



Bend Metro Park & Recreation District

November 18, 2025

Board of Directors Agenda and Reports

www.bendparksandrec.org



play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles through parks, trails and recreation.

Our Community Pledge

To reflect our community, welcome and serve equitably, and operate with transparency and accountability.

We Value

COMMUNITY by interacting in a responsive, considerate and efficient manner to create positive patron experiences and impact in the community.

INCLUSION by reducing physical, social and financial barriers to our programs, facilities and services, and making them more equitable for all.

SAFETY by promoting a safe and healthy environment for all who work and play in our parks, trails, facilities and programs.

STAFF by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

SUSTAINABILITY by fostering a balanced approach to fiscal, environmental and social assets to support the health and longevity of the district, the environment and our community.



District Office

799 SW Columbia St., Bend, Oregon 97702 | www.bendparksandrec.org | (541) 389-7275

EXECUTIVE DIRECTOR'S REPORT

BOARD MEETING SUMMARY – 11/4/2025

REPORTS – Summer Recreation Report

BOARD MEETINGS CALENDAR

GOOD OF THE ORDER

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Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter service, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at sheilar@bendparksandrec.org or 541-706-6151. Providing at least 2 business days' notice prior to the meeting will help ensure availability.

BOARD AGENDA COMMUNICATION

AGENDA DATE: November 18, 2025

SUBJECT: Bend Development Code Updates

STAFF RESOURCE: Sara Anselment, Park Planner

PREVIOUS BOARD ACTION: None

ACTION PROPOSED: For informational purposes only.

STRATEGIC PLAN: N/A

BACKGROUND

On November 5, 2025, the Bend City Council adopted a package of code amendments that included updates to fuel reduction projects in certain areas, and updates to several sections of code related to open space. A video of the proceedings is available at the following link.

https://bend.granicus.com/player/clip/854?view_id=9&meta_id=90912&redirect=true

BPRD staff reviewed the proposed amendments and provided testimony for the Planning Commission and City Council's consideration. Staff will provide an overview of these code amendments and explain more generally how the district uses the city's development code to acquire parkland and trail connections.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

None

MOTION

None

ATTACHMENT

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	November 18, 2025
SUBJECT:	Conversion of the seasonal Skyline Disc Golf course to a year-round course
STAFF RESOURCE:	Jase Newton, Recreation Services Director
PREVIOUS BOARD ACTION:	Community Sponsored Projects – January 19, 2016 Program Creation October 16, 2016 Board Update October 17, 2017 Board Update April 19, 2022 Board Update December 5, 2024 Board Update
ACTION PROPOSED:	Approve a year-round course at Skyline Park
STRATEGIC PLAN:	
Priority:	Community
Goal:	Expand and leverage collaborations to increase impact
Strategy:	Strategically align with partners that enhance the district's efforts

BACKGROUND

Throughout the years, the district has partnered with individuals and groups in the community to develop capital projects and add amenities to our parks, trails and facilities. These projects, which are initiated, planned and implemented in partnership with community members, are known as Community Sponsored Projects (CSP). In the past, requests for CSPs were directed to various staff within Park Services, Planning and Development, and Community Relations. Because the district did not have a formal process for managing CSPs, there was a lack of efficiency, consistency and transparency in how staff addressed requests.

One of the most successful projects is the temporary/seasonal disc golf course in Skyline Park. This project was a partnership with Central Oregon Disc Golf Association (CODGA) to provide a disc golf course for community usage seasonally. As part of the partnership, CODGA funded the baskets, tee pads, and tee signs (at an estimated total cost of approximately \$4,100), and the district provided directional signage and in-kind labor. Data gathered to date on the seasonal course:

- Community Feedback: The district has received positive feedback about this course. No communications were received that expressed concerns about this use.
- Park Steward Observations: The Park Stewards received no negative feedback about this use. They noted a decrease in transient usage of the site and indicated that when a small fire broke out on site, it was disc golf players who noticed it, put it out and alerted the appropriate people.

- Usage Data: Trail counters on site show over 9,000 rounds last season (October 28, 2024 – May 2, 2025).
- Impact to other users: Despite the significant usage of the course, there are no known impacts to other recreational users or parking impacts. This can be partially attributed to the minimal recreation programming that occurred during the operation of the disc golf course. The district has installed trail counters at the entrance to the district lot and the adjacent Cascade Middle School lot to better understand and monitor the quantity of vehicles using the parking lots.

As a result of this positive experience, the district would like to partner with CODGA to convert the seasonal course into a year-round course. CODGA would fundraise to help cover the expense of tee pads (\$6,500) and potentially a second set of nine baskets (\$5,000). CODGA would continue to support maintenance efforts on the course at Skyline, like their current work on the course, and their work at Pine Nursery's disc golf course.

BUDGETARY IMPACT

CODGA would fundraise to cover the expenses of tee boxes and baskets. BPRD would be responsible for staff time to assist with the installation and for the cost of signage to be added to the course.

STAFF RECOMMENDATION

Staff would like to move forward in continuing our partnership with CODGA and recommend that the board approves converting the seasonal disc golf course at Skyline Park into a year-round course.

MOTION

I move to approve the conversion of the seasonal disc golf course at Skyline Park to a year-round course.

ATTACHMENTS

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	November 18, 2025
SUBJECT:	Adopt Resolution No. 2025-15 Approving an Appropriation Transfer from Planning & Development and Contingency to Transfers out in the SDC Fund
STAFF RESOURCE:	Kristin Toney, Administrative Services Director
PREVIOUS BOARD ACTION:	The 2025-26 budget was previously adopted by the board on June 3, 2025 Approved Resolution No. 2025-14 revising the SDC project list November 4, 2025
COMMITTEE ACTION:	The 2025-26 proposed budget was previously approved by the Budget Committee on May 13, 2025
ACTION PROPOSED:	Adopt Resolution No. 2025-15 approving appropriation transfer

BACKGROUND

On November 4, 2025, the board adopted Resolution 2025-14 to modify the system development charge (SDC) capital project list to add a new project titled "Boyd Acres Shop and Offices" estimated to cost \$11,150,000 of that 41% (or \$4,250,000) may be funded through SDC improvement fee revenues. The remaining portion will be funded through SDC reimbursement revenues that have less restrictions and the facility reserve fund that gets property tax dollars from the General fund.

SDC Improvement Fees	4,250,000
SDC Reimbursements	1,500,000
Facility Reserve fund	5,400,000
	11,150,000

This project is budgeted in the FY2025-26 budget in the Facility Reserve fund and will kick-off soon with the purchase of the property from the city. This budget appropriation transfer moves the SDC improvement fee and SDC reimbursement portions to the Facility Reserve fund. It moves \$2,000,000 from the contingency and the remaining \$3,750,000 from Planning & Development categories to Transfers out. This does not change the overall appropriation and will increase the Facility Reserve Fund's Transfers In by \$5,750,000.

Requirements

System Development Fund	Adopted	Revised
Planning & Development	17,189,460	13,439,460
Contingency	2,000,000	-
Transfers Out	-	5,750,000
Total Appropriations	19,189,460	19,189,460

Resources

	Budget Resources Estimate	Revised
Facility Reserve Fund		
Transfers In	5,893,500	11,643,500

BUDGETARY IMPACT

No change to the overall appropriations.

STAFF RECOMMENDATION

Staff recommend that the board adopt Resolution No. 2025-15 approving appropriation transfer from Planning & Development and Contingency to Transfers out, in the System Development Charges fund.

MOTION

I make a motion to adopt Resolution No. 2025-15 approving the appropriation transfer for Fiscal Year 2025-26.

ATTACHMENT

- A. Resolution No. 2025-15 Appropriation Transfer Approval

BEND PARK & RECREATION DISTRICT**RESOLUTION NO. 2025-15****APPROVING A TRANSFER OF FISCAL YEAR 2025-26 BUDGET APPROPRIATION FOR THE
SYSTEM DEVELOPMENT CHARGES FUND FROM PLANNING & DEVELOPMENT AND CONTINGENCY
TO TRANSFERS OUT**

WHEREAS, on June 3, 2025 the Board of Directors (the “Board”) of the Bend Park & Recreation District (the “District”) adopted the budget for fiscal year 2025-26; and,

WHEREAS, the appropriation categories for the fiscal year 2025-26 Adopted Budget for the System Development Charges fund are Planning & Development, Contingency, and Transfers out; and,

WHEREAS, ORS 294.450 requires authorization of such transfers of appropriation (“Appropriation Transfers”) through official resolution adopted by the governing body of the District.

NOW, THEREFORE, the Board of Directors hereby resolves as follows:

1. An appropriation transfer in the System Development Charges fund from the Planning & Development and Contingency categories to Transfers out, is approved for the fiscal year 2025-26 budget in the amount of \$5,750,000. The transfer in will go to the Facility Reserve Fund.

Requirements

System Development Fund	Adopted	Revised
Planning & Development	17,189,460	13,439,460
Contingency	2,000,000	-
Transfers Out	-	5,750,000
Total Appropriations	19,189,460	19,189,460

Resources

	Budget Resources Estimate	Revised
Facility Reserve Fund		
Transfers In	5,893,500	11,643,500

2. Miscellaneous. All pronouns contained in this Resolution, and any variations of such pronouns, will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the context may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, or portion of this Resolution is for any reason held invalid, unenforceable, or unconstitutional, such invalid, unenforceable, or unconstitutional section, subsection, sentence, clause, or portion will (a) yield to a construction permitting

enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by resolution of the board to cure editorial or clerical errors, or to comply with applicable law.

ADOPTED by the Board of Directors of the District on this 18th day of November 2025.

Donna Owens, Board Chair

Attest:

Michelle Healy, Executive Director

BOARD AGENDA COMMUNICATION

AGENDA DATE:	November 18, 2025
SUBJECT:	Adopt Resolution No. 2025-16 - Establishing that district employees are ineligible to serve as board members
STAFF RESOURCE:	Sheila Reed, Assistant to the Executive Director
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Adopt Resolution No. 2025-16
STRATEGIC PLAN:	N/A

BACKGROUND

Oregon Revised Statute (ORS) 198.115 allows a district, by ordinance or resolution adopted at least one year prior to a regular district election, to determine that district employees are not eligible to serve as members of that district's governing board. The purpose of this statute is to maintain clear separation between governance and administration, avoid real or perceived conflicts of interest, and uphold transparency and accountability in public service.

Currently, the district does not have a formal ordinance or resolution addressing employee eligibility to serve on the board of directors. While no such conflict has arisen, establishing clear parameters ensures consistency and reinforces good governance practices. This resolution has no bearing on individuals once they leave district employment.

If adopted, the attached resolution takes effect on December 19, 2025.

BUDGETARY IMPACT

None

STAFF RECOMMENDATION

Staff recommend approval of Resolution No. 2025-16.

MOTION

I move to approve Resolution No. 2025-16 establishing that district employees are ineligible to serve as members of the district governing board.

ATTACHMENT

- A. Resolution No. 2025-16 – Establishing that district employees are ineligible to serve as members of the governing board.

**BEND PARK & RECREATION DISTRICT
RESOLUTION NO. 2025-16
ESTABLISHING THAT DISTRICT EMPLOYEES ARE INELIGIBLE TO SERVE AS MEMBERS
OF THE GOVERNING BOARD**

WHEREAS, “district”, as defined in ORS 198.010(4), includes a park and recreation district organized under ORS chapter 266; and

WHEREAS, ORS 198.115 provides that a special district, by ordinance or resolution that takes effect at least one year prior to the date of the regular district election, may provide that any individual who is an employee of the district is not eligible to serve as a member of the governing board of the district by which the individual is employed; and

WHEREAS, the next regular election for the Bend Park & Recreation District (the “District”) is May 18, 2027; and

WHEREAS, the District’s Board of Directors (the “Board”) recognizes the importance of maintaining clear boundaries between governance and administration to ensure transparency, accountability, and the avoidance of actual or perceived conflicts of interest; and

WHEREAS, the Board finds that it is in the best interest of the district and the public it serves to establish that District employees are not eligible to serve as members of the Board.

NOW, THEREFORE, the Board resolves as follows:

1. Ineligibility of Employees. Pursuant to ORS 198.115, any individual who is an employee of the district shall not be eligible to serve as a member of the District’s Board.
2. Effective Date. This Resolution shall take effect on December 19, 2025 (the “Effective Date”), which is at least one year prior to the date of the district’s next regular election, and shall apply to all elections and appointments to the Board occurring more than one year after the Effective Date.
3. Miscellaneous. All pronouns contained in this Resolution, and any variations of such pronouns, will be deemed to refer to the masculine, feminine, or neutral, as the context may require. The singular includes the plural, and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. The provisions of this Resolution are severable. If any section, subsection, sentence, clause, or portion of this Resolution is for any reason held invalid, unenforceable, or unconstitutional, such invalid, unenforceable, or unconstitutional section, subsection, sentence, clause, or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by resolution of the Board to cure editorial or clerical errors, or to comply with applicable law.

[Signatures on following page.]

ADOPTED by the Board of Directors on this 18th day of November 2025.

Donna Owens, Board Chair

Attest:

Michelle Healy, Executive Director

DRAFT

BOARD AGENDA COMMUNICATION

AGENDA DATE:	November 18, 2025
SUBJECT:	Board and Committee Member Appointment Process
STAFF RESOURCE:	Sheila Reed, Assistant to the Executive Director
PREVIOUS BOARD ACTION:	None
ACTION PROPOSED:	Approve the board policy for Board and Committee Appointments
STRATEGIC PLAN:	N/A

BACKGROUND

Last month, staff presented this topic to the Board during a work session to discuss formalizing the process for appointing and reappointing members to advisory committees. For consistency, the policy also addresses filling Board vacancies. Based on Board feedback, it establishes a clear and transparent process outlining eligibility, term limits, and recruitment steps to ensure fairness and effective governance for the Board of Directors, Budget Committee, and Park Naming Committee.

This policy strikes a balance between honoring dedicated volunteers who wish to continue their service and creating opportunities for new community members to get involved. It also ensures efficient use of staff and community time by streamlining formal processes and helps maintain active, fully staffed committees if community participation declines.

BUDGETARY IMPACT

None, the district budgets funds to conduct recruitments annually.

STAFF RECOMMENDATION

Staff recommend approval of the policy for the Board and Committee Member Appointment

MOTION

I move to approve the policy for the Board and Committee Member Appointment process.

ATTACHMENT

- A. Board Policy: Board and Committee Appointments



Board Policy
Board and Committee Appointments
Approved Date: November 18, 2025

Donna Owens, Chair

Page 1 of 3

Board and Committee Appointments

Purpose:

This policy outlines the Board's responsibilities and processes for filling vacancies and expired terms for the Board of Directors and its advisory committees. It establishes a consistent and transparent approach to appointments, reappointments, and eligibility requirements to ensure effective governance and representation of the community the district serves.

Eligibility Requirements for all Appointed Positions

To be eligible for appointment to the Board of Directors, Budget Committee, or Park Naming Committee, individuals must minimally:

- Be a resident within the district boundaries for the entirety of their term.
- Be a registered voter for the district.
- Be at least 18 years of age.
- May not be employed by the district.

Board Member Appointments

1. Solicitation of Applications

- Upon declaration of a vacancy, the district will publicly solicit applications from eligible individuals.
- The application period shall be open for a defined timeframe, allowing adequate opportunity for interested applicants to apply.

2. Review and Scoring of Applications

- All completed applications will be organized and provided to Board members in advance for review and scoring.

Reviewer: Executive Director
Last Review Date: November 2025
Next Review Date: November 2030
Review Schedule: 5 years

- Board members will use a standardized scoring matrix to evaluate each applicant based on qualifications, community involvement, and alignment with district mission and values.

3. Selection of Candidates for Interview

- In an open public session, individual scoring will be provided to the Board for discussion and to determine the applicants that may be interviewed.

4. Interview and Appointment

- Interviews will be conducted during a subsequent open session of the Board.
- Each Board member will score interviewed applicants in open public session to provide guidance for further discussion for the appointment(s).
- The Board will deliberate, vote, and make the final appointment decision in an open session. The appointed individual will serve until the next regular election or for the remainder of the unexpired term, whichever occurs first.

Budget Committee Appointments

1. Term Structure and Reappointment

- Budget Committee members serve three-year terms.
- Members may be reappointed up to two additional consecutive terms, not to exceed nine years of continuous service.
- After serving the maximum allowed consecutive terms, a former member may reapply following a three-year absence from the committee.

2. Reappointment Process

- If a current Budget Committee member is eligible and requests reappointment, the Board may reappoint them without external recruitment or application.
- Reappointments will be considered on the consent agenda during an open public meeting.

3. Appointment When Positions Are Vacant

- If a vacancy exists or an incumbent does not request reappointment, the district will publicly solicit applications.
- The application period shall be open for a defined timeframe, allowing adequate opportunity for interested applicants to apply.

Review and Scoring of Applications

- All completed applications will be organized and provided to Board members in advance.
- Board members will use a standardized scoring matrix to evaluate each applicant based on qualifications, community involvement, and alignment with district mission and values.

- The top-ranking applicants will be brought forward for Board consideration and appointment in open session.

Park Naming Committee Appointments

1. Term Structure and Reappointment

- Park Naming Committee members serve four-year terms.
- A member may be reappointed for one additional consecutive term (for a total of eight years of continuous service).
- After reaching the maximum consecutive terms, a former member may be considered for appointment again after a two-year absence from the committee.

2. Reappointment Process

- If a current Naming Committee member is eligible and requests reappointment, the Board may reappoint them without external recruitment or application.
- Reappointments will be considered on the consent agenda during an open public meeting.

3. Appointment When Positions Are Vacant

- If there is a vacancy or no eligible member requests reappointment, the district will publicly solicit applications.
- The application period shall be open for a defined timeframe, allowing adequate opportunity for interested applicants to apply.

4. Review and Scoring of Applications

- All completed applications will be organized and provided to Board members in advance.
- Board members will use a standardized scoring matrix to evaluate each applicant.
- The top-ranking applicants will be brought forward for Board consideration and appointment in open session.

General Provisions

- Scoring matrices and applicant materials shall be retained in accordance with Oregon public records requirements.
- The Board retains discretion to conduct interviews or appoint based on application scoring alone.
- The Board retains the discretion to make alternative decisions regarding reappointments when it determines that doing so is in the best interest of the district or warranted by specific circumstances.

Work Session

The work session focused on the Revenue Impacts of Tax Exemptions and Tax Increment Finance (TIF) Areas, presented by Kristin Toney and Rachel Colton. The city's use of tax exemptions—such as nonprofit, rental, and multi-unit property exemptions—and various TIF mechanisms.

Key findings included:

- Estimated foregone revenue from current and proposed tax exemptions: \$1.6 million.
- Estimated foregone revenue from TIFs: \$38.6 million.
- Total projected impact: \$40.2 million over 30 years (FY26–FY57).

The board was informed that while TIFs do not affect individual taxpayers directly, they divert revenue from taxing districts during their active periods. The city currently has three major TIF areas and several “Tiny TIFs,” with potential for expansion under Oregon law.

To date, BPRD has also approved \$5.38 million for waivers for 813 units of affordable housing development.

Consent Agenda

The board approved the reappointment of Corey Johnson and Cara Marsh-Rhodes to the Budget Committee for another three-year term. Both members had completed prior terms and expressed interest in continuing their service. The Budget Committee comprises five board members and five appointed community members.

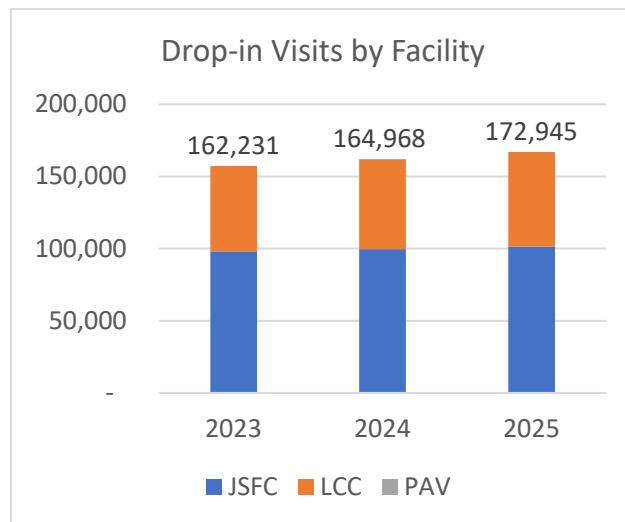
Director Schoen made a motion to appoint Corey Johnson and Cara Marsh-Rhodes to another 3-year term on the Bend Park and Recreation District budget committee. Director Schneider seconded. The motion passed unanimously, 5-0. (Schiffman, Schneider, Schoen, Hovekamp, Owens)

The next board meeting is Nov. 18.

Recreation Department Seasonal Report – Summer 2025

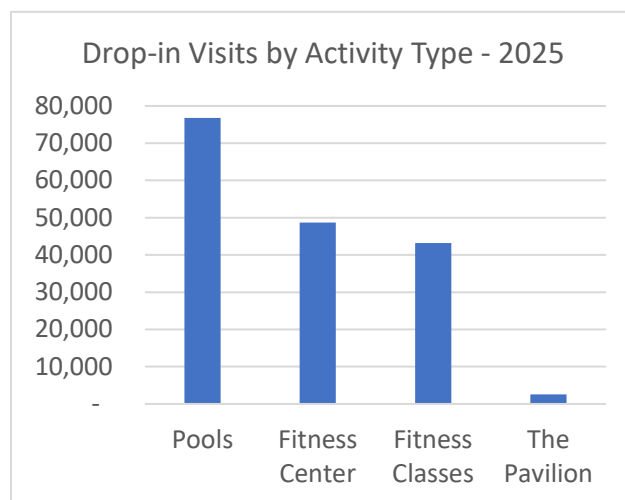
Recreation Seasonal Reports summarize the Recreation Department’s performance each season, tracking registered program and facility drop-in participation, and financial trends. The Summer 2025 report covers the period from June 16 through September 1, 2025, and includes comparative data from prior years to highlight patterns and progress. Each chart features a brief interpretation of key findings, followed by an explanation of the underlying criteria (in italics).

This summer reflected steady participation and continued fiscal stability across facilities and programs, with modest revenue growth, strong fitness drop-in participation, and a leveling of program demand as post-pandemic trends normalize. The season was one week longer than last year due to the previous year’s school calendar extension for weather-related closures. Notably, BPRD introduced payment plans for in-house full-day summer camps (The PAC, Operation Recreation, Riley Ranch Camp, and Adventure Camp) with 65% of registrants opting to use the new payment plan option, marking a successful first year of implementation.



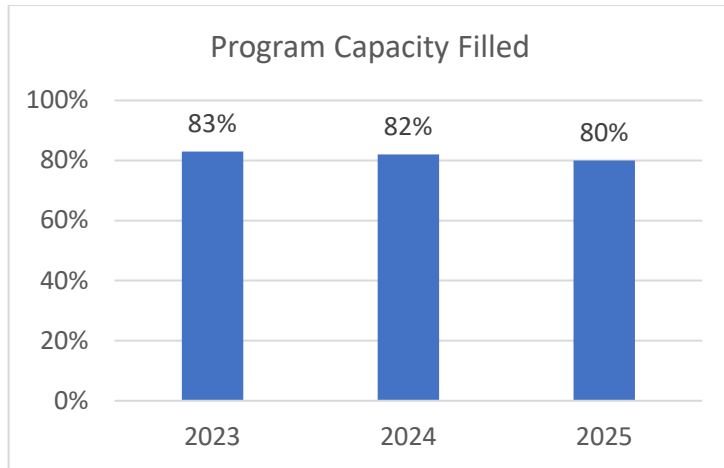
Total drop-in visits to facilities increased 5% over last year, with Larkspur showing strong growth of 11% and JSFC increasing 2%. This summer included one additional week compared to last year; when adjusted for the same period, visitation remains consistent, indicating that strong post-pandemic growth has stabilized.

Drop-in visits include passholder and single-visit users at recreation facilities. It does not show visits for registered programs (such as swim and skate lessons), facility rentals and competitive user groups.



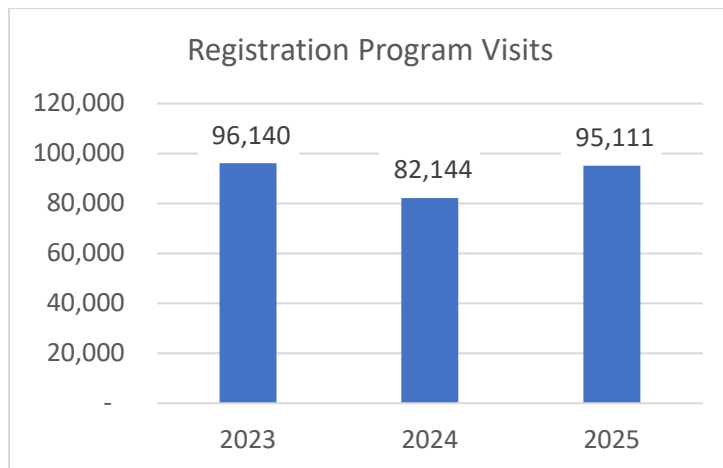
Fitness classes and fitness center visits increased 12% over last year, while pool visits were down compared to last year. Pavilion drop-in is limited due to The PAC summer camp utilizing the space.

The primary purpose for a visit is selected by the user at time of entry. While some people participate in more than one activity in a single visit, they are only counted under their primary purpose. Water exercise classes are shown under Fitness Classes and not Pools. Pool visits also do not include swim lessons and competitive team use.



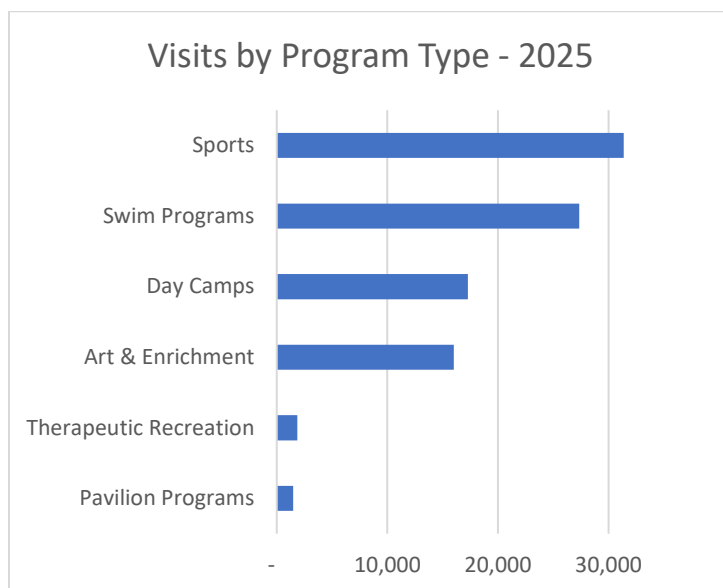
The percent of capacity filled in registered programs continue to trend slightly lower. This is due to additional capacity being added to programs and a leveling of demand in some cases. Summer tends to have a lower fill rate, due to many programs utilizing our parks and fields, allowing a larger capacity.

Program capacity is the % of all available spots filled in registered recreation programs.



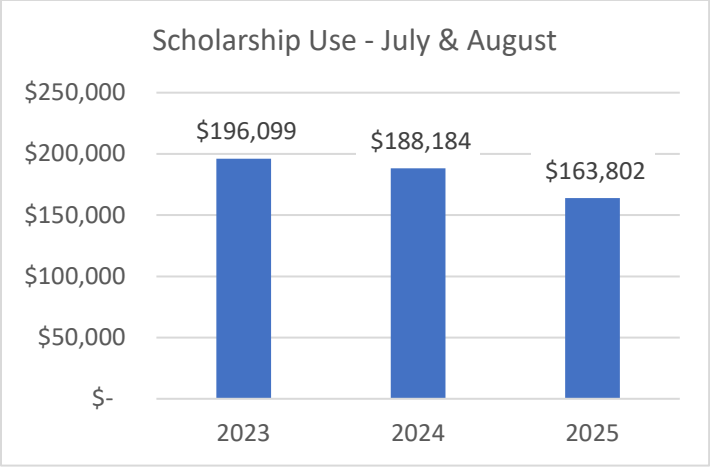
With one additional week of summer camps compared to last summer, program visits rebounded, but not showing growth from 2023.

Program visits show the number of participant visits to registered programs considering both the number of people registered and the number of times a program meets.



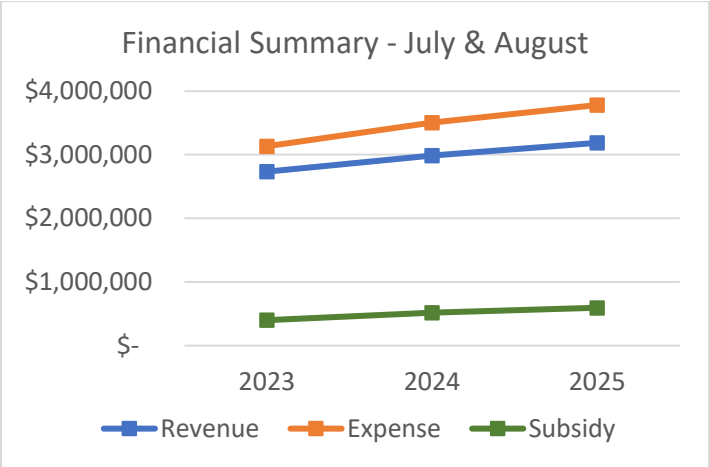
Sports programs typically have the most visits in the summer, due to the large number of sports camps and popular adult sports leagues. Swim lessons remain very popular, with full-day and half-day summer camps right behind.

Program visits show the number of participant visits to registered programs considering both the number of people registered and the number of times a program meets. Day camps include our full-day camps: PAC, Operation Recreation, Cougar Camp, Riley Ranch Camp and Adventure camp



Scholarship use decreased 13% this summer. This is a result of strategic adjustments made to the scholarship program to maintain its sustainability, including requiring in-district status to be eligible and aligning automatic qualifiers to current SNAP guidelines.

Scholarship use shows the amount of scholarship support provided for discounted programming for July and August.



Revenue is up 5% over last year while expenses are up 6% with both running slightly under budget. The resulting tax subsidy, while higher than last summer, is under budget.

July and August revenue and expenses for the Recreation Department with the resulting tax subsidy.

**Board Calendar
2025-2026**

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

DECEMBER 2 – Canceled

DECEMBER 16

EMPLOYEE RECOGNITION

Sue Glenn

- Shannon Gilman

STAFF INTRODUCTIONS

Alli Jorgensen

- Trisha Russell, Fitness Supervisor

Jase Newton

- David Kieffer, Events and Athletics Manager

WORK SESSION

- River Plan Update – *Rachel Colton (20 min)*

CONSENT AGENDA

- Codify HR Policies

BUSINESS SESSION

- Annual Comprehensive Financial Report and Audit – *Eric Baird and Audit Firm (30 min)*
- Approve Boyd Acres Shop construction contract – *Bronwen Mastro (15 min)*
- Approve Old Bend Gym Wall Repair construction contract – *Bronwen Mastro (10 min)*
- B&G Club Lease – *Kristin Toney (15 min)*
- Res No. 2025-xx Budget Amendment Rental Fund– *Kristin Toney (15 min)*

JANUARY 6

STAFF INTRODUCTIONS

WORK SESSION

- Optimize Play – *Kristin Toney (15 min)*
- LOS Indoor Recreation – *Matt Mercer (30 min)*

BUSINESS SESSION

- Approve Amendment #4 for Bend FC Ground Lease – *Brian Hudspeth (15 min)*
- Approve Amendment to Pre-construction JSFC Pool Cover Contract – *Brian Hudspeth (45 min)*

JANUARY 20

WORK SESSION

- Recreation Facility Feasibility Study – *Matt Mercer (45 min)*

CONSENT

- Board Manual Update

BUSINESS SESSION

BUDGET WORKSHOP – January 23