

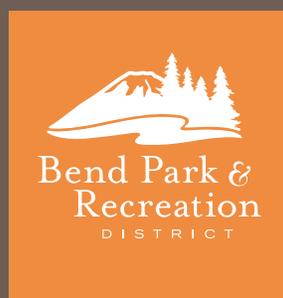


Bend Metro Park & Recreation District

August 19, 2025

# Board of Directors Agenda and Reports

[www.bendparksandrec.org](http://www.bendparksandrec.org)



*play for life*



## Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

## Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles through parks, trails and recreation.

## Our Community Pledge

To reflect our community, welcome and serve equitably, and operate with transparency and accountability.

## We Value

**COMMUNITY** by interacting in a responsive, considerate and efficient manner to create positive patron experiences and impact in the community.

**INCLUSION** by reducing physical, social and financial barriers to our programs, facilities and services, and making them more equitable for all.

**SAFETY** by promoting a safe and healthy environment for all who work and play in our parks, trails, facilities and programs.

**STAFF** by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

**SUSTAINABILITY** by fostering a balanced approach to fiscal, environmental and social assets to support the health and longevity of the district, the environment and our community.

*play for life*

District Office

799 SW Columbia St., Bend, Oregon 97702 | [www.bendparksandrec.org](http://www.bendparksandrec.org) | (541) 389-7275



# Board of Directors

August 19, 2025

District Office Building | 799 SW Columbia | Bend, Oregon



## **4:15 pm EXECUTIVE SESSION**

The board will meet in Executive Session prior to the regular meeting pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. This session is closed to all members of the public except for representatives of the news media. News media is asked to contact Sheila Reed to attend [sheilar@bendparksandrec.org](mailto:sheilar@bendparksandrec.org).

## **AGENDA**

The board will meet at 5:30 pm with virtual links to the regular meeting. The public may provide public input in-person at the meeting or via the virtual Zoom link.

**Please use the link below to join the webinar:**

<https://us02web.zoom.us/j/82090205722?pwd=r2xxgqqqnmLhVTp9yi3zJyn8cyLI7.1>

**Passcode:704100**

**Or Telephone:**

**1 669 900 6833**

**Webinar ID: 820 9020 5722**

**Passcode: 704100**

## **5:30 pm CONVENE MEETING**

### **ROLL CALL**

### **VISITORS**

The board welcomes input from individuals at our public meetings about district-related issues. Members of the community who wish to make public comment may attend the meeting in person or virtually. To provide a public comment in person, please fill out one of the brief cards and submit it to staff in the back of the room. To provide public comment virtually, click on the "Raise Hand" option. You will be called into the meeting in the order received. Virtual visitors should turn on their cameras and microphones. All remarks should be limited to 3 minutes or less. If there are questions, follow up will occur after the meeting. Thank you for your involvement.

## **WORK SESSION**

1. Park Services Report: Hard Surface Program – *Jason Monaghan (20 min)*

## **CONSENT AGENDA**

1. Approve Professional Services Contract Amendment #2 for BWP Project

**BUSINESS SESSION**

1. Bend Elks Lease Amendment No. 4 – *JoAnna Edwards and Kristin Toney (10 min)*
2. Award Construction Contract for Art Station – *Jason Powell (25 min)*

**EXECUTIVE DIRECTOR’S REPORT**

**BOARD MEETING SUMMARY – 8/5/2025**

**BOARD MEETINGS CALENDAR**

**GOOD OF THE ORDER**

**ADJOURN**



Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at [sheilar@bendparksandrec.org](mailto:sheilar@bendparksandrec.org) or 541-706-6151. Providing at least 2 business days’ notice prior to the meeting will help ensure availability.

<b>BOARD AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	August 19, 2025
<b>SUBJECT:</b>	Hard Surface Program
<b>STAFF RESOURCE:</b>	Jason Monaghan, Facilities Manager
<b>PREVIOUS BOARD ACTION:</b>	None
<b>ACTION PROPOSED:</b>	None
<b>STRATEGIC PLAN:</b>	
<b>Priority:</b>	Service
<b>Goal:</b>	Maintain quality, clean and safe parks, trails, and facilities
<b>Strategy:</b>	Take care of what we have by prioritizing investment in existing assets

**BACKGROUND**

During the work session, the facilities team will provide an overview of the district's hard surface maintenance program which includes caring for assets such as parking areas, plazas, walkways, sidewalks, sport courts, and other park amenities. Additionally, the team will highlight how the program has evolved in response to the growing inventory of parks and facilities, limited availability of qualified contractors, and escalating costs.

The district's facilities team was originally set up to manage smaller hard surface projects, with larger projects managed by outside contractors. However, over the years, the hard surface program has had to scale operations rapidly to accommodate increased maintenance needs from the district's expanded park system and a lack of qualified outside contractors to complete larger, more complex projects. Additionally, material prices and operational costs have continued to rise, requiring adjustments in project planning, procurement, and prioritization.

In response, the team has implemented more rigorous project selection criteria, streamlined processes, and explored cost-saving alternatives. The presentation will provide insight into how these adjustments have helped maintain service levels and what strategies the team is considering for the future to ensure the program remains sustainable into the future.

**BUDGETARY IMPACT**

None – the district includes funding for hard surface projects in the Facility Reserve Fund and Park Services Department operating budget depending on the scale of the project.

**STAFF RECOMMENDATION**

None – for information purposes only.

**MOTION**

None

**ATTACHMENTS**

None

**BOARD AGENDA COMMUNICATION**

**AGENDA DATE:** August 19, 2025

**SUBJECT:** Approve Professional Services Contract Amendment #2 with Recreation Engineering & Planning for the Bend Whitewater Park Maintenance Project

**STAFF RESOURCE:** Ian Isaacson, Landscape Architect

**PREVIOUS BOARD ACTION:** June 17, 2025: Project Update

**ACTION PROPOSED:** Approve Professional Services Contract Amendment #2 with REP

**STRATEGIC PLAN:**

**Priority:** Service

**Goal:** Maintain quality, clean and safe parks, trails and facilities

**Strategy:** Take care of what we have by prioritizing investment in existing assets

**BACKGROUND**

In January 2024, the District issued a Request for Proposals for professional design services for the Bend Whitewater Park Maintenance Project. Recreation Engineering & Planning (REP) was the successful proposer.

In March 2024, the district contracted with REP to provide the necessary services which included survey, data collection, analysis and the development of a conditions assessment report. The fee for this original contract was \$75,000.

In December 2024, contract Amendment #1 was executed and covered services for regulatory agency coordination meetings, additional survey and data collection, and the development of a risk assessment report. The fee for Amendment #1 was \$62,000.

Following the project update to the board on June 17, 2025, REP prepared a scope and fee for proposed Amendment #2. This phase of work will include conceptual design development and cost estimates, concept plan renderings, additional survey and data collection, 30% design development and cost estimates, preliminary hydraulic modeling, additional regulatory agency meetings and coordination, biological resources and delineations, and accessibility consulting.

Staff will continue to update, provide recommendations and seek feedback from the board on the next steps for this project, which could include, but are not limited to, funding strategies, grant applications, design refinement, permitting and construction.

**BUDGETARY IMPACT**

The FY 2026-30 CIP includes \$1,300,000 from property taxes, for data collection, data analysis, design and permitting at the whitewater park. To date, the district has spent \$137,370 on design contracts and other miscellaneous costs, leaving \$1,162,630 remaining from the project’s approved funding allocation.

The cost for amendment #2 is \$391,500, with a 10% contingency of \$39,150 for a total not to exceed amount of \$430,650. The current contract amount with REP is \$137,000. This amendment brings the total design budget to \$567,650, leaving \$731,980 available for further design, permitting and other costs.

**STAFF RECOMMENDATION**

Staff recommend that the board approve contract amendment #2 with REP, including the additional 10% contingency for the Bend Whitewater Park Maintenance Project.

**MOTION**

***I move to authorize the executive director to negotiate and execute amendment #2 to the contract with Recreation Engineering & Planning for the Bend Whitewater Park Maintenance Project in an amount not to exceed \$391,500 and to approve an additional contingency amount of \$39,150, for a total of \$430,650, bringing the total design budget amount not to exceed \$567,650.***

**ATTACHMENT**

None

<b>BOARD AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	August 5, 2025
<b>SUBJECT:</b>	Amendment No. 4 to Bend Elks Baseball Club Lease of Vince Genna Stadium
<b>STAFF RESOURCE:</b>	Kristin Toney, Administrative Services Director JoAnna Edwards, Contracts and Procurement Coordinator
<b>PRIOR BOARD ACTION:</b>	May 6, 2025 - Approved Amendment No. 3
<b>ACTION PROPOSED:</b>	Authorize the executive director to approve and execute the fourth Amendment to the Lease with the Bend Elks Baseball Club at Vince Genna Stadium
<b>STRATEGIC PLAN:</b>	
<b>Priority:</b>	Community
<b>Goal:</b>	Expand and leverage collaborations to increase impact
<b>Strategy:</b>	Strategically align with partners that enhance the district efforts

**BACKGROUND**

The district currently leases Vince Genna Stadium to the Bend Elks Baseball Club under a long-term lease agreement originally executed in 2008 and subsequently amended three times, most recently in May 2025. The Elks have continued to invest in improvements to the facility and expand their programming and community engagement.

Adjacent to the stadium is a residential house owned by the district, previously used for an intern program that no longer exists. The house has since remained unoccupied. Given its location and proximity to the stadium, the district and the Elks have mutually identified an opportunity to include the house in the existing lease agreement.

**Summary of Lease Amendment:**

The proposed fourth amendment to the Lease Agreement (attachment A) includes the following provisions:

- The residential house is added to the defined Premises and may be used by the Elks for housing players, coaches, staff, volunteers, or other affiliated individuals (“permitted occupants”).
- The house will be provided in as-is condition, with the Elks assuming responsibility for all repairs, maintenance, and any improvements necessary to make it habitable.
- No additional rent will be charged for the house, in recognition of the Elks’ responsibility to maintain the home and surrounding property, including landscaping and snow removal.
- The Elks will be permitted to sublet the house to permitted occupants only and retain any associated rental revenue to help offset maintenance costs.

- Standard lease provisions, including indemnification, insurance, and compliance with applicable laws, will apply to the house.

Adding the house to the Elks' lease ensures the property is used productively rather than remaining vacant. It aligns with the Elks' operational needs and supports the team's ability to house staff or players during the season. The arrangement also reduces the district's maintenance obligations and associated costs, as the Elks will assume responsibility for building upkeep and grounds maintenance.

**BUDGETARY IMPACT**

The Park Services Department currently maintains the house and surrounding grounds. Leasing to the Elks saves the district money and staff time since the Elks will assume all maintenance responsibilities for the house and grounds.

**STAFF RECOMMENDATION**

Staff recommend approval of the fourth amendment to the lease with the Bend Elks Baseball Club and authorize the executive director to finalize and execute the amendment.

**MOTION**

***I move to authorize the executive director to finalize and execute the Fourth Amendment to the Lease Agreement with Let's Play Ball, LLC, dba Bend Elks Baseball Club, to include the adjacent residential house as part of the leased Premises.***

**ATTACHMENT**

Attachment A – Fourth Lease Amendment



## FOURTH AMENDMENT TO LEASE AGREEMENT

This Fourth Amendment to Lease Agreement (the “**Amendment**”), effective as of the Effective Date (as defined in Section 7), is made between Bend Park and Recreation District, an Oregon special district (“**Landlord**”), and Let’s Play Ball, LLC, an Oregon limited liability company, doing business as Bend Elks Baseball Club (“**Tenant**”).

### RECITALS

- A. Landlord and Tenant entered into the Lease Agreement dated April 16, 2008 (including all amendments thereto, the “**Lease**”) for the property located at 401 SE Roosevelt Avenue, Bend, Deschutes County, Oregon (the “**Premises**”). A Memorandum of Ground Lease and Lease Agreement was recorded on May 23, 2008, as Document No. 2008-22516 in Deschutes County Official Records.
- B. The initial term of the Lease was five (5) years from the date of execution and the Lease provided Tenant options to renew for five (5) successive terms of five (5) years each. Landlord and Tenant mutually agreed to renew the Lease in the First Amendment to Lease Agreement effective June 1, 2014, extending the Lease term through April 15, 2018.
- C. Tenant provided a written request to Landlord on December 28, 2017, and Landlord agreed, to renew the Lease for a five (5) year term effective April 16, 2018, extending the Lease term through April 15, 2023.
- D. The Second Amendment to the Lease Agreement between Landlord and Tenant, executed on October 3, 2022, granted Tenant authority to install artificial turf on the Premises and extended the term of the Lease through April 15, 2038 (with no Tenant options to renew). This amendment also clarified the permitted uses of the Premises, providing greater definition around how the Premises may be used by the Tenant. Additionally, the amendment established which Bend Park and Recreation District Park rules the Tenant is required to follow. Finally, this amendment addressed the amortization and cost allocation of the artificial turf project as a capital improvement, in accordance with the provisions outlined in Section 16.1 of the Lease.
- E. The Third Amendment to the Lease Agreement between Landlord and Tenant dated effective May 23, 2025, not only extended the Lease until September 1, 2055 (unless the stadium light and safety improvements described therein are not installed prior to May 23, 2030 in which case the expiration date of the Lease is September 1, 2038, either way with no Tenant options to renew), but removed previous restrictions limiting the use of the Premises to exclusively baseball activities. These amendments were made to recognize the significant improvement projects to the Premises proposed by Tenant, including replacing the stadium lighting, which is estimated to cost approximately \$620,000.
- F. A residential house, located on Landlord’s real property (including all other areas of Landlord’s property around the House and used in connection with House, the “**House**”) but previously excluded from the Lease is now being made available for Tenant’s use. Landlord and Tenant desire to amend the Lease to reflect inclusion of the House in the Premises and memorialize additional terms and conditions related to its use and occupancy.

## **AGREEMENT**

NOW THEREFORE, for the mutual consideration contained herein, the sufficiency of which is acknowledged by Landlord and Tenant (each a “**Party**” and, collectively, the “**Parties**”), the Parties agree to amend the Lease as follows:

**1 Addition of House to Premises**

The House is hereby included in the definition of “Premises” under the Lease. Subject to the terms and conditions of the Lease (including, without limitation, this Amendment), Tenant may occupy and use the House during the remainder of the term of the Lease.

**2 Permitted Occupants**

Tenant may use the House solely for the purpose of housing Tenant’s employees, contractors, volunteers, and members of the Bend Elks baseball team and/or coaching staff (“**Permitted Occupants**”). To that end, Tenant may sublet the House, or portions thereof, to Permitted Occupants, without the prior consent of Landlord and Tenant may retain all rents or other amounts collected from Permitted Occupants.

**3 “AS-IS” Condition and Lead Paint Disclosure**

Tenant accepts the House in its current AS IS condition without representations or warranties, of any nature from Landlord. Tenant acknowledges and agrees that Landlord has made no promises to improve or alter the House. Tenant acknowledges that the dwelling on the Real Property was constructed prior to 1978 and thus may present a risk of exposure to lead-based paint including, without limitation, a risk of lead poisoning for young children and pregnant women. Lead poisoning may produce permanent neurological damage including, without limitation, learning disabilities, reduced intelligence quotient, behavioral problems and impaired memory. Landlord has no records or reports pertaining to lead-based paint on or about the Premises. It is Tenant’s sole responsibility to obtain a current inspection/risk assessment for lead-based paint hazards and for otherwise evaluating the risks of lead-based paint with Tenant assuming all such risks whether known or unknown. Tenant acknowledges receipt of the informational pamphlet entitled “Protect Your Family from Lead in Your Home” and covenants to provide such pamphlet to all Permitted Occupants in accordance with applicable federal law.

**4 Maintenance Responsibility**

For the avoidance of doubt, all provisions of the Lease pertaining to repair and maintenance obligations will apply to Tenant’s use and occupancy of the House except that Tenant will have the additional obligations of maintaining the House, and all elements, systems, and components thereof, in a habitable condition and will be responsible for making all improvements or alterations to the House necessary for the House to be lawfully occupied for residential

purposes. In light of Tenant's maintenance and repair obligations, Tenant will not be obligated to pay any additional monetary consideration for use and occupancy of the House.

**5 Taxes, Insurance, Utilities**

For the avoidance of doubt, all provisions of the Lease pertaining to taxes, insurance, and utilities will apply to Tenant's use and occupancy of the House.

**6 Indemnification.**

In addition to the indemnification obligations of Tenant under the Lease, Tenant will indemnify, defend, and hold Landlord harmless from and against any claim, loss, liability, or expense (including, without limitation, attorney fees) arising from or related to (i) violations of applicable law arising from or related to the use and occupancy of the Premises by Tenant and/or Permitted Occupants including, without limitation, violations of Oregon Revised Statutes Chapters 90 or 91 as applicable and (ii) the acts and omissions of the Permitted Occupants on or about the Premises.

**7 Effectiveness and Date.**

This Amendment will become effective when all Parties have signed it. The date of this Amendment will be the date this Amendment is signed by the last Party to sign it (as indicated by the date associated with that Party's signature) (the "**Effective Date**"). If a Party signs this Amendment but fails to date their signature, the date the other Party executes this Amendment will be deemed to be the date the signing Party signed this Amendment.

**8 Other Provisions; Definitions.**

The provisions of the Lease that are not amended by this Amendment remain unchanged and in full force and effect and otherwise applicable to the House. Capitalized terms used, but not defined, in this Amendment shall have the meanings given to such terms in the Lease.

*(signatures on following page)*

The Parties are signing this Amendment on the date stated below that Party's signature. The signatures of the Parties authorized representatives below acknowledge that they have read and understood this Amendment and agree to be bound by its terms and conditions:

**LET'S PLAY BALL, LLC**

**BEND PARK AND RECREATION DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>BOARD AGENDA COMMUNICATION</b>
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<b>AGENDA DATE:</b>	August 19, 2025
<b>SUBJECT:</b>	Art Station Construction Contract Award
<b>STAFF RESOURCE:</b>	Jason Powell, Construction Manager
<b>PREVIOUS BOARD ACTION:</b>	September 19, 2023, Future Art Station Facility December 19, 2023, Award Professional Services Contract for the Art Station Project Sept 3, 2024, Art Station Project Update
<b>ACTION PROPOSED:</b>	Award Construction Contract for the Art Station Project
<b>STRATEGIC PLAN:</b>	
<b>Priority:</b>	Service
<b>Goal:</b>	Support the recreational needs of an evolving community through programming, parks, trails and facilities
<b>Strategy:</b>	Maintain adopted levels of service targets for parks, trails and facilities

**BACKGROUND**

In October of 2023, the district awarded a contract to Hacker Architects to design and permit the Art Station Project. Since that time, the architectural team and staff conducted interviews and outreach with key staff to develop the conceptual plan, then proceeded with the development of construction documentation and permit applications. Construction is anticipated to start in the fall of 2025 (pending permit issuance) and continue into 2026.

The project includes construction of an approximately 4,900 square foot facility to house art programming in Larkspur Park across from the Larkspur Center. The building will provide year-round community activities and programs for all ages. The building will have three classroom spaces including a clay studio with adjacent kiln room, offices, restrooms, and other support spaces. The project budget also includes the furnishings, fixtures, and support equipment (FF&E) necessary for art programming. The project architect's construction estimate for the project was \$3,363,688.

The district advertised the project as a lump sum bid on June 20, 2025, and the bids opened on July 24, 2025. The bid included one alternate, to add heated walkway to the building entry to eliminate the need for snow removal and enhance safety during winter months.

The district received five bids:

Fulcrum Construction & Building Services:	Base Bid:	\$4,371,423.03
	Alternate #1:	\$60,129.37

Truebeck Construction:	Base Bid: \$3,299,716.00 Alternate #1: \$44,782.00
Kellcon Inc.:	Base Bid: \$3,117,304.00 Alternate #1: \$51,500.00
Griffin Construction LLC:	Base Bid: \$3,044,156.00 Alternate #1: \$45,328.00
Bremik Construction:	Base Bid: \$3,089,955.00 Alternate #1: \$57,726.00

The lowest bid was Griffin Construction LLC with a base bid of \$3,044,156. The base bid plus alternate #1 is \$3,089,484. Griffin Construction LLC worked with the district previously on the construction of Alpenglow Park.

**BUDGETARY IMPACT**

The 2026-2030 Capital Improvement Plan (CIP) allocates \$4,300,000 in system development charge funds (SDCs) for the project. Additionally, the Bend Foundation awarded the project a \$25,000 grant, which is not included in the CIP.

To date, the district spent \$340,144 on the project leaving \$3,959,856. By accepting the base bid along with alternate #1, totaling \$3,089,484, plus a 10% construction contingency of \$308,948 for a total construction budget of \$3,398,432, the district will retain \$561,423.93 for additional project-related costs. These costs include paying out the remaining design contract, permitting, FF&E and other miscellaneous owner expenses necessary to complete the project.

**STAFF RECOMMENDATION**

Staff recommend that the board award a construction contract to the low bidder, Griffin Construction LLC, for the base bid plus alternate #1, totaling \$3,089,484 and approve a 10% contingency of \$308,948, for a total construction budget not to exceed \$3,398,432.

**MOTION**

***I move to authorize the executive director to award a construction contract to Griffin Construction LLC for the Art Station Project, including Alternate #1, in the amount of \$3,089,484, and to approve a construction contingency of \$308,948, for a total construction budget not to exceed \$3,398,432.***

**ATTACHMENT**

None



# Board Meeting Summary

August 5, 2025

District Office Building | 799 SW Columbia | Bend, Oregon



## **BOARD PRESENT**

- Deb Schoen
- Cary Schneider
- Donna Owens
- Jodie Schiffman

## **BOARD ABSENT**

- Nathan Hovekamp

### **Summary of Aug. 5 board of directors meeting**

The BPRD board of directors took actions related to new and improved parks and a trail easement at the Aug. 5 meeting. A [video recording](#) is available.

### **Pine Nursery Park project**

Pine Nursery Park is a 159-acre community park that has been developed in phases since 2006. The upcoming Phase 5 project includes features identified in the park’s approved concept plan and is a high-priority project in both the district’s 2018 Comprehensive Plan and the 2024 midterm update. The project scope includes athletic field lighting, artificial turf infields, eight pickleball courts, pathway repairs and plazas, maintenance building improvements and other associated infrastructure. The design also reflects collaboration with Oregon Adaptive Sports and the Bend Pickleball Club.

Staff recommended and the board authorized the executive director to award a construction contract to the low bidder, Kirby Nagelhout Construction Company, for a total construction budget not to exceed \$6,520,568.

Construction of elements of the park project will begin soon and will be completed by summer 2026.

***Director Schoen made a motion to authorize the executive director to award a construction contract to Kirby Nagelhout Construction Company for the Pine Nursery Park Phase 5 Project, including Alternates 1 and 2, in the amount of \$5,927,789, and to approve a construction contingency of \$592,779, for a total construction budget not to exceed \$6,520,568. Director***

***Schiffman seconded. The motion passed unanimously, 4-0. (Owens, Schneider, Schiffman, Schoen)***

### **Canal trail easement**

BPRD has been working to acquire easements for three of four parcels of property along the North Unit Irrigation Canal (NUID), and the board facilitated the final property transaction to allow for a trail connection project.

Staff proposed that the district purchase the Miles Fox property for a negotiated price of \$22,000 and then transfer ownership of the parcel to the North Unit Irrigation District while retaining the necessary trail easements. This proposal was presented to the North Unit Irrigation District (NUID) Board of Directors who indicated they would accept ownership of the property.

The property is fully burdened by underlying easement rights of the Bureau of Reclamation for irrigation uses and is not developable as a park or other recreational amenity apart from a trail.

***Director Schiffman made a motion to: (1) authorize the District to purchase the Property for an amount not to exceed \$22,000, plus all related closing, legal, and due diligence costs, and otherwise, on such terms as the executive director and the district's legal counsel deem necessary or appropriate; (ii) find that the Property is not needed for public use by the district, and that the public interest may be furthered by transfer of the Property to NUID; and (iii) authorize the executive director to negotiate, execute, and deliver such instruments and documents as are necessary to convey the property to NUID in exchange for NUID's agreement to concurrently grant a trail easement to the District. Director Schneider seconded. The motion passed unanimously, 4-0. (Owens, Schneider, Schiffman, Schoen)***

### **Future park at Easton development**

The board of directors authorized the executive director to negotiate and execute a purchase and sale agreement with Pahlisch Homes at Easton Limited Partnership for a future neighborhood park site.

The district negotiated the acquisition of 2.04 acres, located in the Easton Master Planned Development in southeast Bend. 1.31 acres will be donated per land use regulations, and the district will purchase the remaining 0.76 acres, north of Knott Road and east of SE 15th Street.

The development will include a minimum of 720 housing units, including a minimum of 244 units of mixed housing (townhomes, duplexes, multi-unit dwellings, etc.). The park site is centrally located with strong trail connectivity planned.

***Director Schneider made a motion to: (1) authorize the executive director to finalize and execute a Purchase and Sale Agreement with Pahlisch Homes at Easton Limited Partnership for the acquisition of land for a neighborhood park for an amount not to exceed \$266,000,***

***plus all related closing, legal and due diligence costs and otherwise on the terms and conditions of the PSA. And (2) authorize the executive director to execute and deliver such instruments and closing documents necessary to complete the transactions contemplated by the PSA. Director Schoen seconded. The motion passed unanimously, 4-0. (Owens, Schneider, Schiffman, Schoen)***

### **Other topics**

In work session, staff shared an update about the Certified Park Recreation Professional (CPRP) Program. Offered by National Recreation and Park Association (NRPA), the certification program is designed for early to mid-career professionals seeking to advance in the parks and recreation field. There are currently over 6,500 CPRPs nationwide. Following the request from BPRD employees to obtain their CPRP in 2019, the district established a study cohort to support those employees through the study and testing process annually.

The next board of directors meeting is Aug. 19.

**Board Calendar  
2025-2026**

*\*This working calendar of goals/projects is intended as a guide for the board and subject to change.*

**SEPTEMBER 2 CANCELED**

**SEPTEMBER 16 CANCELED FOR NRPA**

**SEPTEMBER 23 SPECIAL CALL**

**WORK SESSION**

- Natural Resources Intern Presentation – *Zara Hickman and Rylin Duster (15 min)*

**CONSENT**

- Adopt Resolution No. 2025-13 of support for LWCF grant for Deschutes River Trail Natural Area

**BUSINESS SESSION**

- Naming Committee Appointment – *Rachel Colton (10 min)*
- Pickleball Complex naming (tentative) – *Matt Mercer or Michelle (10 min)*
- Award Professional Services Contract - DRT South Refinement Study – *Henry Stroud (20 min)*
- Approve Goods and Services Contract for Pine Nursery lighting – *Bronwen Mastro (10 min)*
- Amend Pine Nursery Phase Five Contract (tentative) – *Jason Powell (10 min)*

**OCTOBER 7 (ORPA)**

**OCTOBER 21**

**WORK SESSION**

- River Plan Update – *Rachel Colton (20 min)*
- Budget Committee Vacancies (2 seats) – *Kristin Toney (10 min)*

**BUSINESS SESSION**

- Name new neighborhood park site Search Area 18 – *Rachel Colton (15 minutes)*
- Award design contract for new neighborhood park site Search Area 18 – *Bronwen Mastro (15 minutes)*
- Cascade Landing & Verde Pines Qualified Property Tax Exemptions for Affordable Housing – *Rachel Colton (30 minutes)*

**Future Topics**

IGA with NUID for canal trail – *Henry Stroud*

DEI Update – *Bronwen Mastro*