timeline for approval by the city council.

**BUDGETARY IMPACT**

If approved and implemented, these tax exemptions will impact district property tax collections. The scale of these impacts on the district's finances and ability to deliver services is undetermined at this time.

**STAFF RECOMMENDATION**

None, for informational purposes only.

**MOTION**

*None*

**ATTACHMENTS**

The following link connects to the city's website with more information about the tax exemption programs.

<https://www.bendoregon.gov/government/departments/economic-development/affordable-housing/property-tax-exemption>





# Board of Directors

February 15, 2022

District Office Building | 799 SW Columbia | Bend, Oregon

◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆

*A video of the entire board meeting can be viewed on the website:  
<https://www.bendparksandrec.org/about/board-meeting-videos/>*

### **BOARD PRESENT**

- Ariel Méndez
- Deb Schoen
- Jason Kropf
- Zavier Borja

### **BOARD ABSENT**

- Nathan Hovekamp

### **STAFF PRESENT**

- Don Horton, Executive Director
- Michelle Healy, Deputy Executive Director
- Julie Brown, Manager of Communications and Community Relations
- Kristin Donald, Administrative Services Director
- Matt Mercer, Director of Recreation
- Sheila Reed, Executive Assistant
- Brian Hudspeth, Development Manager
- Sasha Sulia, Superintendent of Park Operations
- Roy Radcliff, Fleet Manager
- Michael Egging, Recreation Services Manager
- Becky Rexford, Rentals & Events Supervisor
- Ian Isaacson, Landscape Architect
- Justin Sweet, Business Analyst
- Sue Boettner, Recreation Manager

### **LEGAL**

- Paul Taylor: Bryant, Lovlien & Jarvis Attorneys at Law

### **5:30 p.m. MEETING CONVENED**

### **STAFF INTRODUCTIONS**

- Katy Aceto
- Daniela Ahmed
- Brian Hames

## VISITORS

None

## WORK SESSION

### 1. Park Services Report: Fleet and Equipment Program – *Sasha Sulia and Roy Radcliff*

Mr. Radcliff gave an overview of the fleet and equipment program. There are four technicians, 74 vehicles and 345 pieces of equipment. He explained that much of the district equipment is gas powered and the recent changes the department has made to electric equipment. He spoke about the benefits and challenges of changing to electric powered devices and included the associated costs and savings with electric equipment.

Mr. Radcliff said the goal is start a pilot program with a truck and trailer that is set up with electric power equipment, charging stations and solar equipment to assist in charging batteries.

### 2. Park Rentals – *Matt Mercer, Michael Egging and Becky Rexford*

Mr. Egging reviewed the staff and responsibilities of the rental events team. He reviewed the current policies in place:

- Community Special Events Admin Policy
- Park and Shelter reservations and permits admin Policy
- Concessions/Sales in Park and Facilities Admin Policy
- Business Operation in Parks and Facilities Board Policy
- Fee & Charges Board Policy

Ms. Rexford described the current policy limitations:

- Procedural based
- Does not define events
- Treats all events the same
- Limits which parks can host events and number events
- Administrative procedures
- Prescriptive: does not allow for reasonable staff discretion and flexibility

Mr. Egging explained the policy review process that includes input from staff, the board and stakeholders. Mr. Egging and Ms. Rexford reviewed the key changes to the proposed policy. This includes definitions, decision making criteria, and opportunities.

Mr. Mercer presented the cost recovery of events as fees for event rentals to recover a portion of administration, reservation costs and direct services provided. He said the fees do not include care and maintenance of parks, broader organization or capital costs. He reviewed the current cost recovery and proposed.

## **CONSENT AGENDA**

1. Minutes: 01/18/2022

***Director Borja made a motion to approve the consent agenda as presented. Director Kropf seconded. The motion passed unanimously, 4-0.***

## **BUSINESS SESSION**

1. Overview of Riverbend South Project with UDWC – *Ian Isaacson and Mathias Perle (20 min)*

Mr. Isaacson presented the background for the project. He described the location and explained why this stretch of the river was chosen as a high priority. He said that the project will provide restoration and access, he spoke about the funding for it and reviewed the design.

Mr. Isaacson spoke about the next steps that will be discussed tonight: alternative contracting, approve development agreement, permitting through fall 2022 and construction fall 2022 through spring 2023.

- 1a. Convene as the Local Contract Review Board to Conduct a Public Hearing and Approve Resolution No. 2022-01 - Class Public Improvement Alternative Contracting Method for River Projects with UDWC – *Justin Sweet and Brian Hudspeth*

Director Mendez opened the public hearing and convened the board as the local contract review board. There was no public comment and the public hearing was closed.

Mr. Sweet and Mr. Perle explained the alternative contract method and how it is conducted and the benefits for this project.

***Director Kropf made a motion a motion to adopt Resolution No. 2022-01 exempting a class of public improvement contracts to use the alternative contracting method of request for proposals for projects to restore, protect, or enhance upland, riparian, or wetland habitat and recreational use on District property along the Deschutes River, Tumalo creek, and adjacent trails completed in partnership with Upper Deschutes Watershed Council for multiple projects awarded through June 30, 2032. Director Borja seconded. The motion passed unanimously, 4-0.***

Director Méndez closed the contract review board and resumed the business session.

- 1b. Development Agreement for Riverbend South project with UDWC – *Ian Isaacson*

Mr. Isaacson reviewed the development agreement and said this is one of the agreements that will be conducted with the alternative contracting method.

***Director Borja made a motion to authorize the executive director to negotiate and sign a development agreement with the Upper Deschutes Watershed Council to construct the Riverbend***



**South Access & Restoration Project. Director Schoen seconded. The motion passed unanimously, 4-0.**

2. Approve Temporary Construction Easement and approve additional Right-of-Way dedication for Pahlisch/Pine Nursery – *Brian Hudspeth*

Mr. Hudspeth showed a map of the location of the needed temporary construction easement to house public utilities near the right of way dedication needed for a new roundabout.

***Director Schoen made a motion to further the purposes of the development agreement, the board finds that an additional 3,725 square feet of district property at the northeast corner of Deschutes Market Road and Yeoman Road is not needed by the district for public use and that dedication of that property to improve pedestrian access to Pine Nursery Park will further the public interest. I hereby move to authorize the Executive Director to dedicate the additional 3,725 of park land for that purpose. Director Borja seconded. The motion passed unanimously, 4-0.***

***Director Borja made a motion to authorize the executive director to negotiate and execute a temporary construction easement with Pahlisch Homes at Petrosa Limited Partnership for development of a new roundabout at Deschutes Market and Yeomen Roads. Director Kropf seconded. The motion passed unanimously, 4-0.***

**EXECUTIVE DIRECTOR’S REPORT**

Executive Director Horton asked for two board members to volunteer to serve on the benefits committee, Directors Kropf and Méndez volunteered. He asked the board to consider resuming in person meetings in April with the removal of the mask mandate.

**PROJECT REPORT**

**BOARD MEETINGS CALENDAR REVIEW**

**GOOD OF THE ORDER**

Director Borja said he is always impressed with the staff presentations. He added he always enjoys reading emails from the community.

Director Kropf said it feels good to talk about in person meetings again.

Director Schoen announced that the Art in Public Places has selected an art piece for Alpenglow and will be announced soon. She said the outreach for the art selection at Larkspur provided a lot of comments for the art finalists. She also mentioned high engagement from students at Caldera High School.

Director Méndez, mentioned that the city completed street repairs along Harmon and disrupted some lawn. He wondered if this could be replaced with something that needs less water. Director Méndez asked if hours for vaccinated and unvaccinated could be established in facilities once the mask mandate is lifted. He mentioned that he and Director Schoen have met with city councilors and discussed issues that the city and district could partner together: trails, COID property and SDC tiered approach.

**ADJOURN** 7:57 pm



Prepared by,

Sheila Reed  
Executive Assistant

---

Ariel Méndez, Chair

---

Deb Schoen, Vice-Chair

---

Jason Kropf

---

Nathan Hovekamp

---

Zavier Borja

**BOARD AGENDA COMMUNICATION**

<b>AGENDA DATE:</b>	March 1, 2022
<b>SUBJECT:</b>	Award Professional Services Contract for Sawyer Park Asset Replacement Project
<b>STAFF RESOURCE:</b>	Bronwen Mastro, Landscape Architect Brian Hudspeth, Development Manager
<b>PREVIOUS BOARD ACTION:</b>	November 16, 2021 – Sawyer Park Project Review
<b>ACTION PROPOSED:</b>	Approve Professional Services Contract
<b>STRATEGIC PLAN:</b>	
<b>Pillar:</b>	Operations & Management Practices
<b>Outcome:</b>	A balance between caring for existing infrastructure and new development
<b>Strategy:</b>	Ensure the district is maintaining its adopted level of service targets

**BACKGROUND**

Sawyer Park is a 53.4-acre community park in northwest Bend that stretches along both sides of the Deschutes River. Formerly an Oregon State Park, it was dedicated to the district in 1980. Much of the park needs repair as it has gone beyond normal maintenance. The existing paving is rutted and pot-holed, and the parks layout and spatial planning needs to be reviewed and adjusted to meet current demand and safety concerns.

The district's 2018 Comprehensive Plan, which is the guiding plan for the next ten years of parks and recreation in Bend, identifies a renovation project at Sawyer Park. This project is included in the district's 2022-26 Capital Improvement Plan (CIP) for implementation. The scope of the project is to evaluate the capacity and location of the existing parking area, trails, landscaping and address ADA accessibility.

On November 16, 2021, the Board of Directors discussed the overall project scope and reviewed the findings of the parking study prepared by Lancaster Mobley, a local traffic engineering firm. After a lengthy discussion about parking, the board advised staff to move forward with the project design in anticipation of further discussion about parking and access needs during the planning effort.

On January 06, 2022, the district advertised the Request for Proposal (RFP) for Professional Design Services for Sawyer Park Asset Replacement Project. The scope of work in the RFP included survey, concept design, design development, construction document, permitting, cost estimating, and construction administration services.

Two proposals were received February 03, 2022. The proposals were reviewed by a committee of staff. The consulting team led by GreenWorks P.C. from Portland, Oregon was selected to enter into contract negotiations with the district. GreenWorks has staff located in Central Oregon in addition to their Portland office.

It is expected that concept design and public outreach will begin in spring 2022. During the concept design stage there will be a heavy focus on multi-modal transportation, improving accessibility, circulation and sustainability. Given the age of the park, it may be required to be inventoried as a historic resource. Additionally, it appears the park overlaps with a known archeological site. The GreenWorks team includes a subconsultant to carefully review and address these matters to ensure the design is sensitive to known archeological and historic resources. Because grant funding is critical to the project, a design that is responsive to grant requirements will be another priority. All of these factors will be considered in the generation of the design that responds to the site, community and environmental needs.

Construction documents are anticipated to be complete in spring 2023 with construction to follow later that summer.

**BUDGETARY IMPACT**

The 2022-2026 CIP allocates \$1,100,000 for the project - \$850,000 in property tax funds and \$250,000 in a potential future grant to support construction. This current fiscal year the CIP allocates \$100,000 to begin the design. To date, \$4,000 has been spent on the project leaving \$1,096,000 allocated to complete the project. The negotiated fee for the professional design services with GreenWorks P.C. is a cost not to exceed \$181,600.65.

**STAFF RECOMMENDATION**

Staff recommends approval of the Sawyer Park Asset Replacement Professional Design Services contract with GreenWorks P.C. with a cost not to exceed of \$181,600.25. Staff further recommends the board approve a 10% contingency of \$18,160 for a total design budget not to exceed \$199,760.65.

**MOTION**

***I move to authorize the executive director to award a professional services contract for Sawyer Park Asset Replacement to GreenWorks P.C. with a cost not to exceed \$181,600.65, and to approve an additional 10% contingency of \$18,160, for a total design budget not to exceed \$199,760.65.***

**ATTACHMENT**

None



## PLANNING & DEVELOPMENT PROJECT UPDATES March 2022

---

### COMMUNITY AND REGIONAL PARK PROJECTS

---



**Alpenglow Community Park:** Park construction will continue into the spring of 2022. Most elements of the park are nearly constructed, but there are many details yet to be completed. The restroom, event stage, and items such as signage and furnishings are in the process of getting finishing touches and being installed. Other items such as landscaping will be completed as weather allows. The COID bridge is in place and the trail connections are in use. The pedestrian bridge that will span the railroad from the park to the Hidden Hills neighborhood is on site, the crane plan is in final review, and placement is planned for this winter.



**Drake Park DRT & Bank Improvement Project:** Staff continues to work with the three landowners to obtain the required right of way easements needed to construct the trail. The district received the notice to proceed from State Parks on February 16<sup>th</sup>, and all permits and grants are in hand for Phase 1 of the project. The building permit for Phase 2 has been submitted. On February 7<sup>th</sup>, staff met with the contractor and design team on site for a pre-construction meeting. Construction will start on Phase 1 of the project the week of February 28<sup>th</sup>. Pending the outstanding easements, Phase 2 construction should follow Phase 1. Staff will be asking the CMGC for the GMP (guaranteed maximum price), this spring, and will bring that to the board for approval, which will be the final construction piece for the project.



**Big Sky Park Expansion:** The current focus of this project is on site clearing and grading and some utility work. Most of this work is in the area of the new bike park features and includes the new park entry off Hamby and the new connection to the Neff entry. The contractor is currently moving a large quantity of rock which they intend to process into base material for the project. As weather improves this spring, the focus will move to paving, the perimeter trail and the bike park elements. The bike park elements were in part funded through a grant from the Bend Sustainability Fund. Construction is expected to be complete in the summer of 2022.



**Sawyer Park Entrance and Parking Lot Upgrades:** The design consultant has been selected. The design consultant contract is anticipated to go before the board for approval at the March 1, 2022 meeting.

---

## NEIGHBORHOOD PARK PROJECTS

---



**Bend Golf and Country Club Park Site (Project #155):** Public outreach began mid-January 2022. Notifications were sent electronically to the SE Bend Neighborhood Association, homeowner associations, and community managers within the project area. Additionally, in a new attempt to engage every homeowner within a ½ mile radius of the park, staff distributed door hanger at every residence. Staff then held two open house events at a community clubhouse across the street from the project site; a Spanish language event on January 18<sup>th</sup> and an English language event on January 20<sup>th</sup>. The masks-required events were four hours long where staff spoke directly with visiting neighbors about the project, collected suggestions, and answered questions. With this first round of public outreach complete, and 150 people submitting comments and feedback, three conceptual park designs are currently being produced and will be presented to the public in round two of outreach this spring.



**Fieldstone Park (Petrosa Subdivision) – Park Search Area 4:** Now that the board has approved the developer agreement and park master plan, staff is coordinating with Pahlisch on the design and construction of the park and trails, and conveyance of ownership to BPRD. Ninety percent of the design on the park is complete and staff and the team are working towards the 100% construction document set. Construction is anticipated to start this spring, with completion in the fall of 2022



**Northpointe Park:** Work on this park is moving forward; the skate spot, playground structure, natural landscape element, nature trails and new roadway are nearly complete. The primary pathways and plaza areas have been started. The anticipated completion date is late spring of 2022.



**Hollygrape Park ADA Improvements:** This project went back out to bid in late January and bids will be opened on February 24. Staff is hopeful to get some better bids than we received this summer as construction has slowed down some due to the winter weather. If costs come back within budget this project will start as soon as the schedule allows, with an anticipated completion in early summer.

---

## TRAIL PROJECTS

---



**Central Oregon Historic Canal Trail Crossing Safety Improvements:** BPRD is currently installing safety upgrades at the Blakely Road and Brosterhous Road crossings which includes new signage, pavement markings, and accessibility upgrades. Completion will occur when temperatures allow for pavement markings and crack sealing. The district is working on a partnership with the City of Bend on the Ferguson Road crossing. The City has a planned sewer project that will impact the crossing area, and will be installing the improvements to the crossing on the north side of the road as part of that project. This leaves some minor work left on the south side of Ferguson Rd for BPRD to complete once the City's sewer work is done.





**North Unit Canal Trail:** BPRD is preparing to issue two RFPs related to development of Phase 1 of the North Unit Canal Trail between Canal Row Park and Deschutes Market Road. One RFP is for design, engineering, and permitting and the other is to hire a right of way agent to help with the complex property transactions that are expected. In November, BPRD presented the project to the North Unit Irrigation District Board of Directors to seek approval to begin design work on Phase 1. North Unit has let the district know they will be supportive of the planned trail use along the ditch rider road.

---

## RIVER PROJECTS

---



**Miller’s McKay Columbia River Access Project:** The MMC project has begun with proposals being submitted and scored the week of February 14th. This initial phase, which could be partially funded by an OSMB grant, includes data collection, site survey, analysis, and other necessary reconnaissance to help inform the district on each project’s feasibility, and if determined feasible, allow the consultant to develop initial conceptual level designs, renderings, cost estimates, and permitting analysis at each of the selected project locations. The district may, at its discretion, decide to move forward with some or all project locations after reviewing the consultant’s proposal. If determined feasible, the district intends to enter into the second phase of the project and negotiate an amendment to the original agreement to include support for district led public outreach, preferred conceptual designs, design development, land use, permitting, construction documentation, bid services, and construction administration for the selected project locations.



**Riverbend South Access and Restoration Project:** With full funding for construction secured, staff and UDWC have begun to coordinate on what will likely be a long permitting process, with the goal of breaking ground on this project in the fall of 2022.

---

## OTHER PROJECTS AND FUTURE DEVELOPMENT

---



**Talline Development – Park Search Area 5:** BPRD is coordinating with a consortium of small developers on a preferred conceptual design development on the Shevlin Sand & Gravel property. The proposed development would include a mix of residential and commercial properties as well as a contiguous neighborhood park and natural area. BPRD is currently in preliminary negotiations with the developer group regarding potential acquisition and management of the park & natural area by BPRD.



**Murphy Road Development:** BPRD and JL Ward Co. are discussing a district park and natural area in this development in southeast Bend. The 102-acre development extends both north and south of Murphy Road and east of Country Club Drive. The proposal includes a 2.5-acre neighborhood park adjacent to an 11-acre natural area with almost a mile of natural surface trail. The development is zoned standard density residential and is expected to include 399 single-family homes and 49 townhomes.

---

currently in



**Easton Master Plan Development – Park Search Area 28:** BPRD and Pahlisch Homes are coordinating on provision of a park and trails in southeast Bend. The district’s comprehensive plan calls for a park and a portion of the future High Desert Trail in this area. The Easton development is east of 15<sup>th</sup> Street and the newly opened Caldera High School. The development will include 763 new housing units, a 2.1-acre park, a recreation center, and additional trails within the development.

---

currently in



**SDC Waivers for Affordable Housing:** Park SDC waivers for 388 units have been approved through coordination with the City of Bend’s Affordable Housing Committee. Following the board approval of an additional 150 waivers, a remaining 162 waivers are available through the end of 2022. Staff and legal counsel have completed the necessary deed restriction documents for seven of the developments, totaling 328 units. In addition, BPRD has approved SDC waivers for three temporary shelter projects, totaling 31 units.

---

currently in



**Diversity, Equity and Inclusion (DEI) Initiative:** Selection of a consultant to provide the Spanish translation of the assessment report is in progress, as well as development of the action plan and training program for the district.

---

## Board Calendar 2022

*\*This working calendar of goals/projects is intended as a guide for the board and subject to change.*

### **March 15**

#### Work Session

- ◆ Park Services Report: Work Order System – *Sasha Sulia and Joanna Edwards (20 min)*
- ◆ JSFC Pool Tank replacement project design build post construction evaluation – *Brian Hudspeth (15 min)*
- ◆ Needs Based Assistance Annual Report and Recommendation for Fiscal Year 22-23

#### Consent Agenda

- ◆ COCC/OSU Scholarship Program Approval – *Matt Mercer*
- ◆ Minutes 3/01/2022

#### Business Session

- ◆ Award Construction Contract Hollygrape Park ADA - *Jason Powell (15 Min)*

### **April 5**

#### Work Session

- ◆ Mobility Analysis presentation – *Sara Anselment (60 min)*
- ◆ Community Sponsored Projects program update – *Rachel Colton (20 min)*

#### Consent Agenda

- ◆ Approve Needs Based Assistance Plan for Fiscal Year 22-23

#### Business Session

- ◆ Approve permanent utility easement at Riverbend Park – *Brian Hudspeth (20 min)*
- ◆ Approval of name for Project 155- Bend Golf Club Park site – *Rachel Colton (20 min)*

### **April 13 Budget Tour**

### **April 19**

#### Work Session

- ◆ Budget Committee
- ◆ Volunteer Appreciation – *Kim Johnson (15 min)*

#### Business Session

### **May 3**

#### Work Session

- ◆ DEI Action Plan update – *Bronwen Mastro (30 min)*

#### Business Session

### **May 17, 19, 20 Budget Committee Meetings**

**May 17**

Work Session

Business Session

**June 7**

Work Session

Business Session

- ◆ Adopt Resolution No. XXX – Adopting a Revised Fee Schedule for System Development Charges, effective July 1, 2022 – *Kristin Donald (15 min)*
- ◆ Adopt Resolution No. XXX Adopting the 2023-2027 CIP – *Michelle Healy*
- ◆ Hold Public Hearing and Adopt Resolution No. XXX – Adopting the Budget and Making Appropriations for Fiscal Year 2022-23, and Adopt Resolution No. XXX - Imposing and Categorizing Taxes for Fiscal Year 2022-23 – *Eric Baird*

**June 21**

Work Session

Business Session

IGA with the City for Mirror Pond Silt Removal – *Don Horton (30 min)*

Park Services Report: Prescribed Fire – *(30 min)*

Park Services Report: Hardsurface Program – *Alan Adams and Jason Monaghan (15 min)*

Update on Bi-lingual Communications – *Julie Brown and Kathya Avila Choquez (20 min)*

Sustainability Plan

Website Update/Data Sharing

Special/Public event policy – *Matt Mercer and Michael Egging (30min)*

Award GMP for Drake Park DRT Project – *Brian Hudspeth*

NUCT ROW and Design Consult Contract Approval – *Henry Stroud (30 min)*