



Bend Park & Recreation District

April 21, 2026

Board of Directors Agenda and Reports

www.bendparksandrec.org



play for life



Our Vision

To be a leader in building a community connected to nature, active lifestyles and one another.

Our Mission

To strengthen community vitality and foster healthy, enriched lifestyles through parks, trails and recreation.

Our Community Pledge

To reflect our community, welcome and serve equitably, and operate with transparency and accountability.

We Value

COMMUNITY by interacting in a responsive, considerate and efficient manner to create positive patron experiences and impact in the community.

INCLUSION by reducing physical, social and financial barriers to our programs, facilities and services, and making them more equitable for all.

SAFETY by promoting a safe and healthy environment for all who work and play in our parks, trails, facilities and programs.

STAFF by honoring the diverse contributions of each employee and volunteer, and recognizing them as essential to accomplishing our mission.

SUSTAINABILITY by fostering a balanced approach to fiscal, environmental and social assets to support the health and longevity of the district, the environment and our community.

play for life

District Office

799 SW Columbia St., Bend, Oregon 97702 | www.bendparksandrec.org | (541) 389-7275



Board of Directors

April 21, 2026

District Office Building | 799 SW Columbia | Bend, Oregon



AGENDA

4:00 pm BOARD SELF-EVALUATION – The board will meet ahead of the regular board meeting to discuss their board self-evaluations.

In-person: Conference Room B at 799 SW Columbia St. Bend, OR 97703

Virtual/remote:

<https://us02web.zoom.us/j/89315155579?pwd=erfAryZIRcYzlZjW6Umz6oBd4Nq6QL.1>

Passcode:261394

The board of directors will hold its bi-monthly regularly scheduled meeting. In accordance with Oregon state law, this meeting is open to the public and may be attended in person or remotely.

In-person: Community Room at 799 SW Columbia St. Bend, OR 97703

Virtual/remote: There are two ways to join remotely:

- Via Zoom: click the link below and enter the passcode:
<https://us02web.zoom.us/j/81492874137?pwd=lbOwoSKVFsLbsWus4AaYbKYz2aNuFW.1>
Passcode:541688
- **Telephone:** Call 1 669 900 6833 and enter the webinar ID: 814 9287 4137 and passcode: 541688

5:30 pm CONVENE MEETING

ROLL CALL

VISITORS

The board welcomes comments on district-related topics. This time is for listening only and is not intended to be a dialog with the board. Comments are limited to three minutes and may be provided in person or virtually. In-person speakers must complete a comment card and submit it to staff. Virtual participants should use the “Raise Hand” feature and will be called in the order received; cameras and microphones should be enabled. If there are questions, follow up will occur after the meeting. Thank you for your involvement.

WORK SESSION

1. Vehicle Fleet Leasing *Kristin Toney and Sasha Sulia (30 min)*
2. North Shevlin Refined Trail Plan – *Quinn Keever and Henry Stroud (20 min)*

CONSENT

1. Approve Employee Health Insurance Contract

BUSINESS SESSION

1. Approve Annexation Policy and Procedures – *Sara Anselment (20 min)*
2. Approve Revised IGA for Trail Maintenance and Coordinated Planning with City of Bend – *Henry Stroud (20 min)*

EXECUTIVE DIRECTOR'S REPORT

MEETING SUMMARY – 4/7/26

REPORTS

BOARD MEETINGS CALENDAR

GOOD OF THE ORDER

ADJOURN



Accessible Meeting/Alternate Format Notification

This meeting location is accessible. Sign and other language interpreter services, assistive listening devices, materials in alternate format or other accommodations are available upon advance request. Please contact the Executive Assistant no later than 24 hours in advance of the meeting at nataliem@bendparksandrec.org or 541-706-6151. Providing at least 2 business days' notice prior to the meeting will help ensure availability.

BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 21, 2026
SUBJECT:	Vehicle Fleet Leasing
STAFF RESOURCE:	Kristin Toney, Administrative Services Director Sasha Sulia, Park Services Director JoAnna Edwards, Purchasing and Contract Coordinator
ACTION PROPOSED:	For informational purposes only
STRATEGIC PLAN:	
Priority:	Service
Goal:	Steward fiscal resources, and further environment and social sustainability
Strategy:	Use financial modeling and other planning tools to holistically evaluate, plan and forecast necessary expenditures for system expansion, operations and maintenance

BACKGROUND

Bend Park & Recreation District (district) relies on a diverse vehicle fleet to support park operations, maintenance, and service delivery across the organization. In recent years, staff have experienced increasing challenges related to fleet affordability, vehicle downtime, and unpredictable maintenance costs, largely driven by an aging fleet and uneven replacement cycles.

The district's current fleet consists of approximately 80 vehicles spanning a wide range of ages, uses, and departments. Vehicles range in model year from the early 2000's to 2026 and include pickups and work trucks, specialty and utility vehicles, passenger vans, transit vans, buses, and a small number of light-duty and electric vehicles. Fleet assignments are distributed across Facilities, Recreation, Landscape, Natural Resources, Planning and Development, Stewardship, and Custodial services. Approximately half of the fleet is designated as essential to daily operations, with the passenger vans and buses used seasonally or during peak summer months.

The fleet's ages and conditions vary. While many vehicles with more than 100,000 miles are over 20 years old, a few vehicles from the early 2000s have fewer than 50,000 miles. Although these older vehicles are well maintained by the district's fleet technicians, they are becoming more challenging and costly to service. Maintenance and repair costs vary significantly by vehicle type and age, resulting in fluctuating annual expenses and increased administrative effort to manage repairs, warranties, and recalls. Additionally, older vehicles lack the required safety features, such as back up cameras, and have lower fuel efficiencies compared to newer vehicles. This mixed fleet profile has prompted staff to evaluate alternative fleet management approaches, including leasing, to improve reliability, cost predictability, and operational efficiency.

Staff engaged operational and maintenance employees to evaluate a fleet leasing model with Enterprise Fleet Management. Employees' feedback was supportive of leasing to improve vehicle reliability, reduce administrative burden, and stabilize costs.

Enterprise Fleet Management participates in a cooperative purchasing contract through Sourcwell, which allows the district to utilize competitively procured fleet management services without conducting a separate solicitation. Many public agencies in Oregon use this same contract. As part of staff's due diligence, references were contacted at the City of Stayton, City of Lebanon, and City of Coos Bay. Each agency reported positive experiences with Enterprise and noted strong communication, helpful vehicle replacement planning support, and success using a hybrid maintenance approach similar to what the district is proposing. Agencies also shared that starting with more vehicles earlier in implementation improved program efficiency. Overall, reference feedback confirmed the program is working well for comparable agencies and supported staff's recommendation to move forward.

Vehicle leasing offers the district a more predictable and modernized approach to managing fleet operations. Vehicles are acquired at government-discounted pricing and replaced on planned lifecycles, reducing the risks associated with aging assets. Leasing converts large, irregular capital purchases and variable maintenance expenses into consistent operating costs, improving budget predictability and long-term financial planning. The leasing program also includes coordinated maintenance through local vendors, 24/7 roadside assistance, centralized tracking of service and repairs, and active management of warranties and recalls. Replacement vehicles are delivered before existing vehicles are removed, minimizing service disruptions and operational impacts.

From a budget perspective, leasing would eliminate the need for large, irregular vehicle purchases as groups of vehicles reach replacement thresholds. In the current fiscal year, the district purchased seven vehicles, five of which were replacements, totaling \$426,570. In the prior fiscal year, ten vehicles were purchased, including nine replacements, totaling \$582,309. A total of thirty-three vehicles in the fleet were purchased in 2008 or earlier and are meeting the need for replacement, as they are less fuel efficient and incur higher maintenance costs. The district currently spends approximately \$170,000 annually on fuel and \$50,000 in direct maintenance costs. Transitioning to a leased fleet will stabilize overall fleet costs over time, reduce fuel and maintenance expenses through a more fuel-efficient fleet, and provide a consistent annual fleet budget of approximately \$500,000-\$650,000, inclusive of vehicle replacements, fuel, and maintenance.

BUDGETARY IMPACT

Vehicle leasing contract costs would be incorporated into the Park Service's Department operating budget as predictable monthly expenses. Leasing will improve cost stability over time and reduce exposure to unplanned maintenance and replacement costs. It is also expected to allow district fleet techs the opportunity to focus more of their time on servicing specialty vehicles (not part of the lease) and other equipment. Long-term leasing may slow the need to add additional position in the fleet division as the district grows.

STAFF RECOMMENDATION

Staff recommends the board authorize moving forward with negotiating a contract with Enterprise Fleet Management to transition the district's vehicle fleet to a leased fleet model to improve

reliability, reduce operational risk, and increase budget predictability. A contract with Enterprise, via a cooperative contract agreement, would still need to be brought before the board for review and approval at a future meeting.

MOTION

None, however, staff is seeking board feedback and questions on the proposal to pursue a fleet leasing contract during this work session discussion.

ATTACHMENT

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 21, 2026
SUBJECT:	North Shevlin Refined Trail Plan
STAFF RESOURCE:	Henry Stroud, Principal Planner Quinn Keever, Planner
PREVIOUS BOARD ACTION:	Approved Shevlin Park Recreation Management Plan Adopted Bend Park and Recreation District Comprehensive Plan 2024 Midterm Update
ACTION PROPOSED:	None
STRATEGIC PLAN:	
Priority:	Service
Goal:	Support the recreational needs of an evolving community through programming, parks, trails and facilities
Strategy:	Maintain adopted levels of service targets for parks, trails and facilities

BACKGROUND

Shevlin Park is a 964-acre regional park in the northwest portion of the district. The park is divided by Shevlin Park Road, creating two distinct sections: North Shevlin and South Shevlin. South Shevlin accommodates the majority park visitors, who come to use the extensive trail network and the picnic shelter in Aspen Meadow.

North Shevlin includes Aspen Hall, a popular rental venue for weddings and other gatherings, a fishing pond, and limited trails along the west side of Tumalo Creek. North Shevlin has traditionally received significantly fewer visitors than South Shevlin.

In 2015, the district created the Shevlin Park Recreation Management Plan to address the impacts that high numbers of visitors were having on the park, primarily in South Shevlin. With extensive public outreach, the plan identified issues and potential solutions throughout the park. However, because North Shevlin was not heavily used at that time, the primary issues identified in the area were related to an unofficial swimming spot near the Tumalo Irrigation District diversion, not trail development and management

In 2019, the Westside Transect Zone (WTZ) was adopted along the west side of Shevlin Park. This special zoning district allows low density residential development next to Shevlin Park to accommodate the orderly transition of density from high and standard density within city limits to lower densities near Shevlin Park. New development within the WTZ is also required to provide public trail access to Shevlin Park in coordination with the district.

The district has established new public trail connections to South Shevlin in the Westgate Neighborhood, which was the first major housing development within the WTZ. Skyline Ranch is a new planned housing development next to North Shevlin which was also required to provide public trail access to Shevlin; however the district has no formal trails established in this part of North Shevlin.

As Bend has grown and new neighborhoods have been developed within the WTZ, total visits to Shevlin Park have also increased. In North Shevlin, an unauthorized parking area evolved along Shevlin Park Road and numerous social trails have become established causing erosion and damaging habitat. In 2015, the main trail in North Shevlin west of Tumalo Creek had 9,877 visitors. In 2025, that same trail had 24,286 visitors.

In response to the planned Skyline Ranch development, the district added a planned trail in North Shevlin as part of the 2024 Mid-term Comprehensive Plan Update and initiated a more detailed trail planning effort for North Shevlin which included documenting social trails, identifying locations with recent or ongoing erosion, and documenting dangerous conditions such as the user-made parking area off Shevlin Park Road.

During this presentation, staff will present the refined trail plan for North Shevlin and solicit input from the board of directors.

BUDGETARY IMPACT

Staff will discuss preliminary budget estimates at the April 21 board meeting.

STAFF RECOMMENDATION

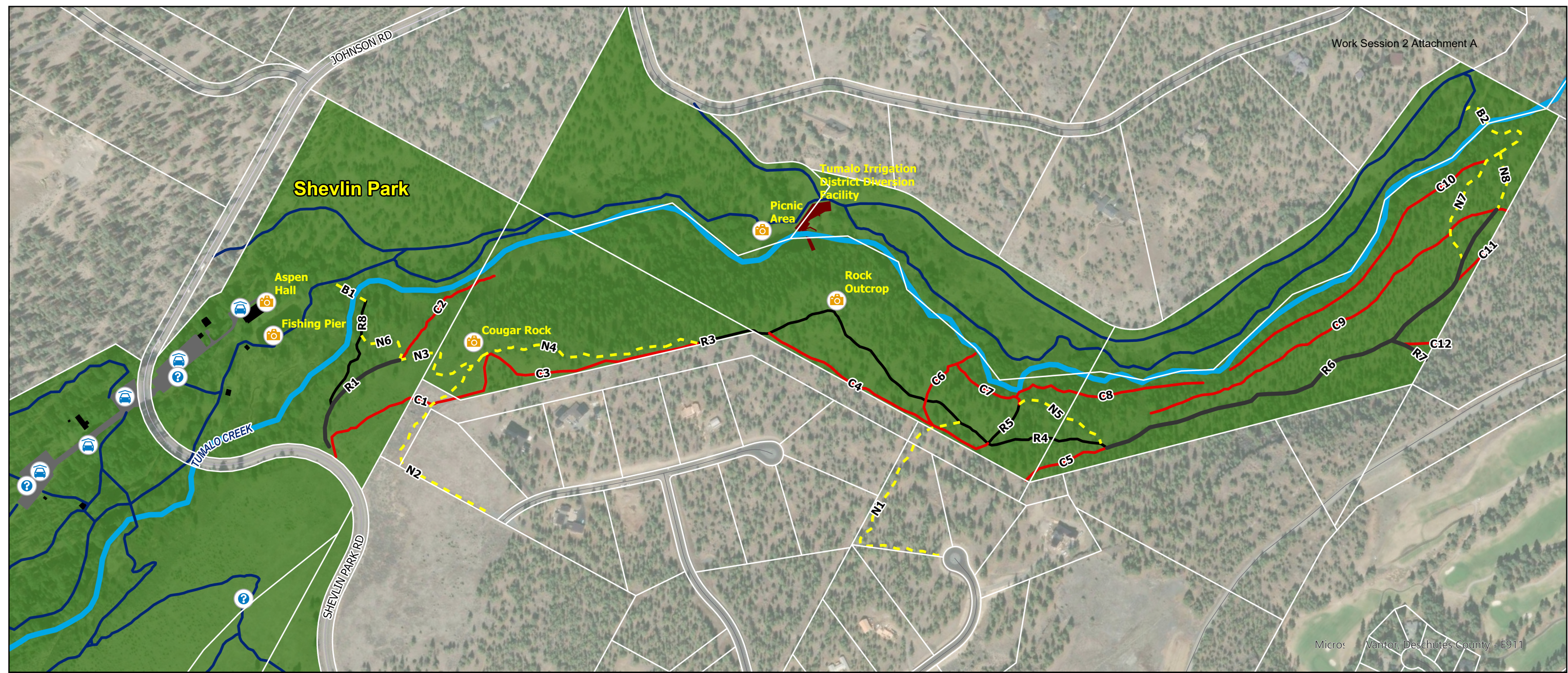
None, for informational purposes only.

MOTION

None

ATTACHMENT

Attachment A: North Shevlin Refined Trail Plan

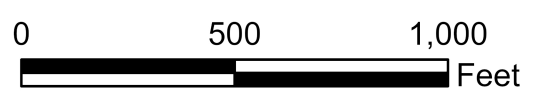


Micro: Vantor, Deschutes County - E911

North Shevlin - Refined Trail Plan

- Sanctioned Trail
- Natural Surface Road - Recommend Improvement
- New Planned Trail
- Unsanctioned Trail - Recommend Closure
- Unsanctioned Trail - Recommend Improvement

- Point of Interest
- Parking Lot
- Informational Sign
- Tumalo Creek
- Building
- Parking Lot
- Tumalo Irrigation District Diversion Dam



BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 21, 2026
SUBJECT:	Employee Health Insurance Contract
STAFF RESOURCE:	Kathleen Hinman, Human Resources Director
ACTION PROPOSED:	Authorize the executive director to execute employee health insurance contract for fiscal year 2026-27
STRATEGIC PLAN:	
Priority:	Team
Goal:	Attract and retain qualified employees at staffing levels that support desired service levels
Strategy:	Be competitive with other employers' wages and benefits

BACKGROUND

The district partners with Brown & Brown, its insurance broker, each year to find the best medical and prescription drug insurance plan for employees at competitive prices. This year, PacificSource, the current provider, initially proposed raising costs by 16.7%. Since it had been a while since reviewing options, the district decided to seek bids from other carriers. Brown & Brown managed the request for proposals and received several offers, most suggesting a 9% increase, including a revised bid from PacificSource. One provider submitted an unusually low bid, but after discussions, the district chose not to accept it due to concerns about lacking a rate guarantee for the following year and member care disruption from switching provider networks.

After ongoing negotiations with PacificSource, the district reduced the cost increase to 7.4%. On April 7, 2026, the health insurance renewals were presented to the Benefits Review Task Force, which supported the recommendation to continue providing employee medical and prescription drug insurance coverage through PacificSource.

BUDGETARY IMPACT

The PacificSource medical insurance plan will cost the district \$2,855,544 for the June 2026–May 2027 benefit year. Part-time dental and vision rates are unchanged, while full-time dental increases by 3% and vision rates remain the same, with improved exam and hardware allowances. Employer-paid Life, AD&D, and Long-term Disability rates are decreasing. These updated benefit rates will be used for the 2026–27 fiscal year budget.

STAFF RECOMMENDATION

Staff recommend the board authorize the executive director to execute the PacificSource medical insurance contract for the June 2026 through May 2027 benefit plan year.

MOTION

I move to authorize the executive director to execute the June 2026 through May 2027 health insurance contract with PacificSource for an amount not to exceed \$2,855,544.

ATTACHMENT

None

BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 21, 2026
SUBJECT:	Annexation Policy and Procedures
STAFF RESOURCE:	Sara Anselment, Planner
GUEST PRESENTER:	Garrett Chrostek, Bryant Lovlien & Jarvis
PREVIOUS BOARD ACTION:	February 20, 2018: Approved Annexation Policy and Procedures; adopted Resolution No. 408
ACTION PROPOSED:	Approve updated Annexation Policy and Procedures
STRATEGIC PLAN:	
Priority:	Service
Goal:	Support the recreational needs of an evolving community through programming, parks, trails, and facilities
Strategy:	Monitor and adapt programming to meet community needs

BACKGROUND

In December 2016, the city of Bend expanded its urban growth boundary (UGB), which increased the amount of property located outside of the district's boundary that was eligible to be brought into city limits. In response to the UGB expansion and subsequent changes to the Bend Development Code regarding annexation procedures, the district adopted its existing Annexation Policy and Procedures in February of 2018. At that time, the board of directors also adopted a resolution that authorized the future annexation of any property within the expanded UGB, eliminating the need for the board to consider each proposed annexation individually. Annexations occurring outside the UGB are approved by the board of directors on a case-by-case basis.

As the city of Bend and surrounding areas develop, the district regularly annexes new areas into its boundary to ensure that the district appropriately includes properties that benefit from the services it provides. New annexations into the district are primarily the result of requirements enforced by the city of Bend and Deschutes County as part of land use development approvals. The city requires annexation into the district prior to annexation into city limits. Deschutes County formerly required annexation into the district for properties located in certain zoning designations as a condition of approval for subdivision or partition applications. However, following a recent legal review of the Deschutes County Code, the county determined that this requirement is no longer enforceable. This change prompted a review and update of the district's annexation policy.

District staff worked with the district's legal counsel to draft a revision of the existing Annexation Policy and Procedures (Exhibit A) for board consideration. The key updates to the policy and procedures are:

- Removed language that permitted deferred annexation outside of the UGB.
- Added "or is otherwise required" to the outside-UGB procedures to capture one-time or unique scenarios that require annexation.
- General cleanup and streamlining of language throughout.

During the board meeting, staff and legal counsel will review the updated policy and provide general information related to district annexation.

BUDGETARY IMPACT

Annexations require staff time to meet with landowners and process petitions. However, applicants are required to pay the fees associated with annexation and to take the lead in preparing the petition and other documentation required for annexation.

Annexed properties will be subject to district property taxes and potentially system development charges for development. It is difficult to quantify the revenue from future annexations because revenues will be dependent on when annexations occur, the types of improvements made to the property, and the eventual assessed value.

STAFF RECOMMENDATION

Staff recommend that the board approve the proposed Annexation Policy and Procedures.

MOTION

I make a motion to approve the updated Annexation Policy and Procedures.

ATTACHMENTS

Exhibit A –Annexation Policy and Procedures 2026 Update

Exhibit B – 2018 vs 2026 Annexation Policy REDLINE comparison



Annexation Policy and Procedures

Purpose

As Bend and surrounding areas develop, it becomes necessary from time to time to adjust the boundaries of the district to ensure the district's boundaries appropriately include those properties that benefit from the services provided by the district. Boundary adjustments occur through annexation, which require either a vote or the consent of the property owner. The district primarily relies upon consenting property owners to expand its boundaries, whose consent is typically provided to secure development approvals from the City of Bend ("city") or Deschutes County ("county"). This document sets forth the district's policies and procedures with respect to annexation to guide both district staff and property owners through the annexation process.

Annexation Policy

1. The boundaries of the district should encompass all properties that reasonably benefit from proximity to the district's facilities and which, in fairness, should contribute to the district's operational costs.
2. Unless the public interest demands otherwise, the district will primarily rely upon property owners to consent to annexation into the district as part of the land use and development process.
3. The district will coordinate with the city and the county to establish land use regulations that facilitate the annexation of properties that would benefit from district's facilities when such properties seek land use approvals for further development from the city or the county.
4. Properties within the city's urban growth boundary ("UGB") are sufficiently proximate to the district's facilities that they benefit from the existence of those facilities and should be annexed into the district. The district shall approve any petition to annex lands within the UGB into the district but may authorize deferred annexation if the property is not contiguous to district's then current boundaries.
5. Properties outside of the UGB may be annexed into the district provided they are contiguous to the existing district boundary and the district can reasonably provide services to the subject area. Petitions seeking to annex lands outside of the UGB shall be reviewed on a case-by-case basis.



6. This policy should be reviewed every five years or when any significant change in the UGB occurs.
7. Nothing in this policy waives, modifies, or amends the provisions of any annexation agreement in existence prior to the effective date of this policy.

Annexation Procedures (inside UGB)

1. The district will adopt a resolution approving the annexation of any property within the then existing UGB (including any proposal to concurrently amend the UGB and annex into the city) and authorizing a representative of the district's board to execute any documents necessary to allow for the annexation of such properties.
2. Annexation into the city requires the property owner to first meet with district staff to discuss the proposed annexation and to provide the district an opportunity to review the subject property for park and recreation development opportunities. As part of this meeting, district staff will present the district's annexation agreement and a description of the annexation procedures to the property owner.
3. The property owner must then deliver a signed, notarized copy of the annexation agreement to the district along with the applicable recording costs.
4. The county has developed a set of forms to assist property owners in filing the petition for annexation into the district. The property owner will be responsible for completing all forms and paying all fees necessary to file the annexation petition with the County Board of Commissioners. Prior to filing, the property owner must deliver the completed petition to the district for review and approval by indorsement by a representative of the district's board.
5. Upon acceptance of the petition by the county, and scheduling of the public hearing, the district will execute the annexation agreement and cause it to be recorded in the Deschutes County Official Records. A copy of the fully executed and recorded instrument will then be provided to the property owner for use with land use applications/processes.
6. Notwithstanding anything herein to the contrary, the district may elect to simply record the annexation agreement and defer the requirement for the property owner to file the



petition for annexation with the county where the subject property is not contiguous to the district's boundaries or where special circumstances otherwise support deferral.

7. The property owner will be responsible for taking all additional tasks necessary to complete the annexation process as required under the annexation agreement.

Annexation Procedures (outside UGB)

1. The owner of any property located outside of the UGB that desires, or is otherwise required, to annex into the district shall first meet with district staff to discuss the annexation process and evaluate the potential for inclusion in the district.
2. If district staff finds it beneficial to include the property within the district, staff shall set a date to present the annexation proposal to the district's board.
3. If the board finds it in the public interest to include the property within the district, it shall adopt a resolution authorizing annexation of the subject property into the district including any conditions associated with such approval.
4. The district and the property owner will then execute an annexation agreement (unless an annexation agreement already exists) setting forth the respective parties' responsibilities for completing the annexation.
5. The county has developed a set of forms to assist property owners in filing the petition for annexation into the district. The property owner will be responsible for completing all forms and paying all fees necessary to file the annexation petition with the county. Prior to filing, the property owner must deliver the completed petition to the district for review and approval by indorsement by a representative of the district's board (i.e., the Board Secretary).
6. The property owner will be responsible for taking all additional tasks necessary to complete the annexation process as required under the annexation agreement.



Nathan Hovekamp

Donna Owens, Chair

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Annexation Policy and Procedures

Purpose

As ~~the City of~~ Bend and surrounding areas develop, it becomes necessary from time to time to adjust the boundaries of the ~~District~~district to ensure the ~~District's~~district's boundaries appropriately include those properties that benefit from the services provided by the ~~District.~~district. Boundary adjustments occur through annexation, which ~~requires~~require either a vote or the consent of the property owner. The ~~District~~district primarily relies upon consenting property owners to expand its boundaries, ~~which~~whose consent is typically provided ~~in~~exchange for ~~to secure~~ development approvals ~~such as annexing into~~from the ~~City of Bend~~ ("city") or Deschutes County ("county"). This document sets forth the ~~District's~~district's policies and procedures with respect to annexation to guide both ~~District~~district staff and property owners through the annexation process.

Annexation Policy

1. The boundaries of the ~~District~~district should encompass all properties that reasonably benefit from proximity to the ~~District's~~district's facilities and which, in fairness, should contribute to the ~~District's~~district's operational costs.
2. Unless the public interest demands otherwise, the ~~District~~district will primarily rely upon ~~landowners~~property owners to consent to annexation into the ~~District~~district as part of the land use and development process.
3. The ~~District~~district will coordinate with the ~~City of Bend~~city and ~~Deschutes County~~the county to establish land use regulations that facilitate the annexation of properties ~~undergoing~~that would benefit from district's facilities when such properties seek land use approvals for further development ~~into~~from the ~~District's boundaries~~city or the county.
4. Properties within the ~~City of Bend~~city's urban growth boundary ("UGB") are sufficiently proximate to the ~~District's~~district's facilities that they benefit from the existence of those facilities and should be annexed into the ~~District.~~district. The ~~District~~district shall approve any petition to annex lands within the UGB into the ~~District~~district but may

Reviewer: Planning and Development Director

Review Schedule: 5 years



~~Nathan Hovekamp~~

Donna Owens, Chair

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authorize deferred annexation if the property is not contiguous to district's then current boundaries.

5. Properties outside of the UGB may be annexed into the ~~District~~district provided they are contiguous to the existing ~~District~~district boundary and the ~~District~~district can reasonably provide services to the subject area. Petitions seeking to annex lands outside of the UGB shall be reviewed on a case-by-case basis.

6. This policy should be reviewed every five years or when any significant change in the UGB occurs.

7. Nothing in this policy waives, modifies, or amends the provisions of any annexation agreement in existence prior to the effective date of this policy.

Annexation Procedures (inside UGB)

1. The ~~District~~district will adopt a resolution approving the annexation of any property within the ~~City's~~then existing UGB (including any proposal to concurrently amend the UGB and annex into the city) and authorizing a representative of the ~~District's Board~~district's board to execute any documents necessary to allow for the annexation of such properties. ~~This resolution will be updated following any significant changes to the UGB.~~

2. Annexation into the ~~City~~city requires the property owner to first meet with ~~District~~district staff to discuss the proposed annexation and to provide the ~~District~~district an opportunity to review the subject property for park and recreation development opportunities. As part of this meeting, ~~District~~district staff will present the ~~District's~~district's annexation agreement and a description of the annexation procedures to the property owner.

3. The property owner must then deliver a signed, notarized copy of the annexation agreement to the ~~District~~district along with the applicable recording costs.

4. ~~Deschutes County~~The county has developed a set of forms to assist property owners in filing the petition for annexation into the ~~District~~district. The property owner will be

Reviewer: Planning and Development Director

Review Schedule: 5 years



Nathan Hovekamp

Donna Owens, Chair

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responsible for completing all forms and paying all fees necessary to file the annexation petition with the County Board of Commissioners. Prior to filing, the property owner must deliver the completed petition to the Districtdistrict for review and approval by indorsement by a representative of the District's Boarddistrict's board.

5. Upon acceptance of the petition by the Countycounty, and scheduling of the public hearing, the Districtdistrict will execute the annexation agreement and cause it to be recorded in the Deschutes County Official Records. A copy of the fully executed and recorded instrument will then be provided to the property owner for use with land use applications/processes.

6. Notwithstanding anything herein to the contrary, the district may elect to simply record the annexation agreement and defer the requirement for the property owner to file the petition for annexation with the county where the subject property is not contiguous to the district's boundaries or where special circumstances otherwise support deferral.

- 6-7._____ The property owner will be responsible for taking all additional tasks necessary to complete the annexation process as required under the annexation agreement.

Annexation Procedures (outside UGB)

1. The ~~property~~ owner of any property located outside of the UGB that desires, or is otherwise required, to annex into the Districtdistrict shall first meet with Districtdistrict staff to discuss the annexation process and evaluate the potential for inclusion in the Districtdistrict.
2. If Districtdistrict staff finds it beneficial to include the property within the District, and the property owner still desires to annex into the District, Districtdistrict, staff shall set a date to present the annexation proposal to the District's Boarddistrict's board.
3. If the Boardboard finds it in the public interest to include the property within the Districtdistrict, it shall adopt a resolution authorizing the annexation of the subject property into the district including any conditions associated with such approval.

Reviewer: Planning and Development Director

Review Schedule: 5 years



~~Nathan Hovekamp~~

Donna Owens, Chair

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4. The ~~District~~district and the property owner will then execute an annexation agreement (unless an annexation agreement already exists) setting forth the respective parties' responsibilities for completing the annexation.

5. ~~Deschutes County~~The county has developed a set of forms to assist property owners in filing the petition for annexation into the ~~District~~district. The property owner will be responsible for completing all forms and paying all fees necessary to file the annexation petition with the ~~County Commissioners~~county. Prior to filing, the property owner must deliver the completed petition to the ~~District~~district for review and approval by indorsement by a representative of the ~~District's~~district's board (i.e., the Board Secretary).

- ~~7. If the land owner is seeking annexation as a requirement of a land use approval, the District will not provide the fully executed copy of the agreement until the land owner's petition for annexation has been accepted by Deschutes County and a public hearing has been scheduled. Notwithstanding the foregoing, the District may elect to simply record the annexation agreement and defer the requirement for the land owner to file the petition for annexation with Deschutes County where the subject property is not contiguous to the District's boundaries or where special circumstances otherwise support deferral.~~

6. The property owner will be responsible for taking all additional tasks necessary to complete the annexation process: as required under the annexation agreement.

Reviewer: Planning and Development Director

Review Schedule: 5 years

BOARD AGENDA COMMUNICATION

AGENDA DATE:	April 21, 2026
SUBJECT:	Revise IGA for Trail Maintenance and Coordinated Planning
STAFF RESOURCE:	Henry Stroud, Principal Planner
PREVIOUS BOARD ACTION:	August 3, 2021 – Authorized execution of an IGA for Trail Maintenance and Coordinated Planning
ACTION PROPOSED:	Authorize the executive director to finalize and execute a revised IGA for Trail Planning and Maintenance with the city of Bend
STRATEGIC PLAN:	
Priority:	Service
Goal:	Support the recreational needs of an evolving community through programming, parks, trails and facilities
Strategy:	Maintain adopted levels of service targets for parks, trails and facilities

BACKGROUND

This presentation will provide details about proposed revisions to our existing Intergovernmental Agreement for Trail Maintenance and Coordinated Planning (IGA) between the district and the city of Bend (attachment A). A revised IGA is proposed to allow the city to install and maintain wayfinding signage on district property.

The proposed revisions include:

1. Establish permission for the city to install wayfinding signage within district property.
2. Define what standards city wayfinding signage must adhere to.
3. Assign ownership and maintenance responsibilities of all city wayfinding signage to the city.
4. Establish a protocol for review and approval of city wayfinding signage.
5. Establish protocol for coordinating installation of city wayfinding signage.
6. Establish protocol for the district to remove or relocate city wayfinding signage due to damage or to support other district needs.

During the presentation, district staff will provide a recap of the existing IGA's history then review the structure and function of the proposed revisions.

BUDGETARY IMPACT

The IGA clarifies the roles and responsibilities of each party as they relate to trail planning and maintenance. The district already budgets for the planning and maintenance of district trails. The terms of the revised IGA are not expected to result in increases to the district's budget.

STAFF RECOMMENDATION

Staff recommend the board authorize the executive director to revise and execute the IGA.

MOTION

I move to authorize the executive director to finalize and execute a revised Intergovernmental Agreement for Trail Maintenance and Coordinated Planning with the city of Bend.

ATTACHMENT

Attachment A – Existing IGA

INTERGOVERNMENTAL AGREEMENT FOR
TRAIL PLANNING & MAINTENANCE

This Intergovernmental Agreement (“Agreement”) is between the **Bend Park and Recreation District**, an Oregon special district (“District”), and the **City of Bend**, an Oregon municipal corporation (“City”) (each a “Party” or together, the “Parties”), effective the date signed by both parties 8/26/2021.

RECITALS

A. This Agreement supplements the existing Intergovernmental Agreement Regarding Coordinated Planning and Urban Services between City and District dated February 5, 2003 (the “2003 IGA”), to clarify and delineate each Party’s responsibilities related to maintenance and planning of certain trail facilities within the city limits of the city of Bend. In the event of any conflict between the 2003 IGA and this Agreement, the terms of this Agreement shall prevail.

B. The District adopted a Comprehensive Plan in July 2018 (the “District’s Comprehensive Plan”). The City adopted a Transportation System Plan as part of its comprehensive plan in September 2020 (the “TSP”). The TSP incorporates the planned trail alignments identified in the District’s Comprehensive Plan by reference.

C. Some existing trail segments identified in the District’s Comprehensive Plan have been dedicated to the City or to the public. The Parties have agreed that the process to transfer property rights for those trails to the District may be long and complex and wish to use this Agreement to provide for how and when the District will maintain those segments without a property transfer.

D. City and District each have adopted plans that identify existing and proposed trail alignments and recognize the importance of trails as an integral component of the city of Bend’s transportation and recreation systems.

E. The Parties have authority to enter into this Agreement under ORS Chapter 190. The Parties have coordination responsibilities under ORS Chapters 195 and 197.

F. The purpose of this Agreement is to:

1. Ensure coordinated and cooperative trail planning and maintenance within the city limits.
2. Support the City’s multi-modal transportation planning strategy required by the Oregon Transportation Planning Rule.
3. Ensure efficient delivery of services and minimize duplication.

4. Allow District to maintain trails under City jurisdiction where it is beneficial to provide a continuity of service.
5. Facilitate implementation of the District's Comprehensive Plan and the TSP.
6. Identify a process for dedication of property or easements for new trails directly to the District where such trails are to be maintained by the District.

TERMS OF AGREEMENT

1. Trails Covered by this Agreement

- a. For the purpose of this Agreement, there are four types of trails:
 - i. District Trails are trail facilities that are located on District property or within District easements.
 - ii. City Multi-Use Paths are trail facilities that are located in City rights-of-way, City easements, or public easements; except where identified as a District Maintained Trail.
 - iii. Trail Routes are trail crossings of City rights-of-way or trails on sidewalks within City rights-of-way, as shown on Exhibit 1.
 - iv. District-Maintained Trails are City Multi-Use Paths that both Parties agree it is mutually beneficial for the District to maintain per the provisions of this Agreement.
- b. A map of trails covered by this Agreement is included as Exhibit 1 and is attached as part of this Agreement.
- c. A list of District Maintained Trails is included as Exhibit 2 and is attached as part of this Agreement.
- d. Exhibits 1 and 2 will be modified by written amendment between the Parties in a timely manner as new trails are constructed. Modifications shall be indicated by a revised exhibit bearing the signatures of the authorized coordinators and the effective date of the revision. The exhibits in force shall be those with the latest effective date bearing signatures of both authorized coordinators.

2. Trail Maintenance Definition & Responsibilities

- a. For the purpose of this Agreement, trail maintenance is defined as any activity necessary to keep the trail in safe working order in accordance with applicable design criteria. Maintenance may include, but is not limited to: vegetation control, snow removal, trail surface sweeping, bridge and

undercrossing inspection and repair, and repair or replacement of trail surfaces, drainage infrastructure, and wayfinding signage.

b. District Trails and District-Maintained Trails shall be maintained by the District or third parties by agreements

c. City Multi-Use Paths other than those identified as District-Maintained Trails shall be maintained by the City or third parties by agreement or ordinance.

d. The Parties will share maintenance responsibility for Trail Routes as follows:

- i. District shall maintain all trail-specific infrastructure, except for the items associated with the trail-road crossings identified in section 2.d.iii below. Trail-specific infrastructure includes: trail wayfinding signage; trail pavement markings (excluding crosswalk markings in the right-of-way); bollards and gates which restrict vehicular access to trails; bike repair stations; and benches, dog waste stations, and trash receptacles installed or authorized by the District.
- ii. City shall perform all other trail maintenance, as defined in Section 2.a., not listed above in section 2.d.i.
- iii. City is responsible for maintenance of all traffic control devices and crossing enhancements. These may include traffic signals, enhanced crossings including lighting and warning devices, signage and striping, curb ramps, refuge islands, etc. City is also responsible for the maintenance of the roadway surface.
- iv. District may, but is not required to, perform supplemental snow removal at its discretion. Where District opts to remove snow from Trail Routes, it shall do so in a safe and competent manner and subject to the indemnification obligations of this Agreement. District shall notify City before performing snow removal or as soon thereafter as practical.

3. Timeliness of Maintenance

a. Each Party shall make every effort to perform the trail maintenance for which it is responsible in a timely manner to ensure that trails remain in safe working order.

b. Public inquiries received by either Party regarding trails the other Party is responsible for maintaining shall be referred to the responsible Party in a timely manner.

4. Trail Planning and Data

- a. District and City agree to coordinate their respective comprehensive and transportation system plans to:
 - i. Facilitate achieving plan goals.
 - ii. Ensure connectivity between the City's proposed *Low Stress Network*, or any other planned network of bicycle or pedestrian improvements, and existing or planned infrastructure identified in the District's Comprehensive Plan and City's TSP.
 - iii. Avoid inconsistencies in, or duplication of, planning efforts. If inconsistencies are identified, the Parties agree to work together to reconcile any differences in a timely manner.
- b. District and City will exchange available data and information upon request including multimodal counts, trail counts, Geographic Information System (GIS) data related to trail, bicycle, and pedestrian improvements, the location and characteristics of natural resources and hazards, planned transportation and utility improvements, long-range land use plans, and the availability of public services.

5. Rights of Way/Easements

- a. For City projects that include a planned trail identified in the District's Comprehensive Plan, both Parties shall agree upon any new District Trails or District Maintained Trails prior to construction. For new District Trails, City shall dedicate a trail easement to District or otherwise provide rights to District to own and operate the trail. Where the Parties do not agree and City elects to build the trail it will be a City Multi-Use path.
- b. For private development projects that include a planned trail in the District's Comprehensive Plan, City will, to the extent legally permissible, require developers to construct the District Trails and/or grant trail easements to the District in accordance with section 5.d. below.
- c. For City Multi-Use Paths created through private development, the Parties will exercise their best efforts to agree upon whether any such City Multi-Use Path shall be designated a District Maintained Trail, prior to issuance of a land use decision by the City. If identified, a new District Maintained Trail will be clearly identified by the City in the land use decision and will be added to Exhibit 2 when the Agreement exhibits are next updated. If agreement cannot be reached on whether any such City Multi-use Path shall be designated a District Maintained Trail before the City is required to issue a land use decision, the trail will be a City Multi-use Path.

- d. For new District Trails created through private development, City will require:
- i. For Site Plan Review Applications: the transfer of ownership or granting of a trail easement to the District prior to final occupancy.
 - ii. For Land Division Applications: the transfer of ownership or granting of a trail easement to the District prior to or concurrent with the recording of the final plat.
 - iii. For other applications where trail dedication is identified as a requirement through the land use process, the transfer of ownership or grant of a trail easement to the District will be required prior to trail construction or other time as agreed to between the Parties.
- e. Easements granted to the District shall include language stating that they are intended for public access.
- f. At any time, the Parties may agree to change the trail type, establish the appropriate right of way or easement, and update the exhibits to this Agreement as provided herein.

6. Permitting & Fees

District will apply to City for right-of-way permits for all construction work to be performed by the District within City rights-of-way or easements and pay all required fees.

7. Franchise Agreements

To the extent allowed under its franchise agreements with utility providers, or the provisions of Bend Code Title 3, *Utility License Fee and Use of Rights of Way*, as applicable, if the Parties jointly perform a project, the franchise agreement or Bend Code may require relocation at the expense of the utility that needs to be relocated. If any franchise agreement or the Bend Code, as applicable to the particular utility, does not require relocation at the utility's expense for a City-District joint project, the Parties shall meet to reach a mutually agreeable solution to utility relocation costs. If the District undertakes a project without City contribution or coordination, the District shall be responsible for utility relocation costs, unless otherwise determined between the District and the applicable utility.

8. Coordination Meetings

- a. The Parties agree to hold an annual formal coordination meeting to evaluate and coordinate the responsibilities outlined in this Agreement and to make modifications to this Agreement and its exhibits, as necessary.
- b. The Parties also agree to hold regular meetings as needed to:

- i. Coordinate trail planning, design, and construction projects and to develop funding strategies for individual projects including capital improvement planning and the application for grant funds.
- ii. Discuss updates and amendments to planning documents to reflect completion of trail projects and changing conditions on the ground.

GENERAL PROVISIONS

9. **Duration.** This Agreement will be effective for five (5) years, and automatically renew every year thereafter unless terminated by either Party. Either Party shall provide the other a minimum six month notice if they wish to terminate/renege the terms of this Agreement.

10. **Financial Commitment.** Nothing in this Agreement shall be construed to obligate the Parties beyond the extent of available funds allocated or programmed for this work, or contrary to applicable laws, rules, and regulations.

11. **Amendment.** This Agreement may be amended at any time only by written agreement executed by both Parties.

12. **Dispute Resolution and Governing Law.** The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. If such dispute resolution is not successful at resolving the dispute, the Parties agree that any claim, action, suit, or proceeding between City and District arising from or relating to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Deschutes County, Oregon, or, if the claim must be brought in a federal forum, the United States District Court for the District of Oregon. The provisions of this Agreement shall be construed in accordance with the provisions of the laws of the state of Oregon.

13. **Additional Agreements.** This Agreement does not preclude either Party from entering into additional agreements related to additional planning, design & engineering, construction, and maintenance of trails under their jurisdiction and otherwise covered by this Agreement.

14. **Indemnification.** Subject to the limits of the Oregon Tort Claims Act and the Oregon Constitution, each Party shall defend, indemnify, and hold the other Party, and its officers, agents, employees and volunteers, harmless against all liability, claims, losses, demands, suits, fees and judgments (collectively referred to as "claims") that may be based on, or arise out of, damage or injury (including death) to persons or property caused by or resulting from any act or omission of the Party in connection with the performance of this Agreement or by conditions created thereby or based upon violation of any statute, ordinance or regulation. This indemnification shall not apply to claims caused by the sole negligence or willful misconduct of the other Party, its officers, agents, employees and volunteers. The Parties agree that they are not agents of each other and are not entitled to indemnification and defense under ORS 30.285

and ORS 30.287. Nothing in this Section 14, or any other provision of this Agreement, is intended to limit the applicability of any immunity available to either Party under applicable laws, rules, regulations, or ordinances including, without limitation, recreational use immunity provided in ORS 105.682.

15. Insurance. The Parties shall maintain commercial general liability insurance in an amount sufficient to cover the maximum liability under the Oregon Tort Claims Act, as those limits may be increased over time, insuring against bodily injury and property damage from all activities, conditions, and operations under this Agreement. To the maximum extent possible under their respective insurance policies, the Parties agree to waive subrogation for claims arising from the obligations of this Agreement.

16. No Third-Party Beneficiaries. No other person shall have any rights, interests or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

17. Termination.

a. This Agreement may be terminated on the mutual consent of both Parties.

b. This Agreement may also be terminated by either Party for any reason with 180 days' written notice.

18. Authorized Coordinators.

The City's authorized coordinator under this Agreement is David Abbas, Transportation and Mobility Director, 575 NE 15th Street, Bend, OR 97701, Phone: (541) 317-3016, dabbas@bendoregon.gov, or assigned designee.

The District's authorized coordinator under this Agreement is Michelle Healy, Deputy Executive Director, Phone: (541) 706-6113, MichelleH@bendparksandrec.org, or assigned designee.

Either Party may change the authorized coordinator by written notice to the other Party.

19. Notices. All notices and demands of a legal nature that either Party may be required or may desire to serve upon the other Party shall be in writing and shall be served upon the other Party by personal service, email followed by mail delivery of the original of the notice, by overnight courier with proof of receipt, or by certified mail, return receipt requested, postage prepaid, addressed to the authorized coordinator for the other Party.

Exhibits

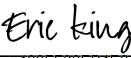
Exhibit 1 - Map of trails covered by this Agreement.

Exhibit 2 - List of District Maintained Trails

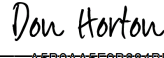
AUTHORIZATION OF SIGNATORIES AND EXECUTION OF AGREEMENT

The persons signing below certify that they have authorization from their governing body to execute an agreement and bind the Parties to its provisions.


CITY OF BEND

DocuSigned by:

 409FF33EB4E64D3...
 Eric King, City Manager
 Dated: 8/26/2021


BEND PARK AND RECREATION DISTRICT

DocuSigned by:

 A5B0AA5F9B884BE...
 Don Horton, Executive Director
 Dated: 8/26/2021

Approved as to form:

DocuSigned by:

 40706434244D4ED...
 City Attorney

Approved as to form:

DocuSigned by:

 8883FAF496874C0...
 Legal Counsel for BPRD

FIRST ADMINISTRATIVE AMENDMENT TO INTERGOVERNMENTAL AGREEMENT FOR TRAIL PLANNING AND MAINTENANCE

(“First Administrative Amendment”)

This First Administrative Amendment is to the Intergovernmental Agreement for Trail Planning and Maintenance, dated August 26, 2021 (“2021 Agreement”) between the Bend Park and Recreation District (“District”) and the City of Bend (“City”) (each a “Party” or together, the “Parties”) and is effective 5/8/2025.

RECITALS

A. The 2021 Agreement was intended to clarify and delineate each Party’s responsibility related to maintenance and planning of certain trail facilities within the city limits of the city of Bend.

B. The 2021 Agreement included a map of trails and a list of District Maintained Trails, as Exhibits 1 and 2 respectively.

C. The 2021 Agreement at Section 1(d) provides:

Exhibits 1 and 2 will be modified by written amendment between the Parties in a timely manner as new trails are constructed. Modifications shall be indicated by a revised exhibit bearing the signatures of the authorized coordinators and the effective date of the revision. The exhibits in force shall be those with the latest effective date bearing signatures of both authorized coordinators.

D. The 2021 Agreement at Section 18 provides for the following authorized coordinators:

The City’s authorized coordinator under this Agreement is David Abbas, Transportation and Mobility Director, 575 NE 15th Street, Bend, OR 97701, Phone: (541) 317-3016, dabbas@bendoregon.gov, or assigned designee.

The District’s authorized coordinator under this Agreement is Michelle Healy, Deputy Executive Director, Phone: (541) 706-6113, MichelleH@bendparksandrec.org, or assigned designee.


E. This First Administrative Amendment is intended to replace Exhibits 1 and 2, to update the map of trails and District Maintained Trail List as of February 2025, as anticipated in the 2021 Agreement.

F. As provided in the 2021 Agreement, this is considered an administrative amendment which may be signed by the authorized coordinators.

TERMS OF AGREEMENT


1. Exhibits 1 and 2 from the 2021 Agreement are deleted in their entirety and replaced with the attached Exhibits 1 and 2, dated February 2025.
2. All other provisions of the 2021 Agreement shall remain in full force and effect.

CITY OF BEND

Signed by:

391195A05BF944A...

 David Abbas, Transportation & Mobility
 Director
 Date: 5/8/2025

BEND PARK AND RECREATION DISTRICT

Signed by:

59BFBA32DD8B439...

 Michelle Healy, Executive Director
 Date: 5/5/2025

Approved as to form:

Signed by:

8D6252FA6CD44F1...

 City Attorney's Office

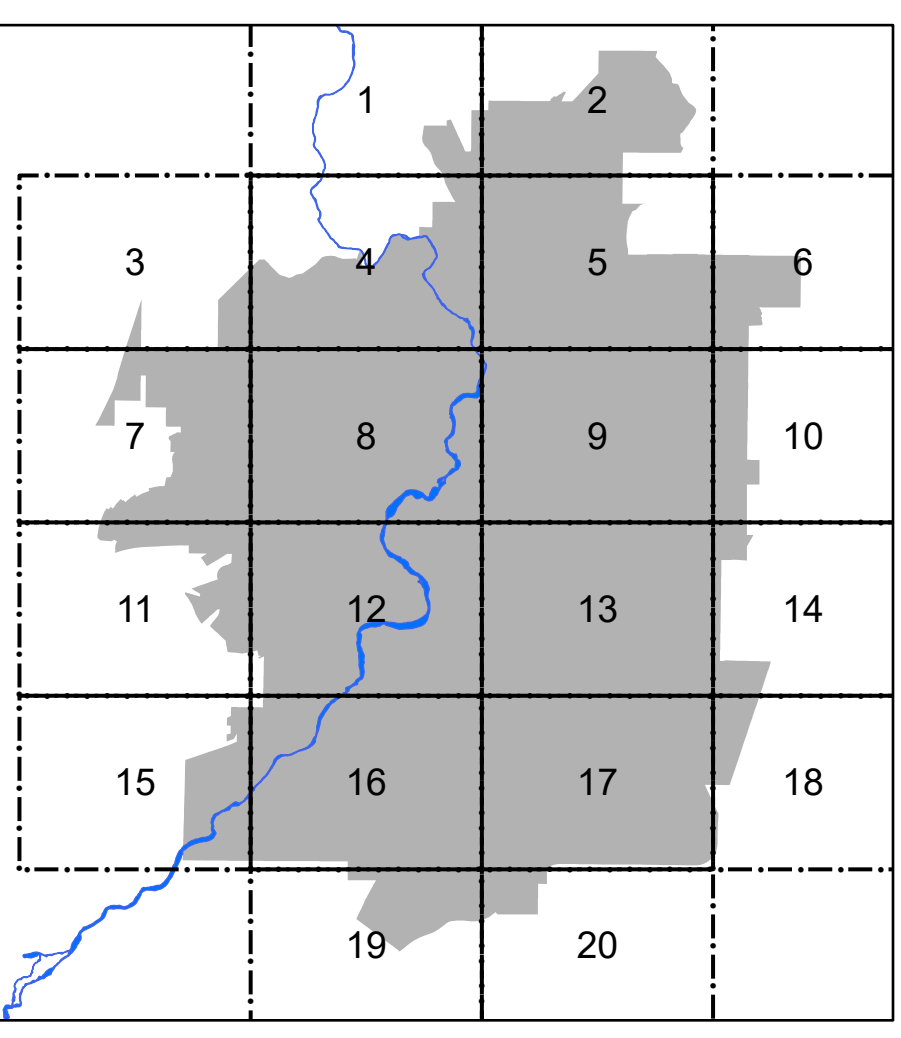


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 1 of 20

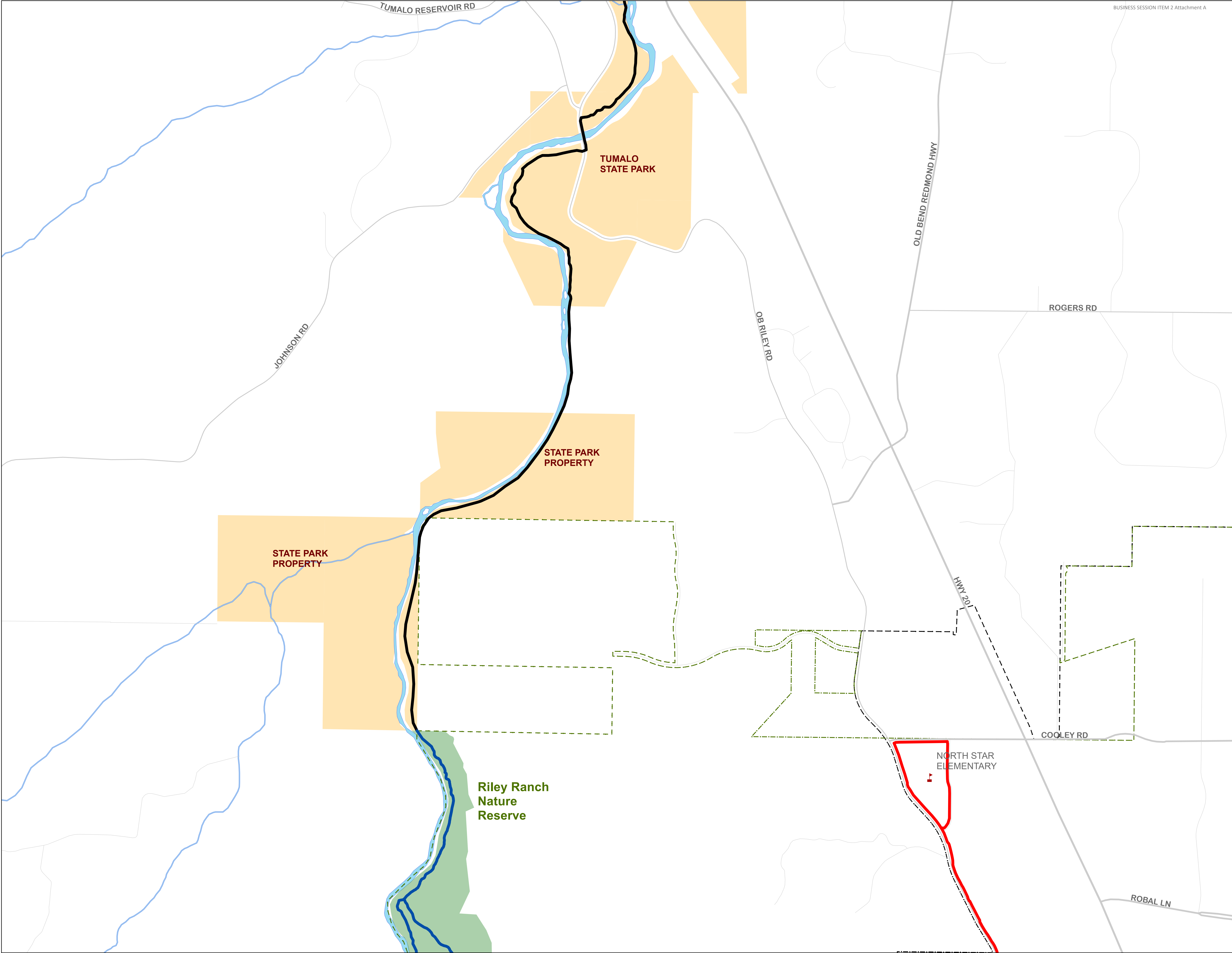
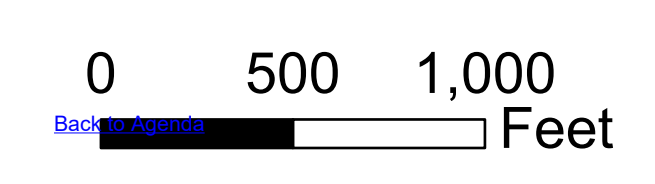
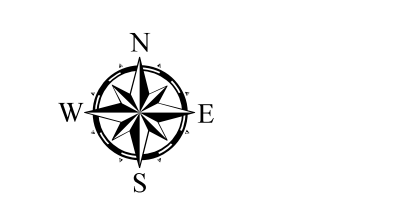
- BPRD Park
- Public Land
- Golf Course
- Urban Growth Boundary
- Park District Boundary

MAINTENANCE CATEGORY

- District Maintained Trail (See Table 1)
- City Multi-use Path
- District Trail
- Trail Route
- Private Trail (Public Easement)
- Other Trail
- USFS Trail



Last Revision: February 2025



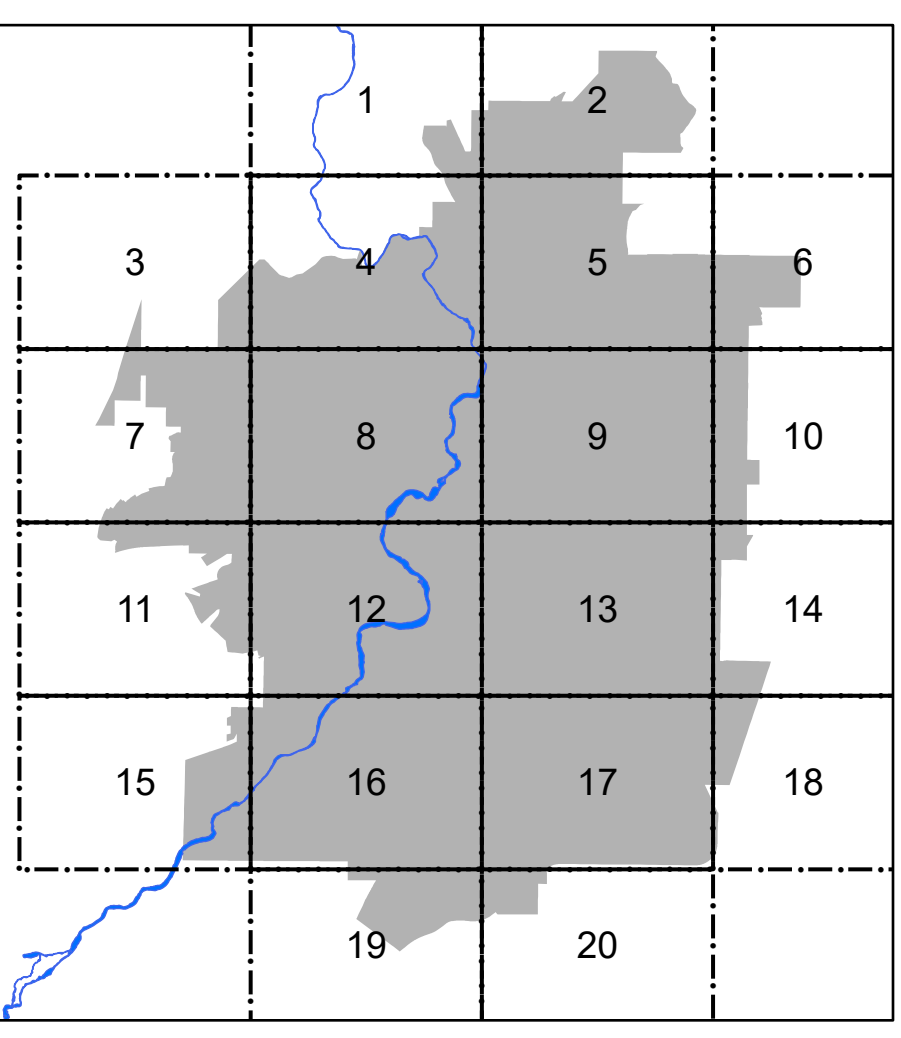


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 2 of 20

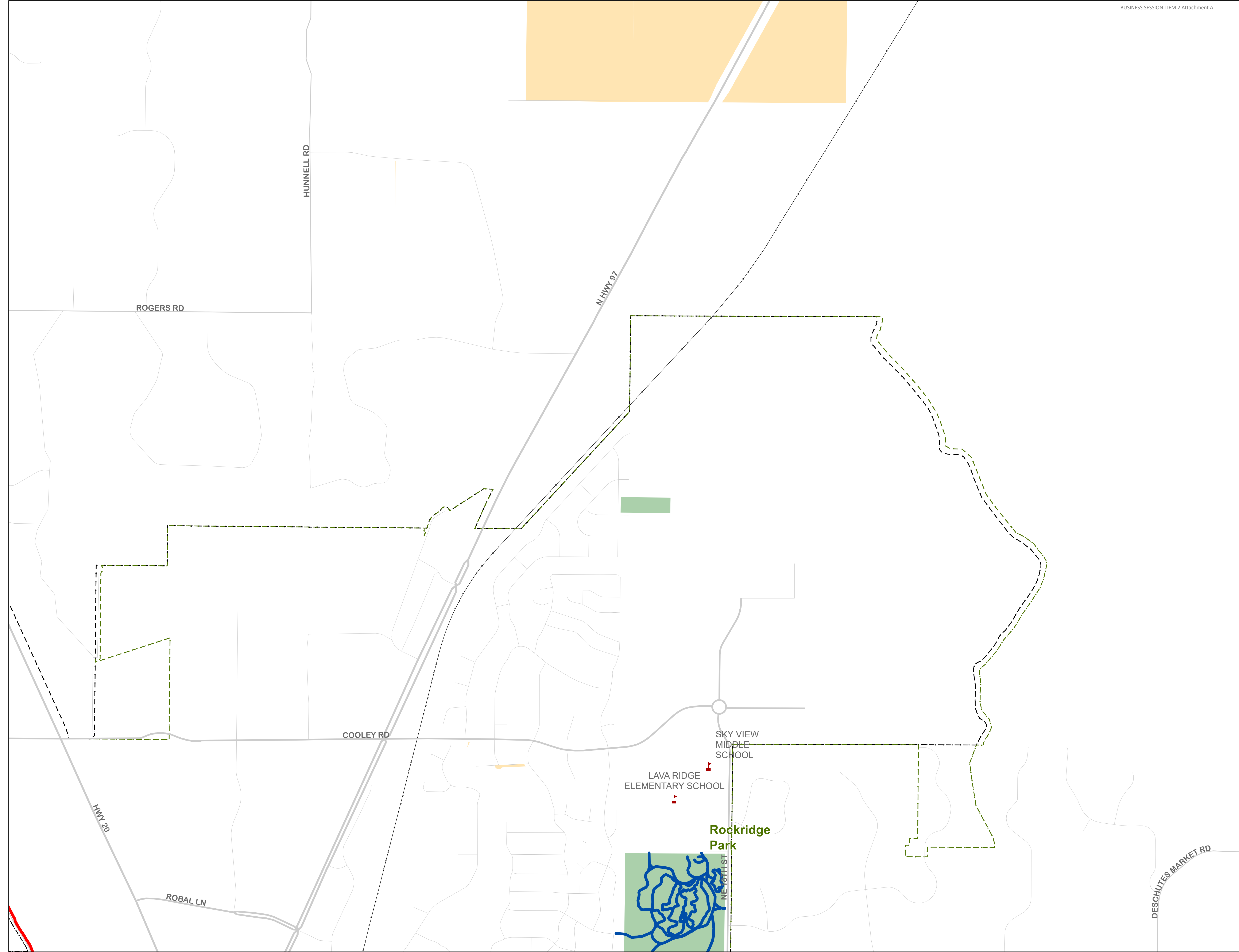
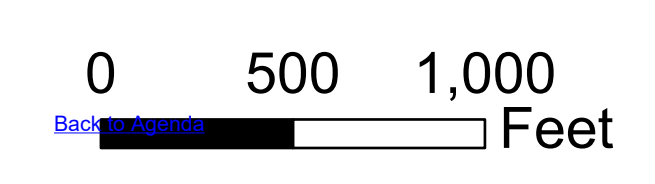
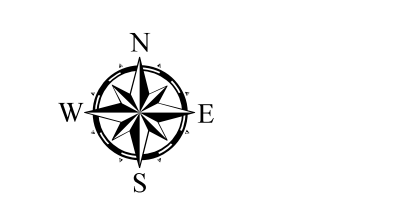
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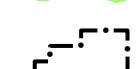


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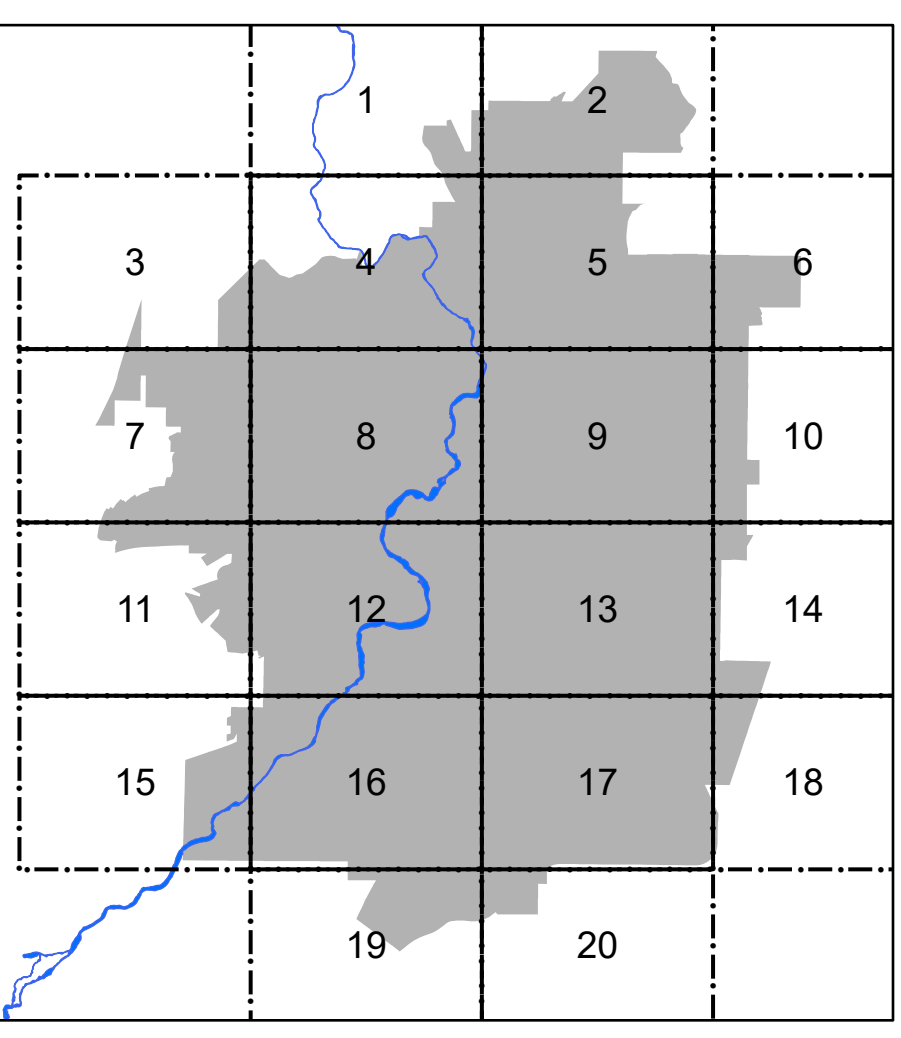


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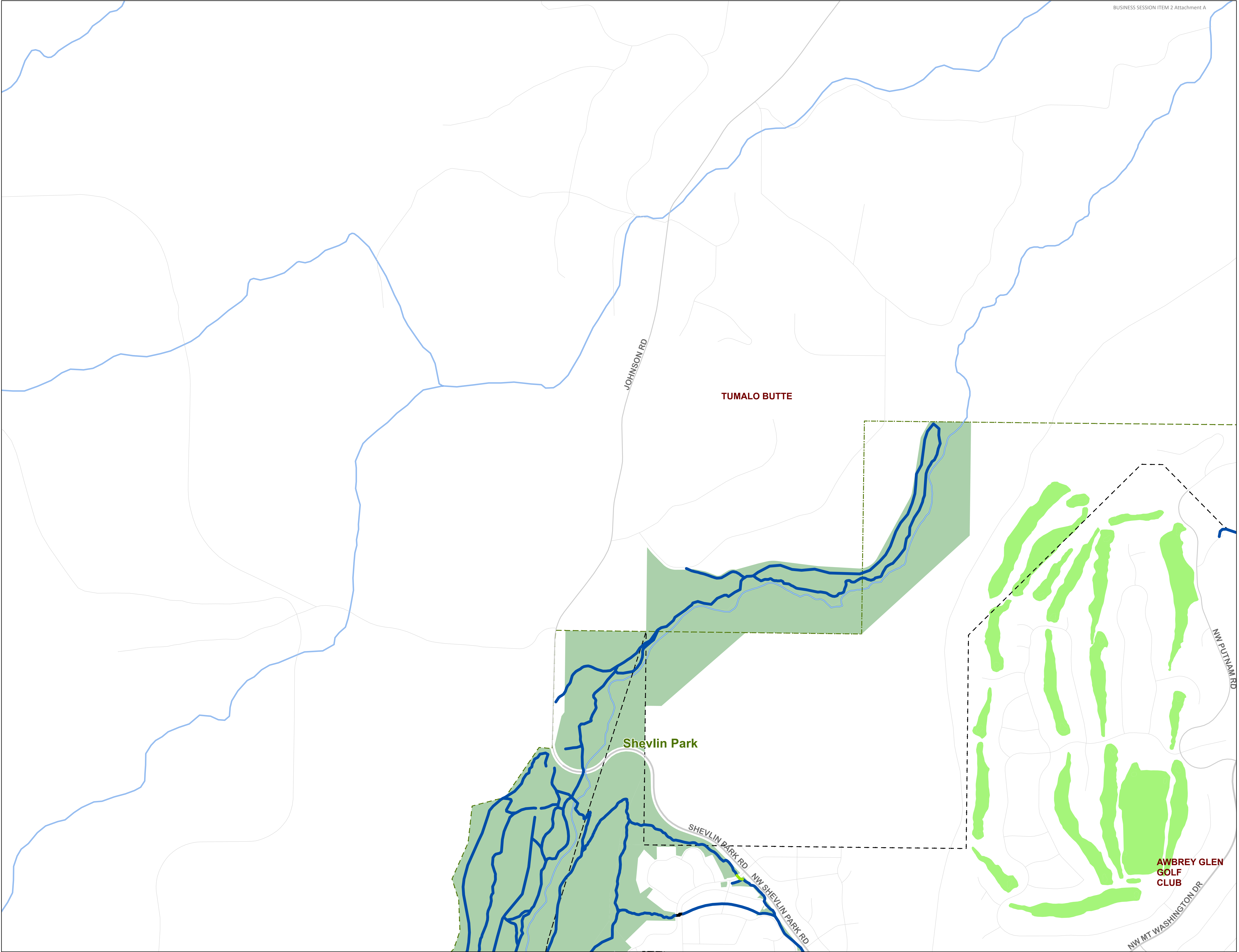
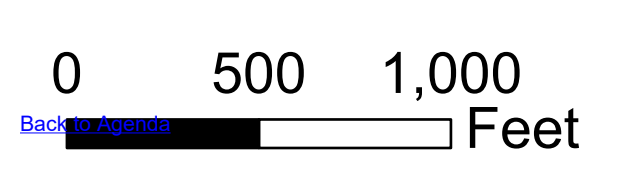
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MAINTENANCE CATEGORY

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Last Revision: February 2025



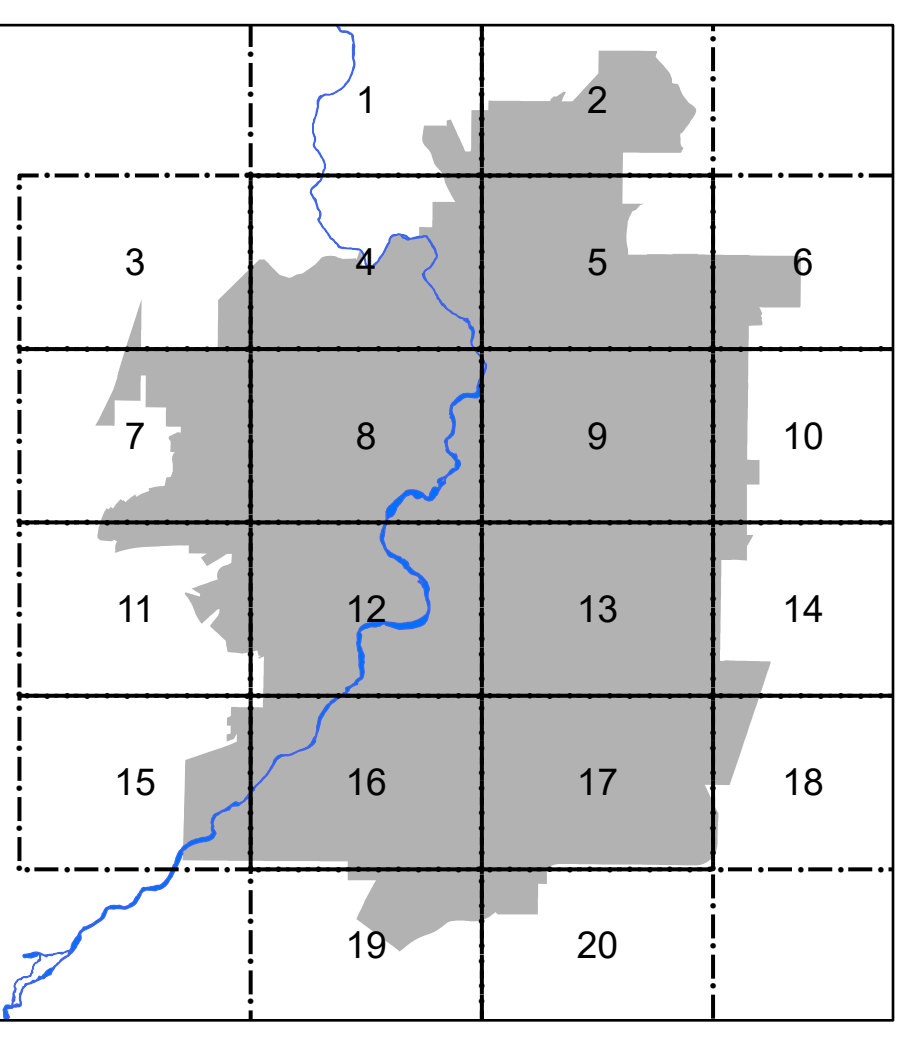


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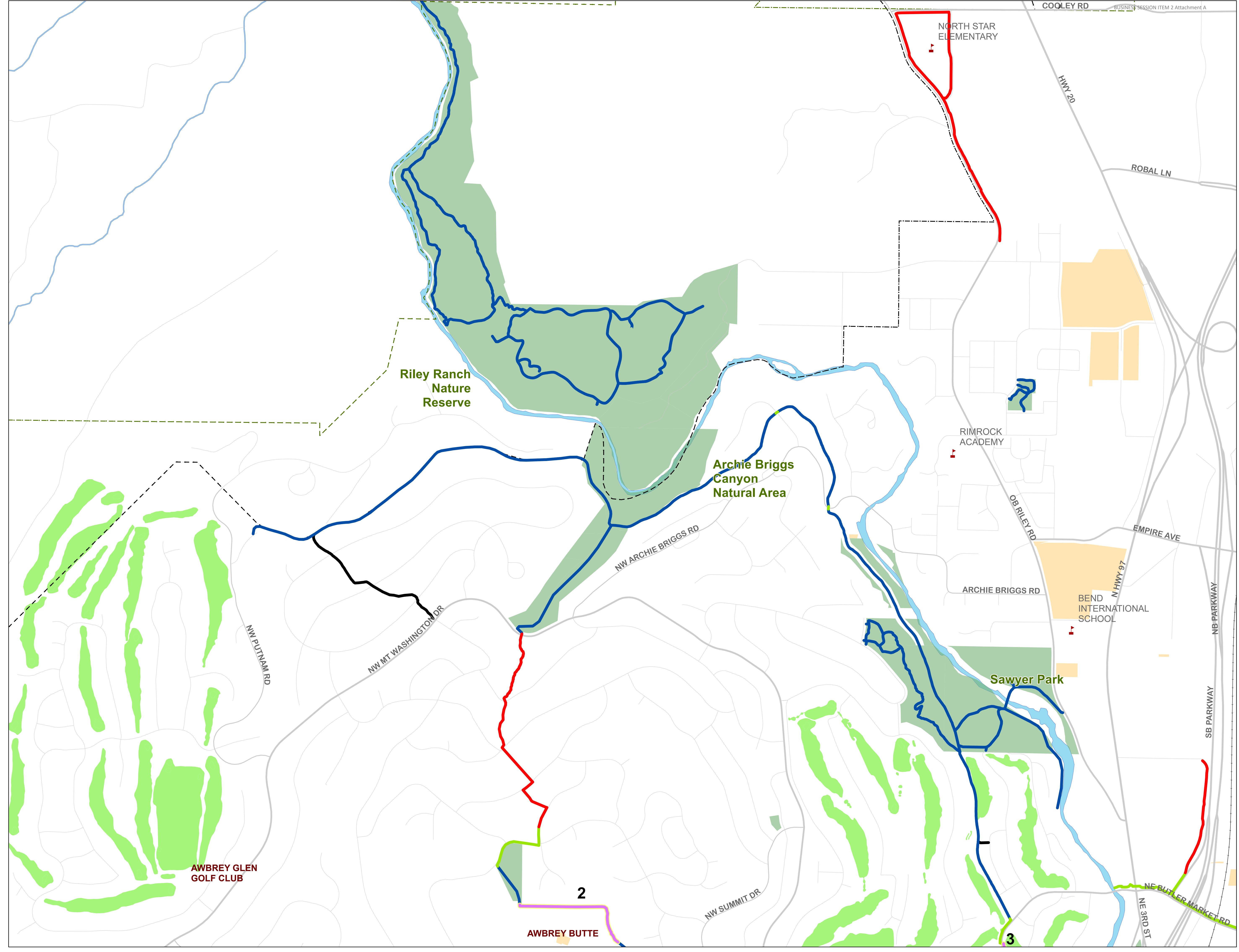
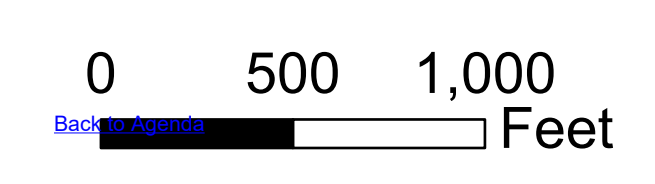
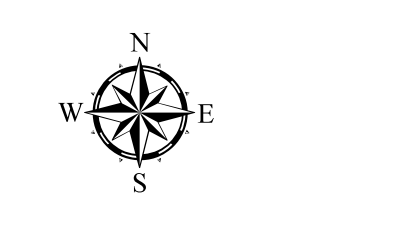
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Last Revision: February 2025



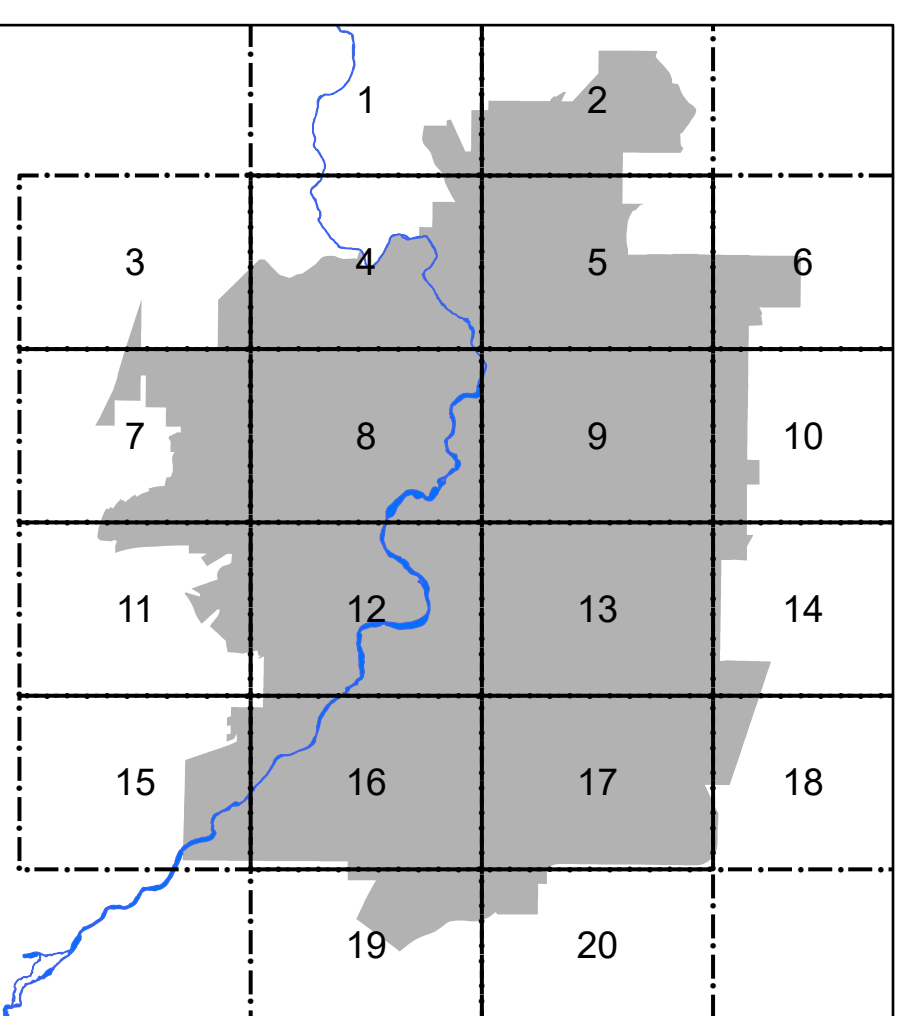


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 5 of 20

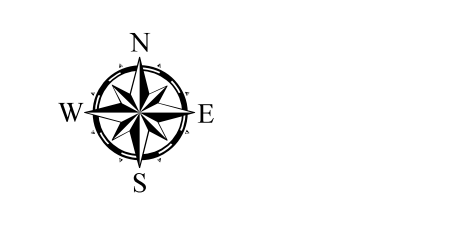
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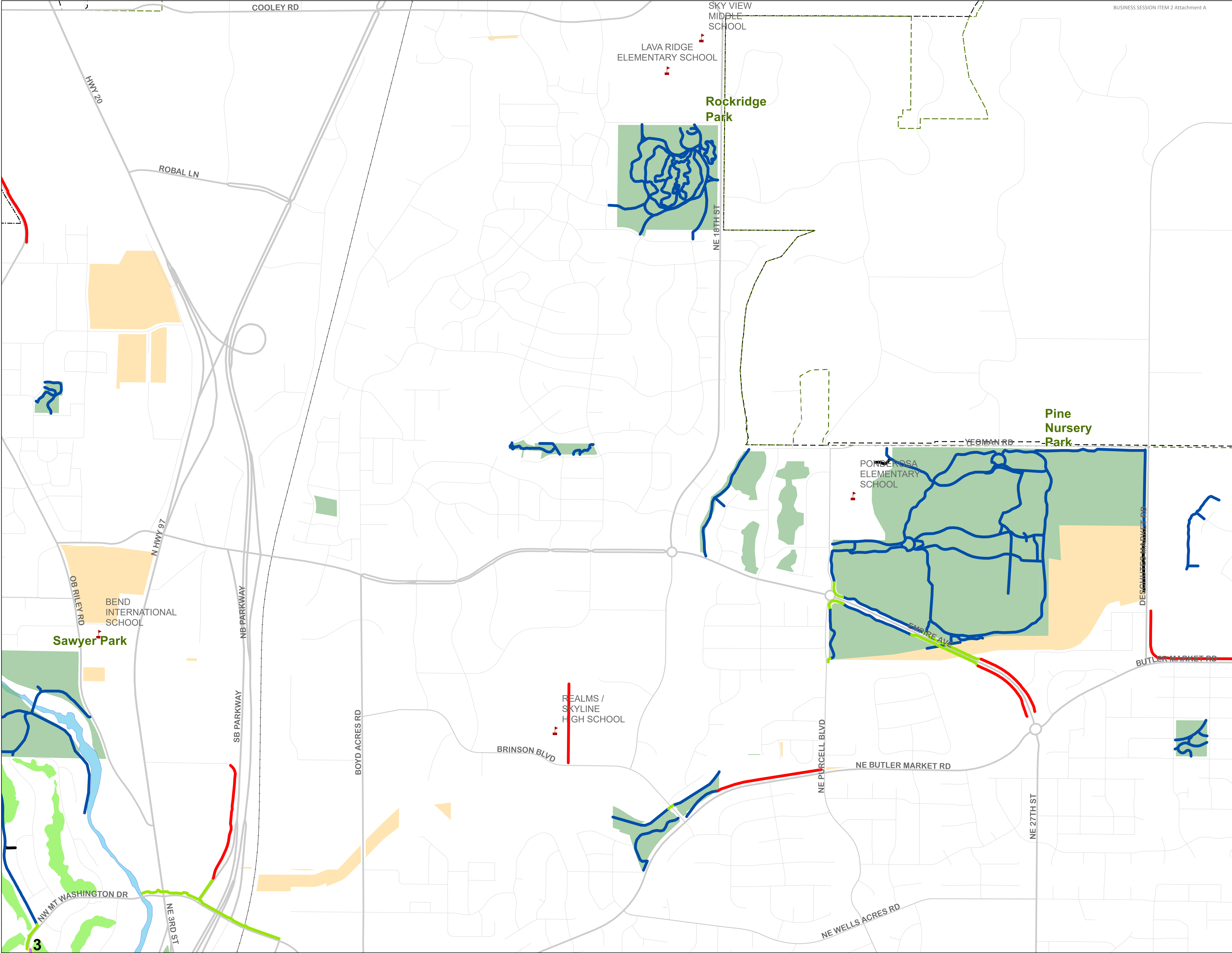
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Last Revision: February 2025



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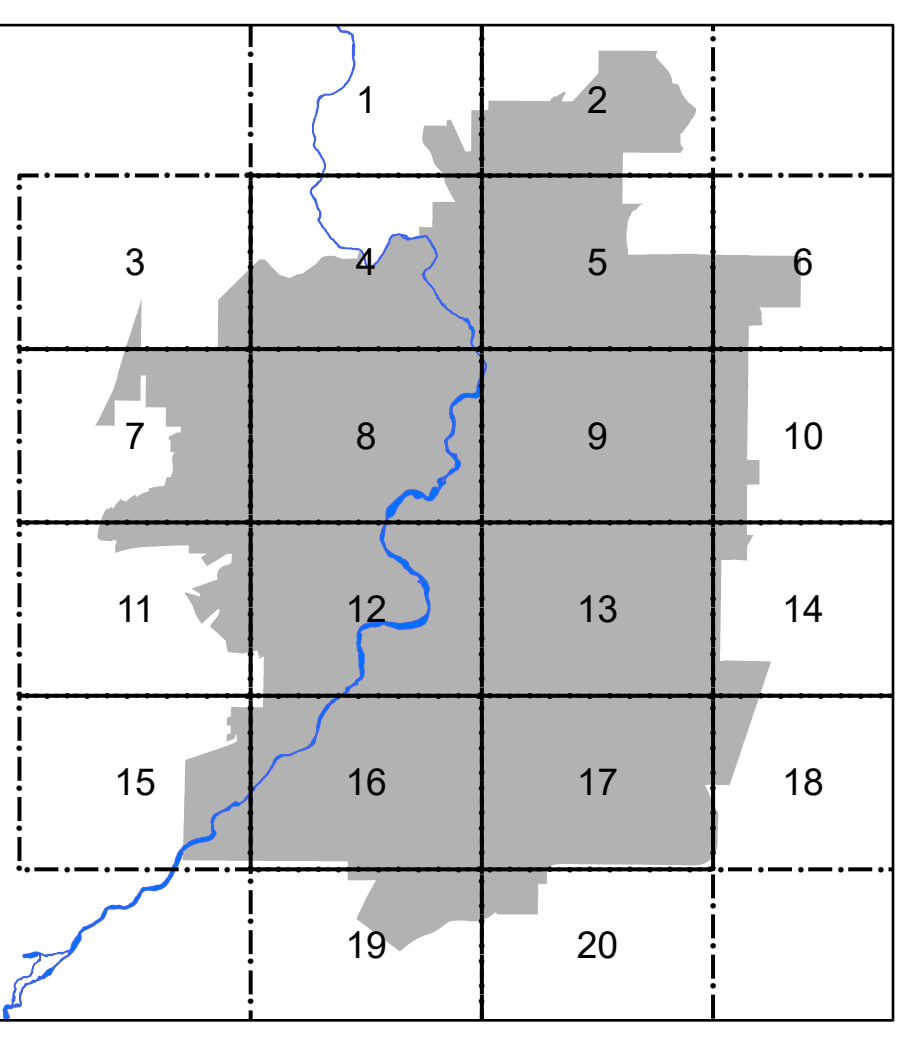


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 6 of 20

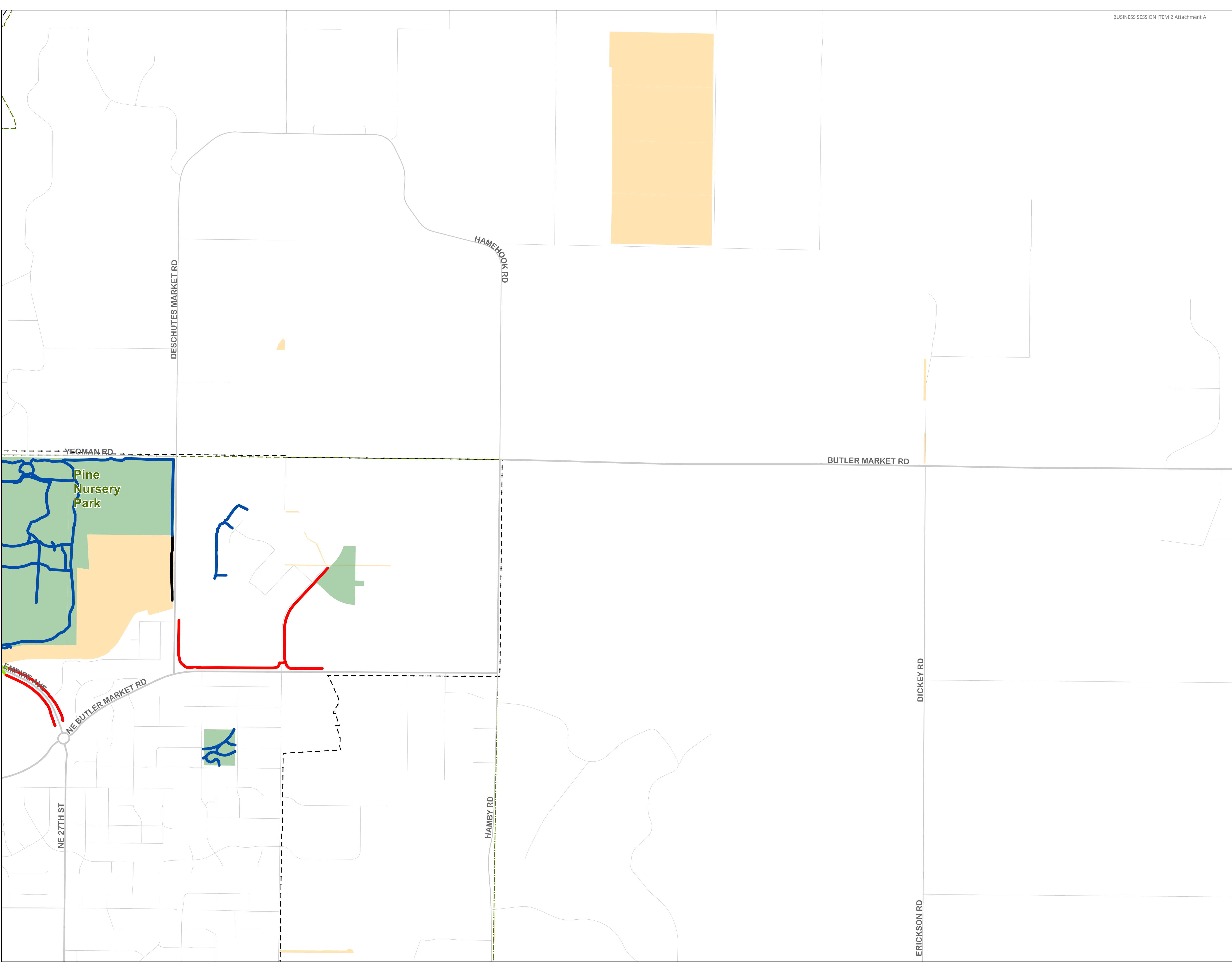
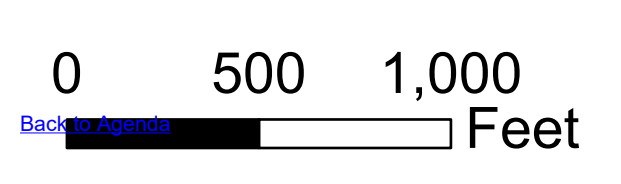
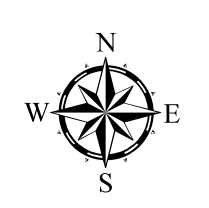
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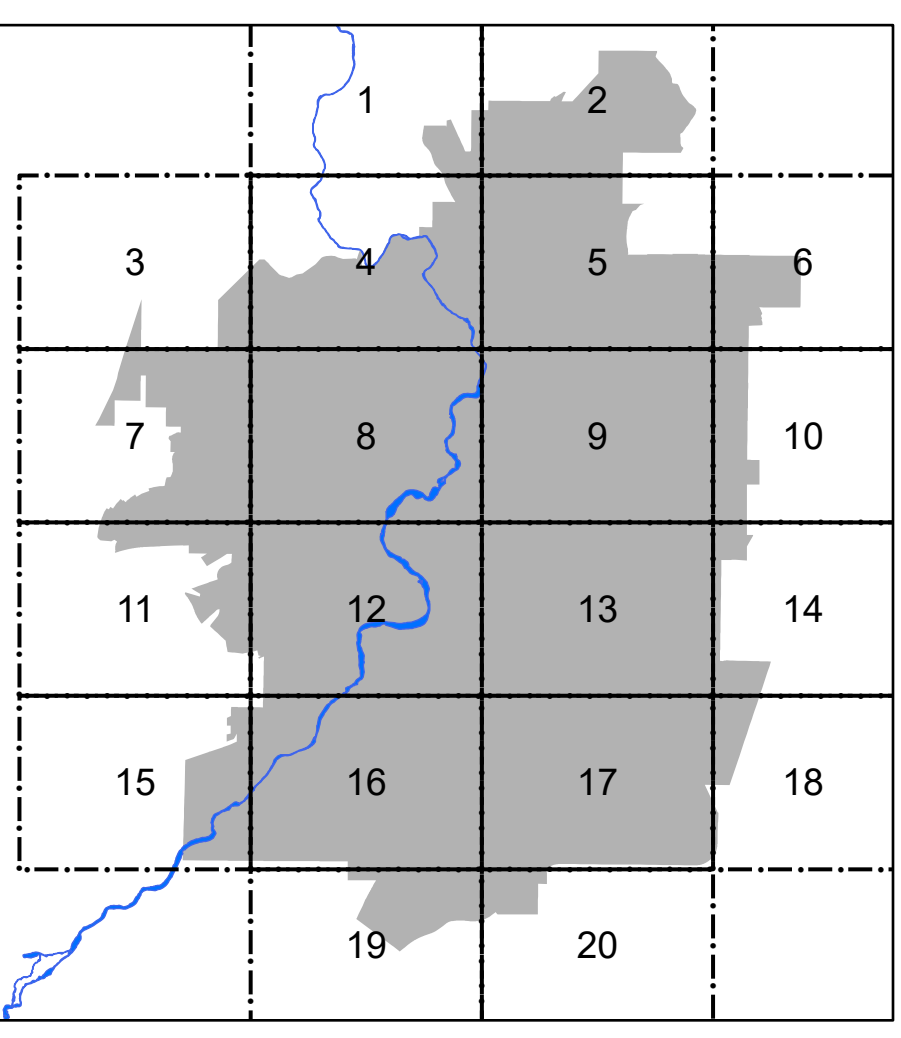


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 7 of 20

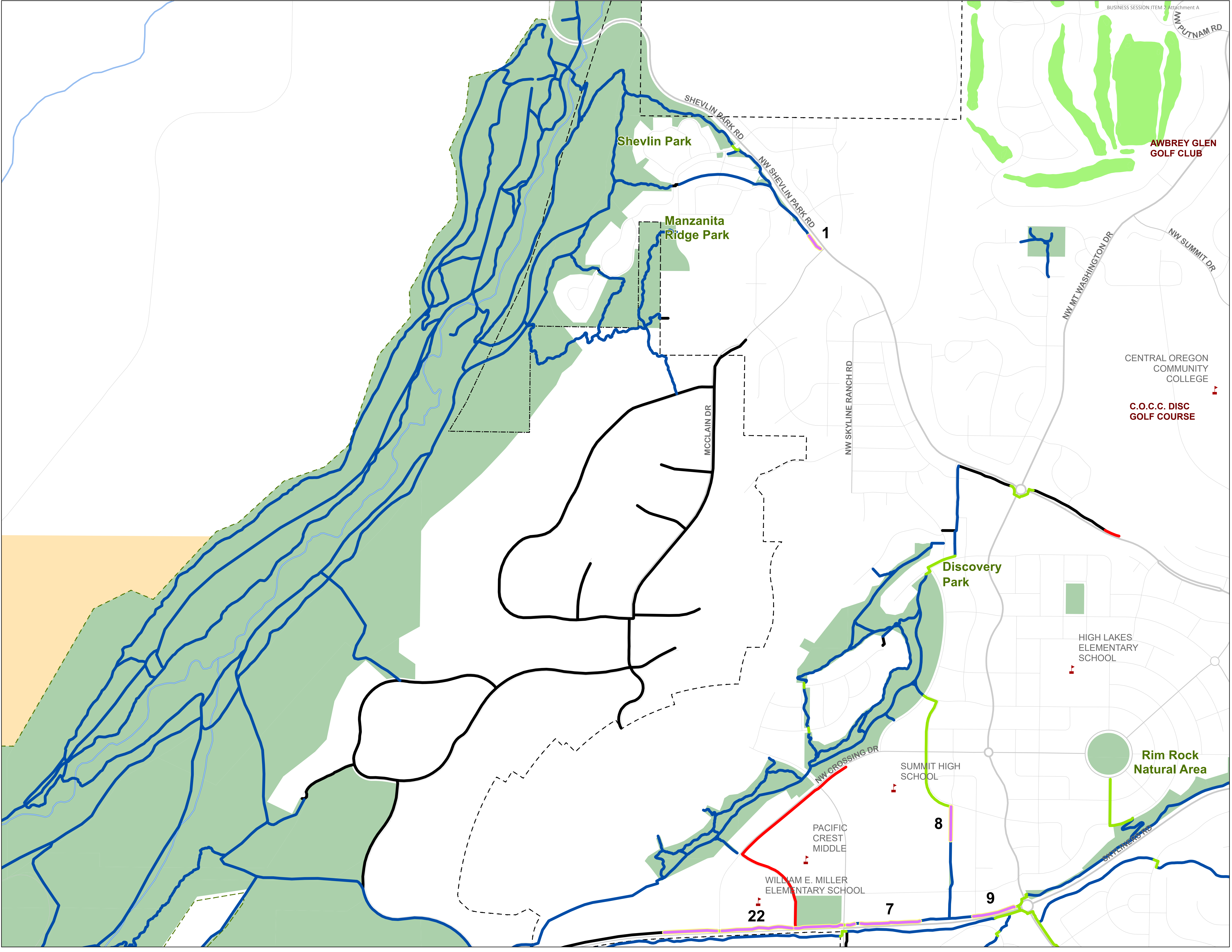
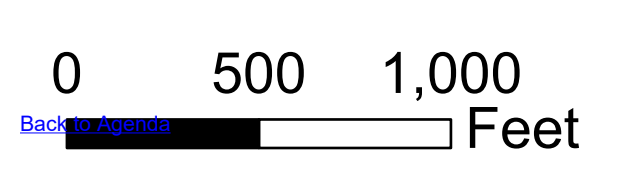
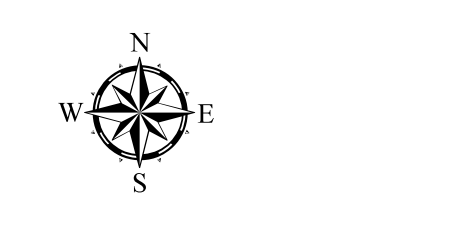
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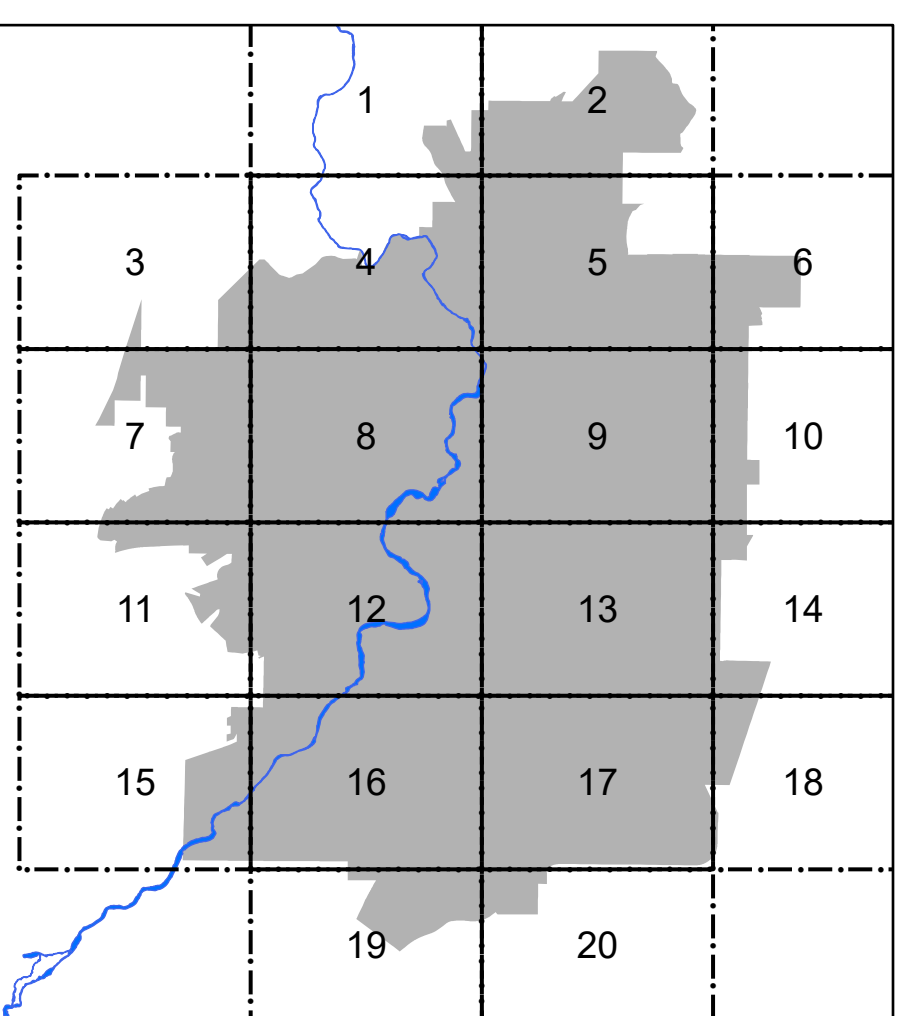


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 8 of 20

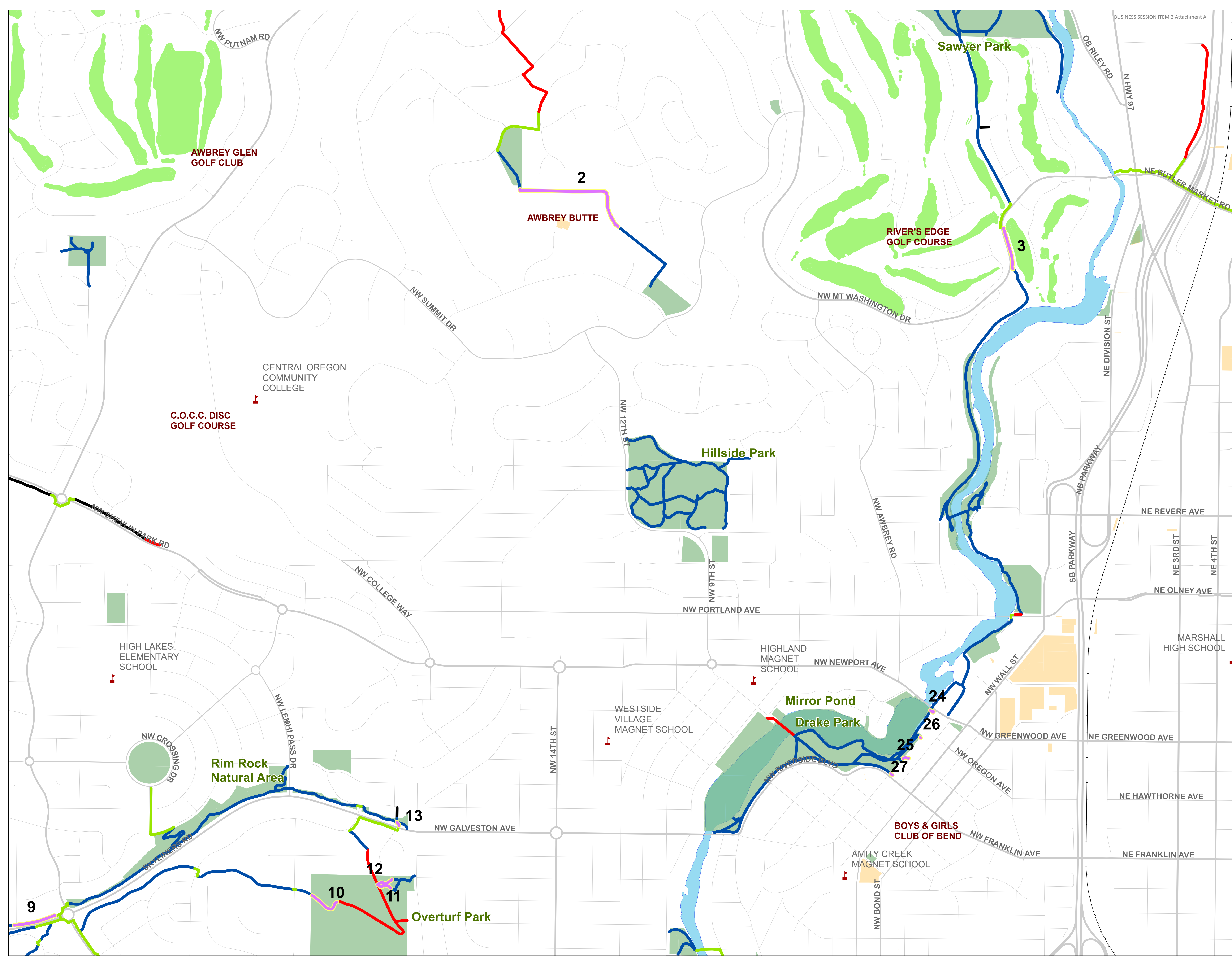
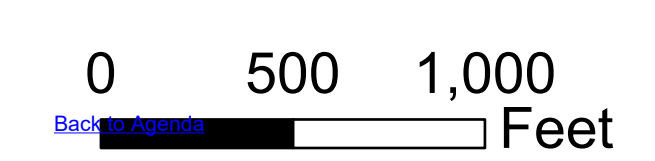
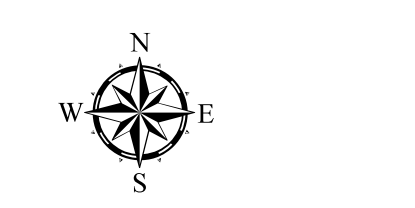
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Last Revision: February 2025





BPRD/City of Bend Trail Maintenance Agreement

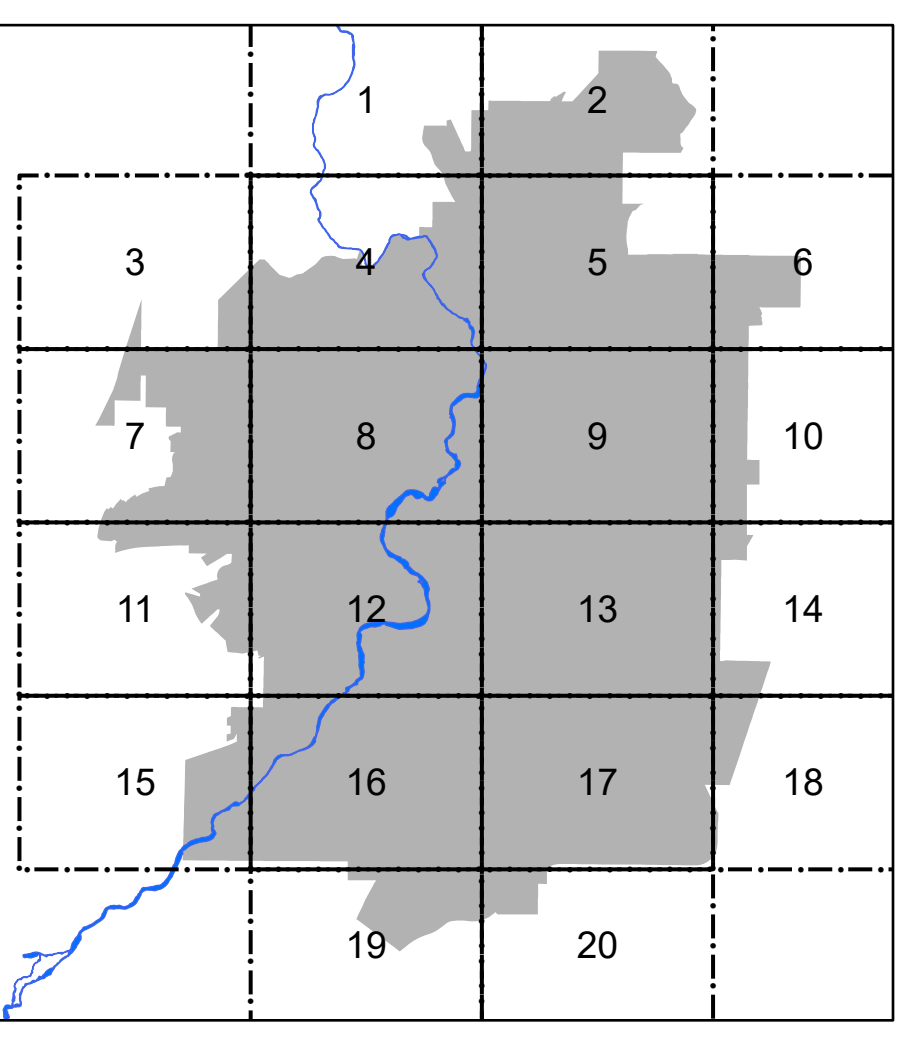
Exhibit 1

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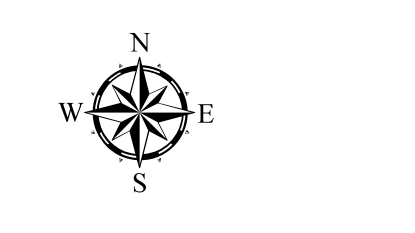
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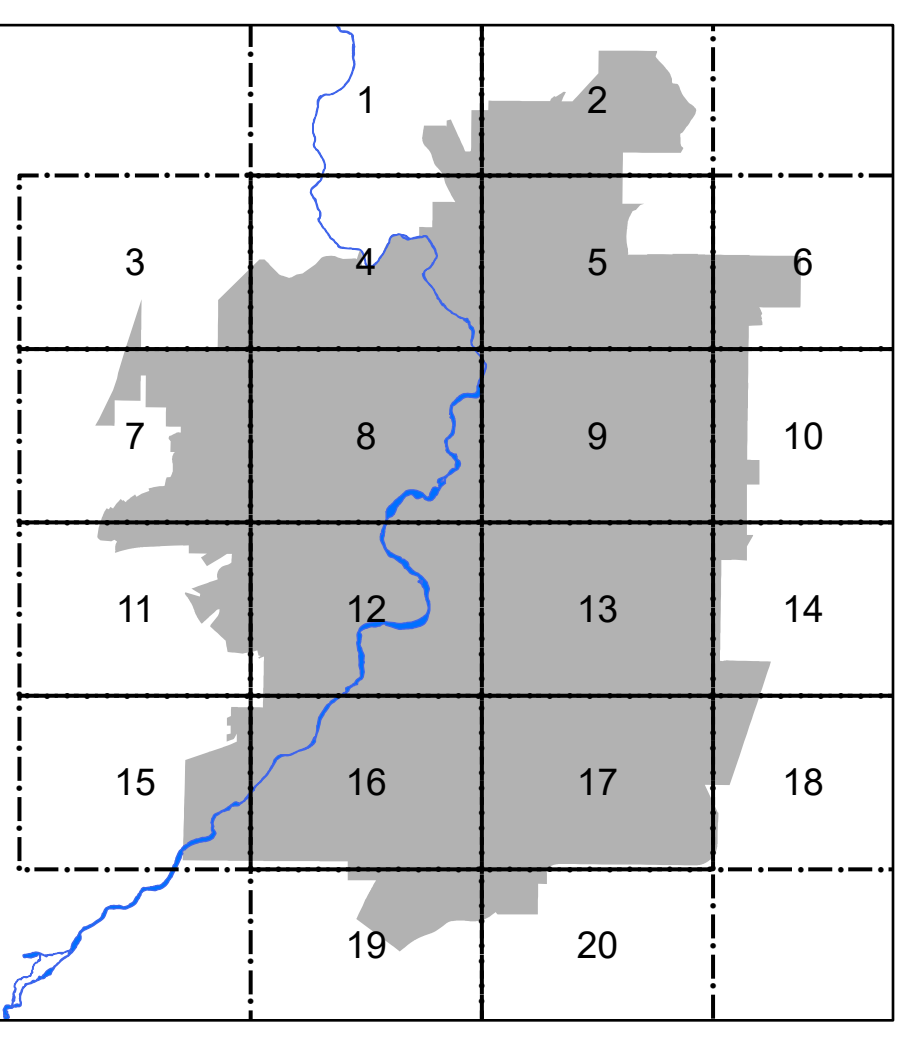


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 10 of 20

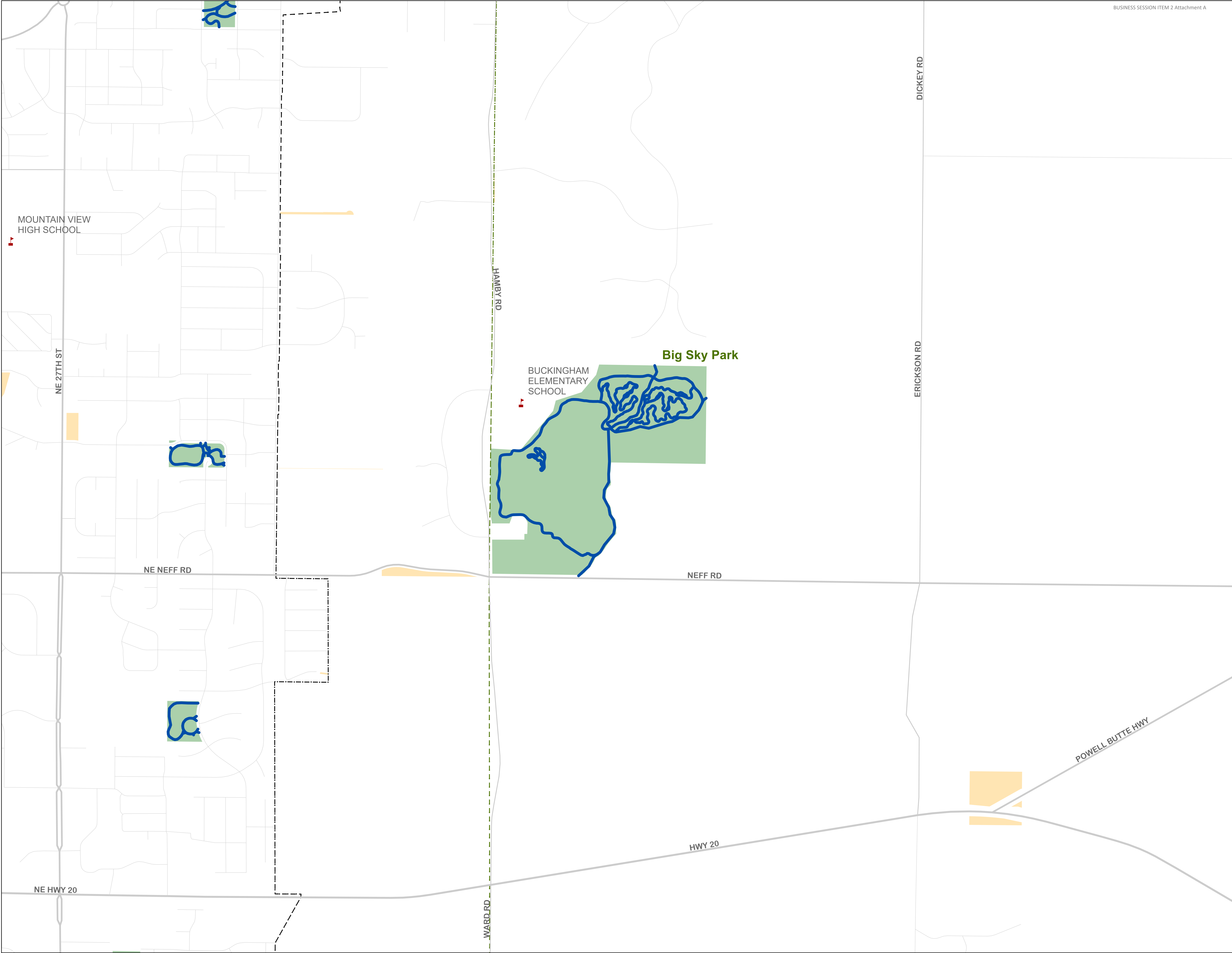
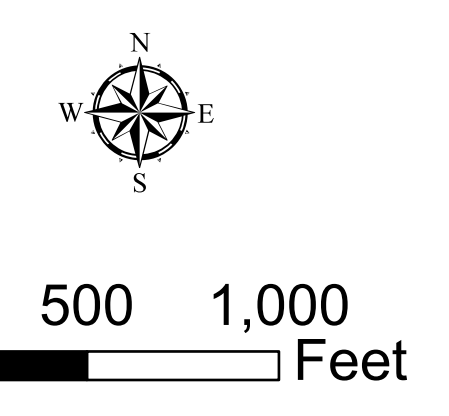
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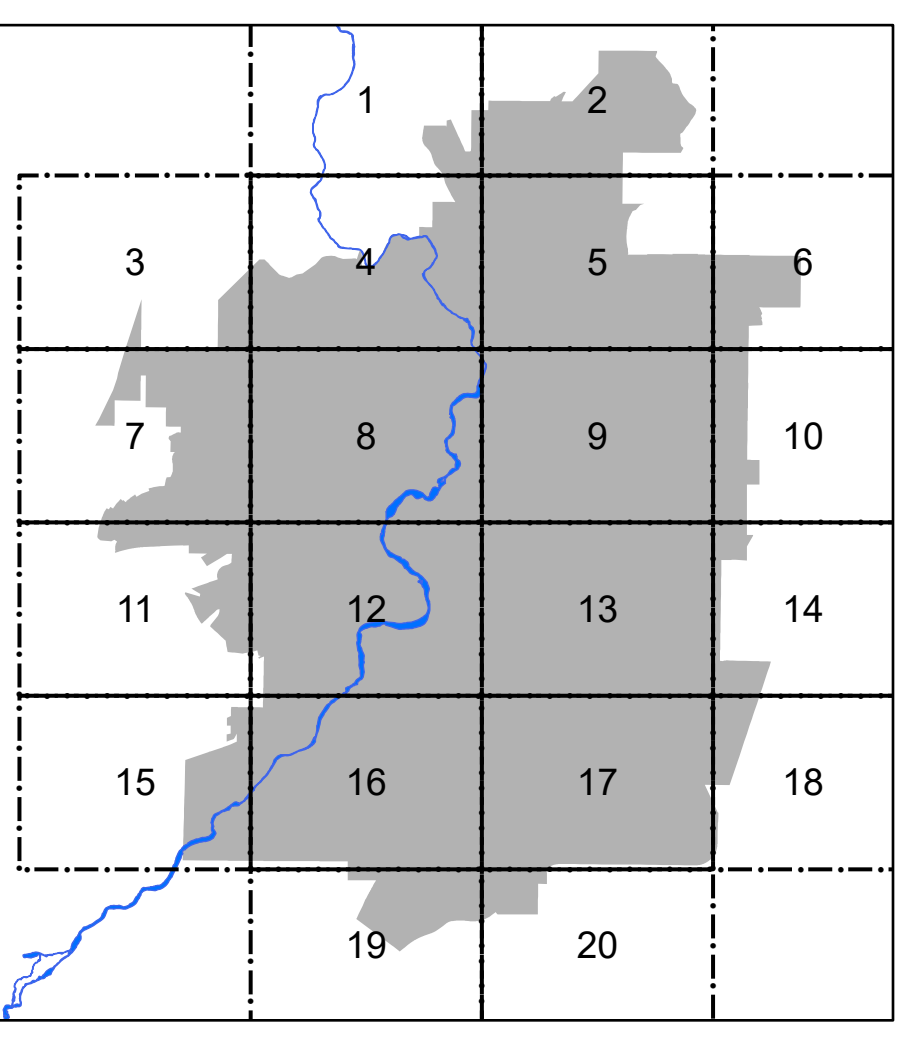
BPRD/City of Bend Trail Maintenance Agreement Exhibit 1

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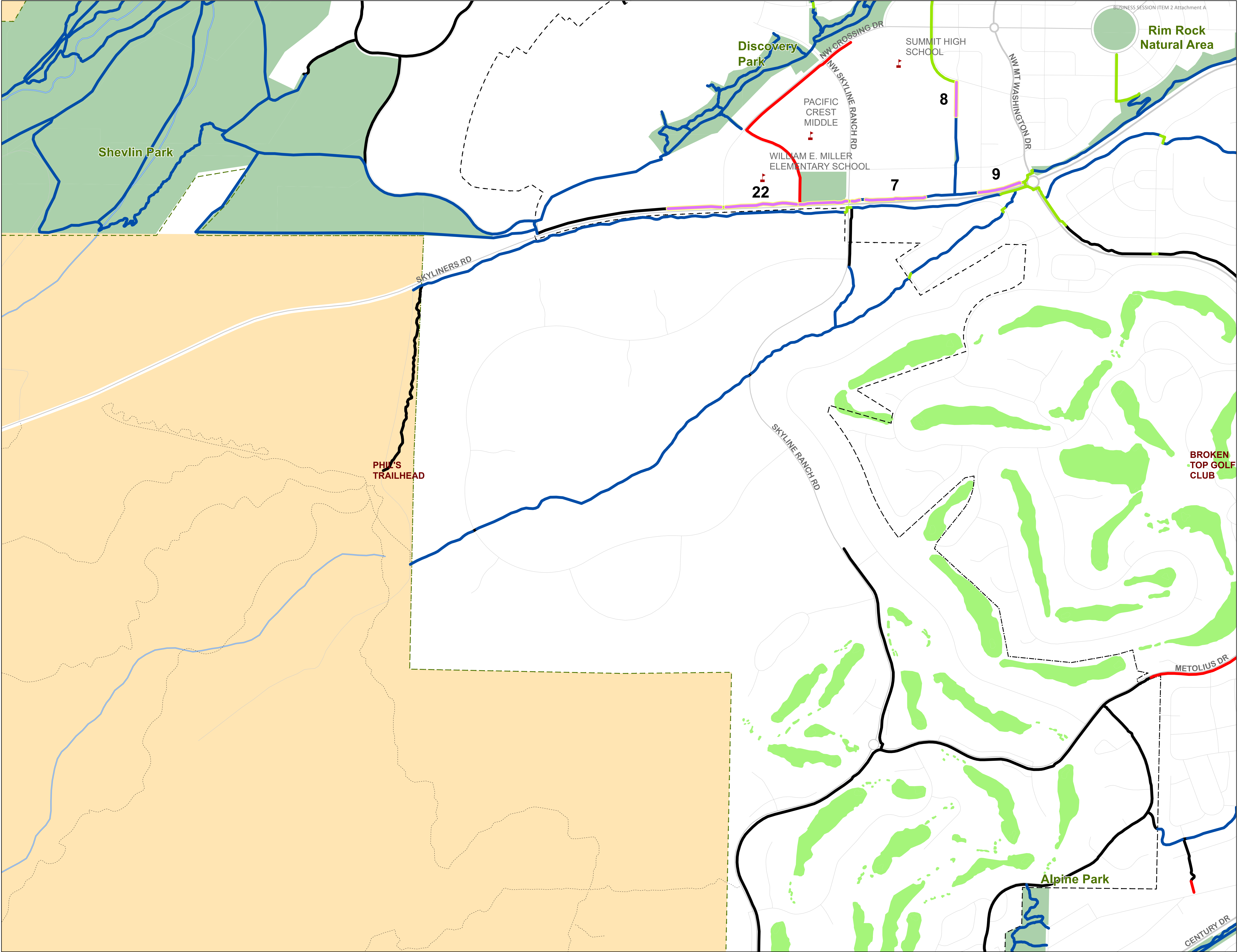
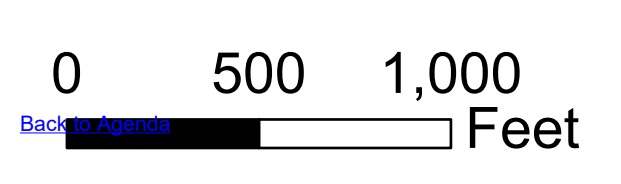
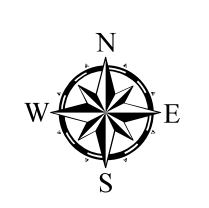
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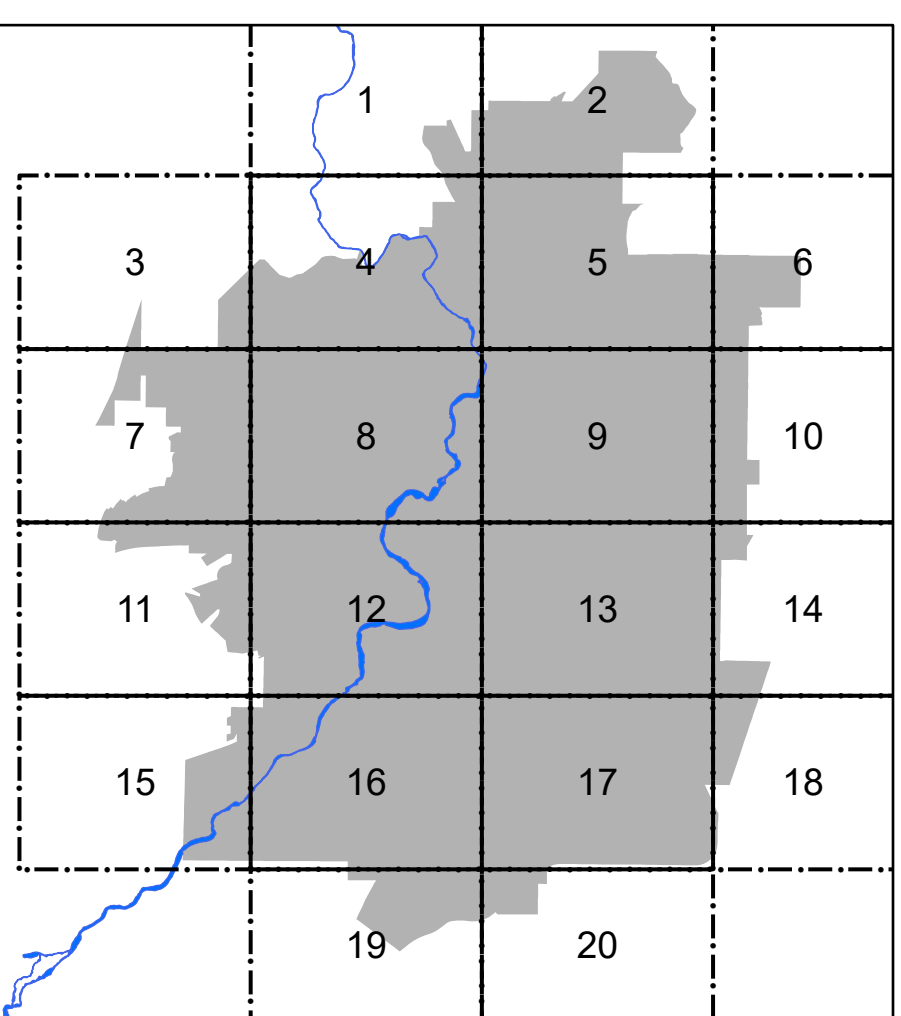


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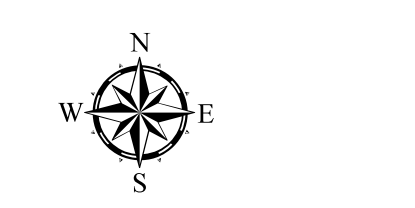
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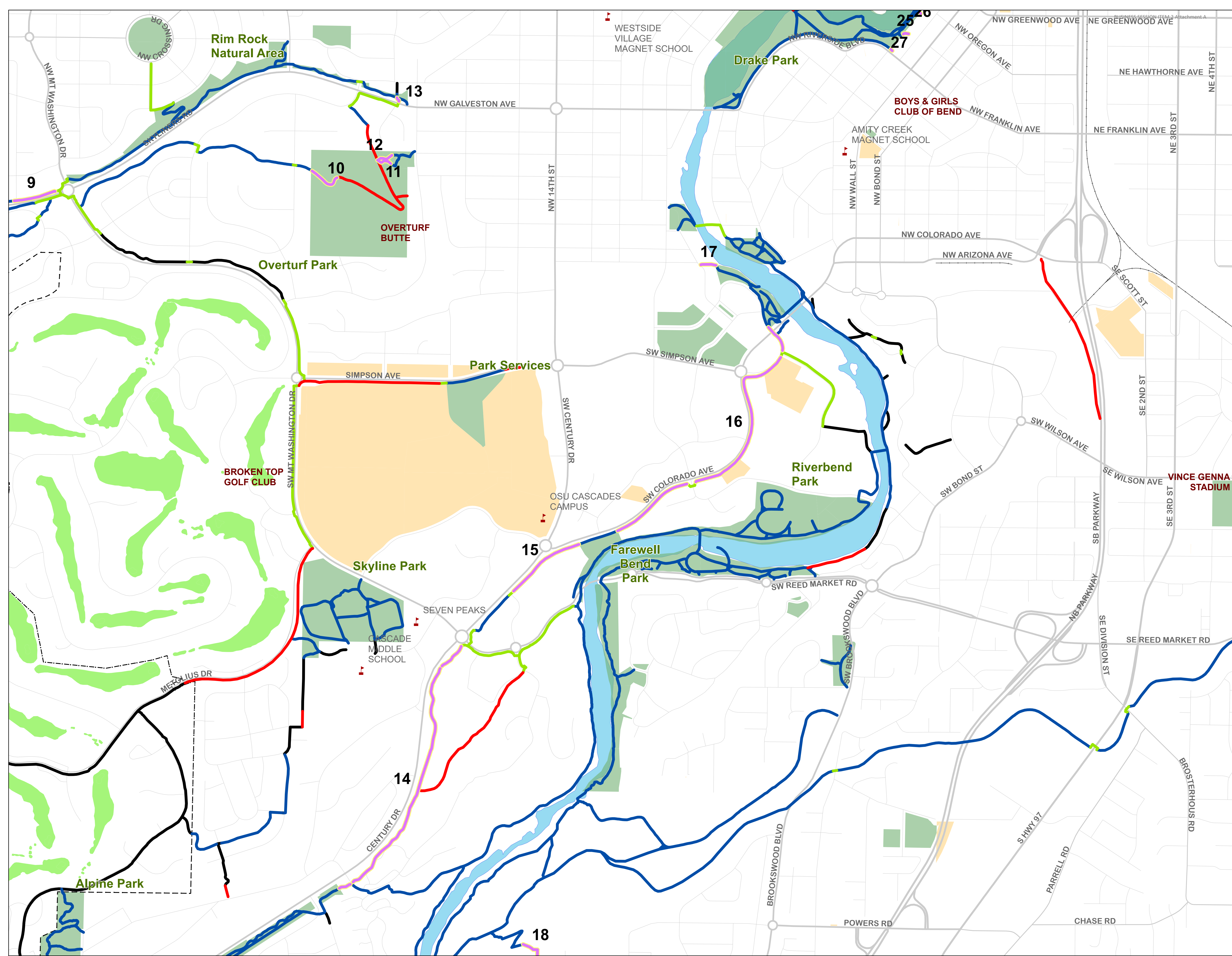
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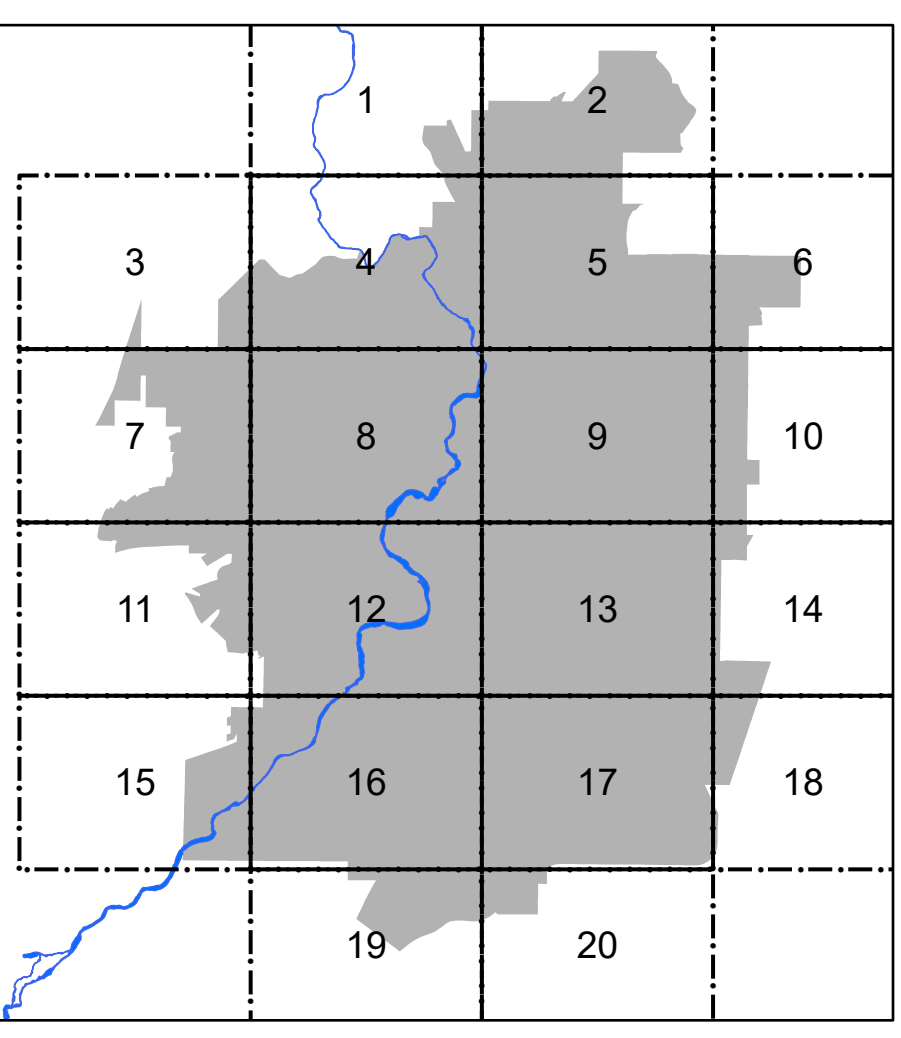


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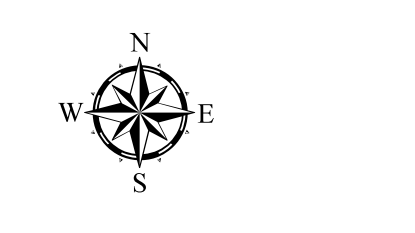
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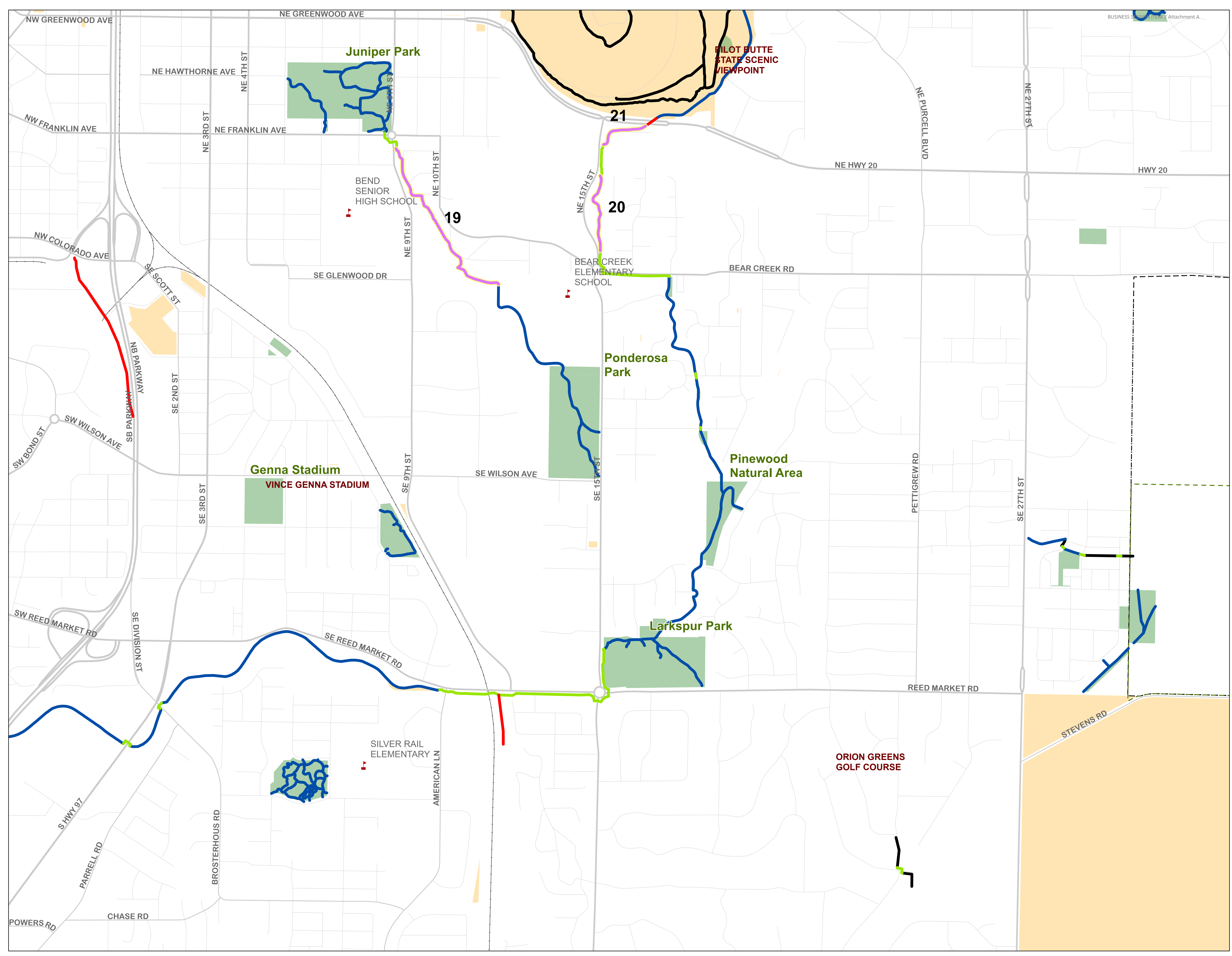
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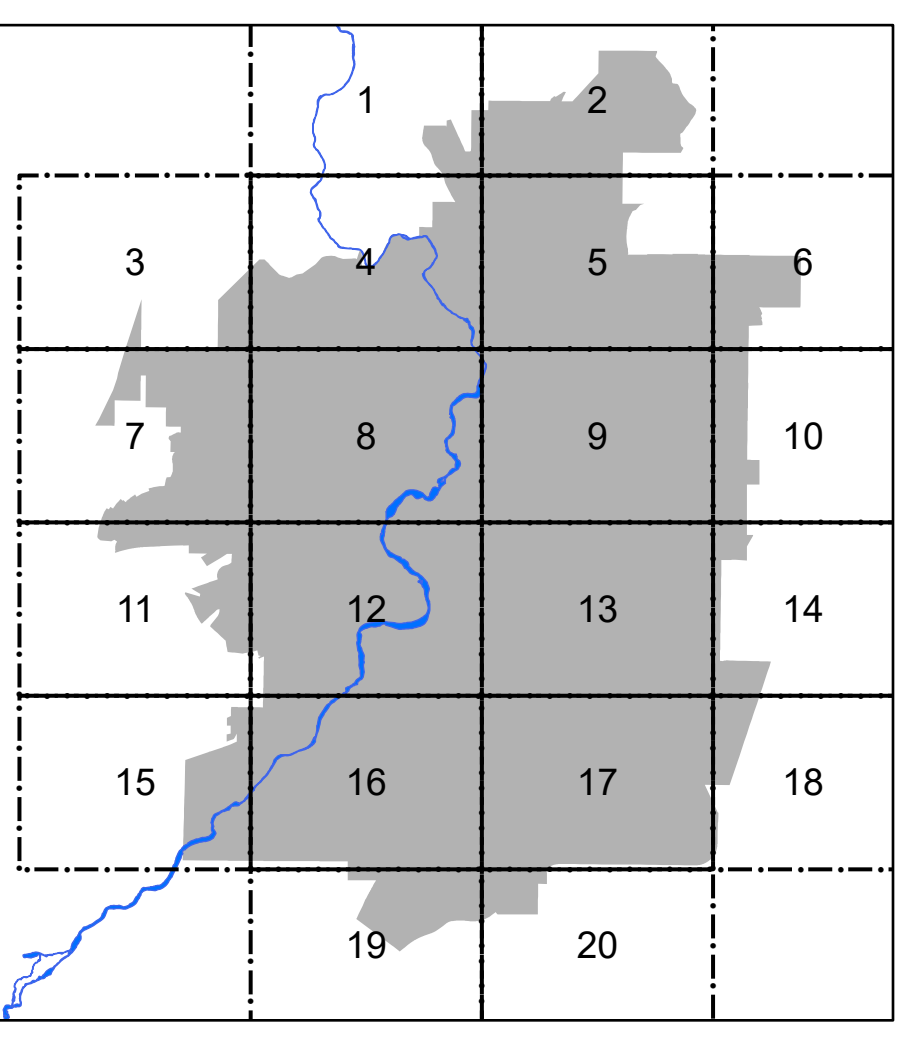


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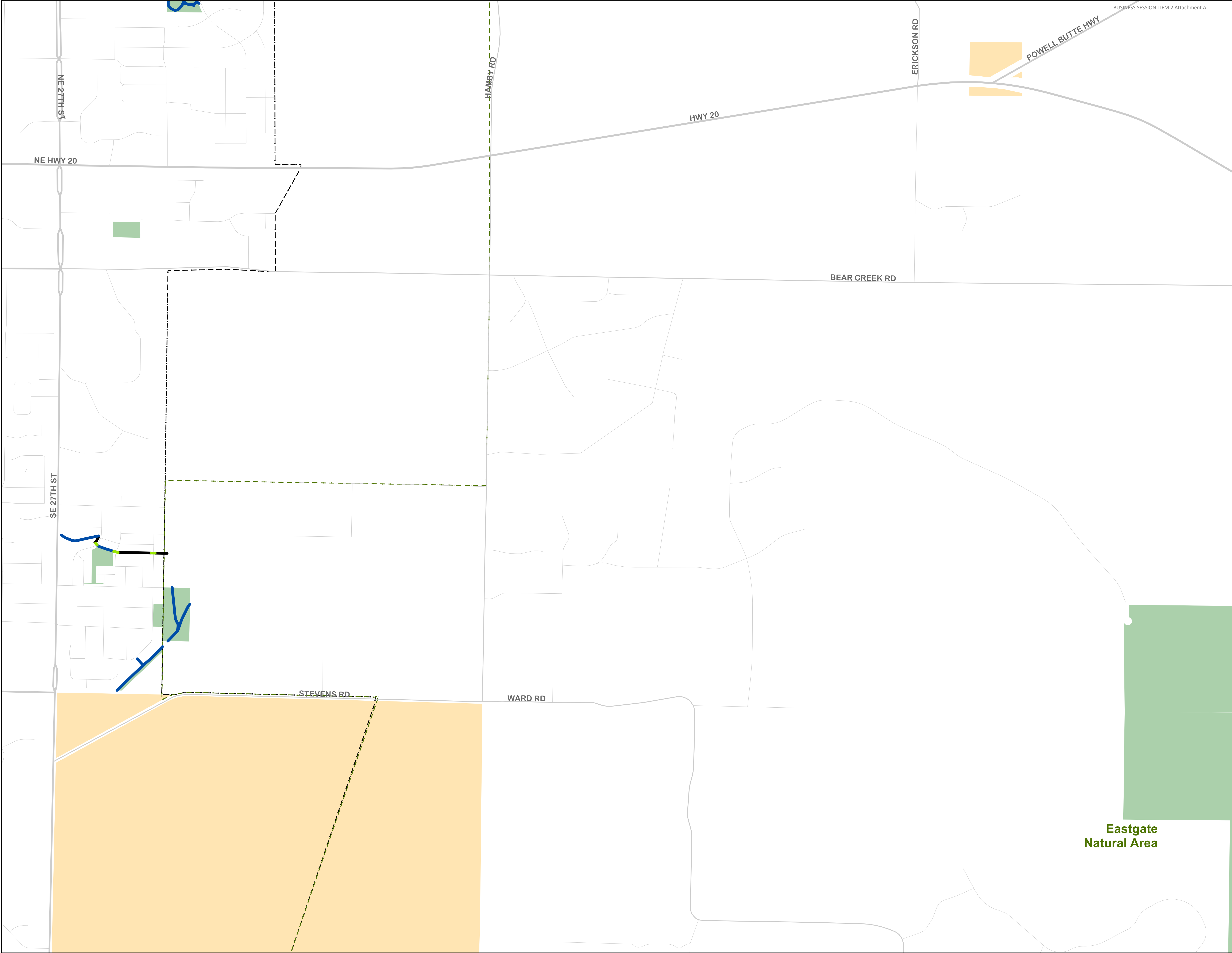
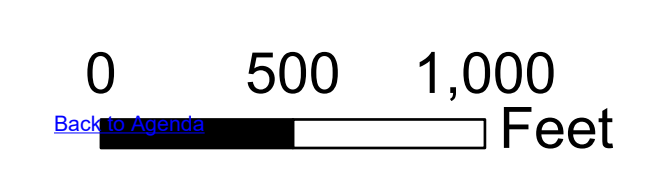
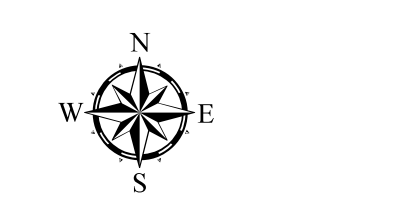
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Eastgate
Natural Area

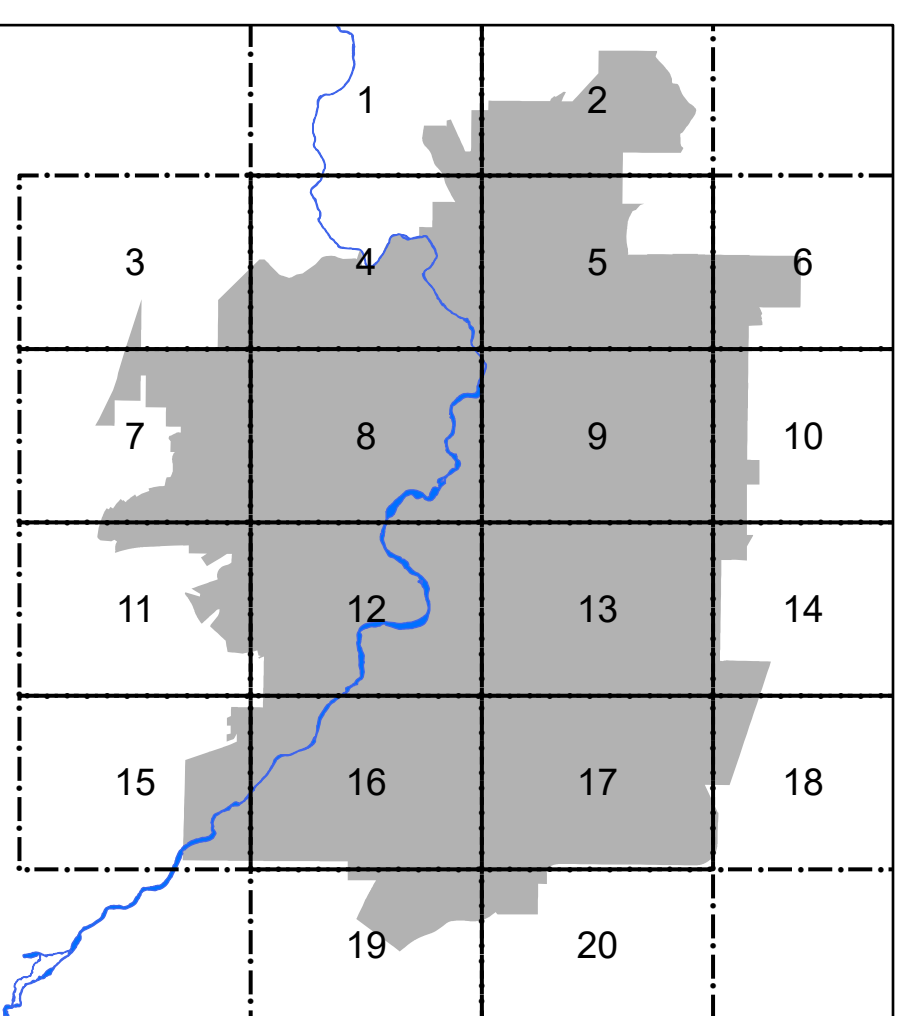


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 15 of 20

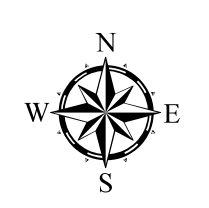
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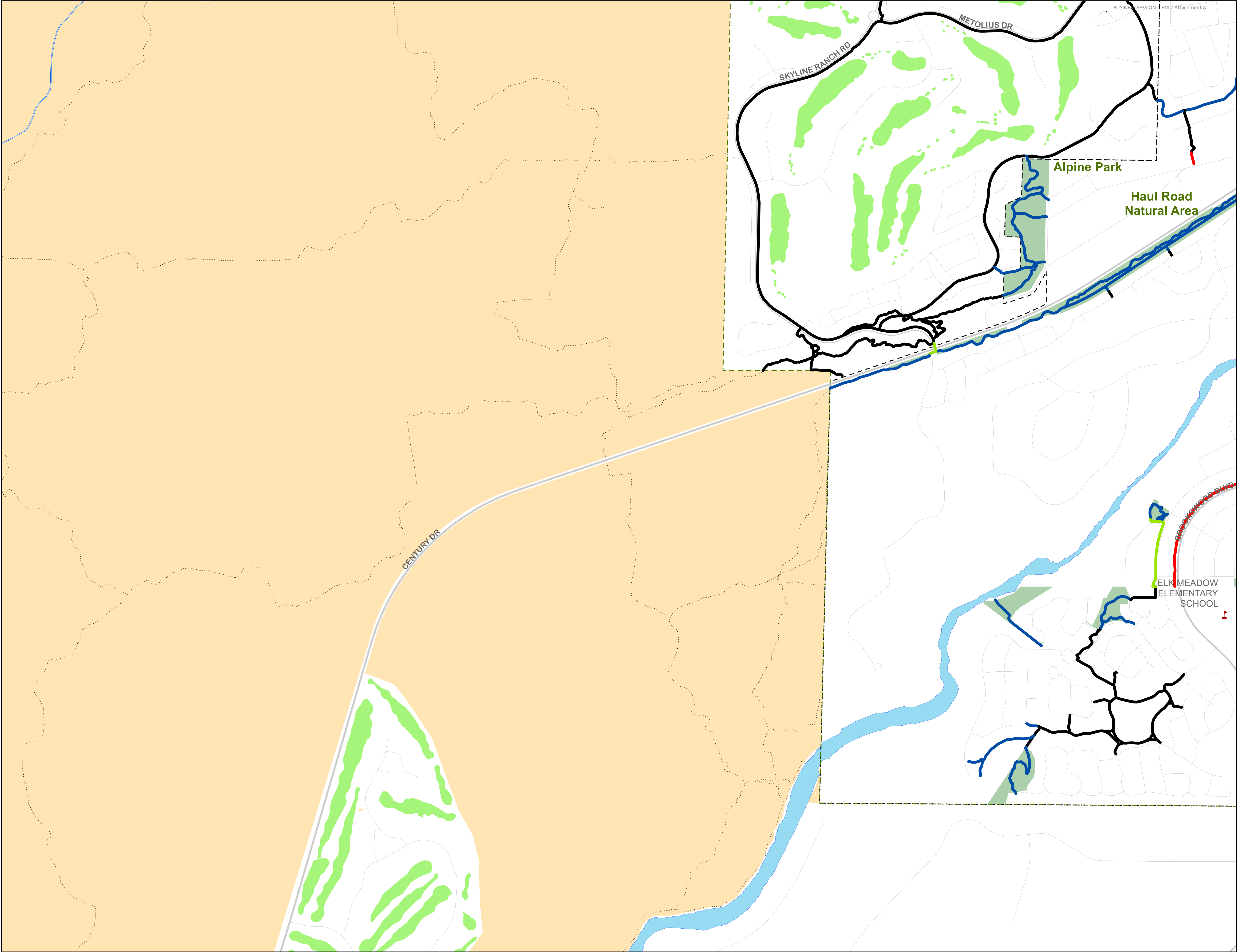
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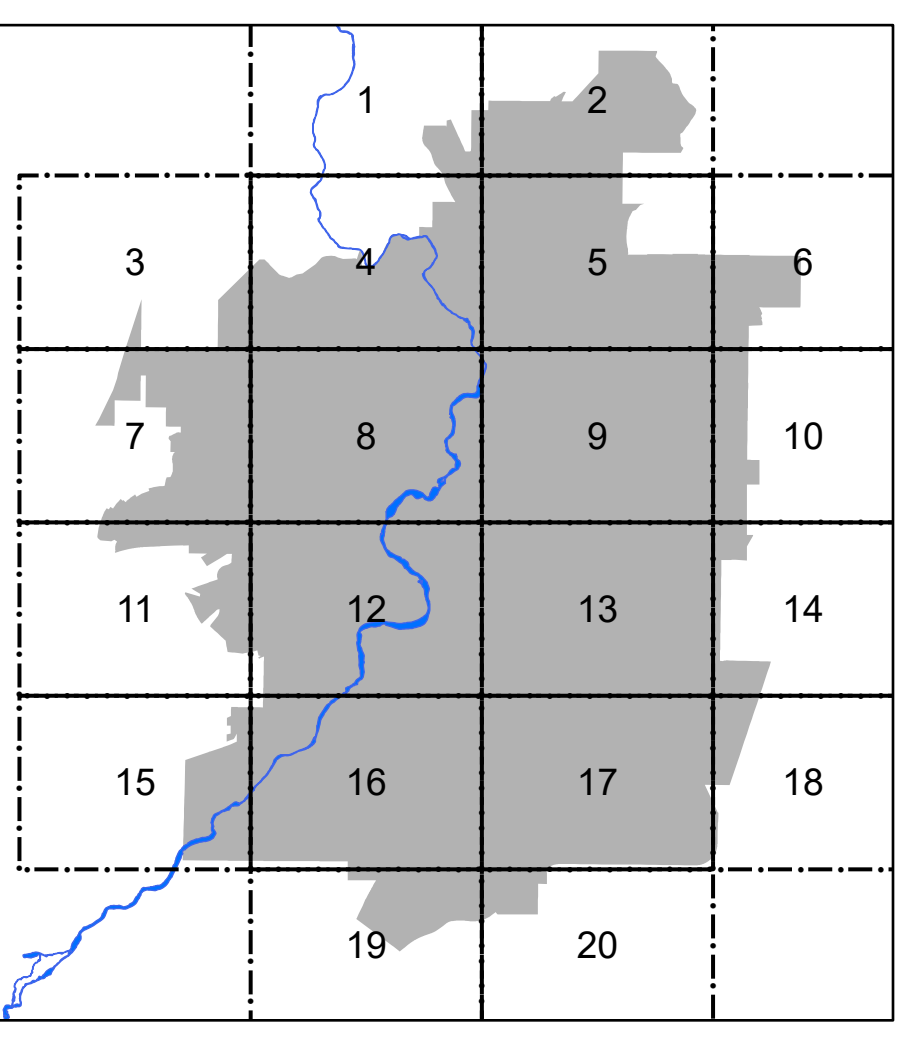


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 16 of 20

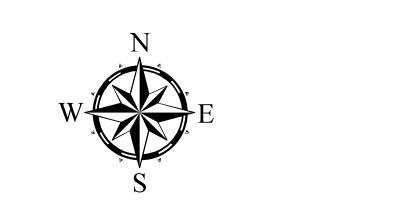
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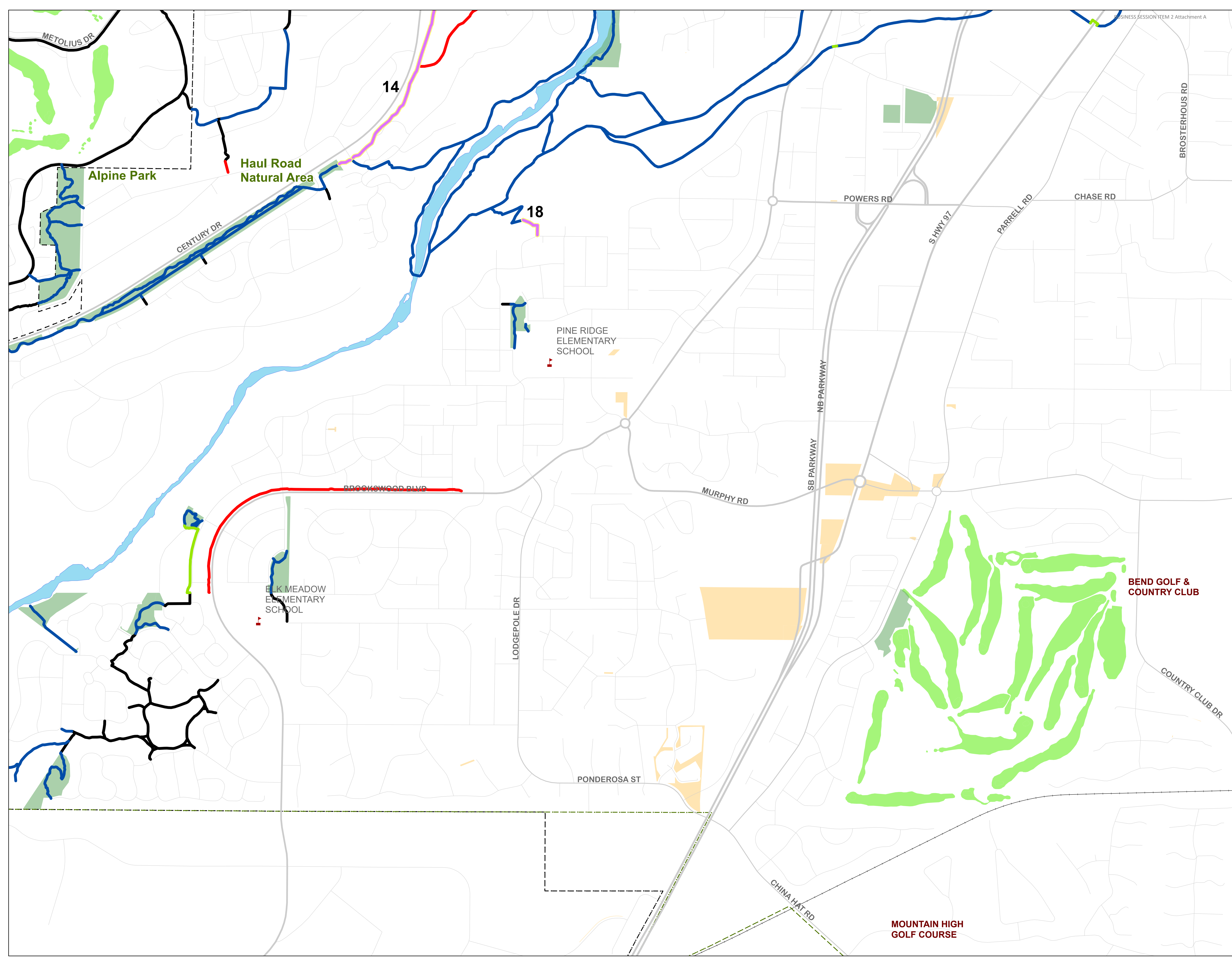
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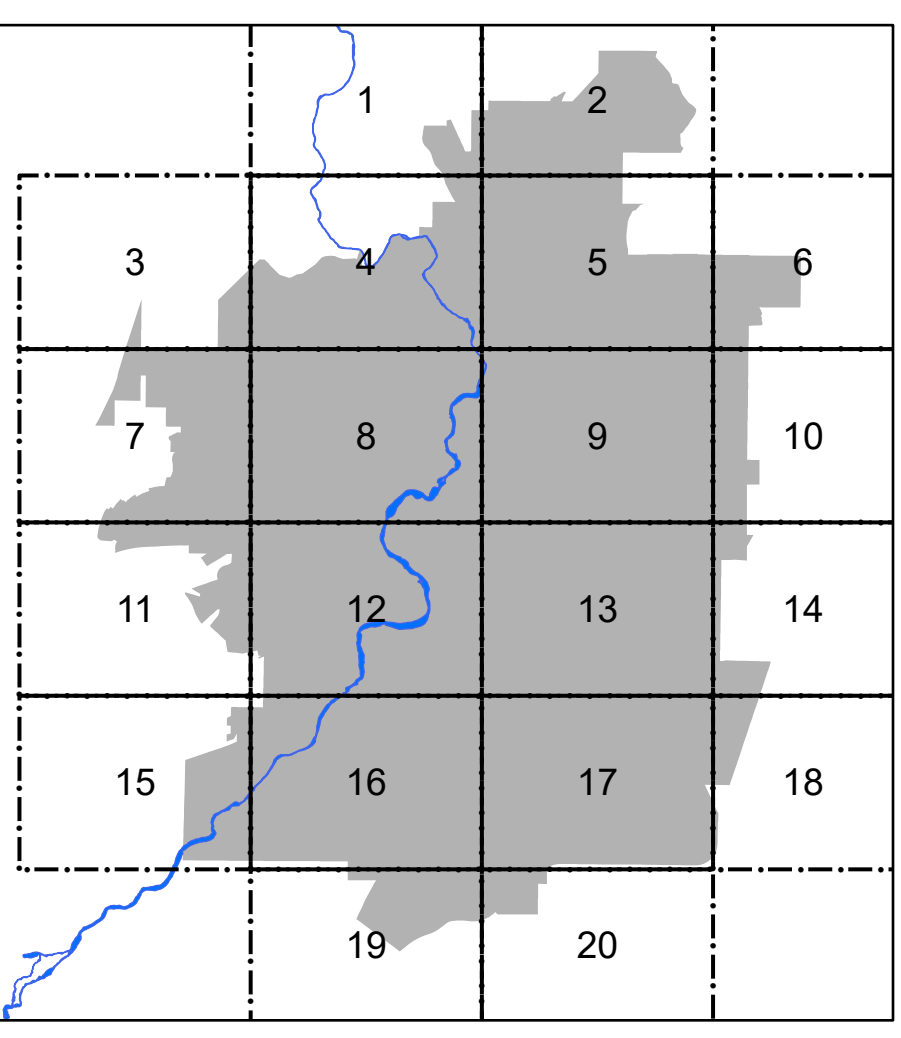


BPRD/City of Bend Trail Maintenance Agreement Exhibit 1 Page 17 of 20

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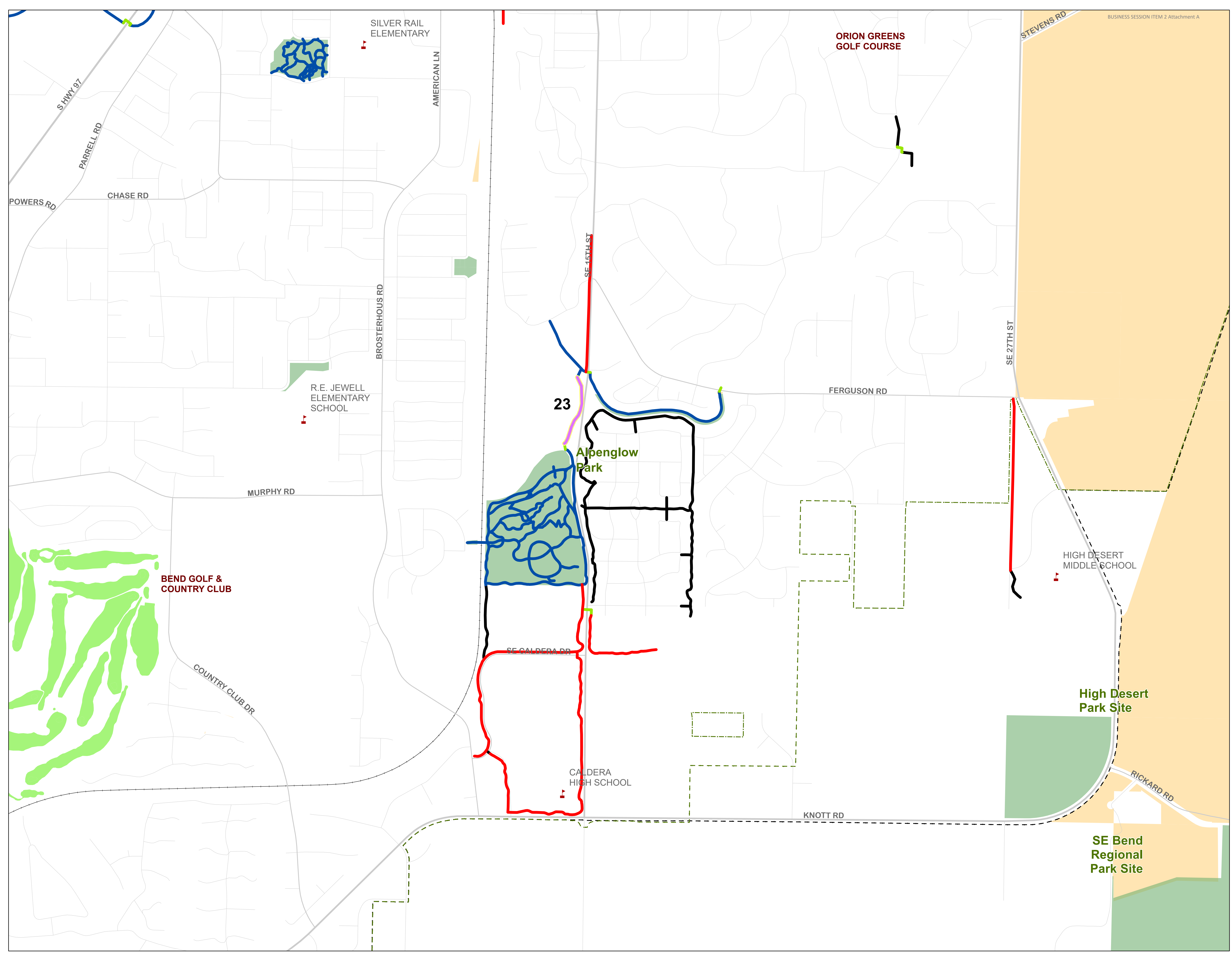
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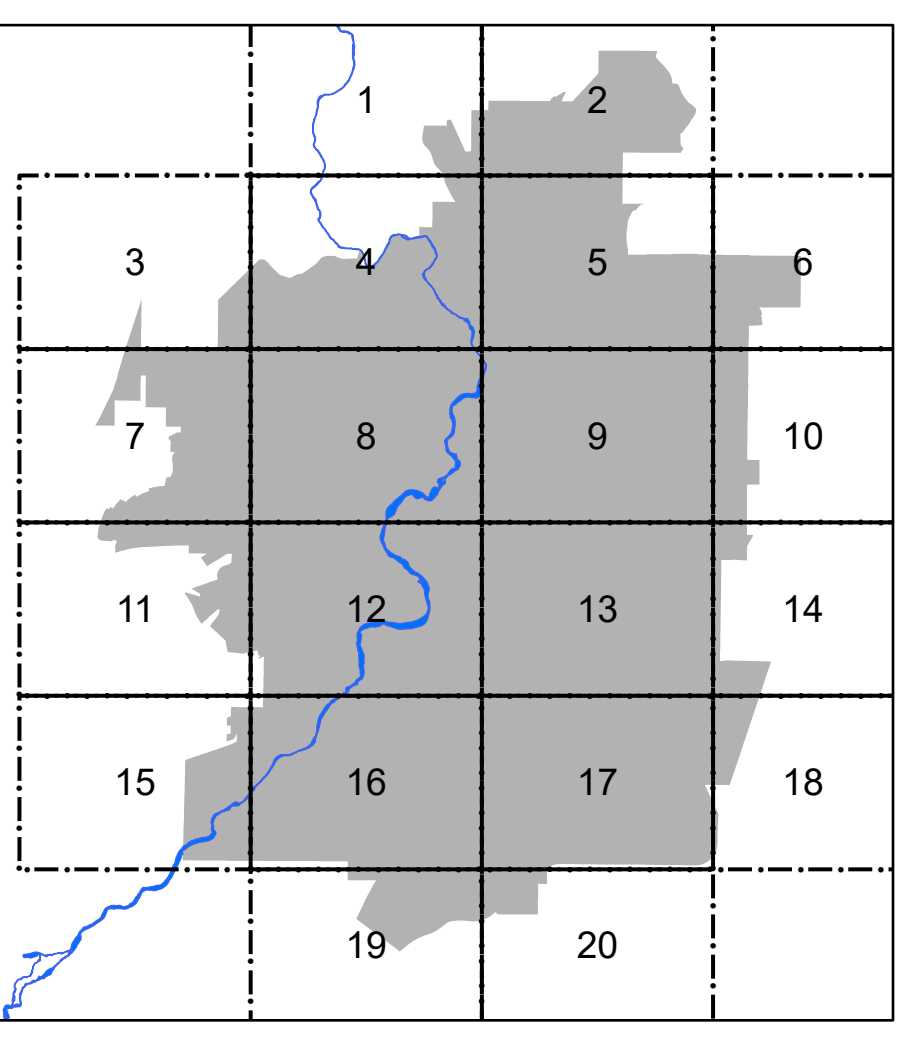


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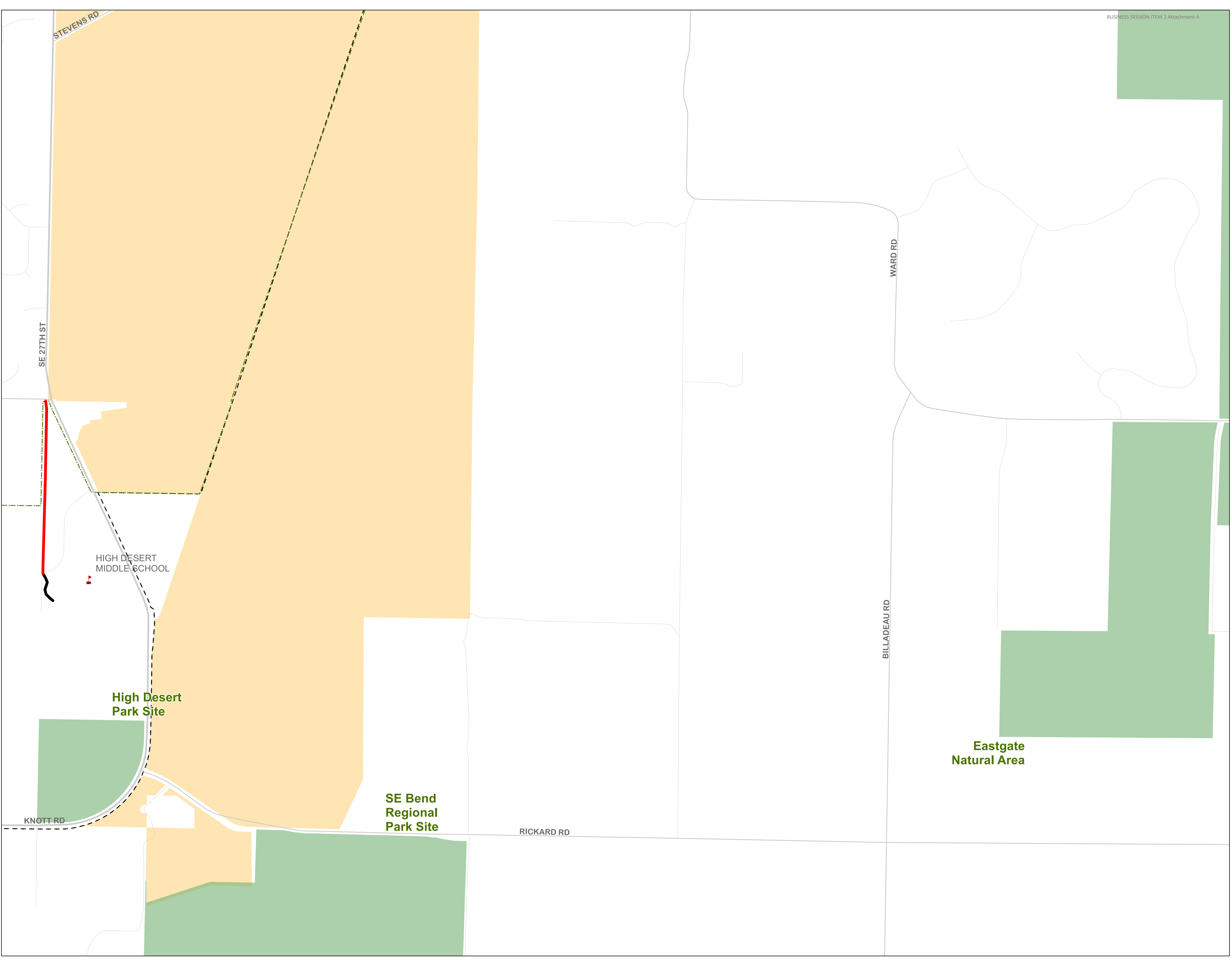
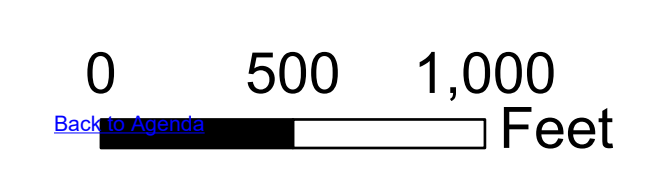
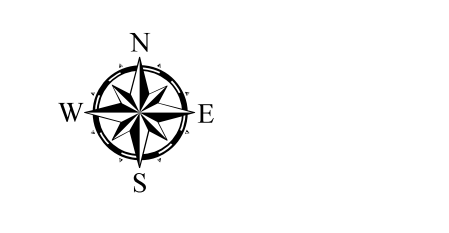
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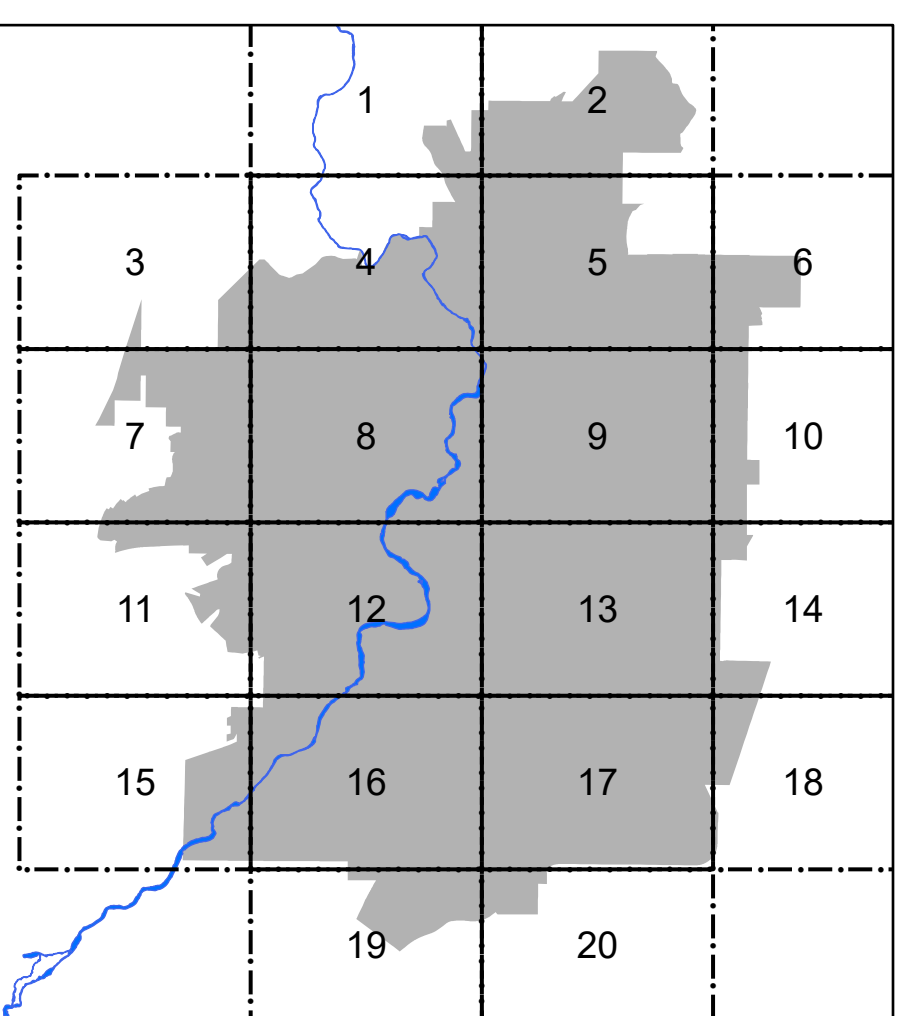
BPRD/City of Bend Trail Maintenance Agreement Exhibit 1

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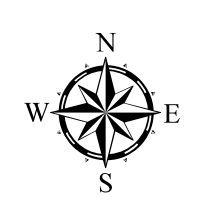
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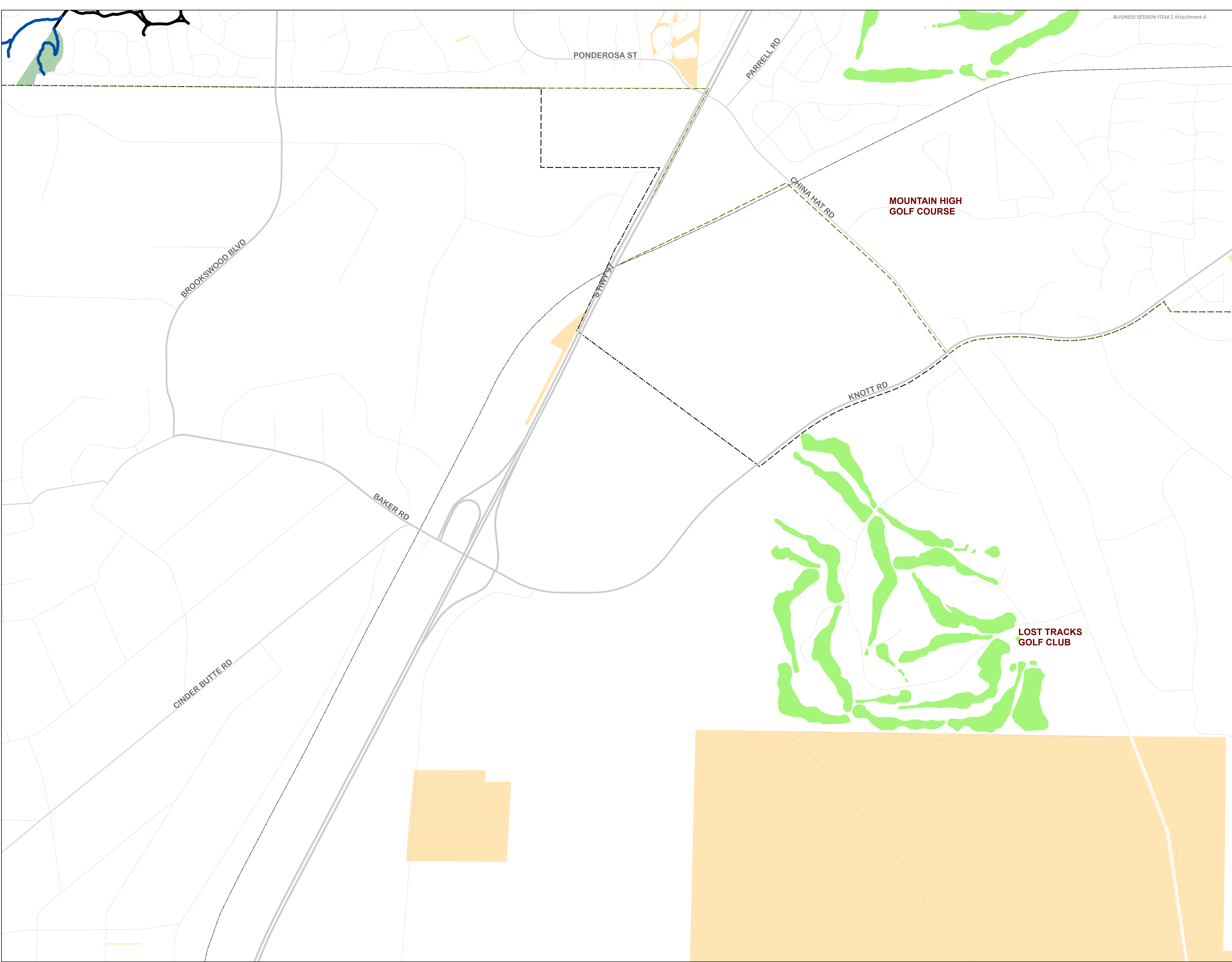
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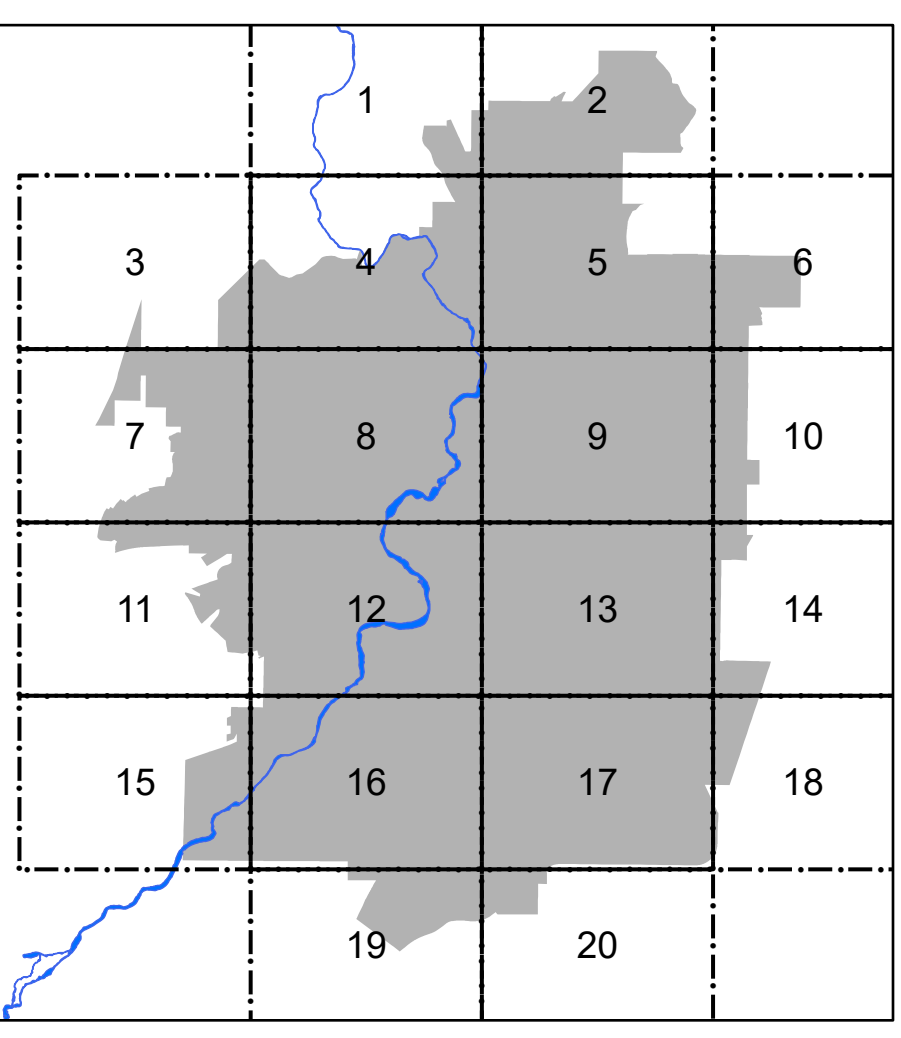


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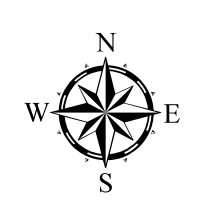
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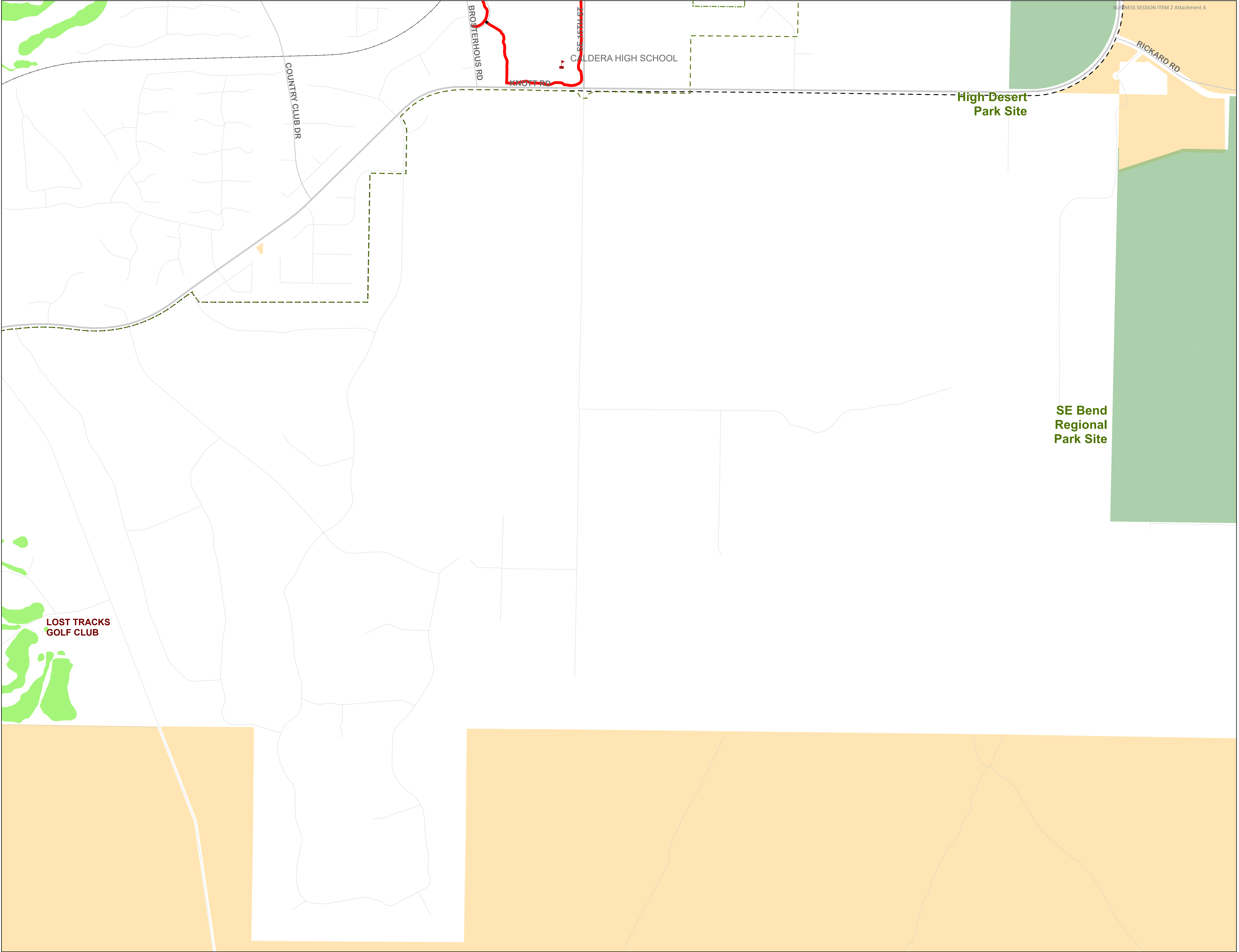
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**BPRD/City of Bend Trail Maintenance Agreement
Exhibit 2 - District Maintained Trail List**

ID	Trail	Ownership	Surface Material	In ROW	Permission	Length (miles)
1	Discovery	Private - Craig and Brynda Petrie	Asphalt	NO	PUBLIC EASEMENT	0.04
Total Length =						0.04
2	Sylvan to Summit	Private - Awbrey Towers LLC	Natural	NO	PUBLIC EASEMENT	0.29
Total Length =						0.29
3	Deschutes River	City	Aggregate	YES	ROW	0.10
Total Length =						0.10
4	Larkspur	City	Aggregate	YES	ROW	0.02
Total Length =						0.02
5	Larkspur Connector	City of Bend	Natural	NO	CITY PROPERTY	0.01
Total Length =						0.01
6	Pilot Butte Canal	City	Natural	YES	ROW	0.12
Total Length =						0.12
7	Waterline	City	Asphalt	YES	ROW	0.17
Total Length =						0.17
8	Discovery	City	Asphalt	YES	ROW	0.08
Total Length =						0.08
9	Waterline	City	Asphalt	YES	ROW	0.10
Total Length =						0.10
10	Cascade Highlands	City	Asphalt	NO	CITY OWNED	0.08
Total Length =						0.08
11	Cascade Highlands	City	Natural	NO	CITY OWNED	0.04
Total Length =						0.04
12	Cascade Highlands	City	Natural	NO	CITY OWNED	0.04
Total Length =						0.04

**BPRD/City of Bend Trail Maintenance Agreement
Exhibit 2 - District Maintained Trail List**

13	Cascade Highlands	City	Asphalt	YES	ROW	0.01
Total Length =						0.01
14	Haul Road	Private - Mt. Bachelor Village	Asphalt	NO	CITY EASEMENT	0.36
14	Haul Road	Private - Mt. Bachelor Village	Asphalt	NO	CITY EASEMENT	0.21
14	Haul Road	Private - Mt. Bachelor Village	Asphalt	NO	CITY EASEMENT	0.07
14	Haul Road	Private	Asphalt	NO	CITY EASEMENT	0.03
Total Length =						0.67
15	Haul Road	Private - JCIP Century LLC	Asphalt	NO	CITY EASEMENT	0.11
15	Haul Road	Private - Pine Ridge Inn	Asphalt	NO	CITY EASEMENT	0.08
Total Length =						0.19
16	Haul Road	BREW 2.5 LLC	Asphalt		PUBLIC EASEMENT	0.04
16	Haul Road	Private - Deschutes Ridge Business Park LLC	Asphalt	NO	PUBLIC EASEMENT	0.20
16	Haul Road	Private - Brooks Resource Corperation	Asphalt	NO	PUBLIC EASEMENT	0.14
16	Haul Road	City	Asphalt	YES	ROW	0.12
16	Haul Road	Private - Brooks Resource Corperation	Asphalt	NO	PUBLIC EASEMENT	0.05
16	Haul Road	Private - Brooks Resource Corperation	Asphalt	YES	PRIVATE ROW	0.01
16	Haul Road	City	Asphalt	YES	ROW	0.06
16	Haul Road	City	Asphalt	YES	ROW	0.07
Total Length =						0.69
17	Deschutes River	City	Asphalt	YES	ROW	0.04
Total Length =						0.04
18	Central Oregon Historic Canal	City	Natural	NO	CITY OWNED	0.03
18	Central Oregon Historic Canal	City	Asphalt	NO	CITY OWNED	0.01
18	Central Oregon Historic Canal	City	Asphalt	YES	ROW	0.02
Total Length =						0.06
19	Coyner	Private - First Presbyterian Church	Asphalt	NO	CITY EASEMENT	0.15
19	Coyner	City	Asphalt	YES	ROW	0.15
19	Coyner	City	Asphalt	YES	ROW	0.06
19	Coyner	City	Asphalt	YES	ROW	0.04
19	Coyner	City	Asphalt	NO	CITY OWNED	0.03
19	Coyner	City	Asphalt	YES	ROW	0.03
Total Length =						0.46

**BPRD/City of Bend Trail Maintenance Agreement
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20	Larkspur	City	Asphalt	NO	CITY OWNED	0.19
Total Length =						0.19
21	Larkspur	City	Asphalt	YES	ROW	0.12
Total Length =						0.12
22	Waterline	ROW	Asphalt	YES	ROW	0.12
22	Waterline	City	Asphalt	YES	ROW	0.17
22	Waterline	City	Asphalt	YES	ROW	0.11
Total Length =						0.40
23	15th Street	City	Asphalt	YES	ROW	0.18
Total Length =						0.18
24	Deschutes River	City	Concrete	YES	ROW	0.01
Total Length =						0.01
25	Drake Park	City	Concrete	NO	CITY OWNED	0.01
Total Length =						0.01
26	Drake Park	City	Pavers	NO	CITY OWNED	< .01 mile
Total Length =						< .01 mile
27	Drake Park	ROW	Pavers	YES	ROW	< .01 mile
Total Length =						< .01 mile

Board Calendar 2026

**This working calendar of goals/projects is intended as a guide for the board and subject to change.*

MAY 5 Board Reports Due 4/24

EXECUTIVE SESSION – Officer Evaluation

WORK SESSION

- ORPA Leadership Academy Presentations – *Adam Kau and Cayla Gleaton (30 min)*
- Wildfire Resilience projects – *Zara Hickman and Sasha Sulia (30 Min)*

BUSINESS SESSION

- Resolution No.2026-XX - SDC Annual Index – *Kristin Toney (10 min)*
- Preconstruction Contract Amendment for JSFC – *Brian Hudspeth (15 min)*

REPORTS

- Project Update

MAY 19 Board Reports Due 5/8

EXECUTIVE SESSION –

- Land w/City
- Officer Evaluation

WORK SESSION

BUSINESS SESSION

JUNE 2 Board Reports Due 5/8

EXECUTIVE SESSION

WORK SESSION

BUSINESS SESSION

- Award Sawyer Park Construction contract – *Jason Powell (15 min)*
- Hold Public Hearing and Adopt Resolution No. 2026-XX – Adopting the Budget and Making Appropriations for Fiscal Year 2026-27, and Adopt Resolution No. 2026-XX– Imposing and Categorizing Taxes for Fiscal Year 2026-27 – *Kristin Toney (10 min)*
- Approve Contract for Vehicle Leasing - *Kristin Toney and Sasha Sulia (15min)*
- Approve Executive Director’s Evaluation – *Kathleen Hinman (5 min)*
- Boyd Acres Property naming – *Rachel Colton (10 min)*

REPORTS

- Project Update

Future Topics

IGA with NUID for canal trail – *Henry Stroud*

DEI Update – *Bronwen Mastro*

South UGB Updates – *Henry Stroud*

Bend Whitewater Park – *Ian Isaacson*

Coulter Grove Park Concept Plan– *Bronwen Mastro 7-21-26*

Park Search Area 5 (Talline) PSA – *Quinn Kever*

Therapeutic Recreation Update

B&G Club Lease – *Kristin Toney*

MOU with Historical Society for Hollinhead Museum – *Julie Brown (20 min)*

Approve Old Bend Gym Wall Repair construction contract – *Bronwen Mastro (10 min)*

Girls in Sport