



Board of Directors

January 3, 2023

District Office Building | 799 SW Columbia | Bend, Oregon

AGENDA



A video of the entire board meeting can be viewed on the website:

<https://www.bendparksandrec.org/about/board-meeting-videos/>

BOARD PRESENT

Deb Schoen

Nathan Hovekamp

Zavier Borja

STAFF PRESENT

Don Horton, Executive Director

Michelle Healy, Deputy Executive Director

Julie Brown, Manager of Communications and Community Relations

Kristin Donald, Administrative Services Director

Matt Mercer, Director of Recreation

Sheila Reed, Assistant to the Executive Director

Brian Hudspeth, Development Manager

Ian Isaacson, Landscape Architect

VISITORS

None

CONSENT AGENDA

1. Minutes 12/20/2022

Director Hovekamp made a motion to approve the minutes. Director Borja seconded. The motion was approved unanimously, 3-0.

BUSINESS SESSION

1. Accept 2021-22 Annual Comprehensive Financial Report – *Eric Baird and Brenda Bartlett*

Mr. Baird introduced the ACFR report to the board and explained the components of it. He gave some tips on the best way to read the report and reviewed some highlights. He said it is a look back at the prior financial year and helps to look forward to the next five or ten years.

Ms. Bartlett led the board through various pages of the document and explained what the auditors were looking at in the audit. She said the responsibility of the auditors is to the board and the audit was a clean audit with no major areas of concern to report.

Director Hovekamp made a motion to accept the Bend Park and Recreation District's audited Annual Comprehensive Financial Report for the fiscal year 2022. Director Borja seconded. The motion was approved unanimously, 3-0.

2. Board Finalist Presentations – *Deb Schoen*

The finalists were given two questions to address to the board in their presentation. Each candidate had five minutes to present to the board. The applicants presented in the following order

Daniel Galanaugh
Betsy Tucker
Robin Vora
Steve Jorgensen
Elizabeth Weide
Jodie Barram
Donna Owens

3. Break

4. Appoint Board Members – *Deb Schoen*

During the break, the scores from the presentations were tallied and two appointees were confirmed.

Director Hovekamp made a motion to appoint Donna Owens and Jodie Barram to serve on the Bend Park and Recreation District's board of directors for the remaining of the term ending June 30, 2023. Director Borja seconded. The motion was approved unanimously, 3-0

5. Appoint Budget Committee Members– *Kristin Donald*

Applications were received and scored prior to the meeting.

Director Borja made a motion to appoint Corey Johnson and Cara Marsh-Rhodes to serve on the Bend Park and Recreation District's budget committee for a term of three fiscal year budget processes and Cary Schneider to serve a one year term. All terms will begin with the 2023-24 fiscal year budget process. Director Hovekamp seconded. The motion was approved unanimously, 3-0.

6. Swearing in Board Appointees

Director Schoen swore in Jodie Barram and Donna Owens.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Horton congratulated the new board members Jodie Barram and Donna Owens.

PROJECT REPORT

BOARD MEETINGS CALENDAR

GOOD OF THE ORDER

- Director Borja congratulated the new board members.
- Director Hovekamp welcomed the new board members and made comments about working with a tremendous staff.
- Director Schoen made comments about having the first BPRD board with a majority of women serving. She added that staff makes the job easy for public service.

ADJOURN 7:55 pm



Prepared by,

Sheila Reed
Executive Assistant



Deb Schoen, Chair




Nathan Hovekamp, Vice-Chair

Zavier Borja



Donna Owens



Jodie Barram