



## Board of Directors

October 18, 2022

District Office Building | 799 SW Columbia | Bend, Oregon

### AGENDA



*A video of the entire board meeting can be viewed on the website:*

<https://www.bendparksandrec.org/about/board-meeting-videos/>

### BOARD PRESENT

Deb Schoen

Jason Kropf

Nathan Hovekamp

Ariel Méndez

### BOARD ABSENT

Zavier Borja

### STAFF PRESENT

Don Horton, Executive Director

Michelle Healy, Deputy Executive Director

Julie Brown, Manager of Communications and Community Relations

Kristin Donald, Administrative Services Director

Matt Mercer, Director of Recreation

Sheila Reed, Assistant to the Executive Director

Bronwen Mastro, Landscape Architect

Jason Monaghan, Facilities Manager

Jenny McGee, Community Outreach Supervisor

Rob Shatting, Recreation Facilities Supervisor

Sasha Sulia, Superintendent of Park Services

Rachel Moores, Administrative Assistant

### MEDIA

Kelsey McGee – KTVZ

### VISITORS

None

### WORK SESSION

1. DEI Update – *Bronwen Mastro*

Ms. Mastro introduced Kathya Avila Choquez, who will be presenting with her tonight. She explained the purpose of the action plan, and said she would like to share some stories of the work that is being done. She reviewed why the district is interested in this work and the guiding vision.

Ms. Avila Choquez shared how the district is connecting with the community, particularly the Latino community. She thanked the board for supporting the work that she does to do this. She spoke about the families that are being served this summer with free swim passes and swim lessons and remarked on how valuable the interaction has been with the district staff and the families.

Ms. Mastro reviewed the DEI highlights that have been happening in the district:

**External**

Seasonal community Celebrations  
Summer free family passes  
Roller Pride  
Event Rentals in Parks Policy  
Perception Survey

**Internal**

Staff outreach  
Cross-departmental collaboration for community  
DEI action plan  
Gender Inclusion Training  
Hiring and recruitment

**Action Plan Objectives**

- Objective 1: Incorporate DEI practices and philosophy into district values and priorities
- Objective 2: Strengthen internal workplace culture to prioritize and integrate equity into all aspects of our work
- Objective 3: Collaborate to advance equity in our community

She said that board involvement could include establishing shared language and values, participation in training and engaging with staff and community on DEI.

**CONSENT AGENDA**

1. Minutes 10/4/2022

***Director Méndez made a motion to approve the minutes. Director Kropf seconded. The motion was approved unanimously, 4-0.***

***Director Méndez made a motion to rescind a previous motion at the October 4<sup>th</sup> meeting for the correction of the July 18 minutes. Director Hovekamp seconded. The motion was approved unanimously, 4-0.***

**BUSINESS SESSION**

1. Approve Resolution No. 2022-07 - System Development Charge (SDC) Waivers for Affordable Housing – *Michelle Healy*

Ms. Healy asked the board to extend SDC waivers for affordable housing. She requested that the board approve the resolution written that provides 75 waivers each year for the next two years and waivers for shelters and other housing of this type. She explained the cost would be an additional \$900,000 to \$1.4 million depending on the type of housing is built. She said the previous waivers have cost the district \$2,774,920.

The board discussed that if more waivers are needed that further discussion would be had by the board.

**Director Hovekamp made a motion to approve Resolution No. 2022 - 07, adopting additional SDC waivers for Affordable Housing. Director Méndez seconded. The motion was approved unanimously, 4-0.**

**2. Approve Contract for Larkspur Community Center (BSC) Roof Renovation – Jason Monaghan**

Mr. Monaghan explained that this project is for the roof of the original Senior Center at Larkspur Community Center and is part of the asset management program. He said the roof is in need of repair and has leaks causing damage. He reviewed the process of the request for proposal (RFP), he said staff received two proposals and a team of three staff members reviewed them. He add that the scope of the project is smaller than originally planned which saves the district about \$140,000.

**Director Kropf made a motion to authorize the executive director to award a contract to Eagle Roofing Company, for the replacement of the Larkspur Community Center roof for a total amount of \$234,800, and to approve an additional 15% construction contingency of \$35,220, for a total construction budget not to exceed \$270,020. Director Méndez seconded. The motion was approved unanimously, 4-0.**

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Horton said that at the next meeting an approval for a paid holiday for Juneteenth is on the agenda. He invited the board to attend the all staff luncheon at Aspen Hall on Thursday and he mentioned the Perception Survey is starting on Thursday. He thanked the board for their involvement with a tour for THPRD and the city of Beaverton and spoke about a tour that happened with Sandy City Council as well.

**PROJECT REPORT**

**BOARD MEETINGS CALENDAR**

**GOOD OF THE ORDER**

- Director Méndez said he is really impressed with the outreach the district does and it is a model of what other agencies can do. He said the organization is responsive and he appreciates the work being done on registration. He added that he would be interested in having a discussion with other partners for affordable housing options and goals.
- Director Kropf said he appreciates the staff work on DEI. He spoke about the affordable housing crisis in town and commented that he is glad the district can engage with the issue.
- Director Hovekamp said he recognizes the challenges for affordable housing and believes there is a balanced role that the district can play. He briefed the board on the latest fish passage meeting, he said the engineering firm is looking at options to bring forward to the group and public involvement has been robust. Executive Director Horton added that one of the challenges is understanding how much water needs to run through the passage and who will own and take care of the passage since Pacific Power has declined.
- Director Schoen agreed that the organization is doing a great job on outreach and DEI efforts. She said she watched a lot of Kindergarten soccer. She heard coaches commenting on how helpful and easy the coaching packets were for new coaches. She commented on the goat coverage and gave credit to Julie Brown for her skillful communication.

**ADJOURN 7:07 pm**

